

**MINUTES**  
**REGULAR MEETING**  
**MINERAL WELLS CITY COUNCIL**  
**CITY HALL ANNEX**  
**July 19, 2016 - 6:00 pm**

City Councilmembers present were Mayor Pro-Tem John Upham, Councilmembers Clif Wright, Thomas Lively, Tammy Underwood, and Wayne Johnson. Mayor Mike Allen and Councilman Brian Reagan were absent. A quorum of City Councilmembers was present.

Staff members present were City Manager Lance Howerton, Police Chief Dean Sullivan, Fire Chief Mike Pool, Finance Director John Moran, Public Works Director Kelly Jones, City Clerk Juanita Formby, and City Attorney George Gault.

Mayor Pro Tem Upham called the meeting to order, Pastor Sam Burgeson of Brazos Pointe Church of Mineral Wells gave the invocation, and the Pledges of Allegiance to the U.S. and Texas were recited.

**CITIZEN COMMENT**

No one had signed to speak.

Mr. Wright moved and Mrs. Underwood seconded to approve the following **Consent Agenda** and the motion carried 5-0:

1. Consider minutes of previous meeting held July 5, 2016.
2. Consider approval of budgeted expenditures over \$500.
3. Consider authorizing payment to Corrosion Eliminators, Inc. for water tank renovations in the amount of \$104,403.04.
4. Consider authorizing payment to Crawford Roofing, Inc. for roof repair for various City facilities in the amount of \$428,736.90.
5. Consider approval of Financial Reports for April 2016.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

6. Mr. Clarence Holliman had asked to be placed on the agenda to talk to the City Council about their decisions regarding funding of non-profit organizations. The City Council had instructed staff to develop an application process by which it could be determined how much to fund various local non-profit organizations. This was done, and a subcommittee of the City Council was charged with reviewing the applications and making a recommendation to the Council. At the City Council meeting held on June 7, 2016, several organizations were selected to receive

funds. The Paul Lawrence Dunbar Community Group (PLD) was not funded for the 2016-2017 fiscal year, and this is what Mr. Holliman wished to discuss. He spoke about the organization, saying that its purpose was to help local children and give them a place to go after school. PLD has a gym in their building on South Oak in Mineral Wells, which has been refurbished and they host a basketball camp there. They also share the gym with the Community Christian School, which has no gym of its own. They have no paid staff, and are manned only by volunteers. They have applied for grants but so far have been unsuccessful. The City has been giving them a small monthly allotment, but that will cease now that this decision has been made. They have made applications for grants but so far have not been successful. Mr. Holliman feels that investment in this organization is an investment in our local children. Mrs. Underwood gave Mr. Holliman a brief history of how the Council arrived at its decisions regarding the non-profit funding. She said that the Council knew PLD was doing good work, but the application they submitted did not show how the money would be spent. They had to make their decision based on quantifiable figures, and it was a painful decision. She urged Mr. Holliman to have someone look at their books and be prepared next year to submit a budget for their income and expenditures, and perhaps the outcome would be different. She urged him not to think that the decision was made because the Council did not believe PLD was providing a valuable service. Mr. Holliman said he had no volunteer who had the expertise do that. Councilman Wright said that he had a background in accounting, and he offered to look at PLD's books as a volunteer. He stated that his offer to help with the accounting would in no way guarantee funding from the Council in the future. Mr. Holliman accepted this offer. No action was taken by the City Council.

7. Mr. Howerton said the City has recently received a request from a local homebuilder to purchase two lots in the Spring Hill Addition, which are currently owned by the City. Any sale of City-owned property must be done through a competitive sealed bid process, as required by law. Therefore, staff generated a notice of bid and other specifications in anticipation of sale of the property. The bid invitation would be published and bids received from any interested party, in addition to the homebuilder who made the initial request. Mr. Howerton said that if the Council so instructed staff, bids would be advertised and opened on August 8, 2016, with a possible award to be made at the City Council meeting to be held on August 16, 2016. Following the discussion, Mr. Wright moved and Mrs. Underwood seconded to approve the bidding specifications and authorize staff to advertise and receive bids for the sale of Lots 2 and 27, Spring Hill Addition, City of Mineral Wells, Palo Pinto County, Texas. Motion carried 5-0.

8. Mr. Moran advised the City Council that Texas law provides that cities may enter into cooperative agreements with one another to purchase goods and services on a volume basis, thereby getting better prices. He recommended that the City of Mineral Wells partner with the City of Fort Worth in a purchasing agreement, which he felt would save money and give access to suppliers that deal only in bulk quantities of goods. Following a brief discussion, Mr. Lively moved and Mr. Wright seconded to approve a Cooperative Purchasing Agreement with the City of Fort Worth, Texas. Motion carried 5-0.
  
9. Chief Pool said that the Parker County Emergency Services District had requested that the Mineral Wells Fire Department give them several pieces of exercise equipment that the MWFD no longer needs or uses. These items would be used at the Peaster Fire Station. The Palo Pinto County Volunteer Fire Departments have been contacted and they expressed no interest in the items. Therefore, Mrs. Underwood moved and Mr. Wright seconded to adopt a resolution declaring the items surplus and authorizing transfer of them to the Parker County Emergency Services District. The specific items are one squat rack, one flat bench, one adjustable bench, one lat/butterfly/tricep machine. Motion carried 5-0.
  
10. Mrs. Formby said that the terms of the Board of Directors of Tax Increment Reinvestment Zone No. 2 are due to expire on August 5, 2016. On this Board, each of the taxing entities affected by the Zone nominate a member to the Board. Each entity was contacted to determine their nomination, and those who responded wished to keep their sitting members. In response to a question from Councilman Johnson, Mrs. Formby said that Palo Pinto County and the Palo Pinto Emergency Services District No. One had not timely responded to queries, and staff is asking Council to reappoint their sitting members. If those two organizations wish to change later, we would return to the Council at that time. Following the discussion, Mr. Wright moved and Mrs. Underwood seconded to reappoint the sitting members of the Tax Increment Reinvestment Zone No. 2 Board of Directors, to new terms which will expire August 5, 2018. Motion carried 5-0. Those members are as follows:

City of Mineral Wells:	Mike Allen, Mayor
	Clarence Holliman
	Richard Ball
Mineral Wells Industrial Foundation	Kenneth Williamson
Palo Pinto County:	Commissioner Jeff Fryer
Mineral Wells ISD:	Trustee Scott Elder
Emergency Services District #1:	Lynn Reasoner
PPCMWD No. 1:	Dr. Ronny Collins
PPGH District:	J.C. Colton

11. There was no further business to be considered, and the meeting was adjourned at 6:37 pm.

/s/ Mike Allen  
Mike Allen, Mayor

ATTEST:

/s/ Juanita Formby  
Juanita Formby, City Clerk

APPROVED: 08-02-2016