

## **Library Advisory Board Meeting**

Tuesday, March 12, 2019

Mineral Wells City Annex

115 SW 1<sup>st</sup> Street

Mineral Wells, TX 76067

Attending: Troy Stone (Chairman), Gerald Warfield, Coralee Beasley, Jeri Calcote, Lori Schmidtke, Marilyn Rhodes, Mary Alyce Buckner, Christiana Rodriguez-Lazo, Interim City Manager Margie Rose and Library Manager Louanne Noel.

Chairman Troy Stone called the meeting to order at 6:34 pm. The minutes from the February meeting were approved, making a typo correction to Louanne Noel's name in paragraph seven.

After looking over the Library Manager's Report, Mrs. Buckner asked about self-directed programming. Ms. Noel said it is any activity presented that patrons can do on their own with little instruction, such as sudoku puzzles.

During her report, Mrs. Rose said she talked to the legal firm concerning the Boyce Ditto trust and the counsel handling the matter has left the firm. They are working on assigning someone else, but when she last checked the new person was not available. She told them it has taken too long – more than three months. She said she plans to have it settled before she leaves and that the board will be advised before anything goes to the city council for approval.

Mr. Stone said the Archives and Digitization Committee is scanning a group of 80 photos to send to the Texas history portal. Once they confirm the last group has been uploaded, they will send this group. Ana Kraemer, director of the Digital Newspaper Program at UNT, contacted him about the newspaper scans, asking if they received the Hancher grant, but they did not. She said the library could be eligible for the Tocker Grant. Ms. Noel said the library has a good chance of qualifying. Mr. Stone said they will get paperwork started to donate the newspapers to UNT for the history portal. If they are donated, the cost of scanning may not be the committee's responsibility, but he will check on that.

Mrs. Buckner said the Friends group will hold their Spring Book sale from noon Friday, April 5, to closing on Saturday, April 6, at the library. They need a new storage place about the size of a one car garage, if anyone knows of a place. Currently, they are housed in the city's old USO building, which is not ideal due to climate and stairs. The group plans a spring appreciation luncheon, but has no details yet.

Ms. Noel provided a Library Manager's Report. She said she and staff have been interviewing candidates to replace Sarah Taylor's position. They have offered the position to Michelle Friend, who has a drama background and is detail-oriented. She feels Friend is personable and professional, can engage with kids and bring families into the library. She expects her to start Monday, March 18.

Ms. Noel has been working on her annual report, as well as a presentation for the city council about no fine assessments, which the board approved at the last meeting. She will put together loss reports detailing monthly and annual losses, as well as arguments supporting the proposal.

The new library sign is in place. She and her staff still need to learn to upload scrolling content. She would like to figure out a way to thank Judy Caldwell and others who helped get it purchased and placed.

The board adjourned at 7:15 pm.