



NOTICE OF MEETING OF THE MINERAL WELLS ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS, MINERAL WELLS, TEXAS

NOTICE is hereby given that the Mineral Wells Economic Development Corporation Board of Directors will hold a meeting on **Monday, March 20, 2023, at 12:00 pm**, at Mineral Wells City Hall Annex, 115 SW 1st Street, Mineral Wells, Texas 76067, open to the public, "**Masks suggested, Social Distancing recommended**" to consider, discuss and adopt such orders, resolutions or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. Call to Order and Establish Quorum

2. Public Comment

This is an opportunity for the public to address the Board regarding any item on the agenda. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law.

To address the Board, each speaker must complete a Speaker Form and provide it to the Executive Director David Hawes prior to the start of the meeting. The same speaker form that is used for City Council meetings may be used. Each speaker shall approach the designated speaker location and state his/her name and city of residence before speaking. Speakers shall address the Board with civility that is conducive to appropriate public discussion. Speakers can address only the Board and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

Per the Texas Open Meetings Act, the Board is not permitted to take action on or discuss any item not listed on the agenda. The Board may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy regarding the item; or (3) propose the item be placed on a future agenda, in accordance with the Board's procedures.

3. Approve Minutes from meeting held October 10, 2022.

4. Consider Professional Services Agreement with Elliot & Waldron Abstract Co.

5. Consider Professional Services Agreement with Palo Pinto County Abstract Company, Inc.

6. Consider extending the Agreement with Hawes Hill & Associates LLP for one-year pursuant to Section XII of Agreement.

7. Discuss and consider job description for Economic Development Executive Director.

8. Receive financial report and approve payment of invoices.

9. Receive Executive Director's Report.

10. Future agenda items/requests by Board Members to be on next agenda – Board Members shall not discuss or take action on any item that is not on the agenda. A Board Member may request that an item be placed on a future agenda and, if a second Board Member supports the request, the item shall be placed on the next EDC board meeting Agenda.

11. Adjourn.

If during the course of the meeting covered by this notice, the Boards should determine that a closed or executive meeting or session of the Board or a consultation with the attorney for the EDC should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meetings Act, Texas Government Code § 551.001 et. seq., will be held by the Board at the date, hour and place given in this notice as the Board may conveniently meet in such closed or executive meeting or session or consult with the attorney for the EDC concerning any and all subjects and for any and all purposes permitted by the Act, including, but not limited to, the following sections and purposes: § 551.071 – Private consultation with the attorney for the EDC on any item listed on the agenda; § 551.072 – Discussing purchase, exchange, lease or value of real property; or §551.087 – Discussing economic development negotiations

Notes: Disabled persons requiring special assistance are requested to notify the City of Mineral Wells 24 hours in advance of the meeting by calling the City Clerk's office at 940.328.7702.

State of Texas §
City of Mineral Wells §

I hereby certify that notice of this meeting of the Mineral Wells Economic Development Corporation Board of Directors was posted by 5:00 o'clock pm on the ___ day of March, 2023.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this ___ day of March, 2023.

(SEAL)

Peggy Clifton, City Clerk