

City of Mineral Wells 2012-13 Budget

The property tax rate proposed in this budget was determined by using estimates for some 2011 Parker County values. These values affect the calculation of the effective tax rate.

There may be Truth-In-Taxation notices that will have to be added to the 2012-2013 Budget package once a final property tax rate has been calculated.

**CITY OF MINERAL WELLS
2012-2013 OPERATING BUDGET
TABLE OF CONTENTS**

INTRODUCTORY SECTION

CITY OFFICIALS.....	3
ORGANIZATION CHART.....	4
BUDGET CALENDAR.....	5
CITY MANAGER'S BUDGET MESSAGE.....	6
ORDINANCES.....	9
BUDGET PROCESS - CHARTER PROVISIONS.....	12
FUND BALANCE SUMMARY.....	13
SUMMARY OF BUDGETED POSITIONS.....	14
SUMMARY OF PROPOSED EXPENDITURES - ALL FUNDS.....	15

GENERAL FUND

TABLE OF AUTHORIZED POSITIONS.....	17
REVENUE.....	18
EXPENSES BY DEPARTMENT/OBJECT CLASS.....	19
GENERAL ADMINISTRATION.....	20
FINANCE.....	21
INFORMATION TECHNOLOGY.....	22
FLEET MAINTENANCE.....	23
POLICE.....	24
FIRE/EMS.....	25
INSPECTIONS.....	26
STREETS.....	27
SANITATION.....	28
PARKS & RECREATION.....	29
CEMETERY.....	30
LIBRARY.....	31
GENERAL DEBT SERVICE.....	32
GENERAL FUND CAPITAL PROJECTS.....	34

WATER & SEWER FUND

TABLE OF AUTHORIZED POSTITIONS.....	35
REVENUE, EXPENDITURES BY DEPARTMENT/OBJECT CLASS.....	36
PUBLIC WORKS ADMINISTRATION.....	37
WATER DISTRIBUTION / SEWAGE COLLECTION.....	38
HILLTOP TREATMENT PLANT.....	39
WASTEWATER PLANT OPERATIONS.....	40
FACILITY MAINTENANCE.....	41
CITY UTILTIY SERVICE.....	42
WATER/SEWER CAPITAL PROJECTS.....	44

AIRPORT FUND

TABLE OF AUTHORIZED POSITIONS.....	45
REVENUE, EXPENSES BY OBJECT CLASS.....	45
EXPENSES.....	46
AIRPORT DEBT SERVICE.....	47

MISCELLANEOUS

WORKERS' COMPENSATION SELF-INSURANCE FUND.....	49
HOTEL/MOTEL OCCUPANCY TAX.....	49
WOODLAND PARK TRUST FUND.....	49
EXPENDABLE TRUST - ECONOMIC DEVELOPMENT.....	49
ANALYSIS OF TAX RATES.....	50
SUMMARY OF PROPERTY VALUATIONS.....	50
FIXED ASSETS.....	51
SCHEDULE 1 POSITION CLASSIFICATION, ANNUAL PAY RATES.....	52

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CITY OF MINERAL WELLS

CITY COUNCIL

MIKE ALLEN, MAYOR

MARGARET H. COLTON, AT LARGE, MAYOR PRO-TEM

RICK BENNETT, AT LARGE

THOMAS LIVELY, WARD I

TAMMY UNDERWOOD, WARD II

JOHN UPHAM, WARD III

KEVIN HARRISON, WARD IV

CITY STAFF

LANCE HOWERTON, CITY MANAGER

JUANITA FORMBY, CITY CLERK

BOBBY BAKER, PUBLIC WORKS DIRECTOR

, FINANCE DIRECTOR

DEAN SULLIVAN, CHIEF OF POLICE

ROBIN ALLEN, FIRE CHIEF

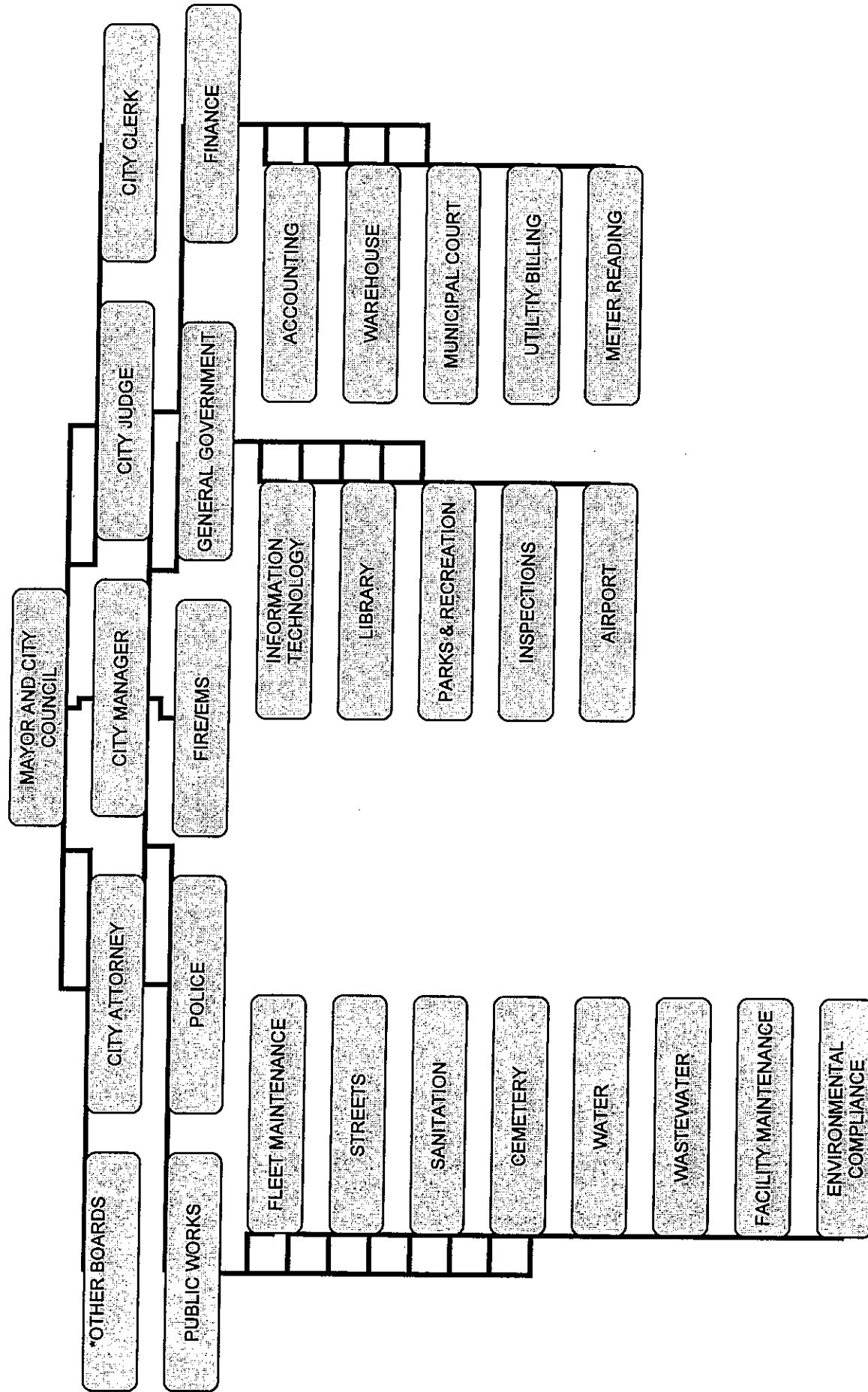
CONSULTANTS

GEORGE GAULT, CITY ATTORNEY

GEORGE, MORGAN & SNEED, P.C., AUDITORS

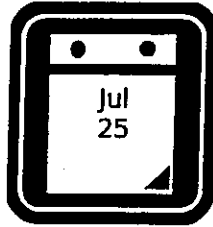
SCHRICHEL, ROLLINS and ASSOCIATES, INC., ENGINEERS

FIRST SOUTHWEST COMPANY, FINANCIAL ADVISORS



*OTHER BOARDS AND COMMISSIONS: Municipal Airport Advisory Board; Parks Board; Planning & Zoning Commission; Board of Adjustments; Mineral Wells Housing Authority; Woodland Park Board of Trustees; Palo Pinto County Municipal Water District No. 1; Boyce Ditto Municipal Library Board; Industrial Development Board

BUDGET CALENDAR



Tax Roll certified by the Palo Pinto and Parker County Appraisal Districts.



Special Meeting - City Manager's proposed budget presented to the City Council. Public hearing(s) to be set by the City Council.



Regular Meeting – Conduct a public hearing on the budget, discuss the tax rate. If council proposes to increase the tax rate above the effective rate (2) public hearings must be scheduled.



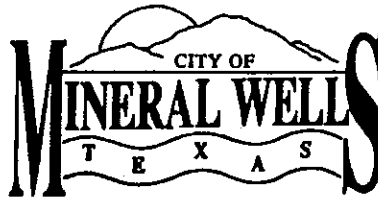
Special Meeting – Budget discussion, conduct public hearing and take record vote if needed.



Regular Meeting – Conduct a public hearing if needed.



Regular Meeting - Approve an ordinance adopting the budget, then approve a tax levy ordinance.



Post Office Box 460
Mineral Wells, Texas 76068

July 30, 2012

The Honorable Mayor and City Council – City of Mineral Wells

Mayor and City Council:

Over the past four years the Mineral Wells community and the City organization have struggled through the recession which has gripped the entire country and, ultimately, all of the globally linked industrial economies. In response to this economic downturn, the City of Mineral Wells deferred most capital spending (infrastructure projects/acquisitions) and instituted a selective hiring freeze to bring expenditures in line with diminished revenues. Presently, however, it appears that general improvement is evident in the North Texas and Mineral Wells economies. Although the national unemployment rate remains mostly static, around 8.2%, the unemployment rate in Texas is 6.9% and 6.3% for Palo Pinto County, down from 8.1% and 7.3% respectively a year ago. Locally, we are also beginning to experience new development and business/industry expansions following this period of stagnation. Likewise, we see our local sales tax trending upward for the greater part of the current fiscal year. More specific to the City organization, we have over the previous four years accumulated a fund balance in the General Fund of slightly more than \$4 million. The is significantly more than the reserve amount recommended by accepted governmental accounting standards and the need to accumulate additional reserves as a cushion for use in future years appears to be behind us. The sum total of these factors points to our belief that the local economy is rebounding, is poised for yet more sustained growth and, thereby, allows the City to adopt a more aggressive fiscal stance and begin the process of restoring programing and projects which will benefit our local citizenry.

General Fund

With respect to revenues in the General Fund, we do anticipate improvement over the prior year. As to sales tax, it is projected collections will approximate \$3.7 million. This represents our highest collections since Fiscal Year 2009 and is the first increase versus prior year since Fiscal Year 2008. Concerning ad valorem property tax valuation, the total taxable value for Fiscal Year 2012-2013 is \$632 million, roughly that of the prior year. Given this, it is proposed that a tax rate of \$.48215 be adopted. This tax rate reflects an increase to the effective tax rate of 4.4% (\$.46197) and is \$.00846 below the current year tax rate of \$.49061. This proposed tax rate is in keeping with the approach that our ad valorem tax rate should over time be in the range of \$.50 per \$100 of taxable valuation. As the proposed tax rate is above the effective rate, public hearings on the rate will be required. As to other revenues in the General Fund, it is projected that they will remain generally comparable or marginally improved as to the prior year.

As to expenditures in the General Fund, our improving revenue posture allows us to undertake additional activities which have been deferred in recent budgets. Concerning personnel, it is proposed that General Fund employees receive a 3% increase with the exception of department heads (City Manager, City Clerk, Finance Director, Public Works Director, Police Chief and Fire Chief). It is recommended that two (2) Street Maintenance Worker positions in the Street Department previously frozen and unfilled be restored. It is also proposed that the manpower profile of the Police Department be expanded by the addition of two (2) part-time patrol positions (\$34,000). Likewise, it is proposed that the position of supervisor of the City/County Narcotics Unit be transferred under the Palo Pinto County Sheriff's Department, although the City will continue to fund its half of the expense of the position. Additionally, it is proposed that certification pay in the Police and Fire Departments be reinstated at a cost of \$24,600 and \$13,509 respectively. Also regarding personnel, we expect to incur a significant increase in employee health insurance premium costs in the range of \$285,000. Concerning capital expenditures/acquisitions in the General Fund, the following is proposed: purchase of six (6) patrol vehicles through a Master Lease financing program (\$210,000) and acquisition of a Records Management System/Computer Aided Dispatch program in the Police Department (\$55,000 - year one); City beautification projects to include downtown Christmas decorations (\$15,000) and City entrance signage (\$7,500); improvements to our Parks and Recreation effort to include a picnic pavilion (\$45,000) and pool slide (\$20,000) at West City Park and one (1) mower (\$15,000); upgrades at Woodland Park Cemetery to include access for the new maintenance shop (\$10,000) and Rose Garden improvements (\$5,000); expansion of programming and collection development at the Boyce Ditto Public Library (\$25,000); and Phase III of the Airflyte Street Reconstruction Program (\$100,000) and contract Street Reconstruction Projects (\$100,000).

Water/Sewer Fund

In the Fiscal Year 2011-2012 budget, it was recommended that the City continue a series of water rate increases to support the ongoing engineering and permitting process associated with the Turkey Peak Reservoir Project. Because of strong water sales in the summer of 2011, the water rate increase proposed in that budget was deferred. As such, it is now recommended that the City Council consider an increase to both water and sewer rates of approximately 4%. The impact of this increase for the average residential water and sewer customer (7,000 gallons) would be approximately \$3.10 per month. Sewer charges were last increased in the FY 2006-2007 budget.

With respect to expenditures in the Water/Sewer Fund, it is recommended that a 3% salary adjustment be granted to all employees. As is the case with the General Fund, health insurance premiums are budgeted to increase some \$145,000. As to other expenditures in the Water/Sewer Fund, the following is proposed: an increase in the contribution to the Palo Pinto County Municipal Water District #1 to support the Turkey Peak Reservoir project (\$286,000); acquisition of one (1) backhoe (\$110,000), one (1) skid steer loader (\$60,000) and one (1) eight yard dump truck (\$75,000) for the Water Distribution/Sewer Collection Department; small equipment purchases at the Hilltop Water Treatment Plant (\$23,000); one (1) trailer mounted generator (\$20,000) and various lift station upgrades (\$15,800) in the Facilities Maintenance Department; and lab equipment (\$17,000), remodel of pretreatment building (\$10,000), grit removal repairs (\$55,000), riding mower (\$5,500) and lift station improvements (\$30,000) at the Pollard/Willow Creek Wastewater Treatment Plants.

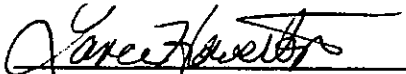
Airport Fund

As to revenues in the Airport Fund, it is projected that fuel sales will remain somewhat below historical norms for the year but will be adequate to cover Airport operations. As concerns personnel, Airport employees will receive a 3% salary adjustment as with employees in our other departments. Health insurance premium costs will likewise increase by some \$11,000. As to capital projects, some \$100,000 is budgeted for the City's matching share of the runway lighting project approved through TxDOT Aviation. Likewise, some \$50,000 is budgeted as matching share dollars in conjunction with the TxDOT Aviation RAMP program to proceed with the next phase of hangar improvements to support the Aviation Business Center concept at the Downing maintenance facility. In addition, \$10,000 is budgeted for promotional and marketing activities associated with the Aviation Business Center. Apart from these expenditures, no other significant projects are proposed at the Airport.

Summary

It can easily be said that the past four budget cycles have proven very challenging. Given the indicators described previously, we believe that we are now moving away from this period of uncertainty and diminished resources with which to serve the citizens of Mineral Wells. It is with this sense of guarded optimism that the Fiscal Year 2012-2013 Operating Budget for the City of Mineral Wells is hereby presented.

Respectfully,


Larice Howerton
City Manager

ORDINANCE NO. 2012-

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH FUND FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF MINERAL WELLS, TEXAS, FOR THE PERIOD OF TIME BEGINNING OCTOBER 1, 2012 AND TERMINATING SEPTEMBER 30, 2013, APPROPRIATING MONEY FOR THE VARIOUS FUNDS; SETTING OUT THE PURPOSES OF EACH ESTIMATE; ADOPTING AND APPROVING THE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, TEXAS:

1.

That the appropriation for the period of time beginning October 1, 2012, through September 30, 2013, shall be distributed among the various funds established incident thereto as follows:

(a)	General Fund.....	\$10,056,054
(b)	Water and Sewer Fund.....	9,285,258
(c)	Capital Projects - General.....	300,000
(d)	Airport Fund.....	1,204,859
(e)	Hotel Occupancy Tax Fund.....	165,000
(f)	Woodland Park Trust Fund.....	300
(g)	Capital Projects - Water.....	1,048,773
(h)	General Debt Service Fund.....	684,956
(i)	Expendable Trust.....	<u>97,053</u>

TOTAL ALLOCATION ALL FUNDS.....\$22,842,253

2.

The distribution and division of the above named appropriation shall be made in accordance with the budget of expenditures submitted by the City Manager, and as adjusted and adopted by the City Council, which budget is hereby made a part of this Ordinance by reference thereto the same as if copied verbatim herein, and should be considered in connection with the expenditures of the above appropriations.

3.

The budget for the one year period above set forth has been heretofore submitted by the City Manager to the City Council, notice published, and hearing held incident thereto, all in conformance with Articles V, Sections 47 and 51-55 of the City Charter of the City of Mineral Wells. The City Council has heretofore approved the same as adjusted. The purpose and intent of the Ordinance is to set forth in ordinance form the funds from which budget allocations are to be derived for operational and debt purposes; and further, to approve the budget as adjusted.

4.

The budget prepared by the City Manager for the City of Mineral Wells, Texas, for the year commencing October 1, 2012 through and including September 30, 2013 as adjusted be and it is hereby approved and ordered filed with the City Clerk of the City of Mineral Wells. The City Manager is hereby directed to reproduce the final budget by printing, or otherwise accurately reproducing the data contained in the official document filed with the City Clerk including all messages, schedules, summaries, and statements enumerated in Section 47 of the City Charter of the City of Mineral Wells, and to make a reasonable number of copies available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

5.

The City Clerk is hereby directed to file a copy of said final budget with the County Clerk of Palo Pinto County.

6.

Should any part, portion, section, or division of this ordinance be declared to be invalid or inoperative or void for any reason by a court of competent jurisdiction, such decisions, opinion, or judgment shall in no way effect the remaining parts, portion, sections, or provisions of the ordinance, which provisions shall be, remain, and continue to be in full force and effect. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED on this the 18 day of September 2012.

Mike Allen, Mayor

ATTEST:

Juanita Formby, City Clerk

ORDINANCE NO. 2012-

LEVYING AD VALOREM TAXES ON BOTH REAL AND PERSONAL PROPERTY IN THE CITY OF MINERAL WELLS FOR THE YEAR 2012, PROVIDING FOR APPORTIONMENT OF SUCH AD VALOREM TAXES, PROVIDING FOR OCCUPATION TAXES ON EVERY PERSON, FIRM OR CORPORATION PURSUING ANY OCCUPATION, PROFESSION, OR BUSINESS IN THE CITY OF MINERAL WELLS SUBJECT TO SUCH TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, that direct and ad valorem municipal taxes be, and the same are hereby levied for the tax year 2012, upon all property, real, personal, and mixed, located within the corporate limits of the City of Mineral Wells, Texas subject to taxation for the said year, under the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells adopted on the 26th day of July, 1966, for the purposes and at the rates herein set forth.

Section 1. That there is hereby levied and there shall be collected a total tax of \$.48215 on each \$100 assessed valuation of all taxable property, real, personal, and mixed located within the corporate limits of the City of Mineral Wells, Texas.

Section 2. That \$.36801 of the above total tax is hereby specifically levied and apportioned for maintenance, support, current expenses, and general municipal purposes of the City of Mineral Wells for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

Section 3. That \$.11414 of the above total tax is hereby specifically levied and apportioned for payment of the principal and interest on, and the service on the outstanding indebtedness of the City of Mineral Wells for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS that there is hereby levied, and there shall be collected from every person, firm, or corporation pursuing any occupation, profession, or business in the City of Mineral Wells, which is taxable by law, the full amount of occupation taxes permitted by the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells.

PASSED AND APPROVED this the 18 day of September 2012.

Mike Allen, Mayor

ATTEST:

Juanita Formby, City Clerk

MINERAL WELLS CITY CHARTER – ARTICLE V. THE BUDGET

Sec. 46. Fiscal Year

The fiscal year of the City of Mineral Wells shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

Editor's note – Section 1.05 of the Texas Property Tax Code as enacted by Acts 1969, 66th Legislature, Chapter 841, authorized the governing body of a home-ruled city to establish by ordinance a fiscal year different from that fixed in its charter, if it is desirable. Consequently, Ord. No. 1980-18, enacted September 16, 1980, states that "the fiscal year for the City of Mineral Wells be and is hereby established as beginning on the first day of October and ending on the last day of September of each calendar year..."

Sec. 47. Preparation and submission of budget.

The city manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- 1) A budget message, explanatory of the budget.
- 2) A consolidated statement of receipts and expenditures for all funds.
- 3) An analysis of property valuations.
- 4) An analysis of tax rate.
- 5) Tax levies and tax collections by years for at least five years.
- 6) General fund resources in detail, including a detailed report of inventory as provided in section 78 hereof.
- 7) Summary of proposed expenditures by function, department and activities.
- 8) Summary of proposed expenditures by character and object.
- 9) Detailed estimates of expenditures shown separately by each activity to support the summaries No. 7 and 8 above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay.
- 10) A revenue and expense statement for all types of bonds.
- 11) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued, and amount outstanding.
- 12) A schedule of requirements for the principal and interest of each issue of bonds.
- 13) A special funds section.
- 14) The appropriation ordinance.
- 15) The tax levying ordinance.

Sec. 48. Anticipated revenues compared with other years in budget.

In parallel columns opposite the several items of revenue there shall be placed the actual amount of such items for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Sec. 49. Proposed expenditures compared with other years in budget.

In parallel columns opposite the various items of expenditures there shall be placed the actual amount of such items of expenditures for last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Sec. 50. Proposed budget a public record.

The proposed budget and all supporting schedules shall be filed with the city clerk when submitted to the council and shall be a public record for inspection by anyone. The city manager shall cause sufficient copies to be made for distribution to all interested persons.

Sec. 51. Notice of public hearing on budget.

At the meeting of the council at which the proposed budget is submitted, the council shall fix the time and place of a public hearing on the budget, and shall cause to be published a notice of the time and place, not less than seven days after date of publication, at which the council will hold the public hearing.

Sec. 52. Public hearing on proposed budget.

At the time and place set forth in the notice required by Section 51, or at any time and place to which such public hearing shall from time to time be adjourned, the council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item of the amount of any item therein contained.

Sec. 53. Proceedings on budget after public hearing amending or supplementing budget.

After the conclusion of such public hearing the council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation the council must cause to be published a notice setting forth the nature of the proposed increases and fixing a time and place, not less than seven days after publication, at which the council will hold a public hearing thereon.

Sec. 54. Proceedings on adoption of budget.

After such further hearing, the council may insert the additional item or items and make the increase or increases to the amount in each case indicated by the published notice, or to a lesser amount, but where it shall increase the total proposed expenditures it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

**FUND BALANCE SUMMARY
ALL BUDGETED FUNDS**

	Estimated Fund Balance 09/30/2012	Estimated Revenues	Estimated Available Resources	Estimated Expenditures	Estimated Fund Balance 09/30/2013
General Fund	\$4,025,040	\$9,367,338	\$13,392,378	\$10,056,054	\$3,336,324
General Debt Service Fund	\$134,551	\$1,657,288	\$1,791,839	\$1,625,602	\$166,237
Woodland Park Trust Fund	\$485,918	\$10,300	\$496,218	\$300	\$495,918
Hotel Occupancy Tax Fund	\$0	\$165,000	\$165,000	\$165,000	\$0
Water & Sewer Enterprise Fund	\$2,802,261	\$8,712,000	\$11,514,261	\$9,285,258	\$2,229,003
Airport Operations Enterprise Fund	\$408,945	\$1,045,682	\$1,454,627	\$1,204,859	\$249,768
Expendable Trust	\$57,003	\$60,050	\$117,053	\$20,000	\$97,053
Total	\$7,913,718	\$21,017,658	\$28,931,376	\$22,357,073	\$6,574,303

SUMMARY OF BUDGETED POSITIONS ALL FUNDS

	2010-11		2011-12		2012-13	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
General Government						
City Manager	1	0	1	0	1	0
City Clerk	3	0	3	0	3	0
Finance	4	0	5	0	5	0
Municipal Court	1	1	1	1	1	1
Information Technology	2	0	2	0	2	0
Total General Government	11	1	12	1	12	1
Public Safety						
Police	35	0	35	0	34	2
Fire/EMS	18	9	18	9	18	1
Inspections	5	0	5	0	5	0
Total Public Safety	58	9	58	9	57	3
Highways and Streets						
Streets	18	0	12	0	14	0
Total Highways and Streets	18	0	12	0	14	0
Public Works						
Fleet Maintenance	4	0	4	0	4	0
Sanitation - Convenience Station	0	1	0	1	0	1
Cemetery	5	0	4	0	4	0
Total Public Works	9	1	8	1	8	1
Culture and Recreation						
Library	6	0	6	0	6	0
Parks and Recreation	9	17	9	17	9	17
Total Culture and Recreation	15	17	15	17	15	17
Water and Sewer Utilities						
Public Works Administration	5	0	5	0	5	0
Water Dist. /Sewer Collection	15	0	15	0	15	0
Hilltop Water Treatment Plant	9	0	9	0	9	0
Waste Water Plant Operations	14	0	14	0	14	0
Facility Maintenance	6	0	6	0	6	0
Utility Billing / Meter Services	6	0	4	0	4	0
Total Water and Sewer Utilities	55	0	53	0	53	0
Airport	4	3	4	3	4	3
Total All Funds	170	31	162	31	163	25

Municipal Court – Municipal Court Judge is an appointee, reported as part-time.

Part-Time – Police and Airport are budgeted in hours on the Tables of Authorized Positions.

Part-Time – Parks and Recreation are seasonal and are budgeted in hours on the Table of Authorized Positions.

Summary of Proposed Expenditures & Expenses All Budgeted Funds 10/01/12 to 09/30/13		SPECIAL REVENUE	DEBT SERVICE	PROPRIETARY FUNDS		
	General Fund	Trust Funds	Gen Debt Svs. Fund	Water & Sewer Fund	Airport Fund	Total
<u>BY FUNCTION, DEPARTMENT & ACTIVITY</u>						
Administration	\$882,023	\$0	\$0	\$0	\$0	\$882,023
City Attorney	24,000	0	0	0	0	\$24,000
Finance	430,138					\$430,138
Information Technology	325,013	0	0	0	0	\$325,013
Total General Government	\$1,661,174	\$0	\$0	\$0	\$0	\$1,661,174
Police	2,685,792	0	0	0	0	\$2,685,792
Fire/EMS	1,462,122	0	0	0	0	\$1,462,122
Inspections	331,943	0	0	0	0	\$331,943
Total Public Safety	\$4,479,857	\$0	\$0	\$0	\$0	\$4,479,857
Streets	1,342,197	0	0	0	0	\$1,342,197
Total Highway/Streets	\$1,342,197	\$0	\$0	\$0	\$0	\$1,342,197
Fleet Maintenance	757,629	0	0	0	0	\$757,629
Sanitation - Convenience Station	160,078	0	0	0	0	\$160,078
Cemetery - Woodland Park Trust	311,543	300	0	0	0	\$311,843
Total Public Works	\$1,229,250	\$300	\$0	\$0	\$0	\$1,229,550
Library	426,075	0	0	0	0	\$426,075
Parks and Recreation	879,351	0	0	0	0	\$879,351
Tourism	0	165,000	0	0	0	\$165,000
Total Cultural and Recreation	\$1,305,426	\$165,000	\$0	\$0	\$0	\$1,470,426
Public Works Administration	0	0	0	3,312,121	0	\$3,312,121
Facility Maintenance	0	0	0	455,824	0	\$455,824
Water Distribution/Sewer Collection	0	0	0	1,494,323	0	\$1,494,323
Hilltop Water Treatment Plant - Brazos	0	0	0	1,311,319	0	\$1,311,319
Waste Water Plant Operations	0	0	0	1,273,470	0	\$1,273,470
Utility Billing / Meter Services	0	0	0	497,555	0	\$497,555
Total Water/Sewer Utilities	\$0	\$0	\$0	\$8,344,612	\$0	\$8,344,612
Airport	0	0	0	0	1,122,143	\$1,122,143
Debt Service	38,150	0	684,956	940,646	82,716	\$1,746,468
Capital Projects-Includes transfers from other funds	300,000	0	0	1,048,773	0	\$1,348,773
Expendable Trust	0	97,053	0	0		\$97,053
Total Expenditures/Expenses by Func/Dept/Activity	\$10,356,054	\$262,353	\$684,956	\$10,334,031	\$1,204,859	\$22,842,253

<u>BY CHARACTER & OBJECT</u>						
Personal Services	\$6,678,639	\$0	\$0	\$2,915,371	\$217,222	\$9,811,232
Program Expenses	179,000	97,053	0	0	0	\$276,053
Purchased Professional/Technical Service	281,850	164,175	0	131,375	12,000	\$589,400
Purchased Property Services	302,700	0	0	140,660	2,000	\$445,360
Other Purchased Services	168,750	0	0	132,500	27,800	\$329,050
Supplies	1,469,525	0	0	1,695,370	32,750	\$3,197,645
Other Objects	368,440	0	500	2,337,994	773,500	\$3,480,434
Debt Service	38,150	0	684,456	940,646	82,716	\$1,745,968
Unallocated Reserve	50,000	0	0	100,000	30,000	\$180,000
Capital Outlay	719,000	0	0	1,414,273	0	\$2,133,273
Transfers to Other Funds	100,000	1,125	0	525,842	26,871	\$653,838
Total Expenditures/Expenses by Character/Object	\$10,356,054	\$262,353	\$684,956	\$10,334,031	\$1,204,859	\$22,842,253

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**TABLE OF AUTHORIZED POSITIONS
GENERAL FUND**

01 General Administration		26 Inspection Department	
1 City Manager	\$120,819	1 Building Official	\$52,061
1 City Clerk	57,189	2 Code Enforcement Officer	65,863
1 Personnel Technician	31,368	1 Sanitarian	33,181
1 Administrative Clerk	28,353	1 Code Enforcement Secretary	26,761
Total	<u>\$237,729</u>	Total	<u>\$177,866</u>
15 Finance Department		31 Street Department	
1 Finance Director	\$80,319	0.4 Public Works Director	\$32,128
1 Accounting Manager	50,783	0.75 Public Works Superintendent	42,984
2 Accounting Clerk	57,846	1 Traffic Control Technician	31,688
1 Purchasing Agent	44,733	1 Street Maintenance Supervisor	40,874
1 City Judge (Appointee)	21,292	2 Streets Crew Leader	73,013
1 Municipal Court Clerk	38,420	2 Senior Equipment Operator	67,212
Total	<u>\$293,393</u>	4 Equipment Operator	116,100
		3 Maintenance Worker	81,090
		Total	<u>\$485,089</u>
17 Information Technology		32 Sanitation Department	
1 I. T. Manager	\$52,307	1 Conv. Station Operator (Part-time)	\$14,504
1 Computer Support Specialist	35,818	Total	<u>\$14,504</u>
Total	<u>\$88,125</u>		
19 Fleet Maintenance		51 Parks & Recreation Department	
0.1 Public Works Director	\$8,032	Parks	
0.25 Public Works Superintendent	14,328	1 Parks/Recreation Superintendent	\$60,801
1 Fleet Maintenance Supervisor	46,075	1 Maintenance Technician	34,340
2 Senior Mechanic	68,750	3 Parks Maintenance Worker	86,229
1 Fleet Maintenance Clerk	25,826	Parks	<u>\$181,370</u>
Total	<u>\$163,011</u>	Recreation	
		1 Recreation Clerk	27,324
20 Police		1 Recreation Coordinator	31,100
1 Chief of Police	\$80,319	2 Recreation Attendant	48,034
2 Lieutenant	109,740	Est. Swimming Pool Employees (Seas)	49,564
Detectives (Sergeants/Corporals)	0	1 Pool Manager *	
5 Sergeant	255,826	14-16 Lifeguards *	
8 Corporal	352,072	* See Schedule 1 for Hourly Rates	
9 Patrol	329,071	Recreation	<u>\$156,022</u>
1 School Resource Officer @ MWISD	44,223	Total	<u>\$337,392</u>
2 Patrol Officers (Part-time 990 Hours each)	33,660		
1 Narcotics Officer	47,826	53 Cemetery Department	
1 CID Clerk	35,481	1 Cemetery Supervisor	\$42,983
3 Animal Control	86,150	3 Senior Equipment Operator	99,839
3 Dispatcher	91,102	Total	<u>\$142,822</u>
Total	<u>\$1,465,470</u>		
24 Fire / Emergency Medical Services		55 Library	
1 Fire / EMS Chief	\$80,319	1 Library Manager	\$49,755
3 Captain	150,101	1 Assistant Librarian	34,953
11 Firefighter/EMT	436,023	1 Childrens Librarian	27,910
1 Ambulance Billing Clerk	34,420	3 Library Assistant	75,219
2 Dispatchers	61,055	Total	<u>\$187,837</u>
EMS Part time	0		
1 Fire Marshall / Inspector (100 Hours)	2,500		
Total	<u>\$764,418</u>		

GENERAL FUND REVENUE		2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Proposed
4005	Fund Balance Appropriated	\$0	\$855,000	\$88,730	\$688,716
4110	Property Taxes - Current	2,445,385	2,280,000	2,200,000	2,245,000
4130	Sales Tax	3,382,434	3,400,000	3,700,000	3,700,000
4143	Mixed Beverage Tax	19,600	20,000	20,000	20,000
4160	Electric Service Franchise Tax	659,762	582,000	633,000	615,000
4162	Natural Gas Service Franchise Tax	138,113	140,000	128,000	130,000
4163	Telecommunication Access Line Fees	43,163	45,000	45,000	45,000
4164	Cable Franchise Tax	170,559	165,000	170,000	170,000
4165	Solid Waste Collection Franchise Fee	286,622	330,000	285,000	285,000
4190	Property Taxes - Delinquent	67,251	51,000	65,000	65,000
4191	Property Taxes - Penalty & Interest	40,763	33,000	40,000	40,000
4211	Alcoholic Beverage Permits	1,783	1,500	1,500	1,500
4216	Occupational Licenses	485	1,000	500	500
4220	Other Revenue - General	21,782	12,075	17,000	16,000
4221	Inspections & Permits	63,642	65,000	71,000	65,000
4313	Grants -- Police	152,998	0	0	0
4314	LEOSE -- Law Enforcement Training Grant	2,457	2,600	0	0
4344	FEMA Grant - Fire/EMS	0	26,716	26,716	0
4371	Library Grants -- SECO/Lonestar	57,540	20,000	0	20,000
4372	MWISD Interlocal Agreement HS S.R.O.	51,794	51,000	51,000	51,000
4373	Other Local / Private Grants	18,061	20,000	9,000	20,000
4374	Palo Pinto County Interlocal Agreements	151,717	150,000	110,000	105,000
4412	Release of Liens	5,515	6,500	6,500	6,500
4413	Planning & Zoning Fees	4,735	6,000	6,000	6,000
4425	Ambulance Fees (Cash Basis)	593,645	520,000	548,000	520,000
4443	Sanitation/Disposal Site Fees	48,062	40,000	46,000	40,000
4451	Birth/Death Certificates Fees	27,863	30,000	22,000	25,000
4454	Animal Shelter Fees	37,108	35,000	32,000	35,000
4470	Recreational Fees	48,046	50,000	42,000	50,000
4472	Swimming Pool Fees	44,501	40,000	40,000	40,000
4474	Concession Revenues	992	1,500	750	1,000
4476	Library Receipts	6,211	6,000	6,000	6,000
4511	Municipal Court Fines	217,975	250,000	210,000	225,000
4610	Interest Earned	5,761	7,500	5,000	5,000
4630	Oil & Gas Leases	5,849	5,000	4,500	5,000
4631	Rents & Leases - Buildings/Property	20,520	12,000	12,000	12,000
4810	Sale of Cemetery Lots	24,484	30,000	37,000	30,000
4820	Sale of Grave Markers	10,283	7,500	10,000	7,500
4825	Cemetery Services	38,207	25,000	28,000	25,000
4830	Installation of Markers	461	1,250	500	500
4840	Other Revenue - Cemetery	0	0	0	0
4902	Fund Transfer - Water/Sewer	200,000	325,000	325,000	475,842
4906	Fund Transfer - Hotel Occupancy Tax	963	825	825	825
4907	Fund Transfer - Woodland Park	788	600	300	300
4920	Fund Transfer - Airport	8,000	18,000	18,000	26,871
4921	Sale of Capital Assets -- Hilley Property	0	0	0	20,000
4922	Insurance Proceeds	3,006	0	0	0
4937	Capital Leases - Master Lease (6) PD Cars	382,014	0	0	210,000
TOTAL REVENUE		\$9,510,901	\$9,668,566	\$9,061,821	\$10,056,054

GENERAL FUND	2010-11	2011-12	2011-12	2012-13
EXPENSES BY OBJECT CLASS	Actual	Budget	Estimated	Proposed
Personal Services	\$6,083,931	\$6,141,334	\$6,041,069	\$6,678,639
Program Expenses	177,412	163,000	184,000	179,000
Purchased Professional/Technical Services	219,396	225,000	207,192	281,850
Purchased Property Services	301,226	318,400	287,755	302,700
Other Purchased Services	156,502	163,800	158,700	168,750
Supplies	1,363,775	1,521,250	1,252,235	1,469,525
Capital Expenditures	450,102	505,000	504,435	419,000
Other Objects	454,073	630,782	331,100	418,440
Transfers	0	0	95,335	100,000
Debt Retirement	32,019	0	0	38,150
TOTAL GENERAL FUND	\$9,238,436	\$9,668,566	\$9,061,821	\$10,056,054

GENERAL FUND	2010-11	2011-12	2011-12	2012-13
EXPENSES BY DEPARTMENT	Actual	Budget	Estimated	Proposed
General Administration	\$863,661	\$1,050,591	\$783,150	\$920,173
Finance	378,971	424,671	435,713	454,138
Information Technology	246,730	252,373	258,473	325,013
Fleet Maintenance	705,251	690,252	719,035	757,629
Police	2,488,881	2,289,959	2,297,320	2,685,792
Fire/EMS	1,334,773	1,846,069	1,766,563	1,462,122
Inspections	298,940	315,674	299,435	331,943
Streets	1,229,363	1,250,338	1,027,442	1,342,197
Sanitation	157,120	170,804	142,954	160,078
Parks and Recreation	775,314	739,552	716,928	879,351
Cemetery	349,846	279,140	277,290	311,543
Library	409,586	359,143	337,518	426,075
TOTAL GENERAL FUND	\$9,238,436	\$9,668,566	\$9,061,821	\$10,056,054

To effectively implement and administer the policies established by the City Council. This department accounts for all expenditures related to the City Council, City Manager, City Clerk, and Personnel.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
General Administration Department – 11	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$238,754	\$235,990	\$235,990	\$237,729
5101 Overtime	2,269	2,000	2,300	2,300
5103 Social Security	20,740	18,840	19,200	19,020
5104 Group Insurance	22,032	24,580	24,580	34,800
5105 Employee Retirement	33,061	26,770	27,000	27,400
5106 Workers' Compensation	600	600	600	1,094
5109 Physicals	1,048	200	200	200
5111 Longevity	7,320	7,680	7,680	8,040
5112 Unemployment	2,631	5,000	5,000	5,000
5113 Certification Pay	602	600	600	600
Total Personal Services	\$329,057	\$322,260	\$323,150	\$336,183
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$41,698	\$25,000	\$25,000	\$25,000
5304 Professional Services - Audit	39,000	27,000	20,000	20,000
5308 Professional Services - City Council	1,480	1,400	1,400	1,400
Total Purchased Profession/Tech. Services	\$82,178	\$53,400	\$46,400	\$46,400
Purchased Property Services				
5404 Building Maintenance	\$3,982	\$6,000	\$5,000	\$12,500
5406 Office Equipment Maintenance	0	500	500	500
5418 Other Maintenance	0	500	1,600	1,500
5420 Rentals	1,502	6,000	2,000	2,000
5422 Laundry Service	2,768	2,500	3,000	3,000
Total Purchased Property Services	\$8,252	\$15,500	\$12,100	\$19,500
Other Purchased Services				
5502 Insurance	\$66,920	\$70,000	\$67,000	\$70,000
5504 Telephone	3,642	6,250	4,000	4,000
5506 Travel/Training/Dues/Subscriptions	8,325	5,400	8,900	7,000
Total Other Purchased Services	\$78,887	\$81,650	\$79,900	\$81,000
Supplies				
5602 Office Supplies	\$4,826	\$7,000	\$4,000	\$5,000
5604 Postage	17,953	15,000	15,000	15,000
5614 Utilities	29,684	30,000	30,000	30,000
5626 General Supplies	6,981	3,000	3,300	3,000
5645 Facility Repair Parts	6,240	2,000	1,000	2,000
Total Supplies	\$65,684	\$57,000	\$53,300	\$55,000
Capital Expenditures				
5712 Furniture & Fixtures	\$0	\$0	\$0	\$22,500
Total Capital Expenditures	\$0	\$0	\$0	\$22,500
Other Objects				
5802 Miscellaneous Services and Charges	\$17,261	\$12,000	\$18,000	\$18,000
5806 Election Expenses	2,451	4,000	2,500	4,000
5808 Municipal Codes	7,339	2,500	6,500	7,500
5809 Tax Office Expense	99,250	96,000	93,000	100,240
5812 Resale Supplies - Birth Certificates	1,855	6,000	2,500	2,500
5814-01 PPCSC/Meals	10,245	10,000	10,000	10,000
5814-02 Dunbar Neighborhood Council	7,225	7,200	7,200	7,200
5814-03 Program Participation - Utilities	17,405	17,000	16,000	17,000
5814-04 MW Industrial Foundation	50,000	150,000	50,000	50,000
5814-05 Keep MW Beautiful & Cleanup Days	17,901	10,000	31,000	20,000
5814-06 Sr Citizens Center Operations	34,920	30,000	30,000	30,000
5814-07 Sr Citizens Center Building Maintenance	1,732	1,000	1,600	5,000
5816 Grant Match	0	0	0	0
5818 Unallocated Reserve	0	175,081	0	50,000
Total Other Objects	\$267,584	\$520,781	\$268,300	\$321,440
Debt Retirement				
5954 Other Debt Principal - Master Lease	\$0	\$0	\$0	\$35,000
5958 Interest - Other Debt - Master Lease	32,019	0	0	3,150
Total Debt Retirement	\$32,019	\$0	\$0	\$38,150
Total General Administration Department	\$863,661	\$1,050,591	\$783,150	\$920,173

5814-03 Program Participation - Women's Club; Heritage Assn; Trailhead; Posse/Livestock Assn; Bluebonnet Garden Club.

5814-03 Program Participation - KMWB @ 281N; Norwood Blvd; Optimist Park; MWISD-Track; 180W @ PPGH, Zanowiak.

5404 Building Maintenance - Women's Club

5712 Christmas Decorations, City Entrance Signage - Hwy. 180 East.

To ensure a sound financial position through comprehensive financial planning. This department provides administrative and support services in the following areas: accounting, financial reporting, budget preparation and control, purchasing, debt management, payroll, accounts payable, investment and revenue management, insurance and risk management and Municipal Court.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Finance Department – 15	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$249,715	\$287,186	\$287,186	\$293,393
5101 Overtime	4,993	1,500	8,500	5,300
5103 Social Security	20,783	22,750	23,300	23,340
5104 Group Insurance	27,540	36,870	36,870	52,200
5105 Employee Retirement	29,231	30,075	30,500	33,615
5106 Workers' Comp	1,530	1,530	1,530	4,430
5109 Physicals	135	100	325	100
5111 Longevity	7,860	8,160	10,560	6,360
5113 Certification Pay	0	0	0	0
Total Personal Services	\$341,787	\$388,171	\$398,771	\$418,738
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$0	\$0	\$192	\$350
5306 Professional Services - Legal	22,000	24,000	26,000	24,000
Total Purchased Profession/Technical Services	\$22,000	\$24,000	\$26,192	\$24,350
Purchased Property Services				
5404 Building Maintenance	\$0	\$500	\$500	\$500
5410 Machinery/Tool/Implement Maintenance	0	0	200	0
5422 Laundry Service	0	250	250	0
Total Purchased Property Services	\$0	\$750	\$950	\$500
Other Purchased Services				
5504 Telephone	\$2,992	\$2,750	\$2,900	\$2,750
5506 Travel/Training/Dues/Subscriptions	1,452	2,500	700	700
Total Other Purchased Services	\$4,444	\$5,250	\$3,600	\$3,450
Supplies				
5602 Office Supplies	\$3,694	\$4,000	\$3,700	\$4,000
5626 General Supplies	1,522	500	500	500
Total Supplies	\$5,216	\$4,500	\$4,200	\$4,500
Capital Expenditures				
5708 Vehicles	\$0	\$0	\$0	\$0
5712 Furniture/Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$5,524	\$2,000	\$2,000	\$2,600
Total Other Objects	\$5,524	\$2,000	\$2,000	\$2,600
Total Finance Department	\$378,971	\$424,671	\$435,713	\$454,138

This department provides administrative and support services for information technology.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Information Technology Department – 17	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$85,842	\$85,558	\$85,558	\$88,125
5101 Overtime	573	1,000	1,000	1,000
5103 Social Security	7,001	6,790	6,790	7,000
5104 Group Insurance	11,016	12,290	12,290	17,400
5105 Employee Retirement	10,675	9,645	9,645	10,085
5106 Workers' Comp	430	430	430	403
5109 Physicals	0	0	0	0
5111 Longevity	120	360	360	600
5113 Certification Pay	1,777	1,800	1,800	1,800
Total Personal Services	\$117,434	\$117,873	\$117,873	\$126,413
Purchased Professional/Technical Services				
5302 Professional Services - Other - Website	\$18,951	\$15,000	\$15,000	\$15,000
5314 Technical Services-Computer Support, PD Computer Aided Dispatch Sys.	19,047	48,000	48,000	71,000
Total Purchased Profession/Technical Services	\$37,998	\$63,000	\$63,000	\$86,000
Purchased Property Services				
5406 Office Equipment Maintenance	\$1,444	\$500	\$500	\$500
5420 Rentals	\$8,834	\$8,000	\$9,200	\$9,200
Total Purchased Property Services	\$10,278	\$8,500	\$9,700	\$9,700
Other Purchased Services				
5501 Internet	\$14,976	\$15,000	\$15,000	\$15,000
5504 Telephone	794	1,400	800	800
5506 Travel/Training/Dues/Subscriptions	586	1,000	1,000	1,000
Total Other Purchased Services	\$16,356	\$17,400	\$16,800	\$16,800
Supplies				
5602 Office Supplies - Computer/Printer Supplies	\$20,639	\$25,000	\$25,000	\$15,000
5626 General Supplies	969	100	600	600
Total Supplies	\$21,608	\$25,100	\$25,600	\$15,600
Capital Expenditures				
5706 Equipment - Computer Hardware	\$42,766	\$20,000	\$25,000	\$35,000
5706 Equipment - Computer Software - Incode Courts System	\$0	\$0	\$0	\$35,000
Total Capital Expenditures	\$42,766	\$20,000	\$25,000	\$70,000
Other Objects				
5802 Miscellaneous Services and Charges	\$290	\$500	\$500	\$500
Total Other Objects	\$290	\$500	\$500	\$500
Total Information Technology Department	\$246,730	\$252,373	\$258,473	\$325,013

To ensure all the City's vehicles and equipment are maintained to meet the highest standards of safety and efficiency.

GENERAL FUND – 01		2010-11	2011-12	2011-12	2012-13
Fleet Maintenance Department – 19		Actual	Budget	Estimate	Proposed
Personal Services					
5100 Salaries		\$159,407	\$158,495	\$158,495	\$163,011
5101 Overtime		2,702	1,500	3,320	3,520
5103 Social Security		13,130	12,700	12,840	13,235
5104 Group Insurance		22,032	24,580	24,580	37,845
5105 Employee Retirement		20,373	21,517	21,610	19,065
5106 Workers' Comp		2,610	2,610	2,610	7,248
5109 Physicals		0	100	100	100
5111 Longevity		6,444	6,000	7,000	6,480
Total Personal Services		\$226,698	\$227,502	\$230,555	\$250,504
Purchased Property Services					
5404 Building Maintenance		\$74	\$100	\$100	\$100
5408 Vehicle Maintenance		25,041	15,000	23,000	15,000
5410 Machinery/Tool/Implement Maintenance		410	2,000	2,000	500
5412 Equipment Maintenance		0	500	500	500
5414 Radio Maintenance		0	500	500	100
5418 Other Maintenance		625	1,500	625	750
5420 Rentals		4,103	4,250	4,250	2,000
5422 Laundry Service		5,332	5,300	6,230	6,250
Total Purchased Property Services		\$35,585	\$29,150	\$37,205	\$25,200
Other Purchased Services					
5504 Telephone		\$1,562	\$1,500	\$1,650	\$1,500
5506 Travel/Training/Dues/Subscriptions		14	100	100	100
Total Other Purchased Services		\$1,576	\$1,600	\$1,750	\$1,600
Supplies					
5602 Office Supplies		\$46	\$200	\$200	\$200
5612 Minor Tools		683	1,000	1,500	1,500
5614 Utilities		223	1,500	225	225
5626 General Supplies		6,155	5,000	6,000	7,100
5642 Motor Vehicle Fuel		324,826	290,000	327,100	342,000
5644 Fleet Repair Parts		84,673	115,000	91,400	110,000
5645 Facility Repair Parts		32	500	500	500
5646 Tires		23,003	16,800	21,000	16,800
Total Supplies		\$439,641	\$430,000	\$447,925	\$478,325
Capital Expenditures					
5706 Equipment		\$0	\$0	\$0	\$0
5708 Vehicles		0	0	0	0
Total Capital Expenditures		\$0	\$0	\$0	\$0
Other Objects					
5802 Miscellaneous Services and Charges		\$298	\$500	\$100	\$500
5804 State Inspection Fees		1,453	1,500	1,500	1,500
Total Other Objects		\$1,751	\$2,000	\$1,600	\$2,000
Total Fleet Maintenance Department		\$705,251	\$690,252	\$719,035	\$757,629

To provide law enforcement activities to ensure the safety of all citizens.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Police Department – 20	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$1,411,667	\$1,426,824	\$1,393,500	\$1,465,470
5101 Overtime	127,155	75,000	117,000	75,000
5103 Social Security	123,516	117,075	118,540	121,800
5104 Group Insurance	192,780	215,075	215,075	295,800
5105 Employee Retirement	186,160	166,355	168,700	171,745
5106 Workers' Compensation	32,280	32,280	32,280	61,147
5107 Uniform Allowance	11,637	15,840	6,700	0
5109 Physicals	3,550	2,000	2,400	2,000
5111 Longevity	22,630	24,960	28,000	23,280
5113 Education Stipend/Certification Pay	3,611	3,600	4,400	28,400
Total Personal Services	\$2,114,986	\$2,079,009	\$2,086,595	\$2,244,642
Program Expenses				
5225.2 Animal Control	\$29,455	\$28,000	\$28,000	\$28,000
Total Program Expenses	\$29,455	\$28,000	\$28,000	\$28,000
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$17,902	\$18,000	\$25,000	\$25,000
5312 Palo Pinto County - Narcotics Officer	0	0	0	37,000
Total Purchased Profession/Technical Services	\$17,902	\$18,000	\$25,000	\$62,000
Purchased Property Services				
5404 Building Maintenance	\$804	\$500	\$800	\$1,000
5406 Office Equipment Maintenance	4,057	4,000	2,400	4,000
5408 Vehicle Maintenance	2,047	8,000	8,000	3,500
5414 Radio Maintenance	2,650	2,500	2,500	2,500
5420 Rentals	11,019	12,000	12,000	12,000
5422 Laundry Service	3,333	3,500	3,200	3,500
Total Purchased Property Services	\$23,910	\$30,500	\$28,900	\$26,500
Other Purchased Services				
5504 Telephone	\$18,209	\$18,000	\$18,000	\$18,000
5506 Travel/Training/Dues/Subscriptions	9,148	6,650	8,500	6,650
5506-01 LEOSE Training	0	2,600	0	10,500
Total Other Purchased Services	\$27,357	\$27,250	\$26,500	\$35,150
Supplies				
5602 Office Supplies	\$3,302	\$5,000	\$3,000	\$5,000
5610 Uniforms, Clothing Supplies & Bullet Proof Vests	7,282	5,500	10,325	20,000
5612 Minor Tools & Tasers	1,177	1,000	1,500	3,500
5614 Utilities	19,781	18,000	18,000	18,000
5626 General Supplies	6,836	12,500	7,000	10,500
5645 Facility Repair Parts	867	2,000	2,500	2,500
5646 Tires	204	3,200	0	0
Total Supplies	\$39,449	\$47,200	\$42,325	\$59,500
Capital Expenditures				
5704 Improvements Other Than Buildings	\$99,107	\$0	\$0	\$0
5706 Equipment	10,642	0	0	0
5708 Vehicles - Master Lease (6) Patrol Vehicles	52,735	50,000	50,000	210,000
Total Capital Expenditures	\$162,484	\$50,000	\$50,000	\$210,000
Other Objects				
5802 Miscellaneous Services and Charges	\$18,122	\$10,000	\$10,000	\$20,000
5816 Grants	55,216	0	0	0
Total Other Objects	\$73,338	\$10,000	\$10,000	\$20,000
Total Police Department	\$2,488,881	\$2,289,959	\$2,297,320	\$2,685,792

5302 Professional Services - Other - CodeRED
5312 Interlocal Agreement w/ Palo Pinto Co. Sheriff

To protect lives and property through a comprehensive system of fire protection and emergency medical services.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Fire/Emergency Medical Services – 24	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$764,636	\$781,940	\$735,000	\$764,418
5101 Overtime Includes 207(k) Hours	104,641	112,000	143,500	112,000
5103 Social Security	69,502	70,140	68,610	70,012
5104 Group Insurance	99,144	110,610	110,610	156,600
5105 Employee Retirement	107,588	95,423	95,423	100,858
5106 Workers' Comp	17,100	17,100	17,100	27,714
5107 Uniform Allowance	963	1,920	1,920	1,920
5109 Physicals	350	2,500	300	300
5111 Longevity	15,840	17,520	18,400	18,000
5113 Education Stipend/Certification Pay	5,416	5,400	4,700	18,900
Total Personal Services	\$1,185,180	\$1,214,553	\$1,195,563	\$1,270,722
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$3,198	\$600	\$600	\$10,100
5312 VFD R&R/ERS/Ins/Dues/Training	28,227	40,000	30,000	30,000
Total Purchased Profession/Technical Services	\$31,425	\$40,600	\$30,600	\$40,100
Purchased Property Services				
5404 Building Maintenance	\$1,240	\$3,000	\$1,500	\$3,000
5406 Office Equipment Maintenance	288	500	0	300
5412 Equipment Maintenance	13,773	9,000	8,000	9,000
5414 Radio Maintenance	612	1,500	600	1,000
Total Purchased Property Services	\$15,913	\$14,000	\$10,100	\$13,300
Other Purchased Services				
5504 Telephone	\$7,155	\$5,500	\$6,500	\$6,500
5506 Travel/Training/Dues/Subscriptions	2,650	3,500	5,000	3,500
Total Other Purchased Services	\$9,805	\$9,000	\$11,500	\$10,000
Supplies				
5602 Office Supplies	\$1,897	\$2,000	\$2,000	\$2,000
5610 Clothing Supplies/Bunker Gear (10)	9,092	20,000	20,000	25,000
5612 Minor Tools	659	7,000	2,000	7,000
5614 Utilities	28,515	34,000	28,000	34,000
5626 General Supplies	7,978	15,000	8,000	15,000
5644 Fleet Repair Parts	307	2,000	200	2,000
5645 Facility Repair Parts	3,173	2,000	1,500	2,000
Total Supplies	\$51,621	\$82,000	\$61,700	\$87,000
Capital Expenditures				
5702 Building Improvements	\$12,191	\$0	\$20,000	\$0
5706 Equipment	0	0	0	6,500
5708 Vehicles	0	435,000	405,000	0
Total Capital Expenditures	\$12,191	\$435,000	\$425,000	\$6,500
Other Objects				
5802 Miscellaneous Services and Charges	\$2,454	\$3,000	\$4,800	\$3,000
5804 State Inspection Fees	0	1,500	1,200	1,500
5812 Resale Supplies - EMS	26,184	30,000	26,100	30,000
5816 Grants	0	16,416	0	0
Total Other Objects	\$28,638	\$50,916	\$32,100	\$34,500
Total Fire/Emergency Medical Services Department	\$1,334,773	\$1,846,069	\$1,766,563	\$1,462,122
5302 Professional Services-Other Pump Testing, Fitness Testing				
5706 Equipment – Elliptical Exercise Machine, Radios				

To ensure the construction and maintenance of safe residential and commercial structures through the enforcement of the City's building, plumbing, electrical, food service and state codes. To review plans & conduct inspections to ensure standards are met.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Inspections Department – 26	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$167,419	\$172,686	\$167,850	\$177,866
5101 Overtime	1,739	5,500	1,800	1,800
5103 Social Security	13,536	13,835	13,200	13,985
5104 Group Insurance	27,540	30,725	30,725	43,500
5105 Employee Retirement	20,709	19,658	18,750	20,140
5106 Workers' Comp	1,030	1,030	1,030	1,932
5109 Physicals	139	100	150	100
5111 Longevity	2,160	2,640	2,830	3,120
Total Personal Services	\$234,272	\$246,174	\$236,335	\$262,443
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$5,837	\$3,000	\$1,000	\$3,000
Total Purchased Profession/Technical Services	\$5,837	\$3,000	\$1,000	\$3,000
Purchased Property Services				
5420 Rentals	\$0	\$0	\$0	\$0
5422 Laundry Service	0	0	0	0
5424 Condemnation/Clean-up/Haul-off	45,250	40,000	40,000	40,000
Total Purchased Property Services	\$45,250	\$40,000	\$40,000	\$40,000
Other Purchased Services				
5504 Telephone	\$2,198	\$1,800	\$2,200	\$1,800
5506 Travel/Training/Dues/Subscriptions	1,824	3,500	1,800	3,500
Total Other Purchased Services	\$4,022	\$5,300	\$4,000	\$5,300
Supplies				
5602 Office Supplies	\$2,860	\$3,500	\$2,400	\$3,500
5604 Postage	0	10,000	10,000	10,000
5610 Clothing Supplies	473	500	500	500
5612 Minor Tools	184	100	100	100
5626 General Supplies	471	600	100	600
5645 Facility Repair Parts	0	0	0	0
Total Supplies	\$3,988	\$14,700	\$13,100	\$14,700
Capital Expenditures				
5706 Equipment	\$0	\$0	\$0	\$0
5708 Vehicles	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$5,571	\$6,500	\$5,000	\$6,500
Total Other Objects	\$5,571	\$6,500	\$5,000	\$6,500
Total Inspections Department	\$298,940	\$315,674	\$299,435	\$331,943

To perform a variety of street and street right-of-way maintenance services and management of street construction projects.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Street Department – 31	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$393,638	\$420,359	\$346,417	\$485,089
5101 Overtime	14,338	10,400	14,000	12,040
5103 Social Security	32,914	46,689	28,800	39,025
5104 Group Insurance	99,144	73,740	73,740	123,105
5105 Employee Retirement	51,594	48,300	40,810	56,210
5106 Workers' Comp	35,640	35,640	35,640	47,768
5109 Physicals	669	500	500	500
5111 Longevity	18,876	13,560	15,000	12,960
Total Personal Services	\$646,813	\$649,188	\$554,907	\$776,697
Purchased Property Services				
5404 Building Maintenance	\$67	\$100	\$0	\$100
5412 Equipment Maintenance	0	500	0	500
5414 Radio Maintenance	0	100	0	100
5416 Infrastructure Maintenance	0	1,000	0	1,000
5418 Other Maintenance	7	100	1,000	100
5422 Laundry Service	5,835	7,250	6,000	6,000
Total Purchased Property Services	\$5,909	\$9,050	\$7,000	\$7,800
Other Purchased Services				
5504 Telephone	\$1,533	\$2,250	\$1,600	\$1,600
5506 Travel/Training/Dues/Subscriptions	225	500	250	250
Total Other Purchased Services	\$1,758	\$2,750	\$1,850	\$1,850
Supplies				
5602 Office Supplies	\$30	\$100	\$100	\$100
5610 Clothing Supplies	1,502	750	750	750
5612 Minor Tools	921	3,000	1,000	3,000
5614 Utilities	13,268	14,900	12,000	14,900
5618 Street Light Power	230,441	220,000	207,000	220,000
5620 Street Materials	185,799	335,000	135,000	200,000
5624 Traffic Signs	2,436	3,600	4,000	3,600
5626 General Supplies	6,361	10,500	5,000	10,500
Total Supplies	\$440,758	\$587,850	\$364,850	\$452,850
Capital Expenditures				
5704 Improvements Other Than Buildings	\$0	\$0	\$0	\$0
5706 Equipment	129,318	0	0	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
Total Capital Expenditures	\$129,318	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$4,807	\$1,500	\$3,500	\$3,000
Total Other Objects	\$4,807	\$1,500	\$3,500	\$3,000
Transfers				
5902-39 Transfer to Capital Projects	\$0	\$0	\$95,335	\$100,000
Total Transfers	\$0	\$0	\$95,335	\$100,000
Total Street Department	\$1,229,363	\$1,250,338	\$1,027,442	\$1,342,197

5620 Street Materials – Includes \$100,000 for Phase III of the Airflyte Street Reconstruction Project.

5100 Personal Services – Add (2) Maintenance Workers

To provide a convenient location for citizens to dispose of unwanted items.

GENERAL FUND – 01		2010-11	2011-12	2011-12	2012-13
Sanitation Department – 32		Actual	Budget	Estimate	Proposed
Personal Services					
5100 Salaries	1,184 Hours	\$14,097	\$14,078	\$14,078	\$14,504
5103 Social Security		1,119	1,080	1,080	1,110
5105 Employee Retirement		1,704	1,531	1,531	1,600
5106 Workers' Comp		715	715	715	1,314
5109 Physicals		0	0	0	0
Total Personal Services		\$17,635	\$17,404	\$17,404	\$18,528
Purchased Property Services					
5402 Sanitation Services		\$137,825	\$140,000	\$124,000	\$140,000
5418 Other Maintenance		0	11,000	0	0
Total Purchased Property Services		\$137,825	\$151,000	\$124,000	\$140,000
Other Purchased Services					
5504 Telephone		\$369	\$300	\$300	\$300
Total Other Purchased Services		\$369	\$300	\$300	\$300
Supplies					
5602 Office Supplies		\$144	\$50	\$0	\$0
5614 Utilities		1,035	1,800	1,000	1,000
5626 General Supplies		77	150	150	150
Total Supplies		\$1,256	\$2,000	\$1,150	\$1,150
Other Objects					
5802 Miscellaneous Services and Charges		\$35	\$100	\$100	\$100
5812 Resale Supplies - Plastic Bags		0	0	0	0
Total Other Objects		\$35	\$100	\$100	\$100
Total Sanitation Department		\$157,120	\$170,804	\$142,954	\$160,078

To offer and maintain a wide range of recreation, health, fitness, and athletic programs for all citizens. To enhance the quality of life by providing park facilities that are visually appealing to citizens and visitors, and maintain grounds, specific right-of-way easements and entrances to Mineral Wells.

GENERAL FUND – 01		2010-11	2011-12	2011-12	2012-13
Parks & Recreation Department – 51		Actual	Budget	Estimate	Proposed
Personal Services					
5100 Salaries		\$248,218	\$264,352	\$256,278	\$272,278
5101 Overtime		10,331	10,000	10,500	10,280
5103 Social Security		29,521	26,505	26,505	26,150
5104 Group Insurance		49,572	55,305	55,305	78,300
5105 Employee Retirement		40,148	32,430	32,430	37,670
5106 Workers' Comp		5,280	5,280	5,280	14,903
5109 Physicals		989	300	300	300
5111 Longevity		7,800	8,880	8,880	9,720
Total Personal Services		\$391,859	\$403,052	\$395,478	\$449,601
Program Expenses					
5224 Swimming Pool		\$147,957	\$135,000	\$156,000	\$151,000
Total Program Expenses		\$147,957	\$135,000	\$156,000	\$151,000
Purchased Professional/Technical Services					
5314 Technical Services - Recreation		\$19,546	\$23,000	\$15,000	\$20,000
Total Purchased Profession/Technical Services		\$19,546	\$23,000	\$15,000	\$20,000
Purchased Property Services					
5404 Building Maintenance		\$2,141	\$500	\$750	\$750
5418 Other Maintenance		0	750	750	750
5420 Rentals		7,480	7,100	7,100	7,100
Total Purchased Property Services		\$9,621	\$8,350	\$8,600	\$8,600
Other Purchased Services					
5504 Telephone		\$3,955	\$3,800	\$3,800	\$3,800
5506 Travel/Training/Dues/Subscriptions		632	1,500	1,500	1,500
Total Other Purchased Services		\$4,587	\$5,300	\$5,300	\$5,300
Supplies					
5602 Office Supplies		\$1,630	\$1,650	\$1,650	\$1,650
5606 Ground Supplies		3,204	4,500	2,000	4,500
5610 Clothing Supplies		1,009	1,100	1,100	1,100
5612 Minor Tools		1,460	3,800	2,000	3,800
5614 Utilities		107,920	110,000	95,000	110,000
5626 Operating Supplies		8,351	10,000	8,500	10,000
5640 Recreation Supplies		16,236	25,000	17,000	25,000
5644 Fleet Repair Parts		0	500	2,500	500
5645 Facility Repair Parts		6,446	7,500	6,000	7,500
Total Supplies		\$146,256	\$164,050	\$135,750	\$164,050
Capital Expenditures					
5702 Building Improvements		\$0	\$0	\$0	\$45,000
5704 Improvements Other Than Buildings		0	0	0	20,000
5706 Equipment		0	0	0	0
5708 Vehicles		42,434	0	0	0
5710 Mobile Equipment		12,874	0	0	15,000
Total Capital Expenditures		\$55,308	\$0	\$0	\$80,000
Other Objects					
5802 Miscellaneous Services and Charges		\$180	\$800	\$800	\$800
5804 State Inspection Fees		0	0	0	0
Total Other Objects		\$180	\$800	\$800	\$800
TOTAL Parks & Recreation Department		\$775,314	\$739,552	\$716,928	\$879,351
5702 Building Improvements – West City Park Pavilion					
5704 Improvements Other – West City Park Pool Slide					
5710 Mobile Equipment – Mower					

To provide the community with a scenic and peaceful area for meditation and reflection. This department provides the City's main service of interments and is responsible for the care and upkeep of the cemeteries owned and/or maintained by the City.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Cemetery Department – 53	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$141,411	\$138,665	\$140,350	\$142,822
5101 Overtime	18,007	13,000	18,000	18,160
5103 Social Security	12,514	12,090	12,600	12,480
5104 Group Insurance	27,540	24,580	24,580	34,800
5105 Employee Retirement	19,980	17,180	17,900	18,495
5106 Workers' Comp	7,130	7,130	7,130	11,496
5109 Physicals	100	100	100	100
5111 Longevity	5,880	6,360	6,360	6,840
Total Personal Services	\$232,562	\$219,105	\$227,020	\$245,193
Purchased Property Services				
5404 Building Maintenance	\$57	\$1,000	\$100	\$1,000
5410 Machinery/Tool/Implement Maintenance	0	500	500	500
5422 Laundry Service	1,975	2,100	2,100	2,100
Total Purchased Property Services	\$2,032	\$3,600	\$2,700	\$3,600
Other Purchased Services				
5504 Telephone	\$1,376	\$1,200	\$1,400	\$1,200
5506 Travel/Training/Dues/Subscriptions	0	100	100	100
Total Other Purchased Services	\$1,376	\$1,300	\$1,500	\$1,300
Supplies				
5602 Office Supplies	\$359	\$200	\$200	\$200
5606 Ground Supplies – Rose Garden	34	250	250	5,250
5610 Clothing Supplies	212	100	100	100
5612 Minor Tools	100	1,750	500	1,750
5614 Utilities	65,338	33,000	33,000	33,000
5620 Street Materials	0	100	100	100
5626 General Supplies	1,197	3,300	1,200	3,300
5644 Vehicle Repair Parts	0	150	0	150
5645 Facility Repair Parts	315	1,100	85	1,100
Total Supplies	\$67,555	\$39,950	\$35,435	\$44,950
Capital Expenditures				
5702 Building Improvements - New Maintenance Bldg.	\$40,060	\$0	\$4,435	\$10,000
5704 Improvements Other Than Buildings	0	0	0	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
Total Capital Expenditures	\$40,060	\$0	\$4,435	\$10,000
Other Objects				
5802 Miscellaneous Services and Charges	\$126	\$500	\$200	\$500
5812 Resale Supplies - Markers, Outside Containers	6,135	14,685	6,000	6,000
Total Other Objects	\$6,261	\$15,185	\$6,200	\$6,500
Total Cemetery Department	\$349,846	\$279,140	\$277,290	\$311,543

5702 Building Improvements -Paving around New Maintenance Bldg.

To anticipate and respond to the needs of the community by supporting patrons of all ages in their quest for knowledge, information and leisure materials by providing programs, books, periodicals, audio-visuals and microformats.

GENERAL FUND – 01	2010-11	2011-12	2011-12	2012-13
Library Department – 55	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$178,654	\$183,593	\$183,593	\$187,837
5101 Overtime	733	545	920	1,000
5103 Social Security	12,070	14,170	14,170	14,555
5104 Group Insurance	33,048	36,870	36,870	52,200
5105 Employee Retirement	18,120	20,135	20,135	20,970
5106 Workers' Comp	550	550	550	873
5109 Physicals	413	100	100	100
5111 Longevity	2,060	1,080	1,080	1,440
Total Personal Services	\$245,648	\$257,043	\$257,418	\$278,975
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$2,510	\$0	\$0	\$0
Total Purchased Profession/Technical Services	\$2,510	\$0	\$0	\$0
Purchased Property Services				
5404 Building Maintenance	\$6,535	\$6,500	\$6,500	\$6,500
5406 Office Equipment Maintenance	116	500	0	500
5418 Other Maintenance	0	1,000	0	1,000
Total Purchased Property Services	\$6,651	\$8,000	\$6,500	\$8,000
Other Purchased Services				
5504 Telephone	\$4,979	\$4,400	\$4,800	\$4,400
5506 Travel/Training/Dues/Subscriptions	986	2,300	900	2,300
Total Other Purchased Services	\$5,965	\$6,700	\$5,700	\$6,700
Supplies				
5602 Office Supplies	\$3,658	\$3,400	\$3,400	\$3,400
5606 Grounds Supplies	839	500	500	500
5614 Utilities	36,955	31,000	31,000	31,000
5626 General Supplies	7,848	4,500	4,500	14,500
5638 Books and Periodicals	26,495	25,000	25,000	40,000
5645 Facility Repair Parts	4,948	2,500	2,500	2,500
Total Supplies	\$80,743	\$66,900	\$66,900	\$91,900
Capital Expenditures				
5702 Building Improvements	\$7,975	\$0	\$0	\$20,000
5706 Equipment	0	0	0	0
5712 Furniture & Fixtures	0	0	0	0
Total Capital Expenditures	\$7,975	\$0	\$0	\$20,000
Other Objects				
5802 Miscellaneous Services and Charges	\$3,002	\$500	\$1,000	\$500
5816 Grants	57,092	20,000	0	20,000
Total Other Objects	\$60,094	\$20,500	\$1,000	\$20,500
Total Library Department	\$409,586	\$359,143	\$337,518	\$426,075
5404 Building Maintenance – HVAC.				
5702 Building Improvements-Contingent on Sale of Hilley Property				

**PRINCIPAL AND INTEREST REQUIREMENTS
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2011 (2.00% - 3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	GENERAL FUND REQUIREMENTS	WATER FUND REQUIREMENTS	TOTAL REQUIREMENTS
	February 1	August 1				
2013	\$52,338	\$30,438	\$1,460,000	\$602,130	\$940,646	\$1,542,776
2014	\$30,438	\$13,125	\$1,385,000	\$557,553	\$871,010	\$1,428,563
2015	\$13,125	\$3,225	\$660,000	\$263,972	\$412,378	\$676,350
2016	\$3,225	\$0	\$215,000	\$85,154	\$133,071	\$218,225
	\$99,126	\$46,788	\$3,720,000	\$1,508,809	\$2,357,105	\$3,865,914

DATE OF SALE:

05/05/11

05/05/11

PAYING AGENT/REGISTRAR:

WELLS FARGO BANK, N.A.

AMOUNT AUTHORIZED AND ISSUED:

\$5,355,000

PURPOSE:

To refund General Obligation Refunding & Improvement Bonds, Series 2002; Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds. The Water Fund Requirements will be budgeted for transfer to the General Fund for its share of the debt service on the Series 2011 Bonds.

**PRINCIPAL AND INTEREST REQUIREMENTS
LIMITED TAX NOTES
SERIES 2011 (1.00% - 3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	TOTAL REQUIREMENTS
	February 1	August 1		
2013	\$4,013	\$3,263	\$75,000	\$82,275
2014	\$3,263	\$2,325	\$75,000	\$80,588
2015	\$2,325	\$1,200	\$75,000	\$78,525
2016	\$1,200	\$0	\$80,000	\$81,200
	\$10,800	\$6,788	\$305,000	\$322,588

DATE OF SALE:

05/05/11

PAYING AGENT/REGISTRAR:

WELLS FARGO BANK, N.A.

AMOUNT OF ORIGINAL ISSUE:

\$375,000

PURPOSE:

Purchase a new Pumper Truck for the Fire Department, and pay costs of issuance.

GENERAL DEBT SERVICE FUND

	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Beginning Cash Balance	\$151,035	\$152,028	\$146,368	\$134,551
Revenues				
4110 Current Taxes	\$529,909	\$670,398	\$729,000	\$690,142
4190 Delinquent Taxes	\$16,234	\$18,000	\$16,000	\$16,000
4191 Penalty & Interest	\$10,945	\$10,000	\$10,000	\$10,000
4610 Interest Income	\$418	\$500	\$475	\$500
4902 Fund Transfer-Water	\$0	\$1,071,175	\$1,070,650	\$940,646
Total Revenue	\$557,506	\$1,770,073	\$1,826,125	\$1,657,288
Expenditures				
5952 Principal Retirement	\$490,000	\$1,635,000	\$1,705,000	\$1,535,000
5956 Interest	72,091	121,025	132,310	90,052
5802 Fiscal Fees	82	550	632	550
Total Expenditures	\$562,173	\$1,756,575	\$1,837,942	\$1,625,602
Revenue Over (Under)				
Expenditures	-\$4,667	\$13,498	-\$11,817	\$31,686
Ending Cash Balance	\$146,368	\$165,526	\$134,551	\$166,237

SPECIAL ASSESSMENT DEBT

	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Revenues				
Lease Income - MxROS	\$32,089	\$35,000	\$35,000	\$35,000
Lease Income - PECO	\$4,000	\$6,000	\$6,000	\$6,000
Lease Income - TRUE TEST	13,250	13,250	13,250	13,250
Lease Income - WATKINS METAL	24,500	24,500	24,500	24,500
Lease Income - COX CABLE	21,667	20,000	20,000	20,000
Lease Income - VENTAMATIC	15,000	15,000	15,000	15,000
Lease Income - NOMA (EIS)	25,000	25,000	25,000	25,000
Lease Income - NOMA (RACAL)	23,750	23,750	23,750	23,750
Total Revenue	\$159,256	\$162,500	\$162,500	\$162,500
Expenditures				
TEXAS CAPITAL FUND	159,256	162,500	162,500	162,500
Total Expenditures	\$159,256	\$162,500	\$162,500	\$162,500

GENERAL FUND CAPITAL PROJECTS

Fund 39	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Revenues				
Fund Balance Appropriated	\$0	\$0	\$0	\$0
Transfer from Other Funds	0	0	95,335	100,000
Interest	0	0	0	0
Texas Capital Fund Grant(s)	0	0	0	200,000
Total Revenues	\$0	\$0	\$95,335	\$300,000
Expenditures				
Texas Capital Fund Project(s)	\$0	\$0	\$0	\$200,000
Street Projects 2011-12-13	0	0	95,335	100,000
Total Expenditures	\$0	\$0	\$95,335	\$300,000
Ending Balance	\$0	\$0	\$0	\$0

**TABLE OF AUTHORIZED POSITIONS
WATER & SEWER FUND**

21 Public Works Administration

0.5 Public Works Director	\$40,159
1 Utilities Superintendent	59,583
1 Engineering Technician	38,174
1 Administrative Secretary	34,861
1 Secretary	26,019
Total	\$198,796

22 Water Distribution/Sewage Collection

Water Distribution

0.7 Distribution/Collection Supervisor	\$33,626
2 Crew Leader	77,280
3 Senior Equipment Operator	100,818
6 Equipment Operator	169,080
Total	\$380,804

Sewage Collection

0.3 Distribution/Collection Supervisor	\$14,411
1 Senior Equipment Operator	33,606
2 Equipment Operator	56,360
Total	\$104,377
Total	\$485,181

23 Hilltop Water Treatment Plant

1 Plant Supervisor	\$47,522
2 Senior Plant Operator	65,481
6 Plant Operator	171,604
Total	\$284,607

27 Waste Water Plant Operations

1 Plant Supervisor	\$47,522
2 Senior Plant Operator	68,283
9 Plant Operator	258,261
1 Plant Lab Technician	32,912
1 Industrial Pretreatment Coordinator	39,256
Total	\$446,234

31 Facility Maintenance

1 Utility Maintenance Supervisor	\$47,522
4 Senior Maintenance Technician	137,782
1 Maintenance Technician	29,544
Total	\$214,848

33 City Utility Service

1 Senior Customer Service Representative	\$33,935
1 Meter Service Supervisor	39,683
2 Meter Service Worker	64,612
Total	\$138,230

WATER AND SEWER FUND		2010-11	2011-12	2011-12	2012-13
Revenue		Actual	Budget	Estimate	Proposed
4005	Fund Balance Appropriated	\$0	\$1,000,000	\$896,256	\$573,258
4220	Other Income	178,731	12,000	20,000	12,000
4336	Sampling & Analysis	25,146	21,600	28,000	25,000
4337	Sewer Surcharge	156,146	180,000	230,000	220,000
4339	Recovery of Bad Debt	16,082	14,000	14,000	14,000
4345	Late Charges	197,536	190,000	180,000	190,000
4400	Water Sales	5,900,634	5,560,000	5,082,000	5,270,000
4410	Connections	21,325	10,000	30,000	25,000
4420	Sewer Revenue	2,877,086	2,900,000	2,833,900	2,952,000
4610	Interest Earned	3,968	6,000	4,000	4,000
TOTAL REVENUE		\$9,376,655	\$9,893,600	\$9,318,156	\$9,285,258

WATER AND SEWER FUND		2010-11	2011-12	2011-12	2012-13
Expenses by Object Class		Actual	Budget	Estimate	Proposed
Personal Services		\$2,618,892	\$2,682,203	\$2,650,744	\$2,915,371
Purchased Professional/Technical Services		100,913	131,700	112,500	131,375
Purchased Property Services		99,249	143,910	122,490	140,660
Other Purchased Services		123,839	135,300	125,200	132,500
Supplies		1,850,778	1,994,970	1,706,435	1,695,370
Capital Expenditures		233,422	1,235,000	203,067	365,500
Other Objects		2,016,582	2,174,342	2,036,295	2,437,994
Transfers		217,872	325,000	1,290,250	525,842
Debt Retirement		1,266,517	1,071,175	1,071,175	940,646
TOTAL WATER FUND		\$8,528,064	\$9,893,600	\$9,318,156	\$9,285,258

WATER AND SEWER FUND		2010-11	2011-12	2011-12	2012-13
Expenses by Department		Actual	Budget	Estimate	Proposed
Public Works Administration		\$3,677,048	\$3,892,884	\$4,736,742	\$4,252,767
Water Distribution/Sewer Collection		1,415,278	2,412,683	1,258,214	1,494,323
Hilltop Water Treatment Plant		1,430,973	1,421,734	1,223,985	1,311,319
Waste Water Plants Operations		1,134,229	1,189,734	1,161,099	1,273,470
Facility Maintenance		364,115	501,115	462,036	455,824
City Utility Service		506,421	475,450	476,080	497,555
TOTAL WATER FUND		\$8,528,064	\$9,893,600	\$9,318,156	\$9,285,258

The Public Works Administration Department provides the coordination of work activities, clerical services, construction, and inspection services for water distribution, treatment and storage; sewage collection and treatment; environmental compliance and facility maintenance.

WATER FUND – 02	2010-11	2011-12	2011-12	2012-13
Public Works Administration Department - 21	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$194,478	\$194,177	\$194,177	\$198,796
5101 Overtime	2,229	2,100	2,100	2,100
5103 Social Security	14,796	15,640	15,640	16,040
5104 Group Insurance	27,540	30,725	30,725	39,150
5105 Employee Retirement	24,539	22,225	22,225	23,105
5106 Workers' Comp	500	500	500	7,819
5109 Physicals	0	100	100	100
5111 Longevity	6,240	8,160	6,780	8,760
5112 Unemployment Compensation	21,120	10,000	26,000	18,000
5113 Certification Pay	0	0	0	0
Total Personal Services	\$291,442	\$283,627	\$298,247	\$313,870
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$17,073	\$15,000	\$15,000	\$15,000
5304 Professional Services - Audit	0	16,000	18,000	18,675
Total Purchased Profession/Technical Services	\$17,073	\$31,000	\$33,000	\$33,675
Purchased Property Services				
5404 Building Maintenance	\$1,052	\$1,800	\$1,300	\$1,800
5406 Office Equipment Maintenance	490	490	490	490
5414 Radio Maintenance	0	500	500	500
5418 Other Maintenance	0	100	1,600	100
5420 Rentals	3,380	6,000	3,000	6,000
5422 Laundry Service	1,617	2,500	1,300	2,500
Total Purchased Property Services	\$6,539	\$11,390	\$8,190	\$11,390
Other Purchased Services				
5502 Insurance	\$33,949	\$40,000	\$34,000	\$36,000
5504 Telephone	4,576	5,200	4,400	5,200
5506 Travel/Training/Dues/Subscriptions	1,425	2,000	900	2,000
Total Other Purchased Services	\$39,950	\$47,200	\$39,300	\$43,200
Supplies				
5602 Office Supplies	\$2,218	\$5,000	\$1,800	\$2,000
5604 Postage	169	3,000	300	3,000
5614 Utilities	21,003	28,300	28,300	28,300
5626 General Supplies	1,285	1,000	1,000	1,000
5645 Facility Repair Parts	7,037	1,000	2,800	1,000
Total Supplies	\$31,712	\$38,300	\$34,200	\$35,300
Capital Expenditures				
5706 Equipment -	\$0	\$0	\$0	\$0
5708 Vehicles -	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$3,823	\$5,000	\$3,000	\$3,000
5810 Bad Debt Expense	72,116	75,000	95,000	95,000
5812 Resale Supplies - PPCMWD No. 1 Water	1,730,004	1,864,380	1,864,380	2,150,844
5818 Unallocated Reserve	0	140,812	0	100,000
Total Other Objects	\$1,805,943	\$2,085,192	\$1,962,380	\$2,348,844
Transfers				
5902-01 Transfer to General Fund	\$217,872	\$325,000	\$325,000	\$475,842
5902-36 Transfer to Water/Sewer Capital Projects	0	0	965,250	50,000
Total Transfers	\$217,872	\$325,000	\$1,290,250	\$525,842
Debt Retirement – Transfer to General Debt Service				
5952 Bond Principal	\$1,137,723	\$997,350	\$997,350	\$890,177
5956 Interest - Bonds	128,794	73,825	73,825	50,469
Total Debt Retirement	\$1,266,517	\$1,071,175	\$1,071,175	\$940,646
Total Public Works Administration Department	\$3,677,048	\$3,892,884	\$4,736,742	\$4,252,767

The Water Distribution/Sewer Collection Department is responsible for construction and maintenance of water distribution and sewer collection lines, making water and sewer taps and line locations for contractors and utility companies.

WATER FUND – 02	2010-11	2011-12	2011-12	2012-13
Water Distribution/Sewer Collection Department – 22	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$406,390	\$471,048	\$433,854	\$485,181
5101 Overtime	60,341	62,730	62,730	62,730
5103 Social Security	36,906	42,520	42,520	43,685
5104 Group Insurance	82,620	92,175	92,175	130,500
5105 Employee Retirement	57,398	60,420	60,420	62,925
5106 Workers' Comp	16,200	16,200	16,200	26,632
5109 Physicals	517	2,000	2,000	2,000
5111 Longevity	8,929	9,720	9,720	10,800
5113 Certification Pay	12,344	12,300	12,300	12,300
Total Personal Services	\$681,645	\$769,113	\$731,919	\$836,753
Purchased Property Services				
5414 Radio Maintenance	\$0	\$150	\$0	\$150
5416 Infrastructure Maintenance	4,446	0	5,300	2,500
5418 Other Maintenance	112	2,000	50	2,000
5420 Rentals	308	500	400	500
5422 Laundry Service	9,381	7,000	12,300	9,500
Total Purchased Property Services	\$14,247	\$9,650	\$18,050	\$14,650
Other Purchased Services				
5504 Telephone	\$3,900	\$5,000	\$4,100	\$5,000
5506 Travel/Training/Dues/Subscriptions	4,571	6,000	5,000	6,000
Total Other Purchased Services	\$8,471	\$11,000	\$9,100	\$11,000
Supplies				
5602 Office Supplies	\$103	\$100	\$100	\$100
5610 Clothing Supplies	2,174	2,000	500	2,000
5612 Minor Tools	4,126	10,000	7,000	10,000
5614 Utilities	15,927	14,220	14,220	14,220
5620 Street Materials	40,954	75,000	97,000	75,000
5626 General Supplies	11,462	18,000	9,000	12,000
5628 Mechanical Supplies	259	200	0	200
5630 Water Utility Supplies	260,355	395,000	280,000	260,000
5632 Sewer Utility Supplies	82	6,000	6,000	6,000
5644 Fleet Repair Parts	1,348	500	3,500	500
5645 Facility Repair Parts	943	1,000	1,000	1,000
Total Supplies	\$337,733	\$522,020	\$418,320	\$381,020
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5704 Improvements Other Than Buildings	233,422	1,000,000	0	0
5706 Equipment	0	70,000	61,425	0
5708 Vehicles	0	25,000	17,400	75,000
5710 Mobile Equipment	0	0	0	170,000
Total Capital Expenditures	\$233,422	\$1,095,000	\$78,825	\$245,000
Other Objects				
5802 Miscellaneous Services and Charges	\$139,760	\$5,900	\$2,000	\$5,900
Total Other Objects	\$139,760	\$5,900	\$2,000	\$5,900
Total Water Distribution/Sewer Collection Department	\$1,415,278	\$2,412,683	\$1,258,214	\$1,494,323

5708 Vehicles -- 8yd Dump Truck

5710 Mobile Equipment -- Extend-a-Hoe, Skid Steer Loader

The Hilltop Water Plant Department ensures that the City's water supply meets state and federal drinking water standards. The department takes routine water samples to test the safety and efficiency of the system. The department is also responsible for the maintenance and operation of the water treatment plant and water pumping stations.

WATER FUND – 02	2010-11	2011-12	2011-12	2012-13
Hilltop Water Treatment Plant – 23	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$279,701	\$280,898	\$280,898	\$284,607
5101 Overtime	11,290	16,000	16,000	16,000
5103 Social Security	24,114	23,820	23,820	24,165
5104 Group Insurance	49,572	55,305	55,305	78,300
5105 Employee Retirement	36,835	33,841	33,841	34,810
5106 Workers' Comp	9,690	9,690	9,690	15,717
5109 Physicals	135	500	500	500
5111 Longevity	8,393	8,880	8,880	9,720
5113 Certification Pay	5,573	5,550	5,550	5,550
Total Personal Services	\$425,303	\$434,484	\$434,484	\$469,369
Purchased Professional/Technical Services				
5310 Laboratory Testing	\$12,800	\$35,000	\$13,000	\$35,000
Total Purchased Profession/Technical Services	\$12,800	\$35,000	\$13,000	\$35,000
Purchased Property Services				
5404 Building Maintenance	\$0	\$250	\$0	\$250
5410 Machinery/Tool/Implement Maintenance	420	250	250	250
5412 Equipment Maintenance	24,176	50,000	40,000	50,000
5414 Radio Maintenance	0	500	0	500
5418 Other Maintenance	2,185	4,000	2,000	4,000
5420 Rentals	960	1,200	1,000	1,200
5422 Laundry Service	2,800	2,500	3,100	2,500
Total Purchased Property Services	\$30,541	\$58,700	\$46,350	\$58,700
Other Purchased Services				
5504 Telephone	\$3,580	\$5,800	\$3,500	\$4,000
5506 Travel/Training/Dues/Subscriptions	1,662	3,000	2,300	3,000
Total Other Purchased Services	\$5,242	\$8,800	\$5,800	\$7,000
Supplies				
5602 Office Supplies	\$67	\$400	\$400	\$400
5608 Chemical Supplies for Water Treatment	342,792	306,000	312,000	306,000
5610 Clothing Supplies	0	250	250	250
5612 Minor Tools	610	7,500	1,000	1,000
5614 Utilities	8,879	5,100	8,000	5,100
5622 Power for Pumps	567,322	515,000	360,000	360,000
5626 General Supplies & Lab Supplies	10,987	10,000	14,000	10,000
5628 Mechanical Supplies	5,246	10,000	5,000	28,000
5645 Facility Repair Parts	7,359	10,000	10,000	10,000
Total Supplies	\$943,262	\$864,250	\$710,650	\$720,750
Other Objects				
5802 Miscellaneous Services and Charges	\$624	\$500	\$500	\$500
5804 State Inspection Fees	13,201	20,000	13,201	20,000
Total Other Objects	\$13,825	\$20,500	\$13,701	\$20,500
Total Hilltop Water Treatment Plant	\$1,430,973	\$1,421,734	\$1,223,985	\$1,311,319

The Waste Water Plant Operations Department operates the 2.35 MGD Pollard Creek Waste Water Treatment Plant and the 1.26 MGD Willow Creek Waste Water Treatment Plant, ensuring that state and federal effluent standards are met. The pretreatment section of the department ensures that industrial/commercial standards meet discharge limits, sampling, inspections, and permitting requirements.

WATER FUND – 02		2010-11	2011-12	2011-12	2012-13
Waste Water Treatment Plant Operations – 27		Actual	Budget	Estimate	Proposed
Personal Services					
5100 Salaries		\$443,519	\$434,024	\$434,024	\$446,234
5101 Overtime		22,696	31,500	31,500	25,360
5103 Social Security		38,803	37,565	37,565	37,862
5104 Group Insurance		77,112	86,030	86,030	121,800
5105 Employee Retirement		59,290	53,375	53,375	54,541
5106 Workers' Comp		9,240	9,240	9,240	17,333
5109 Physicals		239	800	800	800
5111 Longevity		10,350	11,400	11,400	11,040
5113 Certification Pay		14,219	14,100	14,100	12,300
Total Personal Services		\$675,468	\$678,034	\$678,034	\$727,270
Purchased Professional/Technical Services					
5302 Professional Services		\$0	\$2,200	\$0	\$2,200
5310 Laboratory Testing		59,089	45,000	54,000	48,500
5311 Pretreatment Testing		9,641	16,500	10,000	10,000
Total Purchased Profession/Technical Services		\$68,730	\$63,700	\$64,000	\$60,700
Purchased Property Services					
5402 Sanitation Services		\$34,357	\$45,000	\$35,000	\$35,000
5404 Building Maintenance		527	500	500	500
5412 Equipment Maintenance		655	1,000	1,000	1,000
5418 Other Maintenance		0	500	500	500
5422 Laundry Service		5,450	5,000	5,700	5,000
Total Purchased Property Services		\$40,989	\$52,000	\$42,700	\$42,000
Other Purchased Services					
5504 Telephone		\$3,031	\$2,400	\$3,000	\$2,400
5506 Travel/Training/Dues/Subscriptions		4,720	4,000	4,500	4,000
Total Other Purchased Services		\$7,751	\$6,400	\$7,500	\$6,400
Supplies					
5602 Office Supplies		\$255	\$1,100	\$1,100	\$1,100
5606 Ground Supplies		65	100	500	100
5608 Chemical Supplies for Waste Water Treatment		36,711	43,000	39,000	43,000
5610 Clothing Supplies		37	150	150	150
5612 Minor Tools		10,549	2,000	7,000	2,000
5614 Utilities		21,818	19,000	35,000	19,000
5620 Street Materials		8,153	7,000	10,000	7,000
5622 Power for Pumps		201,633	205,000	170,000	180,000
5626 General Supplies & Lab Supplies		14,777	16,000	17,000	16,000
5628 Mechanical Supplies & Lab Equipment		15,633	15,000	40,000	32,000
5632 Sewer Utility Supplies		468	500	500	500
5645 Facility Repair Parts		11,158	30,000	10,000	10,000
Total Supplies		\$321,257	\$338,850	\$330,250	\$310,850
Capital Expenditures					
5702 Building Improvements – Pretreatment Building		\$0	\$0	\$0	\$10,000
5704 Improvements Other – Lift Station @ Pollard Creek		0	0	0	30,000
5706 Equipment – Grit Removal System		0	0	0	55,000
5710 Mobile Equipment - Mower		0	25,000	17,401	5,500
Total Capital Expenditures		\$0	\$25,000	\$17,401	\$100,500
Other Objects					
5802 Miscellaneous Services and Charges		\$320	\$750	\$1,500	\$750
5804 State Inspection Fees		19,714	25,000	19,714	25,000
Total Other Objects		\$20,034	\$25,750	\$21,214	\$25,750
Total Waste Water Treatment Plant Operations		\$1,134,229	\$1,189,734	\$1,161,099	\$1,273,470

The major function of the Facility Maintenance Department is the repair and preventive maintenance of pumps and motors, motor controls, gear drives, industrial and commercial electrical systems at the water and waste-water treatment plants, sewer lift stations, and water pump stations. The department maintains city buildings and mechanical equipment.

WATER FUND – 02	2010-11	2011-12	2011-12	2012-13
Facility Maintenance Department - 31	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$212,265	\$209,595	\$194,000	\$214,848
5101 Overtime	16,965	15,750	20,160	20,000
5103 Social Security	18,553	17,690	17,690	18,460
5104 Group Insurance	33,048	36,870	36,870	52,200
5105 Employee Retirement	28,347	25,135	25,135	26,590
5106 Workers' Comp	7,350	7,350	7,350	11,751
5109 Physicals	100	325	325	325
5111 Longevity	2,400	3,000	3,900	3,600
5113 Certification Pay	2,651	2,850	2,850	2,850
Total Personal Services	\$321,679	\$318,565	\$308,280	\$350,624
Purchased Property Services				
5404 Building Maintenance	\$240	\$900	\$50	\$900
5412 Equipment Maintenance	73	1,000	0	1,000
5420 Rentals	15	1,600	0	1,600
5422 Laundry Service	3,505	2,000	3,750	3,750
Total Purchased Property Services	\$3,833	\$5,500	\$3,800	\$7,250
Other Purchased Services				
5504 Telephone	\$1,417	\$1,500	\$1,500	\$1,500
5506 Travel/Training/Dues/Subscriptions	1,848	4,500	3,100	4,500
Total Other Purchased Services	\$3,265	\$6,000	\$4,600	\$6,000
Supplies				
5602 Office Supplies	\$142	\$200	\$200	\$200
5610 Clothing Supplies	332	300	300	300
5612 Minor Tools	5,349	10,000	3,050	10,000
5614 Utilities	689	750	1,165	750
5622 Power for Pumps	18,141	23,000	23,000	23,000
5626 General Supplies	9,026	9,100	6,000	9,100
5628 Mechanical Supplies–Lift Station Repairs & Pumps	564	9,100	300	25,000
5645 Facility Repair Parts	548	3,100	4,000	3,100
Total Supplies	\$34,791	\$55,550	\$38,015	\$71,450
Capital Expenditures				
5708 Vehicles	\$0	\$115,000	\$106,841	\$0
5710 Mobile Equipment – Back-up Generator	0	0	0	20,000
5712 Furniture & Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$115,000	\$106,841	\$20,000
Other Objects				
5802 Miscellaneous Services and Charges	\$547	\$500	\$500	\$500
Total Other Objects	\$547	\$500	\$500	\$500
Total Facility Maintenance Department	\$364,115	\$501,115	\$462,036	\$455,824

WATER FUND - 02	2010-11	2011-12	2011-12	2012-13
City Utility Service Department – 33	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$146,816	\$135,191	\$135,191	\$138,230
5101 Overtime	6,226	5,000	6,400	6,880
5103 Social Security	11,586	10,991	10,991	11,385
5104 Group Insurance	33,048	24,580	24,580	34,800
5105 Employee Retirement	17,741	15,618	15,618	16,400
5106 Workers' Comp	3,320	3,320	3,320	5,870
5109 Physicals	339	200	200	200
5111 Longevity	3,677	2,880	2,880	3,120
5113 Certification Pay	602	600	600	600
Total Personal Services	\$223,355	\$198,380	\$199,780	\$217,485
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$2,310	\$2,000	\$2,500	\$2,000
Total Purchased Profession/Technical Services	\$2,310	\$2,000	\$2,500	\$2,000
Purchased Property Services				
5404 Building Maintenance	\$94	\$250	\$250	\$250
5406 Office Equipment Maintenance	0	3,000	0	3,000
5414 Radio Maintenance	43	0	0	0
5420 Rentals	600	750	750	750
5422 Laundry Service	2,363	2,670	2,400	2,670
Total Purchased Property Services	\$3,100	\$6,670	\$3,400	\$6,670
Other Purchased Services				
5504 Telephone	\$3,610	\$3,400	\$3,400	\$3,400
5506 Travel/Training/Dues/Subscriptions	0	500	500	500
5508 Billing Services	55,550	52,000	55,000	55,000
Total Other Purchased Services	\$59,160	\$55,900	\$58,900	\$58,900
Supplies				
5602 Office Supplies	\$1,296	\$1,500	\$1,500	\$1,500
5612 Minor Tools	2,086	2,000	1,000	2,000
5626 General Supplies	2,491	2,500	2,500	2,500
5634 Utility Meter Supplies	176,150	170,000	170,000	170,000
Total Supplies	\$182,023	\$176,000	\$175,000	\$176,000
Other Objects				
5802 Miscellaneous Services and Charges	\$36,473	\$36,500	\$36,500	\$36,500
Total Other Objects	\$36,473	\$36,500	\$36,500	\$36,500
Total City Utility Service Department	\$506,421	\$475,450	\$476,080	\$497,555

PRINCIPAL AND INTEREST REQUIREMENTS
General Obligation Refunding Bonds, Series 2011 (2%-3%)
Waterworks and Sewer System Share

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2013		\$31,911	\$18,558	\$890,177	\$940,646
2014		\$18,558	\$8,003	\$844,449	\$871,010
2015		\$8,003	\$1,966	\$402,409	\$412,378
2016		\$1,966		\$131,105	\$133,071
		\$60,438	\$28,527	\$2,268,140	\$2,357,105

DATE OF SALE:

04/05/2011

PAYING AGENT/REGISTRAR:

Wells Fargo Bank

AMOUNT OF ISSUE:

\$3,265,000

Purpose: To refund Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds.

SUMMARY OF PRINCIPAL AND INTEREST REQUIREMENTS
WATERWORKS AND SEWER SYSTEM

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2013		\$31,911	\$18,558	\$890,177	\$940,646
2014		\$18,558	\$8,003	\$844,449	\$871,010
2015		\$8,003	\$1,966	\$402,409	\$412,378
2016		\$1,966	\$0	\$131,105	\$133,071
		\$60,438	\$28,527	\$2,268,140	\$2,357,105

WATER/SEWER FUND CAPITAL PROJECTS

	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Beginning Fund Balance				
Fund 36 - Restricted	\$33,516	\$0	\$33,523	\$998,773
Capital Projects Fund Balance	\$33,516	\$0	\$33,523	\$998,773
Revenues				
Intergovernmental -- Texas Capital Fund	\$149,500	\$0	\$0	\$0
Interest Earned	7	0	0	0
Transfer from Other City Funds	0	0	1,042,535	50,000
Total Revenue	\$149,507	\$0	\$1,042,535	\$50,000
Projects				
W/S Lines - Street Program 4 th & 12 th	\$0	\$0	\$77,285	\$0
Texas Capital Fund -- PECO #710102	149,500	0	0	0
16" Water Line Hwy. 180 W	0	0	0	965,250
Other Projects -- Street Program	0	0	0	83,523
Total Expenditures	\$149,500	\$0	\$77,285	\$1,048,773
Ending Fund Balance	\$33,523	\$0	\$998,773	\$0

AIRPORT FUND – 20		2010-11	2011-12	2011-12	2012-13
Revenue		Actual	Budget	Estimate	Proposed
4005	Fund Balance Appropriated	\$0	\$0	\$0	\$159,177
4020	Gas & Oil Cash Sales	110,476	107,000	107,000	107,000
4025	Gas & Oil Credit Card Sales	856,767	640,000	640,000	640,000
4220	Other Revenue	10,181	1,000	1,000	1,000
4370	Grant – TxDOT Aviation	566	80,000	80,000	50,000
4610	Interest Earned	141	0	60	0
4630	Oil & Gas Leases	2,667	1,100	1,100	1,100
4631	Building Leases	125,422	120,425	120,425	120,425
4632	Hangar Rent	108,620	110,000	110,000	110,000
4633	Land Leases	6,768	5,518	5,518	5,518
4634	Office Leases	4,500	6,000	6,000	6,000
4937	Loan Proceeds	0	150,000	145,361	4,639
Total Revenue		\$1,226,108	\$1,221,043	\$1,216,464	\$1,204,859

AIRPORT FUND		2010-11	2011-12	2011-12	2012-13
Expenses by Object Class		Actual	Budget	Estimate	Proposed
Personal Services		\$197,217	\$199,735	\$198,700	\$217,222
Purchased Professional/Technical Services		13,410	2,000	2,085	12,000
Purchased Property Services		1,824	2,000	2,000	2,000
Other Purchased Services		23,440	27,800	23,500	27,800
Supplies		27,618	32,750	31,590	32,750
Capital Expenditures		0	150,000	129,477	0
Other Objects		757,586	702,675	574,100	803,500
Transfers		8,000	18,000	18,000	26,871
Debt Retirement		44,624	86,083	75,226	82,716
Total Airport Fund		\$1,073,719	\$1,221,043	\$1,054,678	\$1,204,859

AIRPORT FUND	
Table of Authorized Positions	
1	Aviation Supervisor
3	Line Services Technician
3	Line Services Technician (Part-time)*
*Limited to 990 Hours	
\$140,050	

Provides for the safe and efficient operation of the Mineral Wells Airport.

AIRPORT FUND – 20	2010-11	2011-12	2011-12	2012-13
Airport Department – 41	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$135,697	\$137,240	\$135,700	\$140,050
5101 Overtime	2,913	2,625	3,200	3,320
5103 Social Security	11,387	11,234	11,234	11,530
5104 Group Insurance	22,032	24,580	24,580	34,800
5105 Employee Retirement	16,154	14,292	14,292	15,048
5106 Workers' Comp	2,624	2,624	2,624	4,974
5109 Physicals	0	150	150	150
5111 Longevity	4,680	5,040	5,040	5,400
5113 Certification Pay	1,730	1,950	1,880	1,950
Total Personal Services	\$197,217	\$199,735	\$198,700	\$217,222
Purchased Professional/Technical Services				
5302 Professional Service-Other – Marketing	\$13,410	\$0	\$160	\$10,000
5304 Professional Services-Audit	0	2,000	1,925	2,000
Total Purchased Profession/Technical Services	\$13,410	\$2,000	\$2,085	\$12,000
Purchased Property Services				
5404 Building Maintenance	\$247	\$1,000	\$1,000	\$1,000
5416 Infrastructure Maintenance	0	0	0	0
5418 Other Maintenance	1,577	1,000	1,000	1,000
Total Purchased Property Services	\$1,824	\$2,000	\$2,000	\$2,000
Other Purchased Services				
5502 Insurance	\$20,957	\$25,000	\$21,000	\$25,000
5504 Telephone	2,356	2,300	2,300	2,300
5506 Travel/Training/Dues/Subscriptions	127	500	200	500
Total Other Purchased Services	\$23,440	\$27,800	\$23,500	\$27,800
Supplies				
5602 Office Supplies	\$169	\$500	\$500	\$500
5604 Postage	36	350	350	350
5606 Ground Supplies	33	0	0	0
5610 Clothing Supplies	180	300	200	300
5612 Minor Tools	236	500	40	500
5614 Utilities	19,946	20,000	20,000	20,000
5626 General Supplies	3,330	4,100	3,500	4,100
5642 Motor Vehicle Fuel	0	2,800	2,800	2,800
5644 Fleet Repair Parts	264	3,200	3,200	3,200
5645 Facility Repair Parts	3,424	1,000	1,000	1,000
Total Supplies	\$27,618	\$32,750	\$31,590	\$32,750
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5706 Equipment - Bat Wing Mower	0	0	0	0
5708 Vehicles	0	150,000	129,477	0
Total Capital Expenditures	\$0	\$150,000	\$129,477	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$1,232	\$2,500	\$2,500	\$2,500
5812 Resale Supplies - AvGas, Jet A, Oils	755,354	570,000	570,000	570,000
5816 Grant – TxDOT Aviation	1,000	42,200	1,600	201,000
5818 Unallocated Reserve	0	87,975	0	30,000
Total Other Objects	\$757,586	\$702,675	\$574,100	\$803,500
TRANSFERS				
5902.01 Transfer to General Fund	\$8,000	\$18,000	\$18,000	\$26,871
Total Other Objects	\$8,000	\$18,000	\$18,000	\$26,871
DEBT RETIREMENT				
5954 Other Debt Principal	\$21,982	\$63,954	\$53,056	\$61,769
5958 Interest Other Debt	22,642	22,129	22,170	20,947
Total Debt Retirement	\$44,624	\$86,083	\$75,226	\$82,716
Total Airport Department	\$1,073,719	\$1,221,043	\$1,054,678	\$1,204,859

**1998 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 1	AUGUST 1	FEBRUARY 1	AUGUST 1	
2013	243	0	8,154	0	\$8,397
	\$243	\$0	\$8,154	\$0	\$8,397

DATE OF SALE: 7/21/1998
PAYING AGENT/REGISTRAR: CREWS & ASSOCIATES, INC.
AMOUNT OF ORIGINAL ISSUE: \$170,000
INTEREST RATE(S): 5.95%
PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2005 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DECEMBER 1	JUNE 1	DECEMBER 1	JUNE 1	
2013	3,869	3,691	5,927	6,104	\$19,591
2014	3,509	3,320	6,288	6,476	\$19,593
2015	3,125	2,925	6,671	6,871	\$19,592
2016	2,719	2,507	7,077	7,289	\$19,592
2017	2,288	2,063	7,508	7,733	\$19,592
2018	1,832	1,592	7,965	8,204	\$19,593
2019	1,346	1,092	8,450	8,703	\$19,591
2020	832	562	8,965	9,233	\$19,592
2021	285	0	9,506	0	\$9,791
	\$19,805	\$17,752	\$68,357	\$60,613	\$166,527

DATE OF SALE: 05/17/2005
PAYING AGENT/REGISTRAR: BOB STURDIVANT
AMOUNT OF ORIGINAL ISSUE: \$192,000
INTEREST RATE(S): 6.00%
PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2007 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 15	AUGUST 15	FEBRUARY 15	AUGUST 15	
2013	5,309	5,124	6,171	6,356	\$22,959
2014	4,933	4,736	6,547	6,743	\$22,959
2015	4,534	4,326	6,945	7,154	\$22,959
2016	4,111	3,890	7,368	7,589	\$22,959
2017	3,662	3,428	7,817	8,051	\$22,959
2018	3,186	2,938	8,293	8,542	\$22,959
2019	2,681	2,417	8,798	9,062	\$22,959
2020	2,146	1,866	9,334	9,614	\$22,959
2021	1,577	1,280	9,902	10,199	\$22,959
2022	974	659	10,505	10,820	\$22,959
2023	334	0	11,145	0	\$11,479
	\$33,448	\$30,664	\$92,824	\$84,130	\$241,066

DATE OF SALE: 02/15/2008
PAYING AGENT/REGISTRAR: BOB STURDIVANT
AMOUNT OF ORIGINAL ISSUE: \$225,000
INTEREST RATE(S): 6.00%
PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2012 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 27	AUGUST 27	FEBRUARY 27	AUGUST 27	
2013	1,432	1,279	14,452	14,605	\$31,768
2014	1,125	969	14,759	14,915	\$31,768
2015	812	653	15,072	15,231	\$31,768
2016	492	330	15,392	15,554	\$31,768
2017	166	0	15,718	0	\$15,884
	\$4,027	\$3,231	\$75,393	\$60,305	\$142,956

DATE OF SALE: 02/17/2012
PAYING AGENT/REGISTRAR: BB&T
AMOUNT OF ORIGINAL ISSUE: \$150,000
INTEREST RATE(S): 2.11%
PURPOSE: (1) International Aviation Refueler Truck

**MASTER LEASE SUMMARY
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DEC/FEB	DEC/FEB	DEC/FEB	DEC/FEB	
2013	10,853	10,094	34,704	27,065	\$82,716
2014	9,567	9,025	27,594	28,134	\$74,320
2015	8,471	7,904	28,688	29,256	\$74,319
2016	7,322	6,727	29,837	30,432	\$74,318
2017	6,116	5,491	31,043	15,784	\$58,434
2018	5,018	4,530	16,258	16,746	\$42,552
2019	4,027	3,509	17,248	17,765	\$42,549
2020	2,978	2,428	18,299	18,847	\$42,552
2021	1,862	1,280	19,408	10,199	\$32,749
2022	974	659	10,505	10,820	\$22,958
2023	334	0	11,145	0	\$11,479
	\$57,522	\$51,647	\$244,729	\$205,048	\$558,946

WORKERS' COMPENSATION SELF INSURANCE FUND

Fund 11	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Beginning Fund Balance	\$374,591	\$302,924	\$321,835	\$259,154
Revenues				
4210 Transfer from Other Funds	\$153,819	\$153,819	\$153,819	\$270,418
4610 Interest Earned	422	500	500	0
Total Revenues	\$154,241	\$154,319	\$154,319	\$270,418
Expenditures				
5106 Workers' Comp Claims	\$174,947	\$110,000	\$175,000	\$183,000
5503 Workers' Comp Premium	29,895	45,000	27,131	31,213
5802 Services and Charges	2,155	15,000	15,000	15,000
Total Expenditures	\$206,997	\$170,000	\$217,131	\$229,213
Ending Fund Balance	\$321,835	\$287,243	\$259,023	\$300,359

HOTEL OCCUPANCY TAX FUND

Fund 06	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Revenues				
4120 Occupancy Taxes	\$192,672	\$165,000	\$198,000	\$165,000
Total Revenues	\$192,672	\$165,000	\$198,000	\$165,000
Expenditures				
5847 Promotional - MW Area C of C	\$191,709	\$164,175	\$197,010	\$164,175
Total Expenditures	\$191,709	\$164,175	\$197,010	\$164,175
Excess (Deficiency) of Revenues over Expenditures	\$963	\$825	\$990	\$825
Other Financing Uses				
Transfers to General Fund (5902.01)	\$963	\$825	\$990	\$825

WOODLAND PARK TRUST FUND

Fund 07	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Beginning Fund Balance	\$464,526	\$474,885	\$473,918	\$485,918
Revenues				
4610 Interest Earned	\$571	\$600	\$300	\$300
4810 Sale of Lots	9,609	9,000	12,000	10,000
Total Revenues	\$10,180	\$9,600	\$12,300	\$10,300
Other Financing Uses				
Transfers to General Fund (5902.01)	\$788	\$600	\$300	\$300
Increase in Corpus	\$9,392	\$9,000	\$12,000	\$10,000

ECONOMIC DEVELOPMENT FUND

Fund 17	2010-11 Actual	2011-12 Budget	2011-12 Estimate	2012-13 Proposed
Beginning Fund Balance	\$76,930	\$57,378	\$57,003	\$97,053
Revenues				
Transfers In	\$0	\$0	\$10,000	\$0
Contributions from Others	0	0	50,000	0
Interest Earned	73	100	50	0
Total Revenue	\$73	\$100	\$60,050	\$0
Expenditures				
Economic Development Projects	\$20,000	\$57,478	\$20,000	\$97,053
Total Expenditures	\$20,000	\$57,478	\$20,000	\$97,053
Ending Fund Balance	\$57,003	\$0	\$97,053	\$0

Analysis of Tax Rate

Fiscal Year	O & M	I & S	Total
2001	0.50549	0.15561	0.66110
2002	0.48371	0.12919	0.61290
2003	0.46883	0.15065	0.61948
2004	0.47952	0.13996	0.61948
2005	0.48595	0.13353	0.61948
2006	0.46052	0.12801	0.58853
2007	0.37916	0.10541	0.48457
2008	0.33591	0.10579	0.44170
2009	0.31262	0.10111	0.41373
2010	0.36337	0.07516	0.43853
2011	0.40337	0.08724	0.49061
2012	0.36801	0.12260	0.49061
2013	0.36801	0.11414	0.48215

Summary of Property Valuation Tax Levy and Collections

(Source: Tax Rate Worksheets)

Fiscal Year	Valuation	Rate	Tax Levy Calculation	Current Tax Collections
2001	\$342,065,652	0.66110	\$2,261,396	\$2,126,789
2002	\$371,866,823	0.61290	\$2,279,172	\$2,184,303
2003	\$389,818,823	0.61948	\$2,414,850	\$2,207,882
2004	\$417,888,111	0.61948	\$2,588,733	\$2,306,068
2005	\$434,621,578	0.61948	\$2,692,394	\$2,466,845
2006	\$451,696,174	0.58853	\$2,658,367	\$2,593,326
2007	\$522,289,447	0.48457	\$2,530,858	\$2,561,771
2008	\$550,467,510	0.44170	\$2,431,415	\$2,611,192
2009	\$577,646,049	0.41373	\$2,389,895	\$2,561,016
2010	\$591,043,714	0.43853	\$2,591,904	\$2,759,275
2011	\$571,218,812	0.49061	\$2,802,457	\$2,980,562
2012	\$558,181,085	0.49061	\$2,738,492	\$0
2013	\$567,378,790	0.48215	\$2,735,617	\$0

Tax Rate per \$100 Valuation 2012-13

General Fund - M & O	0.36801
General Interest and Sinking	0.11414
Total	0.48215

FIXED ASSETS as of SEPTEMBER 30, 2011

	GENERAL FUND	WATER & SEWER	AIRPORT	TOTAL
Infrastructure	\$51,441,397	\$0	\$5,043,980	\$56,485,377
Distribution System	0	13,423,032		13,423,032
Land	2,055,146	1,156,479	194,863	3,406,488
Buildings	4,419,695	1,356,721	1,850,150	7,626,566
Improvements Other Than Buildings	1,798,308	15,434,771	55,070	17,288,149
Collection System	0	6,303,437		6,303,437
Vehicles and Equipment	4,805,528	2,503,739	331,405	7,640,672
Furniture and Fixtures	511,575	244,889		756,464
Construction in Progress	177,733	0		177,733
Total Fixed Assets	\$65,209,382	\$40,423,068	\$7,475,468	\$113,107,917
Less Accumulated Depreciation	\$31,770,106	\$16,848,973	\$2,531,428	\$51,150,507
Net Plant, Property and Equipment	\$33,439,276	\$23,574,095	\$4,944,040	\$61,957,410

2012-13 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
City Manager	E		\$117,300	\$120,819	\$124,444	\$128,177
Finance Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Public Works Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Utilities Superintendent	E		\$57,848	\$59,583	\$61,371	\$63,212
City Clerk	E		\$55,524	\$57,189	\$58,905	\$60,672
PW Super. / Parks & Rec Super.	E		\$55,642	\$57,311	\$59,030	\$60,801
Information Technology Manager	E		\$52,306	\$53,876	\$55,492	\$57,157
Accounting Manager	E		\$50,783	\$52,307	\$53,876	\$55,492
Building Official	E		\$50,544	\$52,060	\$53,622	\$55,231
Library Manager	E		\$48,306	\$49,755	\$51,248	\$52,785
Utilities Collection/Dist. Supervisor	NE	(1)	\$46,638	\$48,038	\$49,479	\$50,963
Plant Supervisor	NE	(1)	\$46,138	\$47,522	\$48,948	\$50,416
Utilities Maintenance Supervisor	NE	(1)	\$46,138	\$47,522	\$48,948	\$50,416
Purchasing Agent	NE		\$44,733	\$46,075	\$47,457	\$48,881
Fleet Maintenance Supervisor	NE		\$44,733	\$46,075	\$47,457	\$48,881
Cemetery Supervisor	NE		\$41,730	\$42,982	\$44,272	\$45,600
Street Maintenance Supervisor	NE		\$39,683	\$40,873	\$42,099	\$43,362
Meter Service Supervisor	NE		\$39,683	\$40,873	\$42,099	\$43,362
Industrial Pretreatment Coordinator	NE	(1)	\$38,112	\$39,255	\$40,433	\$41,648
Water Distribution Crew Leader	NE	(1)	\$37,515	\$38,640	\$39,799	\$40,993
Aviation Supervisor	E		\$37,325	\$38,445	\$39,598	\$40,786
Court Clerk	NE		\$37,300	\$38,419	\$39,572	\$40,759
Computer Support Specialist	NE		\$35,817	\$36,892	\$37,998	\$39,138
Engineering Technician	NE		\$37,082	\$38,174	\$39,320	\$40,499
Senior Maintenance Technician	NE	(1)	\$35,817	\$36,892	\$37,998	\$39,138
Streets Crew Leader	NE		\$34,189	\$35,214	\$36,271	\$37,359
			\$35,658	\$36,727	\$37,829	\$38,964
			\$35,229	\$36,286	\$37,375	\$38,496
Assistant Librarian	NE		\$33,935	\$34,953	\$36,002	\$37,082
Senior Mechanic	NE		\$34,120	\$35,143	\$36,198	\$37,284
Senior Customer Service Rep.	NE		\$32,627	\$33,606	\$34,614	\$35,653
			\$33,935	\$34,953	\$36,002	\$37,082
			\$33,846	\$34,861	\$35,907	\$36,984
Public Works Admin. Secretary	NE		\$33,846	\$34,861	\$35,907	\$36,984
Meter Service Worker	NE	(1)	\$33,753	\$34,766	\$35,809	\$36,883
Senior Plant Operator	NE	(1)	\$29,845	\$30,741	\$31,663	\$32,613
			\$33,454	\$34,458	\$35,492	\$36,557
			\$31,023	\$31,953	\$32,912	\$33,899
Ambulance Billing Clerk	NE		\$33,417	\$34,420	\$35,452	\$36,516
Parks Maintenance Technician	NE		\$33,340	\$34,340	\$35,370	\$36,432
Plant Lab Technician	NE	(1)	\$32,912	\$33,899	\$34,916	\$35,963
Senior Equipment Operator	NE	(1)	\$32,627	\$33,606	\$34,614	\$35,653
Sanitarian	NE		\$32,214	\$33,181	\$34,176	\$35,201
Warehouse Technician	NE		\$31,646	\$32,595	\$33,573	\$34,580
Code Enforcement Officer/Building Inspector	NE		\$32,445	\$33,418	\$34,421	\$35,454
Airport Line Service Technician	NE		\$28,180	\$29,025	\$29,896	\$30,793
Traffic Control Technician	NE		\$30,765	\$31,688	\$32,639	\$33,618
Personnel Technician	NE		\$30,454	\$31,368	\$32,309	\$33,278
Recreation Coordinator	NE		\$30,195	\$31,101	\$32,034	\$32,995
Maintenance Technician	NE	(1)	\$29,554	\$30,440	\$31,354	\$32,294
Accounting Clerk	NE		\$28,923	\$29,791	\$30,685	\$31,605
Parks Maintenance Worker	NE		\$28,180	\$29,025	\$29,896	\$30,793
Senior Maintenance Worker	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
Equipment Operator	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
Plant Operator	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
			\$27,751	\$28,584	\$29,441	\$30,325
Children's Librarian	NE		\$27,910	\$28,747	\$29,610	\$30,498
Administrative Clerk	NE		\$27,527	\$28,353	\$29,203	\$30,079
Recreation Clerk	NE		\$27,325	\$28,145	\$28,989	\$29,859
Customer Service Representative	NE		\$27,302	\$28,121	\$28,965	\$29,834
Code Enforcement Secretary	NE		\$26,761	\$27,564	\$28,391	\$29,243
Maintenance Worker	NE		\$26,761	\$27,564	\$28,391	\$29,243
			\$25,997	\$26,777	\$27,580	\$28,408
			\$26,019	\$26,799	\$27,603	\$28,431
Street Secretary	NE		\$25,570	\$26,337	\$27,127	\$27,941
Library Assistant	NE		\$25,073	\$25,825	\$26,600	\$27,398
			\$25,073	\$25,825	\$26,600	\$27,398
Fleet Maintenance Clerk	NE		\$23,317	\$24,017	\$24,737	\$25,479
Recreation Attendant	NE					
Part Time Employees:						
Convenience Station Operator	NE		\$12.25			
Recreation Attendant	NE					
Firefighter/Paramedic	E					
Firefighter/EMT	E					
Airport Line Service Technician	E		\$13.55			
Seasonal:						

2012-13 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates

<i>Classification</i>	<i>FLSA Status</i>	<i>Special Pay</i>	<i>Entrance Rate of Pay</i>	<i>STEP 1</i>	<i>STEP 2</i>	<i>STEP 3</i>
Pool Weekend Manager	E		\$9.41			
Pool Cashier	E					
Lifeguard - Fourth Year	E		\$8.67			
Lifeguard - Third Year	E		\$8.36			
Lifeguard - Second Year	E		\$8.05			
Lifeguard - First Year	E		\$7.75			
Maintenance Worker (Mower)	E					

Full Time Employee - 2080 Hours/Year.

Over Time paid over 40 hours/week for FLSA Status NE.

No Step increases approved in the 2012-13 Budget.

3% cost-of-living adjustment in the 2012-13 Budget.

2012-13 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates
Public Safety

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
Chief of Police	E		\$77,980	\$80,319	\$82,729	\$85,211
Police Captain	E		\$62,955	\$64,844	\$66,789	\$68,793
Police Lieutenant	E		\$54,870	\$56,517	\$58,212	\$59,958
Police Lieutenant – CID	NE		\$54,870	\$56,517	\$58,212	\$59,958
Police Sergeant	NE		\$47,826	\$49,261	\$50,739	\$52,261
Police Corporal / Detective	NE		\$41,684	\$42,935	\$44,223	\$45,550
Patrolman	NE		\$34,318	\$36,034	\$37,835	\$39,727
Patrolman - Recruit	NE		\$32,586	\$32,586	\$32,586	\$32,586
Senior Dispatcher & CID Clerk	NE		\$35,481	\$36,546	\$37,642	\$38,771
Dispatcher	NE		\$29,174	\$30,049	\$30,951	\$31,879
Animal Shelter Coordinator	NE		\$28,976	\$29,276	\$30,154	\$31,059
Animal Control	NE		\$27,596	\$28,423	\$29,276	\$30,154

Patrol Division – 2,190 Hours/Year, overtime paid after 84 hours/14 days.

Patrolman - Pay increase of 5% for each year of service on the anniversary date up to Maximum Rate of Pay.

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
Fire/EMS Chief	E		\$77,980	\$80,319	\$82,729	\$85,211
Fire Captain / Fire Marshall	NE		\$47,623	\$49,052	\$50,523	\$52,039
Firefighter/ EMT-Paramedic	NE		\$40,017	\$41,218	\$42,454	\$43,728
Firefighter/ EMT Dual Certification	NE		\$37,931	\$39,069	\$40,241	\$41,448
Firefighter or EMT Single Certification	NE		\$35,125	\$36,179	\$37,265	\$38,382

Fire/EMS – 2,764 Hours/Year, overtime paid after 159 hours/21 days.

Public Safety - Police & Fire/EMS Departments:

No Step increases approved in the 2012-13 Budget.

Annual pay rate adjustment of 5.86% in the 2012-13 Budget.

Schedule 1 – Position Classification, Salaries & Wages 2012-13

Certification pay and the education stipend are available to full time FLSA status NE employees. Certification pay and the education stipend will be paid at the end of the month according to the information on file in payroll on the 25th of the month. No retroactive pay. No retroactive pay corrections except in the City's favor. No pro-rata. Total certification pay is capped at \$250 per month. The employee pays all expenses to obtain certification and for continuing education, except where noted.

(1) Certification Pay – Water/Waste Water Licenses.

Class "A" License	\$125.00 per month
Class "B" License or Class III License	\$ 87.50 per month
Class "C" License or Class II License	\$ 50.00 per month

The City will pay for one water and one waste water license.

The City will pay employee expenses for travel/training and overtime for one test/retest. The City will pay for continuing education.

(2) Education Stipend - Degree(s) shall be job related, available to all full time employees, except the City Manager and the heads of those departments established by Section 30 of the Charter of the City of Mineral Wells: Finance, Police, Fire, and Public Works.

Accredited Bachelor's Degree	\$150.00 per month
90 accredited hours	\$100.00 per month
60 accredited hours or Associates Degree	\$ 50.00 per month.

(3) Certification Pay – Police Department.

Texas Police License – Master \$150; Advanced \$100; Intermediate \$50.

(4) Certification Pay – Fire Department.

All certificates: Master \$100; Advanced \$75; Intermediate \$50; Basic \$25.

Structural Firefighter – Intermediate through Master

Fire Inspector – All Levels

Arson Investigator – All Levels

Fire Investigator – All Levels

Fire Instructor – All Levels

Driver/Operator – Basic Only

Fire Officer – Basic and Intermediate

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