

MINUTES
REGULAR MEETING
MINERAL WELLS CITY COUNCIL
CITY HALL ANNEX
January 5, 2016 - 6:00 pm

City Councilmembers present were Mayor Mike Allen, Mayor Pro-Tem John Upham, Councilmembers Clif Wright, Brian Reagan, Tammy Underwood, and Wayne Johnson. Councilmember Thomas Lively was absent. A quorum of City Councilmembers was present.

Staff members present were City Manager Lance Howerton, Police Chief Dean Sullivan, Fire Chief Mike Pool, Finance Director John Moran, Public Works Director Kelly Jones, City Clerk Juanita Formby and City Attorney George Gault.

Mayor Allen called the meeting to order, Pastor Ferel gage of Palo Pinto Baptist Association gave the invocation, and the Pledges of Allegiance to the U.S. and Texas were recited.

CITIZEN COMMENT

No one was present to speak.

Mr. Reagan moved and Mr. Upham seconded to approve the following **Consent Agenda** and the motion carried 6-0:

1. Consider minutes of previous meeting held December 15, 2015.
2. Consider approval of budgeted expenditures over \$500.
3. Consideration and possible action authorizing payment to Americana Roofing in the amount of \$18,650.19 for interior repairs to the Boyce Ditto Public Library.
4. Consider new appointment to Fire Code Board of Appeals.
5. Consider reappointment of City Clerk as representative on the Local Board for Volunteer Firefighter Pension Commission.
6. Consider approval of Financial Report for the month of September 2015.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Former Mayor Clarence Holliman was present to give a report regarding the renovation/operation of the Paul Lawrence Dunbar Community Group, Inc. On June 2, 2015, the Mineral Wells City Council entered into an agreement with this group to provide funds in the amount of \$600 monthly. The organization agreed to provide two reports a year to describe the progress and the various programs offered by the group, and how the money given by the City was used. Mr. Holliman said that the group, assisted by volunteers, had spent a great deal of time and labor to renovate the gym in the Paul Lawrence Dunbar school building for use by local youth. He said that this week the group expects to have sufficient lumber to finish the floor. Volunteers had pulled nails, cleaned and sanded donated floor boards for the project. He said that there is interest in establishing a foster child care center at the school, and the group may apply for funding through the Texas Capital Fund program, as it is expected to generate jobs for the community. Councilman Reagan respectfully asked Mr. Holliman to provide a financial accounting of the estimated \$6,000 the City had provided the organization since May of this year, and Mr. Holliman said he would make that available in the next few days. No action was taken by the City Council.

8. Mr. Moran reminded the Council that in November they had authorized staff to advertise and receive bids for the repair/refurbishing of five elevated water storage tanks, which were damaged by hail in the spring of 2013. Five bids were received. In reviewing the bids received, it was discovered that the low bidder had omitted a significant element of the work which was included in the bid specifications. The second lowest bid was submitted by a broker, not a contractor, and was therefore not considered responsive. Because of these irregularities, and after consultation with the architect, Texas Municipal League Intergovernmental Risk Pool, and the City Attorney, it was determined that the best course of action would be to reject all bids and rebid the project. Therefore, staff asked for authorization to do so. Mr. Reagan moved and Mr. Upham seconded to reject all bids received for the subject project. Motion carried 6-0.

9. Following a presentation from Mr. Moran, Mr. Johnson moved and Mr. Upham seconded to authorize staff to again

advertise and receive bids for the repair/refurbishment and lead remediation of five of the City's elevated water storage tanks. Bids will be received until February 2, 2016 with a possible award to be made at the February 16, 2016 City Council meeting. Motion carried 6-0.

10. Fire Chief Mike Pool presented a resolution authorizing submission of an application to the Federal Emergency Management Agency (FEMA) for an Assistance to Firefighters Grant (AFG) for the purchase of a new rescue/engine. This one vehicle would replace two currently owned 1987 GMC fire engines and one 1989 rescue unit, which no longer meet industry standards. The estimated cost of the new vehicle, \$200,000 would be largely paid by the grant proceeds, if funded. The City's match would be \$10,000. Mr. Reagan moved and Mr. Upham seconded to adopt a resolution authorizing submission of the application for the AFG to FEMA. Motion carried 6-0.
11. Fire Chief Pool presented a resolution authorizing submission of an application for another Assistance to Firefighters grant through FEMA for the purchase of self contained breathing apparatus (SCBA) for firefighters. He said the department's current SCBA are 1999 vintage and need replacement. The estimated cost of 14 units is \$86,800, and if the grant is funded, the City's match for the expense would be \$4,340. Mr. Upham moved and Mr. Reagan seconded to adopt the resolution authorizing submission of the subject grant, and the motion carried 6-0.
12. There was no further business to come before the City Council, so the meeting was adjourned at 6:30 p.m.

/S/ MIKE ALLEN
Mike Allen, Mayor

ATTEST:

/S/ JUANITA FORMBY
Juanita Formby, City Clerk

APPROVED: 01-19-2016