

**MINUTES  
SPECIAL MEETING  
MINERAL WELLS CITY COUNCIL  
CITY HALL ANNEX  
August 29, 2019 – 12:00 pm**

**Audio recordings of the City Council meetings are available on the City's website at  
mineralwellstx.gov**

City Councilmembers present were Mayor Christopher M. Perricone, Mayor Pro-Tem Tammy Underwood, Councilmembers Brian Shoemaker, Regan Johnson, Jerrel Tomlin, Beth Watson and Doyle Light. A quorum of City Councilmembers was present.

Staff members present were City Manager Randy Criswell and City Clerk Peggy Clifton.

Mayor Perricone called the meeting to order. Councilmember Doyle Light led the invocation, and the Pledges of Allegiance to the U.S. and Texas flags were recited.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

1. Mr. Criswell stated that the City sent out for Request for Qualifications (RFQ) for Administrative Services for the Downtown Revitalization Program Grant. This is a Texas Department of Agriculture Grant administered through Texas Community Development Block Grant for downtown improvements. The maximum grant is \$350,000 and requires a 20% match. At least half of the grant will be for ADA improvements in the downtown area.

Only one response to the RFQ was submitted and that was by GrantWorks. Mr. Light stated that since the City only received the one submission, we did meet all the legal criteria and the correct process was followed. Mrs. Underwood moved and Mr. Light seconded to approve a resolution to award and RFQ for Administrative Services to GrantWorks for a 2019 Downtown Revitalization Program Grant. Motion carried 7-0.

2. There was no further business and the meeting adjourned at 12:08 p.m.

  
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Christopher M. Perricone, Mayor

ATTEST:

  
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Peggy Clifton, City Clerk

APPROVED: 09/17/2019

