

# **CITY OF MINERAL WELLS, TEXAS**

## **ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2013-2014**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$133,098, which is a 6.79% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$24,889.

### City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: Allen; Carter; Lively; Underwood; Upham

AGAINST: None

PRESENT and not voting: None

ABSENT: Harrison; Terry

Tax Rate	Proposed FY 2013-14	Adopted FY 2012-13
Property Tax Rate	0.5100000	0.4906100
Effective Rate	0.4775608	0.4898933
Effective M&O Tax Rate	0.3650819	0.3514744
Rollback Tax Rate	0.5224194	0.5125541
Debt Rate	0.1108047	0.1154889

The total amount of municipal debt obligation secured by property taxes for the City of Mineral Wells is \$573,100.

**CITY OF MINERAL WELLS  
2013-2014 OPERATING BUDGET  
TABLE OF CONTENTS**

**INTRODUCTORY SECTION**

CITY OFFICIALS .....	3
ORGANIZATION CHART .....	4
BUDGET CALENDAR .....	5
CITY MANAGER'S BUDGET MESSAGE .....	6
ORDINANCES .....	9
BUDGET PROCESS - CHARTER PROVISIONS .....	12
FUND BALANCE SUMMARY .....	15
SUMMARY OF BUDGETED POSITIONS .....	16
SUMMARY OF PROPOSED EXPENDITURES - ALL FUNDS .....	17

**GENERAL FUND**

TABLE OF AUTHORIZED POSITIONS .....	19
REVENUE .....	20
EXPENSES BY DEPARTMENT/OBJECT CLASS .....	21
GENERAL ADMINISTRATION .....	22
FINANCE .....	23
INFORMATION TECHNOLOGY .....	24
FLEET MAINTENANCE .....	25
POLICE .....	26
FIRE/EMS .....	27
INSPECTIONS .....	28
STREETS .....	29
SANITATION .....	30
PARKS & RECREATION .....	31
CEMETERY .....	32
LIBRARY .....	33
GENERAL DEBT SERVICE .....	34
GENERAL FUND CAPITAL PROJECTS .....	36

**WATER & SEWER FUND**

TABLE OF AUTHORIZED POSITIONS .....	37
REVENUE, EXPENDITURES BY DEPARTMENT/OBJECT CLASS .....	38
PUBLIC WORKS ADMINISTRATION .....	39
WATER DISTRIBUTION / SEWAGE COLLECTION .....	40
HILLTOP TREATMENT PLANT .....	41
WASTEWATER PLANT OPERATIONS .....	42
FACILITY MAINTENANCE .....	43
CITY UTILITY SERVICE .....	44
WATER DEBT SERVICE .....	45
WATER/SEWER CAPITAL PROJECTS .....	46

**AIRPORT FUND**

TABLE OF AUTHORIZED POSITIONS .....	47
REVENUE, EXPENSES BY OBJECT CLASS .....	47
EXPENSES .....	48
AIRPORT DEBT SERVICE .....	49

**MISCELLANEOUS**

WORKERS' COMPENSATION SELF-INSURANCE FUND .....	51
HOTEL/MOTEL OCCUPANCY TAX .....	51
WOODLAND PARK TRUST FUND .....	51
EXPENDABLE TRUST - ECONOMIC DEVELOPMENT .....	51
ANALYSIS OF TAX RATES .....	52
SUMMARY OF PROPERTY VALUATIONS .....	52
FIXED ASSETS .....	53
SCHEDULE 1 POSITION CLASSIFICATION, ANNUAL PAY RATES .....	54

**(This Page Left Blank Intentionally)**

# **CITY OF MINERAL WELLS**

## **CITY COUNCIL**

MIKE ALLEN, MAYOR

BILL TERRY, AT LARGE

KEVIN HARRISON, AT LARGE

THOMAS LIVELY, WARD I

TAMMY UNDERWOOD, WARD II

JOHN UPHAM, WARD III, MAYOR PRO-TEM

KARIUM CARTER, WARD IV

## **CITY STAFF**

LANCE HOWERTON, CITY MANAGER

JUANITA FORMBY, CITY CLERK

KELLY JONES, INTERIM PUBLIC WORKS DIRECTOR

JOHN MORAN, FINANCE DIRECTOR

DEAN SULLIVAN, CHIEF OF POLICE

ROBIN ALLEN, FIRE CHIEF

## **CONSULTANTS**

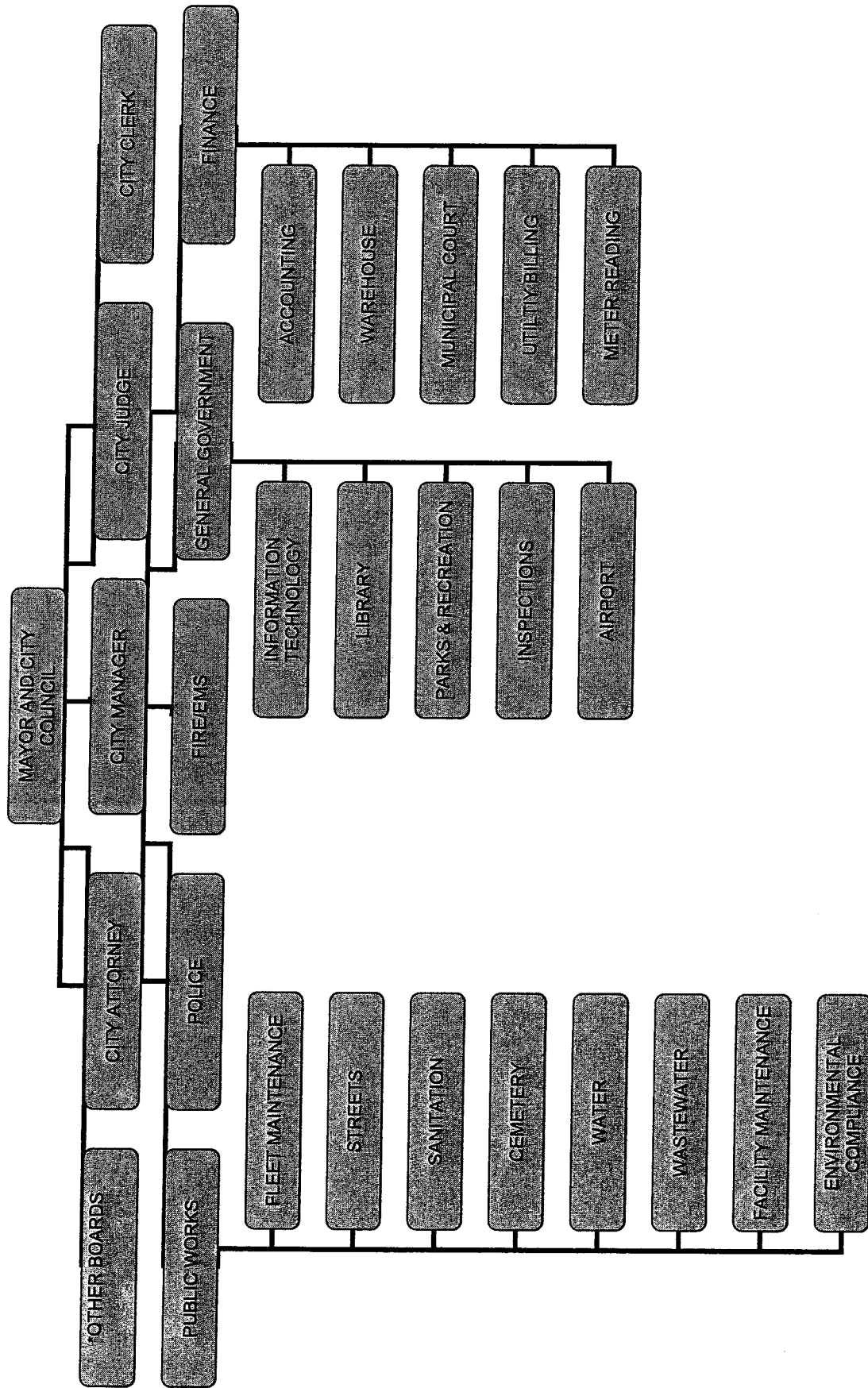
GEORGE GAULT, CITY ATTORNEY

GEORGE, MORGAN & SNEED, P.C., AUDITORS

SCHRICHEL, ROLLINS and ASSOCIATES, INC., ENGINEERS

FIRST SOUTHWEST COMPANY, FINANCIAL ADVISOR

# ORGANIZATIONAL CHART



\*OTHER BOARDS AND COMMISSIONS: Municipal Airport Advisory Board; Parks Board; Planning & Zoning Commission; Board of Adjustment; Mineral Wells Housing Authority; Woodland Park Board of Trustees; Palo Pinto County Municipal Water District No. 1; Boyce Ditto Public Library Board; Industrial Development Board

# BUDGET CALENDAR



Tax Roll certified by the Palo Pinto and Parker County Appraisal Districts.



Special Meeting - City Manager's proposed budget presented to the City Council. Public hearing(s) to be set by the City Council.



Regular Meeting – Conduct a public hearing on the budget, discuss the tax rate. If council proposes to increase the tax rate above the effective rate (2) public hearings must be scheduled.



Regular Meeting – Budget discussion, conduct public hearing and take record vote if needed.



Regular Meeting – Conduct a public hearing if needed.



Regular Meeting - Approve an ordinance adopting the budget, then approve a tax levy ordinance.



July 29, 2103

The Honorable Mayor and City Council - City of Mineral Wells

Mayor and City Council:

The Fiscal Year 2012-2013 budget was the first in a number of years in which increases were anticipated in revenues, particularly with respect to the General Fund. Given the fact that sales tax collections had stabilized in the prior year, it was presumed that improvement in the local economy was well underway. While our performance for the year has generally met what was budgeted, the growth we had anticipated has not yet materialized. Effectively, our sales tax collections for the year have lagged versus the prior year and appear to be continuing along a flat trend line. Some of this sluggishness may be attributable to a number of economic development projects which have not been completed and have yet to fully impact the local economy. It can also be assumed that the uncertain future of the local CCA facility in recent months has, likewise, had a dampening affect on our local economic performance. As of this time, however, it is now a certainty that CCA will be closing at the end of August 2013. The loss of these payroll dollars and water/sewer sales will most certainly result in significant impacts to revenues both in the General and Water/Sewer Funds as we look ahead to Fiscal Year 2013-2014. Although we continue to realize new retail offerings, industrial expansion projects underway and soon to come "on line" and property tax values moving generally in a positive direction, there is little question but what the closure of CCA will have a chilling affect on the local economy in the near term, thereby, impacting revenues available to the City. As such, the Fiscal Year 2013-2014 budget has been prepared to recognize these revenue issues and react accordingly as a City organization.

#### GENERAL FUND

With respect to revenues in the General Fund, we do not anticipate significant improvement over the prior year with respect to our major revenue sources. As to sales tax, we are somewhat optimistically projecting collections to approximate \$3.7 million. This is still some \$1 million below the collections experienced in our best year of Fiscal Year 2007-2008. Concerning ad valorem property tax valuation, total taxable value for Fiscal Year 2013-2014 is \$648 million, some \$20 million above the prior year. Given this, it is proposed that a tax rate of \$.51000 be adopted. This rate reflects an increase of \$.02091 (4.275%) to the effective tax rate of \$.48909 and is \$.019 above the current tax rate of \$.49061. This proposed tax rate is in keeping with the approach that our ad valorem tax rate should, over time, be in the range of \$.50 per one hundred dollars of taxable valuation. As the proposed tax rate is above the effective tax rate, public hearings on the rate will be required. As to

other revenues in the General Fund, it is projected that some additional monies will be available with the initiation of the Municipal Court Technology and Security Funds. Likewise, Municipal Court fines should marginally increase as a result of more aggressive collection efforts and the proposed creation of a Traffic Enforcement/Interdiction Officer position in the Police Department. Also, it is proposed that the City Council create a Juvenile Case Manager Fund to provide support for an additional School Resource Officer position funded in part by Mineral Wells ISD.

As to expenditures in the General Fund, no cost of living salary increases are recommended. Other recommendations relating to personnel are proposed as follows: creation of one (1) additional School Resource Officer position (\$44,224) to be funded by Mineral Wells ISD (50%), Juvenile Case Manager Fund (25%) and General Fund (25%); creation of one (1) Traffic Enforcement/Interdiction Officer position (\$39,727) with this salary to be offset by fine and seizure revenues; one half share of one (1) clerk position (\$14,900) in the Police Department and an upgrade to the Computer Support Specialist position (\$44,733) in the Information Technology Department. It is also recommended that the City discontinue payment of the "employee only" dental insurance premium of \$30 per month and require a \$35 contribution per employee per month to offset an increase in health insurance premiums of \$163,000. Other project proposed in the General Fund include: architectural feasibility studies for the North Oak Community Center and Boyce Ditto Public Library (\$30,000); Hwy 180E entry signage (\$7,500) and TxDOT Green Ribbon Project (\$10,000); migration to a Polaris automated circulation system for the Boyce Ditto Public Library (\$15,000 from Hilley estate sales proceeds); acquisition of ten (10) sets of bunker gear (\$20,000), four (4) Lifepak monitor units (\$29,000) and SCBA upgrades (\$16,000) in the Fire/EMS Department; and contract/in house street repair/reconstruction (\$300,000).

#### WATER/SEWER FUND

As noted in the introduction to the budget narrative, closure of the CCA facility will have a direct and dramatic impact upon the Water/Sewer Fund as CCA is the largest of our "retail" water and sewer customers. The estimated annual revenue loss upon closure of the CCA facility will be in the range of \$800,000 or 10% of total sales - and will be immediate. In order to offset this revenue loss while continuing to further support the planned Turkey Peak Reservoir project, it is proposed that water/sewer rates be increased 6%. This rather nominal increase in rates, given the circumstances, is feasible as we are absorbing a portion of the CCA revenue loss through a reduction in debt service requirements and limiting capital expenditures for the near term.

With respect to expenditures, no cost of living salary adjustments are recommended for Water/Sewer Fund employees. The only recommended personnel change is that of upgrading the Engineering Technician position to that of GIS Specialist (\$44,733). It is, again, recommended that the City discontinue payment of the "employee only" dental insurance premium of \$30 per month and require a \$35 contribution per employee per month to offset an increase of \$81,600 in health insurance premiums. Those projects which are recommended in the Water/Sewer Fund include: continued support of the Turkey Peak Reservoir project (\$200,000); Phase 1 of TCEQ mandated repairs to Lake Mineral Wells dam (\$50,000); replacement of one (1) pump at Brazos Pump Station (\$55,000); grit removal chamber repairs (\$55,000) and bar screen upgrade (\$35,000) at the Pollard Creek Wastewater Plant; acquisition/maintenance of GIS mapping/data program (\$10,000); continuation of water meter replacement program (\$80,000); and miscellaneous water/sewer line replacements (\$50,000).



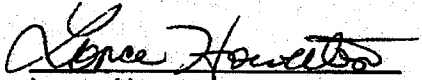
## AIRPORT

Yet again, it is projected that fuel sales should remain rather flat at a level below that experienced some five years ago. As to personnel, no salary adjustments are recommended and it is proposed that health insurance premiums be revamped as in the General and Water/Sewer Funds. As relates to capital projects, \$225,000 is budgeted as the City's matching share for the construction component of the Runway Lighting Improvement Project being funded through TxDOT Aviation. Additionally, \$50,000 is budgeted as matching share for the TxDOT RAMP Program to make hangar modifications at the Downing maintenance facility to support the Aviation Business Center concept being promoted at the Airport. Other than these enumerated expenditures, no other capital projects of significance are proposed at the Airport.

## SUMMARY

The persisting lag in the overall economic recovery continues to pose challenges with respect to regaining revenues lost during the recession. This circumstance is further aggravated with the pending closure of the local CCA facility and the attendant loss of payroll and water/sewer revenues. Consequently, the budget proposed herein is not aggressive as we would prefer. Nonetheless, our approach is, again, very conservative and reflects the fact that the local economy continues to recover from the losses sustained in the recent economic downturn and that the community and City organization will be impacted going forward by the CCA closure, as well.

Respectfully,

  
Lance Howerton  
City Manager

ORDINANCE NO. 2013-

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH FUND FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF MINERAL WELLS, TEXAS, FOR THE PERIOD OF TIME BEGINNING OCTOBER 1, 2013 AND TERMINATING SEPTEMBER 30, 2014, APPROPRIATING MONEY FOR THE VARIOUS FUNDS; SETTING OUT THE PURPOSES OF EACH ESTIMATE; ADOPTING AND APPROVING THE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, TEXAS:

1.

That the appropriation for the period of time beginning October 1, 2013, through September 30, 2014, shall be distributed among the various funds established incident thereto as follows:

(a)	General Fund .....	\$10,101,266
(b)	Water and Sewer Fund .....	9,151,362
(c)	Capital Projects - General.....	200,000
(d)	Airport Fund.....	1,210,462
(e)	Hotel Occupancy Tax Fund.....	250,000
(f)	Woodland Park Trust Fund .....	700
(g)	Capital Projects - Water .....	813,985
(h)	General Debt Service Fund .....	639,241
(i)	Expendable Trust.....	<u>71,058</u>

TOTAL ALLOCATION ALL FUNDS ..... \$22,438,074

2.

The distribution and division of the above named appropriation shall be made in accordance with the budget of expenditures submitted by the City Manager, and as adjusted and adopted by the City Council, which budget is hereby made a part of this Ordinance by reference thereto the same as if copied verbatim herein, and should be considered in connection with the expenditures of the above appropriations.

3.

The budget for the one year period above set forth has been heretofore submitted by the City Manager to the City Council, notice published, and hearing held incident thereto, all in conformance with Articles V, Sections 47 and 51-55 of the City Charter of the City of Mineral Wells. The City Council has heretofore approved the same as adjusted. The purpose and intent of the Ordinance is to set forth in ordinance form the funds from which budget allocations are to be derived for operational and debt purposes; and further, to approve the budget as adjusted.

4.

The budget prepared by the City Manager for the City of Mineral Wells, Texas, for the year commencing October 1, 2013 through and including September 30, 2014 as adjusted be and it is hereby approved and ordered filed with the City Clerk of the City of Mineral Wells. The City Manager is hereby directed to reproduce the final budget by printing, or otherwise accurately reproducing the data contained in the official document filed with the City Clerk including all messages, schedules, summaries, and statements enumerated in Section 47 of the City Charter of the City of Mineral Wells, and to make a reasonable number of copies available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

5.

The City Clerk is hereby directed to file a copy of said final budget with the County Clerk of Palo Pinto County.

6.

Should any part, portion, section, or division of this ordinance be declared to be invalid or inoperative or void for any reason by a court of competent jurisdiction, such decisions, opinion, or judgment shall in no way effect the remaining parts, portion, sections, or provisions of the ordinance, which provisions shall be, remain, and continue to be in full force and effect. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED on this the 17th day of September 2013.

---

Mike Allen, Mayor

ATTEST:

---

Juanita Formby, City Clerk

ORDINANCE NO. 2013-

LEVYING AD VALOREM TAXES ON BOTH REAL AND PERSONAL PROPERTY IN THE CITY OF MINERAL WELLS FOR THE YEAR 2013, PROVIDING FOR APPORTIONMENT OF SUCH AD VALOREM TAXES, PROVIDING FOR OCCUPATION TAXES ON EVERY PERSON, FIRM OR CORPORATION PURSUING ANY OCCUPATION, PROFESSION, OR BUSINESS IN THE CITY OF MINERAL WELLS SUBJECT TO SUCH TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, that direct and ad valorem municipal taxes be, and the same are hereby levied for the tax year 2013, upon all property, real, personal, and mixed, located within the corporate limits of the City of Mineral Wells, Texas subject to taxation for the said year, under the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells adopted on the 26th day of July, 1966, for the purposes and at the rates herein set forth.

Section 1. That there is hereby levied and there shall be collected a total tax of \$.51000 on each \$100 assessed valuation of all taxable property, real, personal, and mixed located within the corporate limits of the City of Mineral Wells, Texas.

Section 2. That \$.41042 of the above total tax is hereby specifically levied and apportioned for maintenance, support, current expenses, and general municipal purposes of the City of Mineral Wells for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

Section 3. That \$.09958 of the above total tax is hereby specifically levied and apportioned for payment of the principal and interest on, and the service on the outstanding indebtedness of the City of Mineral Wells for the fiscal year beginning October 1, 2013 and ending September 30, 2014.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS that there is hereby levied, and there shall be collected from every person, firm, or corporation pursuing any occupation, profession, or business in the City of Mineral Wells, which is taxable by law, the full amount of occupation taxes permitted by the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.275 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$35.21.

PASSED AND APPROVED this the 17th day of September 2013.

---

Mike Allen, Mayor

ATTEST:

---

Juanita Formby, City Clerk

## **MINERAL WELLS CITY CHARTER – ARTICLE V. THE BUDGET**

### **Sec. 46. Fiscal Year**

The fiscal year of the City of Mineral Wells shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

**Editor's note** – Section 1.05 of the Texas Property Tax Code as enacted by Acts 1969, 66th Legislature, Chapter 841, authorized the governing body of a home-ruled city to establish by ordinance a fiscal year different from that fixed in its charter, if it is desirable. Consequently, Ord. No. 1980-18, enacted September 16, 1980, states that "the fiscal year for the City of Mineral Wells be and is hereby established as beginning on the first day of October and ending on the last day of September of each calendar year..."

### **Sec. 47. Preparation and submission of budget.**

The city manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- 1) A budget message, explanatory of the budget.
- 2) A consolidated statement of receipts and expenditures for all funds.
- 3) An analysis of property valuations.
- 4) An analysis of tax rate.
- 5) Tax levies and tax collections by years for at least five years.
- 6) General fund resources in detail, including a detailed report of inventory as provided in section 78 hereof.
- 7) Summary of proposed expenditures by function, department and activities.
- 8) Summary of proposed expenditures by character and object.
- 9) Detailed estimates of expenditures shown separately by each activity to support the summaries No. 7 and 8 above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay.
- 10) A revenue and expense statement for all types of bonds.
- 11) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued, and amount outstanding.
- 12) A schedule of requirements for the principal and interest of each issue of bonds.
- 13) A special funds section.
- 14) The appropriation ordinance.
- 15) The tax levying ordinance.

### **Sec. 48. Anticipated revenues compared with other years in budget.**

In parallel columns opposite the several items of revenue there shall be placed the actual amount of such items for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

### **Sec. 49. Proposed expenditures compared with other years in budget.**

In parallel columns opposite the various items of expenditures there shall be placed the actual amount of such items of expenditures for last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

### **Sec. 50. Proposed budget a public record.**

The proposed budget and all supporting schedules shall be filed with the city clerk when submitted to the council and shall be a public record for inspection by anyone. The city manager shall cause sufficient copies to be made for distribution to all interested persons.

### **Sec. 51. Notice of public hearing on budget.**

At the meeting of the council at which the proposed budget is submitted, the council shall fix the time and place of a public hearing on the budget, and shall cause to be published a notice of the time and place, not less than seven days after date of publication, at which the council will hold the public hearing.

### **Sec. 52. Public hearing on proposed budget.**

At the time and place set forth in the notice required by Section 51, or at any time and place to which such public hearing shall from time to time be adjourned, the council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item of the amount of any item therein contained.

### **Sec. 53. Proceedings on budget after public hearing amending or supplementing budget.**

After the conclusion of such public hearing the council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation the council must cause to be published a notice setting forth the nature of the proposed increases and fixing a time and place, not less than seven days after publication, at which the council will hold a public hearing thereon.

---

\*State law reference—Municipal budget, V.T.C.A., Local Government Code § 102.001 et seq.

**Sec. 54. Proceedings on adoption of budget.**

After such further hearing, the council may insert the additional item or items and make the increase or increases to the amount in each case indicated by the published notice, or to a lesser amount, but where it shall increase the total proposed expenditures it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

**Sec. 55. - Vote required for adoption.**

The budget shall be adopted by the favorable vote of a majority of the members of the whole council.

**Sec. 56. - Date of final adoption; failure to adopt.**

The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the council take no final action on or prior to such day, the budget as submitted by the city manager shall be deemed to have been finally adopted by the council.

**Sec. 57. - Effective date of budget; certification; copies made available.**

Upon final adoption, the budget shall be in effect for the budget year. A copy of the budget, as finally adopted, shall be filed with the city clerk, the county clerk of Palo Pinto County, and the state comptroller of public accounts at Austin. The final budget shall be printed, mimeographed or otherwise reproduced and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

**Sec. 58. - Budget establishes appropriations.**

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

**Sec. 59. - Budget establishes amount to be raised by property tax.**

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the city, in the corresponding tax year.

**Sec. 60. - Unallocated reserve fund.**

When recommended by the city manager, and in the discretion of the city council the budget may contain a reasonable sum set aside as an unallocated reserve fund, to meet unexpected and unforeseen contingencies in current operating costs of any budget project.

**Sec. 61. - Amendment and supplemental budget.**

In case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions which could not, by reasonable diligence, thought and attention have been included in the original budget, may from time to time be authorized, upon the affirmative vote of a majority of the membership of the council, as amendments or supplements to the original budget. Such supplements and amendments shall be approved in an ordinance and shall be filed with the original budget.

**(This Page Left Blank Intentionally)**

**FUND BALANCE SUMMARY  
ALL BUDGETED FUNDS**

	Estimated Fund Balance 09/30/13	Estimated Revenues	Estimated Available Resources	Estimated Expenditures	Estimated Fund Balance 09/30/14
General Fund	\$3,681,675	\$9,564,824	\$13,246,499	\$10,101,266	\$3,145,233
General Debt Service Fund	\$187,368	\$599,600	\$786,968	\$639,241	\$147,727
Woodland Park Trust Fund	\$496,845	\$12,700	\$509,545	\$700	\$508,845
Hotel Occupancy Tax Fund	\$0	\$250,000	\$250,000	\$250,000	\$0
Water & Sewer Enterprise Fund	\$2,336,503	\$8,320,220	\$10,656,723	\$9,151,362	\$1,505,361
Airport Operations Enterprise Fund	\$372,200	\$1,045,682	\$1,417,882	\$1,210,462	\$207,420
Expendable Trust	\$71,058	\$0	\$71,058	\$71,058	\$0
General Capital Projects	\$0	\$200,000	\$200,000	\$200,000	\$0
Water and Sewer Capital Projects	\$813,985	\$0	\$813,985	\$813,985	\$0
<b>Total</b>	<b>\$7,959,634</b>	<b>\$19,993,026</b>	<b>\$27,952,660</b>	<b>\$22,438,074</b>	<b>\$5,514,586</b>



# SUMMARY OF BUDGETED POSITIONS ALL FUNDS

	2011-12		2012-13		2013-14	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
<b>General Government</b>						
City Manager	1	0	1	0	1	0
City Clerk	3	0	3	0	3	0
Finance	5	0	5	0	5	0
Municipal Court	1	1	1	1	1	1
Information Technology	2	0	2	0	2	0
<b>Total General Government</b>	<b>12</b>	<b>1</b>	<b>12</b>	<b>1</b>	<b>12</b>	<b>1</b>
<b>Public Safety</b>						
Police	35	0	35	2	37	3
Fire/EMS	18	9	18	1	18	1
Inspections	5	0	5	0	5	0
<b>Total Public Safety</b>	<b>58</b>	<b>9</b>	<b>58</b>	<b>3</b>	<b>60</b>	<b>4</b>
<b>Highways and Streets</b>						
Streets	12	0	14	0	14	0
<b>Total Highways and Streets</b>	<b>12</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>0</b>
<b>Public Works</b>						
Fleet Maintenance	4	0	4	0	4	0
Sanitation - Convenience Station	0	1	0	1	0	1
Cemetery	4	0	4	0	4	0
<b>Total Public Works</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>
<b>Culture and Recreation</b>						
Library	6	0	6	0	6	0
Parks and Recreation	9	17	9	17	9	17
<b>Total Culture and Recreation</b>	<b>15</b>	<b>17</b>	<b>15</b>	<b>17</b>	<b>15</b>	<b>17</b>
<b>Water and Sewer Utilities</b>						
Public Works Administration	5	0	5	0	5	0
Water Dist. /Sewer Collection	15	0	15	0	15	0
Hilltop Water Treatment Plant	9	0	9	0	9	0
Waste Water Plant Operations	14	0	14	0	14	0
Facility Maintenance	6	0	6	0	6	0
Utility Billing / Meter Services	4	0	4	0	4	1
<b>Total Water and Sewer Utilities</b>	<b>53</b>	<b>0</b>	<b>53</b>	<b>0</b>	<b>53</b>	<b>1</b>
<b>Airport</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>3</b>
<b>Total All Funds</b>	<b>162</b>	<b>31</b>	<b>164</b>	<b>25</b>	<b>166</b>	<b>26</b>

Municipal Court – Municipal Court Judge is an appointee, reported as part-time.

Part-Time – Police and Airport are budgeted in hours on the Tables of Authorized Positions.

Part-Time – Parks and Recreation are seasonal and are budgeted in hours on the Table of Authorized Positions.

Summary of Proposed Expenditures & Expenses All Budgeted Funds 10/01/13 to 09/30/14		SPECIAL REVENUE	DEBT SERVICE	PROPRIETARY FUNDS		
	General Fund	Trust Funds	Gen Debt Svs. Fund	Water & Sewer Fund	Airport Fund	TOTAL
<b><u>BY FUNCTION, DEPARTMENT &amp; ACTIVITY</u></b>						
Administration	\$889,529	\$0	\$0	\$0	\$0	\$889,529
City Attorney	24,000	0	0	0	0	24,000
Finance	474,738					474,738
Information Technology	307,828	0	0	0	0	307,828
<b>Total General Government</b>	<b>\$1,696,095</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,696,095</b>
Police	2,542,148	0	0	0	0	2,542,148
Fire/EMS	1,527,122	0	0	0	0	1,527,122
Inspections	337,568	0	0	0	0	337,568
<b>Total Public Safety</b>	<b>\$4,406,838</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,406,838</b>
Streets	1,427,197	0	0	0	0	1,427,197
<b>Total Highway/Streets</b>	<b>\$1,427,197</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,427,197</b>
Fleet Maintenance	765,669	0	0	0	0	765,669
Sanitation - Convenience Station	160,078	0	0	0	0	160,078
Cemetery - Woodland Park Trust	307,293	700	0	0	0	307,993
<b>Total Public Works</b>	<b>\$1,233,040</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,233,740</b>
Library	426,095	0	0	0	0	426,095
Parks and Recreation	832,351	0	0	0	0	832,351
Tourism	0	250,000	0	0	0	250,000
<b>Total Cultural and Recreation</b>	<b>\$1,258,446</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,508,446</b>
Public Works Administration	0	0	0	3,537,161	0	3,537,161
Facility Maintenance	0	0	0	438,824	0	438,824
Water Distribution/Sewer Collection	0	0	0	1,303,323	0	1,303,323
Hilltop Water Treatment Plant - Brazos	0	0	0	1,325,319	0	1,325,319
Waste Water Plant Operations	0	0	0	1,266,970	0	1,266,970
Utility Billing / Meter Services	0	0	0	408,755	0	408,755
<b>Total Water/Sewer Utilities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,280,352</b>	<b>\$0</b>	<b>\$8,280,352</b>
<b>Airport</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,136,143</b>	<b>1,136,143</b>
<b>Debt Service</b>	<b>79,650</b>	<b>0</b>	<b>639,241</b>	<b>871,010</b>	<b>74,319</b>	<b>1,664,220</b>
<b>Capital Projects-Includes transfers from other funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expendable Trust</b>	<b>0</b>	<b>71,058</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,058</b>
<b>Total Expenditures/Expenses by Func/Dept/Activity</b>	<b>\$10,101,266</b>	<b>\$321,758</b>	<b>\$639,241</b>	<b>\$9,151,362</b>	<b>\$1,210,462</b>	<b>\$21,424,089</b>
<b><u>BY CHARACTER &amp; OBJECT</u></b>						
Personal Services	\$6,768,051	\$0	\$0	\$2,922,130	\$217,222	\$9,907,403
Program Expenses	184,000	71,058	0	0	0	255,058
Purchased Professional/Technical Service	274,050	248,750	0	131,700	2,000	656,500
Purchased Property Services	302,400	0	0	162,660	2,000	467,060
Other Purchased Services	161,050	0	0	135,500	27,800	324,350
Supplies	1,459,225	0	0	1,598,370	32,750	3,090,345
Other Objects	405,840	0	0	2,559,150	797,500	3,762,490
Debt Service	79,650	0	639,241	871,010	74,319	1,664,220
Unallocated Reserve	75,000	0	0	100,000	30,000	205,000
Capital Outlay	192,000	0	0	195,000	0	387,000
Transfers to Other Funds	200,000	1,950	0	475,842	26,871	704,663
<b>Total Expenditures/Expenses by Character/Object</b>	<b>\$10,101,266</b>	<b>\$321,758</b>	<b>\$639,241</b>	<b>\$9,151,362</b>	<b>\$1,210,462</b>	<b>\$21,424,089</b>

**(This Page Left Blank Intentionally)**

**TABLE OF AUTHORIZED POSITIONS  
GENERAL FUND**

<b>01 General Administration</b>		<b>26 Inspection Department</b>	
1 City Manager	\$120,819	1 Building Official	\$52,061
1 City Clerk	57,189	2 Code Enforcement Officer	65,863
1 Personnel Technician	31,368	1 Sanitarian	33,181
1 Administrative Clerk	28,353	1 Code Enforcement Secretary	26,761
<b>Total</b>	<u>\$237,729</u>	<b>Total</b>	<u>\$177,866</u>
<b>15 Finance Department</b>		<b>31 Street Department</b>	
1 Finance Director	\$80,319	0.4 Public Works Director	\$32,128
1 Accounting Manager	50,783	0.75 Public Works Superintendent	42,984
2 Accounting Clerk	57,846	1 Traffic Control Technician	31,688
1 Purchasing Agent	44,733	1 Street Maintenance Supervisor	40,874
1 City Judge (Appointee)	21,292	2 Streets Crew Leader	73,013
1 Municipal Court Clerk	38,420	2 Senior Equipment Operator	67,212
<b>Total</b>	<u>\$293,393</u>	4 Equipment Operator	116,100
<b>17 Information Technology</b>		3 Maintenance Worker	81,090
1 I. T. Manager	\$52,307	<b>Total</b>	<u>\$ 485,089</u>
1 Computer Support Specialist	44,733	<b>32 Sanitation Department</b>	
<b>Total</b>	<u>\$97,040</u>	1 Conv. Station Operator (Part-time)	\$14,504
<b>19 Fleet Maintenance</b>		<b>Total</b>	<u>\$14,504</u>
0.1 Public Works Director	8,032	<b>51 Parks &amp; Recreation Department</b>	
0.25 Public Works Superintendent	14,328	Parks	
1 Fleet Maintenance Supervisor	46,075	1 Parks/Recreation Superintendent	\$60,801
2 Senior Mechanic	68,750	1 Maintenance Technician	34,340
1 Fleet Maintenance Clerk	25,826	3 Parks Maintenance Worker	86,229
<b>Total</b>	<u>163,011</u>	<b>Parks</b>	<u>\$181,370</u>
<b>20 Police</b>		Recreation	
1 Chief of Police	\$80,319	1 Recreation Clerk	\$27,324
2 Lieutenant	109,740	0.5 Recreation Coordinator	15,550
6 Sergeant	295,826	2 Recreation Attendant	48,034
7 Corporal / Detective	307,100	Est. Swimming Pool Employees (Seasonal)	49,564
10 Patrol	303,101	0.5 Recreation Coordinator	
2 School Resource Officer @ MWISD	79,454	1 Pool Manager *	
1 Traffic Enforcement/K-9 Interdiction	39,727	14-16 Lifeguards *	
1 Narcotics Officer @ CCNU	39,727	* See Schedule 1 for Hourly Rates	
2 Patrol Officers (Part-time 990 Hours each)	33,660	<b>Recreation</b>	<u>\$140,472</u>
1 CID / Evidence Clerk	35,481	<b>Total</b>	<u>\$321,842</u>
3 Animal Control	84,168	<b>53 Cemetery Department</b>	
3 Dispatcher	90,227	1 Cemetery Supervisor	\$42,983
0.5 Clerical / Records	14,896	3 Senior Equipment Operator	99,839
<b>39.5 Total</b>	<u>\$1,513,426</u>	<b>Total</b>	<u>\$142,822</u>
<b>24 Fire / Emergency Medical Services</b>		<b>55 Library</b>	
1 Fire / EMS Chief	\$80,319	1 Library Manager	\$49,755
3 Captain	150,101	1 Assistant Librarian	34,953
11 Firefighter/EMT	436,023	1 Childrens Librarian	27,910
1 Ambulance Billing Clerk	34,420	3 Library Assistant	75,219
2 Dispatchers	61,055	<b>Total</b>	<u>\$187,837</u>
0 EMS Part time	0		
1 Fire Marshal/Inspector (100 Hours)	2,500		
<b>Total</b>	<u>\$764,418</u>		

GENERAL FUND REVENUE		2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Proposed
4005	Fund Balance Appropriated	\$ -	\$ 688,716	\$ 460,482	\$ 516,442
4110	Property Taxes - Current	2,208,476	2,245,000	2,245,000	2,495,950
4130	Sales Tax	3,701,327	3,700,000	3,500,000	3,700,000
4143	Mixed Beverage Tax	19,593	20,000	15,300	25,000
4160	Electric Service Franchise Tax	637,795	615,000	615,000	615,000
4162	Natural Gas Service Franchise Tax	123,029	130,000	130,000	130,000
4163	Telecommunication Access Line Fees	41,031	45,000	40,000	45,000
4164	Cable Franchise Tax	162,872	170,000	170,000	170,000
4165	Solid Waste Collection Franchise Fee	282,141	285,000	285,000	285,000
4190	Property Taxes - Delinquent	61,595	65,000	65,000	75,000
4191	Property Taxes - Penalty & Interest	39,214	40,000	40,000	45,000
4211	Alcoholic Beverage Permits	3,300	1,500	4,500	1,500
4216	Occupational Licenses	645	500	750	500
4220	Other Revenue - General	22,209	16,000	131,300	16,000
4221	Inspections & Permits	71,631	65,000	146,000	90,000
4343	TDH / TFCP Grants - Fire/EMS	-	-	-	20,000
4371	Library Grants - SECO/Lonestar	-	20,000	20,000	20,000
4372	MWISD Interlocal Agreement HS S.R.O.	45,318	51,000	51,000	80,000
4373	Other Local / Private Grants	8,937	20,000	20,000	20,000
4374	Palo Pinto County Interlocal Agreements	106,208	105,000	105,000	105,000
4412	Release of Liens	6,622	6,500	13,750	6,500
4413	Planning & Zoning Fees	6,149	6,000	5,000	6,000
4425	Ambulance Fees (Cash Basis)	530,358	520,000	520,000	550,000
4443	Sanitation/Disposal Site Fees	45,731	40,000	43,000	40,000
4451	Birth/Death Certificates Fees	22,284	25,000	20,500	25,000
4454	Animal Shelter Fees	29,869	35,000	32,000	35,000
4470	Recreational Fees	46,909	50,000	50,000	50,000
4472	Swimming Pool Fees	43,402	40,000	40,000	40,000
4474	Concession Revenues	335	1,000	1,000	1,000
4476	Library Receipts	6,729	6,000	5,750	6,000
4511	Municipal Court Fines	189,267	225,000	190,000	230,000
4512	Municipal Court Technology Fee	-	-	-	12,000
4513	Municipal Court Security Fee	-	-	-	9,000
4514	Juvenile Case Manager Fee	-	-	-	15,000
4610	Interest Earned	5,787	5,000	5,000	5,000
4630	Oil & Gas Leases	4,858	5,000	2,500	5,000
4631	Rents & Leases - Buildings/Property	9,247	12,000	11,000	12,000
4810	Sale of Cemetery Lots	33,355	30,000	33,000	35,000
4820	Sale of Grave Markers	7,553	7,500	11,500	10,000
4825	Cemetery Services	25,450	25,000	40,000	35,000
4830	Installation of Markers	250	500	450	500
4840	Other Revenue - Cemetery	-	-	-	-
4902	Fund Transfer - Water/Sewer	325,000	475,842	475,842	475,842
4906	Fund Transfer - Hotel Occupancy Tax	1,242	825	825	825
4907	Fund Transfer - Woodland Park	451	300	300	300
4920	Fund Transfer - Airport	18,000	26,871	26,871	26,871
4921	Sale of Capital Assets - Hilley Property	1,900	20,000	14,036	14,036
4922	Insurance Proceeds	23,847	-	22,000	-
4937	Capital Leases - Master Lease (6) PD Cars	-	210,000	215,000	-
<b>TOTAL REVENUE</b>		<b>\$8,923,579</b>	<b>\$10,056,054</b>	<b>\$9,824,006</b>	<b>\$10,101,266</b>

<b>GENERAL FUND</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Expenses by Object Class</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
Personal Services	\$ 5,946,074	\$ 6,678,639	\$ 6,663,938	\$ 6,768,051
Program Expenses	195,462	179,000	176,000	184,000
Purchased Professional/Technical Services	205,972	281,850	248,440	274,050
Purchased Property Services	239,631	302,700	278,640	302,400
Other Purchased Services	156,667	168,750	172,350	161,050
Supplies	1,192,842	1,469,525	1,357,200	1,459,225
Capital Expenditures	422,630	419,000	482,342	192,000
Other Objects	342,798	418,440	406,946	480,840
Transfers	95,335	100,000	-	200,000
Debt Retirement	(8,276)	38,150	38,150	79,650
<b>TOTAL GENERAL FUND</b>	<b>\$ 8,789,135</b>	<b>\$10,056,054</b>	<b>\$9,824,006</b>	<b>\$10,101,266</b>

<b>GENERAL FUND</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Expenses by Department</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
General Administration	\$ 749,408	\$ 920,173	\$ 866,732	\$ 969,179
Finance	434,135	454,138	470,398	498,738
Information Technology	257,892	325,013	335,363	307,828
Fleet Maintenance	717,043	757,629	744,225	765,669
Police	2,264,709	2,685,792	2,654,747	2,542,148
Fire/EMS	1,678,377	1,462,122	1,563,098	1,527,122
Inspections	265,401	331,943	318,233	337,568
Streets	986,456	1,342,197	1,184,893	1,427,197
Sanitation	137,602	160,078	159,978	160,078
Parks and Recreation	710,045	879,351	859,976	832,351
Cemetery	262,798	311,543	291,593	307,293
Library	325,269	426,075	374,770	426,095
<b>TOTAL GENERAL FUND</b>	<b>\$8,789,135</b>	<b>\$10,056,054</b>	<b>\$9,824,006</b>	<b>\$10,101,266</b>

To effectively implement and administer the policies established by the City Council.  
This department accounts for all expenditures related to the City Council, City Manager, and Personnel.

GENERAL FUND – 01 General Administration Department – 11	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Proposed
<b>Personal Services</b>				
5100 Salaries	\$235,992	\$237,729	\$237,730	\$237,729
5101 Overtime	2,286	2,300	2,318	2,300
5103 Social Security	19,938	19,020	20,000	19,020
5104 Group Insurance	24,580	34,800	34,800	34,800
5105 Employee Retirement	27,739	27,400	27,400	27,400
5106 Workers' Compensation	600	1,094	1,094	1,100
5109 Physicals	-30	200	0	200
5111 Longevity	7,680	8,040	8,040	8,040
5112 Unemployment	766	5,000	5,000	5,000
5113 Certification Pay	627	600	600	600
<b>Total Personal Services</b>	<b>\$320,178</b>	<b>\$336,183</b>	<b>\$336,982</b>	<b>\$336,189</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$13,259	\$25,000	\$7,000	\$10,000
5304 Professional Services - Audit	14,904	20,000	20,000	20,000
5308 Professional Services - City Council	1,400	1,400	1,400	1,400
<b>Total Purchased Professional/Tech. Services</b>	<b>\$29,563</b>	<b>\$46,400</b>	<b>\$28,400</b>	<b>\$31,400</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	4,444	12,500	5,000	12,500
5406 Office Equipment Maintenance	0	500	500	500
5418 Other Maintenance	1,598	1,500	1,500	1,500
5420 Rentals	1,012	2,000	1,700	2,000
5422 Laundry Service	3,046	3,000	3,000	3,000
<b>Total Purchased Property Services</b>	<b>\$10,098</b>	<b>\$19,500</b>	<b>\$11,700</b>	<b>\$19,500</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$67,116	\$70,000	\$70,000	\$70,000
5504 Telephone	3,792	4,000	4,000	4,000
5506 Travel/Training/Dues/Subscriptions	10,204	7,000	7,000	7,000
<b>Total Other Purchased Services</b>	<b>\$81,112</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$81,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$1,404	\$5,000	\$2,000	\$5,000
5604 Postage	13,785	15,000	12,000	15,000
5614 Utilities	34,501	30,000	28,000	30,000
5626 General Supplies	7,016	3,000	3,250	3,000
5645 Facility Repair Parts	2,058	2,000	14,700	2,000
<b>Total Supplies</b>	<b>\$58,762</b>	<b>\$55,000</b>	<b>\$59,950</b>	<b>\$55,000</b>
<b>Capital Expenditures</b>				
5712 Furniture & Fixtures	0	22,500	22,500	20,000
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$20,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$22,137	\$18,000	\$18,500	\$18,000
5806 Election Expenses	6,594	4,000	3,800	4,000
5808 Municipal Codes	4,063	7,500	6,250	7,500
5809 Tax Office Expense	92,828	100,240	100,000	100,240
5812 Resale Supplies - Birth Certificates	2,315	2,500	2,800	2,500
5814-01 PPCSC/Meals	10,000	10,000	10,000	10,000
5814-02 Dunbar Neighborhood Council	7,200	7,200	7,200	7,200
5814-03 Program Participation - Utilities	14,794	17,000	18,500	17,000
5814-04 MW Industrial Foundation	50,000	50,000	50,000	50,000
5814-05 Keep MW Beautiful & Cleanup Days	17,042	20,000	20,000	20,000
5814-06 Sr Citizens Center Operations	29,343	30,000	28,000	30,000
5814-07 Sr Citizens Center Bldg Maint	1,657	5,000	1,700	5,000
5818 Unallocated Reserve	0	50,000	21,500	75,000
<b>Total Other Objects</b>	<b>\$257,971</b>	<b>\$321,440</b>	<b>\$288,050</b>	<b>\$346,440</b>
<b>Debt Retirement</b>				
5954 Other Debt Principal - Master Lease	\$0	\$35,000	\$35,000	\$76,500
5958 Interest - Other Debt - Master Lease	-8,276	3,150	3,150	3,150
<b>Total Debt Retirement</b>	<b>-8,276</b>	<b>\$38,150</b>	<b>\$38,150</b>	<b>\$79,650</b>
<b>Total General Administration Department</b>	<b>\$749,408</b>	<b>\$920,173</b>	<b>\$866,732</b>	<b>\$969,179</b>
5814-03 Program Participation - Women's Club; Heritage Assn; Trailhead; Posse/Livestock Assn; Bluebonnet Garden Club 5814-03 Program Participation - KMWB @ 281N; Norwood Blvd; Optimist Park; MWISD-Track; 180W @ PPGH, Zanowlak. 5404 Building Maintenance - Women's Club 5712 City Entrance Signage & Green Ribbon Project - Hwy. 180 East. 5706 Equipment - 1/2 cost of postage meter/scales, 1/2 cost of copier				

To ensure a sound financial position through comprehensive financial planning. This department provides administrative and support services in the following areas: accounting, financial reporting, budget preparation and control, purchasing, debt management, payroll, accounts payable, investment and revenue management, insurance and risk management, and municipal court.

<b>GENERAL FUND – 01</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Finance Department – 15</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$263,444	\$293,393	\$275,000	\$293,393
5101 Overtime	9,004	5,300	5,300	5,300
5103 Social Security	20,975	23,340	23,340	23,340
5104 Group Insurance	36,870	52,200	52,200	52,200
5105 Employee Retirement	29,650	33,615	33,615	33,615
5106 Workers' Comp	1,530	4,430	4,430	4,430
5109 Physicals	135	100	150	150
5111 Longevity	10,840	6,360	6,360	6,360
5113 Certification Pay	0	0	0	600
<b>Total Personal Services</b>	<b>\$372,448</b>	<b>\$418,738</b>	<b>\$400,395</b>	<b>\$419,388</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$192	\$350	\$350	\$350
5306 Professional Services - Legal	26,000	24,000	24,000	24,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$26,192</b>	<b>\$24,350</b>	<b>\$24,350</b>	<b>\$24,350</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$0	\$500	\$0	\$0
5420 Rentals	100	0	100	100
5422 Laundry Service	205	0	0	100
<b>Total Purchased Property Services</b>	<b>\$305</b>	<b>\$500</b>	<b>\$100</b>	<b>\$200</b>
<b>Other Purchased Services</b>				
5504 Telephone	2,607	2,750	2,750	2,750
5506 Travel/Training/Dues/Subscriptions	463	700	1,400	1,500
<b>Total Other Purchased Services</b>	<b>\$3,070</b>	<b>\$3,450</b>	<b>\$4,150</b>	<b>\$4,250</b>
<b>Supplies</b>				
5602 Office Supplies	\$4,318	\$4,000	\$4,500	\$4,250
5626 General Supplies	2,253	500	2,300	2,300
5627 Miscellaneous Inventory	11,185	0	8,000	0
<b>Total Supplies</b>	<b>\$17,756</b>	<b>\$4,500</b>	<b>\$14,800</b>	<b>\$6,550</b>
<b>Capital Expenditures</b>				
5704 Improvements Other Than Buildings	0	0	0	19,000
5712 Furniture/Fixtures	0	0	842	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$842</b>	<b>\$19,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$14,364	\$2,600	\$25,761	\$25,000
<b>Total Other Objects</b>	<b>\$14,364</b>	<b>\$2,600</b>	<b>\$25,761</b>	<b>\$25,000</b>
<b>Total Finance Department</b>	<b>\$434,135</b>	<b>\$454,138</b>	<b>\$470,398</b>	<b>\$498,738</b>

5704 Installation of Security System Funded By Court Security Fund (\$9,000), and Improvements to Court Technology Funded by Court Technology Fee (\$10,000).

5802 Includes Credit Card Charges & Inmate Housing for Warrant Round-Up



This department provides administrative and support services for information technology.

<b>GENERAL FUND – 01</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Information Technology Department – 17</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$85,833	\$88,125	\$88,125	\$97,040
5101 Overtime	813	1,000	1,000	1,000
5103 Social Security	6,851	7,000	7,000	7,000
5104 Group Insurance	12,290	17,400	17,400	17,400
5105 Employee Retirement	10,070	10,085	10,085	10,085
5108 Workers' Comp	430	403	403	403
5111 Longevity	360	600	600	600
5113 Certification Pay	3,134	1,800	2,500	2,500
<b>Total Personal Services</b>	<b>\$119,581</b>	<b>\$128,413</b>	<b>\$127,113</b>	<b>\$138,028</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other - Website	\$20,748	\$15,000	\$13,000	\$10,200
5314 Technical Services-Computer Support, PD Computer Aided Dispatch Sys.	50,119	71,000	77,050	80,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$70,865</b>	<b>\$86,000</b>	<b>\$90,050</b>	<b>\$90,200</b>
<b>Purchased Property Services</b>				
5408 Office Equipment Maintenance	0	500	700	500
5420 Rentals	10,268	9,200	9,200	9,200
<b>Total Purchased Property Services</b>	<b>\$10,268</b>	<b>\$9,700</b>	<b>\$9,900</b>	<b>\$9,700</b>
<b>Other Purchased Services</b>				
5501 Internet	\$18,913	\$15,000	\$18,000	\$18,000
5504 Telephone	144	800	200	800
5508 Travel/Training/Dues/Subscriptions	998	1,000	1,500	1,000
<b>Total Other Purchased Services</b>	<b>\$18,055</b>	<b>\$16,800</b>	<b>\$17,700</b>	<b>\$17,800</b>
<b>Supplies</b>				
5602 Office Supplies - Computer/Printer Supplies	\$15,723	\$15,000	\$15,000	\$15,000
5628 General Supplies	369	600	5,100	600
<b>Total Supplies</b>	<b>\$16,092</b>	<b>\$15,600</b>	<b>\$20,100</b>	<b>\$15,600</b>
<b>Capital Expenditures</b>				
5708 Equipment - Computer Hardware	\$22,858	\$70,000	\$35,000	\$38,000
5708 Equipment - Computer Software - Incode Courts System	0	0	35,000	0
<b>Total Capital Expenditures</b>	<b>\$22,858</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$38,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$175	\$500	\$500	\$500
<b>Total Other Objects</b>	<b>\$175</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
<b>Total Information Technology Department</b>	<b>\$257,892</b>	<b>\$325,013</b>	<b>\$335,363</b>	<b>\$307,828</b>

To ensure all the City's vehicles and equipment are maintained to meet the highest standards of safety and efficiency.

<b>GENERAL FUND – 01</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Fleet Maintenance Department – 19</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$158,867	\$163,011	\$160,000	\$163,011
5101 Overtime	3,217	3,520	3,350	3,520
5103 Social Security	12,469	13,235	13,000	13,235
5104 Group Insurance	24,580	37,845	35,000	37,845
5105 Employee Retirement	17,011	19,065	18,000	19,065
5106 Workers' Comp	2,610	7,248	7,000	7,248
5109 Physicals	0	100	135	140
5111 Longevity	9,406	6,480	6,480	6,480
5113 Certification Pay	50	0	0	0
<b>Total Personal Services</b>	<b>\$228,210</b>	<b>\$250,504</b>	<b>\$242,965</b>	<b>\$250,544</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$0	\$100	\$0	\$100
5408 Vehicle Maintenance	13,928	15,000	14,000	15,000
5410 Machinery/Tool/Implement Maintenance	1,488	500	510	500
5412 Equipment Maintenance	2,311	500	4,500	500
5414 Radio Maintenance	0	100	100	100
5418 Other Maintenance	0	750	50	750
5420 Rentals	2,538	2,000	2,000	2,000
5422 Laundry Service	6,302	6,250	6,250	6,250
<b>Total Purchased Property Services</b>	<b>\$26,567</b>	<b>\$25,200</b>	<b>\$27,410</b>	<b>\$25,200</b>
<b>Other Purchased Services</b>				
5504 Telephone	1,522	1,500	2,000	1,500
5506 Travel/Training/Dues/Subscriptions	0	100	0	100
<b>Total Other Purchased Services</b>	<b>\$1,522</b>	<b>\$1,600</b>	<b>\$2,000</b>	<b>\$1,600</b>
<b>Supplies</b>				
5602 Office Supplies	\$142	\$200	\$125	\$200
5612 Minor Tools	2,209	1,500	1,500	1,500
5614 Utilities	97	225	225	225
5626 Operating Supplies	5,710	7,100	7,100	7,100
5642 Motor Vehicle Fuel	331,191	342,000	342,000	342,000
5644 Fleet Repair Parts	96,384	110,000	105,000	110,000
5645 Facility Repair Parts	291	500	500	500
5646 Tires	21,045	16,800	13,000	16,800
<b>Total Supplies</b>	<b>\$457,069</b>	<b>\$478,325</b>	<b>\$469,450</b>	<b>\$478,325</b>
<b>Capital Expenditures</b>				
5706 Equipment	0	0	0	8,000
5708 Vehicles	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$2,670	\$500	\$900	\$500
5804 State Inspection Fees	1,005	1,500	1,500	1,500
<b>Total Other Objects</b>	<b>\$3,675</b>	<b>\$2,000</b>	<b>\$2,400</b>	<b>\$2,000</b>
<b>Total Fleet Maintenance Department</b>	<b>\$717,043</b>	<b>\$757,629</b>	<b>\$744,225</b>	<b>\$765,669</b>

5706 Equipment-Diagnostic Machine

To provide law enforcement activities to ensure the safety of all citizens.

GENERAL FUND – 01	2011-12	2012-13	2012-13	2013-14
Police Department – 20	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$1,355,741	\$1,465,470	\$1,400,000	\$1,513,426
5101 Overtime	113,855	75,000	125,000	100,000
5103 Social Security	110,698	121,800	120,000	121,800
5104 Group Insurance	215,075	295,800	295,000	295,800
5105 Employee Retirement	168,505	171,745	167,000	171,745
5106 Workers' Compensation	32,280	61,147	61,147	61,147
5107 Uniform Allowance	8,674	0	0	0
5109 Physicals	2,390	2,000	2,000	2,000
5111 Longevity	27,210	23,280	23,280	23,280
5113 Education Stipend/Certification Pay	4,511	28,400	28,400	28,400
<b>Total Personal Services</b>	<b>\$2,036,939</b>	<b>\$2,244,642</b>	<b>\$2,221,827</b>	<b>\$2,317,598</b>
<b>Program Expenses</b>				
5225.2000 Animal Control	\$24,688	\$28,000	\$25,000	\$28,000
<b>Total Program Expenses</b>	<b>\$24,688</b>	<b>\$28,000</b>	<b>\$25,000</b>	<b>\$28,000</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$31,945	\$25,000	\$25,000	\$25,000
5312 Palo Pinto County - Narcotics Officer	0	37,000	27,800	37,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$31,945</b>	<b>\$62,000</b>	<b>\$52,800</b>	<b>\$62,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	958	1,000	1,100	1,000
5406 Office Equipment Maintenance	7,492	4,000	4,000	4,000
5408 Vehicle Maintenance	4,953	3,500	3,500	3,500
5414 Radio Maintenance	1,220	2,500	500	2,500
5420 Rentals	12,448	12,000	10,000	12,000
5422 Laundry Service	3,172	3,500	3,000	3,500
<b>Total Purchased Property Services</b>	<b>\$30,241</b>	<b>\$28,500</b>	<b>\$22,100</b>	<b>\$28,500</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$18,994	\$18,000	\$18,000	\$18,000
5506 Travel/Training/Dues/Subscriptions	8,128	6,650	6,000	6,650
5506-01 LEOSE Training	900	10,500	9,500	1,000
<b>Total Other Purchased Services</b>	<b>\$28,022</b>	<b>\$35,150</b>	<b>\$33,500</b>	<b>\$25,650</b>
<b>Supplies</b>				
5602 Office Supplies	\$3,355	\$5,000	\$3,500	\$5,000
5610 Uniforms, Clothing Supplies & Bullet Proof Vests	14,921	20,000	20,000	20,000
5612 Minor Tools & Tasers	4,304	4,900	5,500	4,900
5614 Utilities	16,663	18,000	15,000	18,000
5626 General Supplies	5,825	9,100	15,000	12,000
5645 Facility Repair Parts	4,202	2,500	1,000	2,500
<b>Total Supplies</b>	<b>\$48,270</b>	<b>\$59,500</b>	<b>\$60,000</b>	<b>\$62,400</b>
<b>Capital Expenditures</b>				
5708 Vehicles - Master Lease (6) Patrol Vehicles	50,000	210,000	217,000	0
<b>Total Capital Expenditures</b>	<b>\$50,000</b>	<b>\$210,000</b>	<b>\$217,000</b>	<b>\$0</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$15,604	\$20,000	\$22,520	\$20,000
<b>Total Other Objects</b>	<b>\$15,604</b>	<b>\$20,000</b>	<b>\$22,520</b>	<b>\$20,000</b>
<b>Total Police Department</b>	<b>\$2,284,709</b>	<b>\$2,685,792</b>	<b>\$2,654,747</b>	<b>\$2,542,148</b>

5100 1.5 Positions MWISD Subrogate Salaries  
5302 Professional Services - Other - CodeRED  
5312 Interlocal Agreement w/ Palo Pinto Co. Sheriff

To protect lives and property through a comprehensive system of fire protection and emergency medical services.

GENERAL FUND – 01 Fire/Emergency Medical Services – 24	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Proposed
<b>Personal Services</b>				
5100 Salaries	\$730,545	\$784,418	\$691,418	\$784,418
5101 Overtime Includes 207(k) Hours	144,724	112,000	144,000	112,000
5103 Social Security	65,989	70,012	65,750	70,012
5104 Group Insurance	110,610	156,600	156,600	156,600
5105 Employee Retirement	100,455	100,858	97,300	100,858
5106 Workers' Comp	17,100	27,714	107,510	27,714
5107 Uniform Allowance	643	1,920	1,920	1,920
5109 Physicals	2,790	300	200	300
5111 Longevity	18,360	18,000	18,500	18,500
5113 Education Stipend/Certification Pay	4,741	18,900	18,900	18,900
<b>Total Personal Services</b>	<b>\$1,195,957</b>	<b>\$1,270,722</b>	<b>\$1,302,098</b>	<b>\$1,271,222</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$203	\$10,100	\$5,000	\$10,100
5312 VFD R&R/ERS/Ins/Dues/Training	33,040	30,000	24,000	30,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$33,243</b>	<b>\$40,100</b>	<b>\$29,000</b>	<b>\$40,100</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	1,597	3,000	3,000	3,000
5406 Office Equipment Maintenance	0	300	0	300
5412 Equipment Maintenance	12,368	9,000	9,500	9,000
5414 Radio Maintenance	91	1,000	1,000	1,000
<b>Total Purchased Property Services</b>	<b>\$14,056</b>	<b>\$13,300</b>	<b>\$13,500</b>	<b>\$13,300</b>
<b>Other Purchased Services</b>				
5504 Telephone	6,677	6,500	7,500	6,500
5506 Travel/Training/Dues/Subscriptions	3,653	3,500	3,500	3,500
<b>Total Other Purchased Services</b>	<b>\$10,330</b>	<b>\$10,000</b>	<b>\$11,000</b>	<b>\$10,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$1,163	\$2,000	\$2,000	\$2,000
5610 Clothing Supplies/Bunker Gear (10)	10,506	25,000	25,000	25,000
5612 Minor Tools	2,352	7,000	4,000	7,000
5614 Utilities	25,512	34,000	25,000	34,000
5626 General Supplies	10,142	15,000	12,500	15,000
5644 Fleet Repair Parts	50	2,000	1,500	2,000
5645 Facility Repair Parts	1,257	2,000	2,000	2,000
<b>Total Supplies</b>	<b>\$50,982</b>	<b>\$87,000</b>	<b>\$72,000</b>	<b>\$87,000</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$15,152	\$0	\$0	\$0
5706 Equipment	0	6,500	7,000	56,000
5708 Vehicles	324,277	0	79,000	0
<b>Total Capital Expenditures</b>	<b>\$339,429</b>	<b>\$6,500</b>	<b>\$86,000</b>	<b>\$56,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$4,125	\$3,000	\$3,000	\$3,000
5804 State Inspection Fees	1,259	1,500	1,500	1,500
5812 Resale Supplies - EMS	28,996	30,000	45,000	45,000
5816 Grants	0	0	0	0
<b>Total Other Objects</b>	<b>\$34,380</b>	<b>\$34,500</b>	<b>\$49,500</b>	<b>\$49,500</b>
<b>Total Fire/Emergency Medical Services Department</b>	<b>\$1,678,377</b>	<b>\$1,462,122</b>	<b>\$1,563,098</b>	<b>\$1,527,122</b>

5302 Professional Services-Other Pump Testing, Fitness Testing  
5706 Equipment – LifePak (4); SCBA Upgrade; Misc.

To ensure the construction and maintenance of safe residential and commercial structures through the enforcement of the City's building, plumbing, electrical, food service and state codes. To review plans & conduct inspections to ensure standards are met.

<b>GENERAL FUND – 01</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Inspections Department – 26</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$168,870	\$177,866	\$177,866	\$177,866
5101 Overtime	1,935	1,800	2,700	6,800
5103 Social Security	12,838	13,985	13,985	14,300
5104 Group Insurance	30,725	43,500	43,500	43,500
5105 Employee Retirement	19,334	20,140	20,140	20,450
5106 Workers' Comp	1,030	1,932	1,932	1,932
5109 Physicals	135	100	0	100
5111 Longevity	2,830	3,120	3,120	3,120
<b>Total Personal Services</b>	<b>\$237,497</b>	<b>\$262,443</b>	<b>\$263,243</b>	<b>\$268,068</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$2,060	\$3,000	\$3,840	\$3,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$2,060</b>	<b>\$3,000</b>	<b>\$3,840</b>	<b>\$3,000</b>
<b>Purchased Property Services</b>				
5420 Rentals	250	0	0	0
5422 Laundry Service	0	0	0	0
5424 Condemnation/Clean-up/Haul-off	4,878	40,000	30,000	40,000
<b>Total Purchased Property Services</b>	<b>\$5,128</b>	<b>\$40,000</b>	<b>\$30,000</b>	<b>\$40,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	2,254	1,800	2,800	1,800
5506 Travel/Training/Dues/Subscriptions	1,295	3,500	3,000	3,500
<b>Total Other Purchased Services</b>	<b>\$3,549</b>	<b>\$5,300</b>	<b>\$5,800</b>	<b>\$5,300</b>
<b>Supplies</b>				
5602 Office Supplies	\$2,392	\$3,500	\$6,700	\$3,500
5604 Postage	7,178	10,000	0	10,000
5610 Clothing Supplies	498	500	0	500
5612 Minor Tools	40	100	750	100
5626 General Supplies	242	600	600	600
5645 Facility Repair Parts	0	0	0	0
<b>Total Supplies</b>	<b>\$10,350</b>	<b>\$14,700</b>	<b>\$8,050</b>	<b>\$14,700</b>
<b>Capital Expenditures</b>				
5706 Equipment	0	0	0	0
5708 Vehicles	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$6,817	\$6,500	\$7,300	\$6,500
<b>Total Other Objects</b>	<b>\$6,817</b>	<b>\$6,500</b>	<b>\$7,300</b>	<b>\$6,500</b>
<b>Total Inspections Department</b>	<b>\$265,401</b>	<b>\$331,943</b>	<b>\$318,233</b>	<b>\$337,568</b>

To perform a variety of street and street right-of-way maintenance services and management of street construction projects.

GENERAL FUND – 01	2011-12	2012-13	2012-13	2013-14
Street Department – 31	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$352,898	\$485,089	\$482,100	\$485,089
5101 Overtime	11,594	12,040	18,000	12,040
5103 Social Security	27,197	39,025	39,025	39,025
5104 Group Insurance	73,740	123,105	121,105	123,105
5105 Employee Retirement	40,624	58,210	58,210	58,210
5106 Workers' Comp	35,640	47,768	47,768	47,768
5109 Physicals	785	500	755	500
5111 Longevity	14,644	12,960	13,400	12,960
5112 Unemployment	0	0	700	0
<b>Total Personal Services</b>	<b>\$557,122</b>	<b>\$776,697</b>	<b>\$777,063</b>	<b>\$776,697</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$0	\$100	\$0	\$100
5412 Equipment Maintenance	0	500	500	500
5414 Radio Maintenance	0	100	30	100
5416 Infrastructure Maintenance	0	1,000	0	1,000
5418 Other Maintenance	303	100	200	100
5422 Laundry Service	5,874	6,000	6,000	6,000
<b>Total Purchased Property Services</b>	<b>\$6,177</b>	<b>\$7,800</b>	<b>\$6,730</b>	<b>\$7,800</b>
<b>Other Purchased Services</b>				
5504 Telephone	1,310	1,800	1,600	1,600
5506 Travel/Training/Dues/Subscriptions	150	250	0	250
<b>Total Other Purchased Services</b>	<b>\$1,460</b>	<b>\$1,850</b>	<b>\$1,600</b>	<b>\$1,850</b>
<b>Supplies</b>				
5602 Office Supplies	\$17	\$100	\$100	\$100
5606 Ground Supplies	0	750	0	750
5610 Clothing Supplies	0	0	0	0
5612 Minor Tools	667	3,000	3,000	3,000
5614 Utilities	8,532	14,900	8,000	14,900
5618 Street Light Power	235,217	220,000	200,000	220,000
5620 Street Materials	58,197	200,000	175,000	185,000
5624 Traffic Signs	5,718	3,600	4,000	3,600
5626 General Supplies	4,450	10,500	6,400	10,500
<b>Total Supplies</b>	<b>\$312,798</b>	<b>\$452,850</b>	<b>\$396,500</b>	<b>\$437,850</b>
<b>Capital Expenditures</b>				
5704 Improvements Other Than Buildings	10,343	0	0	0
5706 Equipment	0	0	0	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$10,343</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$3,221	\$3,000	\$3,000	\$3,000
<b>Total Other Objects</b>	<b>\$3,221</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>Transfers</b>				
5902-39 Transfer to Capital Projects	\$95,335	\$100,000	\$0	\$200,000
<b>Total Transfers</b>	<b>\$95,335</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Total Street Department</b>	<b>\$986,456</b>	<b>\$1,342,197</b>	<b>\$1,184,893</b>	<b>\$1,427,197</b>

5620 Street Materials – Includes \$100,000 for Phase III of the Airfite Street Reconstruction Project.

5100 Personal Services – Add (2) Maintenance Workers

To provide a convenient location for citizens to dispose of unwanted items.

GENERAL FUND – 01		2011-12	2012-13	2012-13	2013-14
Sanitation Department – 32		Actual	Budget	Estimated	Proposed
<b>Personal Services</b>					
5100 Salaries	1,184 Hours	\$13,931	\$14,504	\$14,504	\$14,504
5103 Social Security		1,025	1,110	1,110	1,110
5105 Employee Retirement		1,554	1,600	1,600	1,600
5106 Workers' Comp		715	1,314	1,314	1,314
5109 Physicals		0	0	0	0
<b>Total Personal Services</b>		<b>\$17,225</b>	<b>\$18,528</b>	<b>\$18,528</b>	<b>\$18,528</b>
<b>Purchased Property Services</b>					
5402 Sanitation Services		\$118,973	\$140,000	\$140,000	\$140,000
5418 Other Maintenance		0	0	0	0
<b>Total Purchased Property Services</b>		<b>\$118,973</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$140,000</b>
<b>Other Purchased Services</b>					
5504 Telephone		321	300	300	300
<b>Total Other Purchased Services</b>		<b>\$321</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
<b>Supplies</b>					
5602 Office Supplies		\$0	\$0	\$0	\$0
5614 Utilities		883	1,000	900	1,000
5626 General Supplies		0	150	150	150
<b>Total Supplies</b>		<b>\$883</b>	<b>\$1,150</b>	<b>\$1,050</b>	<b>\$1,150</b>
<b>Other Objects</b>					
5802 Miscellaneous Services and Charges		\$200	\$100	\$100	\$100
5812 Resale Supplies - Plastic Bags		0	0	0	0
<b>Total Other Objects</b>		<b>\$200</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
<b>Total Sanitation Department</b>		<b>\$137,602</b>	<b>\$160,078</b>	<b>\$159,978</b>	<b>\$160,078</b>

To offer and maintain a wide range of recreation, health, fitness, and athletic programs for all citizens. To enhance the quality of life by providing park facilities that are visually appealing to citizens and visitors, and maintain grounds, specific right-of-way easements and entrances to Mineral Wells.

GENERAL FUND – 01	2011-12	2012-13	2012-13	2013-14
Parks & Recreation Department – 51	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$240,092	\$272,278	\$272,278	\$272,278
5101 Overtime	10,099	10,280	10,280	10,280
5103 Social Security	28,835	28,150	28,150	28,150
5104 Group Insurance	55,305	78,300	78,300	78,300
5105 Employee Retirement	32,888	37,870	37,870	37,870
5108 Workers' Comp	5,280	14,903	14,903	14,903
5109 Physicals	1,830	300	300	300
5111 Longevity	8,760	9,720	9,480	9,720
<b>Total Personal Services</b>	<b>\$381,089</b>	<b>\$449,601</b>	<b>\$449,361</b>	<b>\$449,601</b>
<b>Program Expenses</b>				
5224 Swimming Pool	170,774	151,000	151,000	156,000
<b>Total Program Expenses</b>	<b>\$170,774</b>	<b>\$151,000</b>	<b>\$151,000</b>	<b>\$156,000</b>
<b>Purchased Professional/Technical Services</b>				
5314 Technical Services - Recreation	\$12,104	\$20,000	\$20,000	\$20,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$12,104</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$442	\$750	\$750	\$750
5418 Other Maintenance	591	750	750	750
5420 Rentals	7,021	7,100	7,100	7,100
<b>Total Purchased Property Services</b>	<b>\$8,954</b>	<b>\$8,600</b>	<b>\$8,600</b>	<b>\$8,600</b>
<b>Other Purchased Services</b>				
5504 Telephone	3,475	3,800	4,500	3,800
5506 Travel/Training/Dues/Subscriptions	1,342	1,500	1,400	1,500
<b>Total Other Purchased Services</b>	<b>\$4,817</b>	<b>\$5,300</b>	<b>\$5,900</b>	<b>\$5,300</b>
<b>Supplies</b>				
5602 Office Supplies	\$457	\$1,650	\$1,000	\$1,650
5606 Ground Supplies	7,694	4,500	3,000	4,500
5610 Clothing Supplies	1,186	1,100	1,000	1,100
5612 Minor Tools	4,185	3,800	3,800	3,800
5614 Utilities	92,595	110,000	100,000	110,000
5626 Operating Supplies	7,495	10,000	11,500	10,000
5640 Recreation Supplies	11,214	25,000	20,000	25,000
5640-01 Recreation Supplies-Softball	791	0	0	0
5640-03 Recreation Supplies-Volleyball	473	0	0	0
5644 Fleet Repair Parts	0	500	0	500
5645 Facility Repair Parts	5,028	7,500	3,000	7,500
<b>Total Supplies</b>	<b>\$131,118</b>	<b>\$164,050</b>	<b>\$143,300</b>	<b>\$164,050</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$0	\$45,000	\$56,000	\$0
5704 Improvements Other Than Buildings	0	20,000	20,000	25,000
5706 Equipment	0	0	0	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	15,000	5,000	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$81,000</b>	<b>\$28,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$1,191	\$800	\$800	\$800
5804 State Inspection Fees	0	0	15	0
<b>Total Other Objects</b>	<b>\$1,191</b>	<b>\$800</b>	<b>\$815</b>	<b>\$800</b>
<b>Transfers</b>				
5902 Transfer to Capital Projects	\$0	\$0	\$0	\$0
<b>Total Transfers</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL Parks &amp; Recreation Department</b>	<b>\$710,045</b>	<b>\$879,351</b>	<b>\$859,976</b>	<b>\$832,351</b>
5702 Building Improvements – West City Park Pavilion				
5704 Improvements Other – West City Park Pool Slide				
5710 Mobile Equipment – Mower				
5224 Pool Diving Board & Pump Replacement				



To provide the community with a scenic and peaceful area for meditation and reflection. This department provides the City's main service of interments and is responsible for the care and upkeep of the cemeteries owned and/or maintained by the City.

<b>GENERAL FUND – 01 Cemetery Department – 53</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$141,012	\$142,822	\$142,822	\$142,822
5101 Overtime	17,056	18,160	18,160	18,160
5103 Social Security	11,650	12,480	12,480	12,480
5104 Group Insurance	25,005	34,800	34,800	34,800
5105 Employee Retirement	18,466	18,495	18,495	18,495
5106 Workers' Comp	7,130	11,496	11,496	11,496
5109 Physicals	0	100	0	100
5111 Longevity	6,360	6,840	6,840	6,840
<b>Total Personal Services</b>	<b>\$226,679</b>	<b>\$245,193</b>	<b>\$245,093</b>	<b>\$245,193</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$0	\$0	\$0	\$3,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$14	\$1,000	\$0	\$1,000
5410 Machinery/Tool/Implement Maintenance	0	500	500	500
5422 Laundry Service	2,053	2,100	2,100	2,100
<b>Total Purchased Property Services</b>	<b>\$2,067</b>	<b>\$3,600</b>	<b>\$2,600</b>	<b>\$3,600</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$1,362	\$1,200	\$1,700	\$1,200
5506 Travel/Training/Dues/Subscriptions	0	100	0	100
<b>Total Other Purchased Services</b>	<b>\$1,362</b>	<b>\$1,300</b>	<b>\$1,700</b>	<b>\$1,300</b>
<b>Supplies</b>				
5602 Office Supplies	\$31	\$200	\$100	\$200
5606 Ground Supplies – Rose Garden	0	5,250	5,250	5,000
5610 Clothing Supplies	0	100	0	100
5612 Minor Tools	980	1,750	750	1,750
5614 Utilities	22,230	33,000	22,000	33,000
5620 Street Materials	0	100	0	100
5626 General Supplies	1,129	3,300	1,500	3,300
5644 Vehicle Repair Parts	724	150	0	150
5645 Facility Repair Parts	3,809	1,100	1,100	1,100
<b>Total Supplies</b>	<b>\$28,903</b>	<b>\$44,950</b>	<b>\$30,700</b>	<b>\$44,700</b>
<b>Capital Expenditures</b>				
5702 Building Improvements - New Maintenance Bldg	\$0	\$10,000	\$5,000	\$0
5704 Improvements Other Than Buildings	0	0	0	0
5706 Equipment	0	0	0	3,000
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$5,000</b>	<b>\$3,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$574	\$500	\$500	\$500
5812 Resale Supplies - Markers, Outside Containers	3,213	6,000	6,000	6,000
<b>Total Other Objects</b>	<b>\$3,787</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>
<b>Total Cemetery Department</b>	<b>\$262,798</b>	<b>\$311,543</b>	<b>\$291,593</b>	<b>\$307,293</b>

5702 Building Improvements -Paving around New Maintenance Bldg.

5706 Equipment-(1) Lowering Device

To anticipate and respond to the needs of the community by supporting patrons of all ages in their quest for knowledge, information and leisure materials by providing programs, books, periodicals, audio-visuals and microformats.

<b>GENERAL FUND – 01</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Library Department – 55</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$180,304	\$187,837	\$187,837	\$187,837
5101 Overtime	1,683	1,000	1,000	1,000
5103 Social Security	11,841	14,555	14,555	14,555
5104 Group Insurance	36,870	52,200	52,200	52,220
5105 Employee Retirement	20,466	20,970	20,970	20,970
5106 Workers' Comp	550	873	873	873
5109 Physicals	135	100	35	100
5111 Longevity	1,300	1,440	1,800	1,440
<b>Total Personal Services</b>	<b>\$253,149</b>	<b>\$278,975</b>	<b>\$279,270</b>	<b>\$278,995</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$0	\$0	\$0	\$0
<b>Total Purchased Professional/Technical Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	6,781	6,500	6,000	6,500
5406 Office Equipment Maintenance	0	500	0	500
5416 Other Maintenance	18	1,000	0	1,000
<b>Total Purchased Property Services</b>	<b>\$6,799</b>	<b>\$8,000</b>	<b>\$6,000</b>	<b>\$8,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	4,366	4,400	5,400	4,400
5506 Travel/Training/Dues/Subscriptions	681	2,300	2,300	2,300
<b>Total Other Purchased Services</b>	<b>\$5,047</b>	<b>\$6,700</b>	<b>\$7,700</b>	<b>\$6,700</b>
<b>Supplies</b>				
5602 Office Supplies	\$1,173	\$3,400	\$2,000	\$3,400
5604 Postage	669	0	0	0
5606 Grounds Supplies	130	500	300	500
5614 Utilities	23,797	31,000	22,000	31,000
5626 General Supplies	4,859	14,500	14,500	14,500
5638 Books and Periodicals	26,572	40,000	40,000	40,000
5645 Facility Repair Parts	1,661	2,500	2,500	2,500
<b>Total Supplies</b>	<b>\$58,861</b>	<b>\$91,900</b>	<b>\$81,300</b>	<b>\$91,900</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$0	\$20,000	\$0	\$0
5706 Equipment	0	0	0	0
5712 Furniture & Fixtures	0	0	0	20,000
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$1,413	\$500	\$500	\$500
5816 Grant Match	0	20,000	0	20,000
<b>Total Other Objects</b>	<b>\$1,413</b>	<b>\$20,500</b>	<b>\$500</b>	<b>\$20,500</b>
<b>Total Library Department</b>	<b>\$325,269</b>	<b>\$426,075</b>	<b>\$374,770</b>	<b>\$426,095</b>

5404 Building Maintenance – HVAC.

5712 Furniture & Fixtures - Automated Circulation System (Hilley Bequest)

**PRINCIPAL AND INTEREST REQUIREMENTS  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2011 (2.00% - 3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	GENERAL FUND REQUIREMENTS	WATER FUND REQUIREMENTS	TOTAL REQUIREMENTS
	February 1	August 1				
2014	\$30,438	\$13,125	\$1,385,000	\$557,553	\$871,010	\$1,428,563
2015	\$13,125	\$3,225	\$660,000	\$263,972	\$412,378	\$676,350
2016	\$3,225	\$0	\$215,000	\$85,154	\$133,071	\$218,225
	<b>\$46,788</b>	<b>\$16,350</b>	<b>\$2,260,000</b>	<b>\$906,679</b>	<b>\$1,416,459</b>	<b>\$2,323,138</b>

DATE OF SALE: 5/5/2011 5/5/2011

PAYING AGENT/REGISTRAR: WELLS FARGO BANK, N.A.

AMOUNT AUTHORIZED AND ISSUED: \$5,355,000

PURPOSE:

To refund General Obligation Refunding & Improvement Bonds, Series 2002; Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds. The Water Fund Requirements will be budgeted for transfer to the General Fund for its share of the debt service on the Series 2011 Bonds.

**PRINCIPAL AND INTEREST REQUIREMENTS  
LIMITED TAX NOTES  
SERIES 2011 (1.00% - 3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	TOTAL REQUIREMENTS
	February 1	August 1		
2014	\$3,263	\$2,325	\$75,000	\$80,588
2015	\$2,325	\$1,200	\$75,000	\$78,525
2016	\$1,200	\$0	\$80,000	\$81,200
	<b>\$6,788</b>	<b>\$3,525</b>	<b>\$230,000</b>	<b>\$240,313</b>

DATE OF SALE: 5/5/2011

PAYING AGENT/REGISTRAR: WELLS FARGO BANK, N.A.

AMOUNT OF ORIGINAL ISSUE: \$375,000

PURPOSE:

Purchase a new Pumper Truck for the Fire Department, and pay costs of issuance.

**GENERAL DEBT SERVICE FUND**

	2010-11 Actual	2012-13 Budget	2012-13 Estimate	2013-14 Proposed
<b>Beginning Cash Balance</b>	<b>\$146,368</b>	<b>\$134,551</b>	<b>\$144,062</b>	<b>\$187,368</b>
<b>Revenues</b>				
4110 Current Taxes	\$739,253	\$690,142	\$697,900	\$573,100
4190 Delinquent Taxes	14,340	16,000	18,950	16,000
4191 Penalty & Interest	11,263	10,000	11,970	10,000
4610 Interest Income	121	500	0	500
<b>Total Revenue</b>	<b>\$764,977</b>	<b>\$716,642</b>	<b>\$728,820</b>	<b>\$599,600</b>
<b>Expenditures</b>				
5952 Principal Retirement	\$708,140	\$644,823	\$644,823	\$615,551
5956 Interest	58,498	39,581	39,581	22,590
5802 Fiscal Fees	645	550	1,110	1,100
<b>Total Expenditures</b>	<b>\$767,283</b>	<b>\$684,954</b>	<b>\$685,514</b>	<b>\$639,241</b>
<b>Revenue Over (Under)</b>				
Expenditures	-\$2,306	\$31,688	\$43,306	-\$39,641
<b>Ending Cash Balance</b>	<b>\$144,062</b>	<b>\$166,239</b>	<b>\$187,368</b>	<b>\$147,727</b>

**SPECIAL ASSESSMENT DEBT**

	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>
<b>Revenues</b>				
Lease Income - MxROS	\$35,000	\$35,000	\$35,000	\$35,000
Lease Income - PECO	6,000	6,000	105,000	0
Lease Income - PECOFacet	0	0	0	6,000
Lease Income - TRU-TEST	13,250	13,250	13,250	13,250
Lease Income - TRU-TEST	0	0	0	10,250
Lease Income - WATKINS METAI	24,500	24,500	24,500	24,500
Lease Income - WATKINS METAI	0	0	0	11,750
Lease Income - COX CABLE	20,000	20,000	20,000	20,000
Lease Income - VENTAMATIC	15,000	15,000	15,000	15,000
Lease Income - VENTAMATIC	0	0	0	35,000
Lease Income - NOMA (EIS)	25,000	25,000	25,000	25,000
Lease Income - NOMA (RACAL)	23,750	23,750	23,750	23,750
Lease Income - VALAIR, INC.	0	0	17,000	25,500
<b>Total Revenue</b>	<b>\$162,500</b>	<b>\$162,500</b>	<b>\$278,500</b>	<b>\$245,000</b>
<b>Expenditures</b>				
TEXAS CAPITAL FUND	159,256	162,500	278,500	245,000
<b>Total Expenditures</b>	<b>\$159,256</b>	<b>\$162,500</b>	<b>\$278,500</b>	<b>\$245,000</b>

**GENERAL FUND CAPITAL PROJECTS**

<b>Fund 39</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-14 Proposed</b>
<b>Revenues</b>				
Fund Balance Appropriated	\$0	\$0	\$0	\$0
Transfer from Other Funds	0	0	0	200,000
Interest	0	0	0	0
Texas Capital Fund Grant(s)	0	0	0	0
Contributions	0	0	0	0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Expenditures</b>				
Texas Capital Fund Project(s)	0	0	0	0
Street Projects 2011-12-13	0	0	0	200,000
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>
<b>Ending Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**TABLE OF AUTHORIZED POSITIONS  
WATER & SEWER FUND**

**21 Public Works Administration**

0.5 Public Works Director	\$40,159
1 Utilities Superintendent	59,583
1 GIS Specialist	44,733
1 Administrative Secretary	34,861
1 Secretary	26,019
<b>Total</b>	<b>\$205,355</b>

**22 Water Distribution/Sewage Collection**

Water Distribution

0.7 Distribution/Collection Supervisor	\$33,626
2 Crew Leader	77,280
3 Senior Equipment Operator	100,818
6 Equipment Operator	169,080
<b>Total</b>	<b>\$380,804</b>

Sewage Collection

0.3 Distribution/Collection Supervisor	\$14,411
1 Senior Equipment Operator	33,606
2 Equipment Operator	56,360
<b>Total</b>	<b>104,377</b>

<b>Grand Total</b>	<b>\$485,181</b>
--------------------	------------------

**23 Hilltop Water Treatment Plant**

1 Plant Supervisor	\$47,522
2 Senior Plant Operator	65,481
6 Plant Operator	171,604
<b>Total</b>	<b>\$284,607</b>

**27 Waste Water Plant Operations**

1 Plant Supervisor	\$47,522
2 Senior Plant Operator	68,283
9 Plant Operator	258,261
1 Plant Lab Technician	32,912
1 Industrial Pretreatment Coordinator	39,256
<b>Total</b>	<b>\$446,234</b>

**31 Facility Maintenance**

1 Utility Maintenance Supervisor	\$47,522
4 Senior Maintenance Technician	137,782
1 Maintenance Technician	29,544
<b>Total</b>	<b>\$214,848</b>

**33 City Utility Service**

1 Senior Customer Service Representative	\$33,935
1 Meter Service Supervisor	39,683
2 Meter Service Worker	64,612
0.5 Accounting Clerk	14,896
<b>Total</b>	<b>\$153,126</b>

<b>WATER AND SEWER FUND Revenue</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Proposed</b>
4005 Fund Balance Appropriated	\$0	\$573,258	\$559,171	\$831,142
4220 Other Income	14,411	12,000	12,000	12,000
4336 Sampling & Analysis	27,351	25,000	10,000	25,000
4337 Sewer Surcharge	239,741	220,000	220,000	220,000
4339 Recovery of Bad Debt	14,734	14,000	14,000	14,000
4345 Late Charges	161,409	190,000	180,000	190,000
4400 Water Sales	5,199,243	5,270,000	4,750,000	5,231,100
4410 Connections	30,532	25,000	25,000	25,000
4420 Sewer Revenue	2,841,683	2,952,000	2,850,000	2,599,120
4610 Interest Earned	4,084	4,000	4,000	4,000
4922 Insurance Proceeds	319	0	0	0
<b>TOTAL REVENUE</b>	<b>\$8,533,409</b>	<b>\$9,285,258</b>	<b>\$8,604,108</b>	<b>\$9,151,362</b>

<b>WATER AND SEWER FUND Expenses by Object Class</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Proposed</b>
Personal Services	\$2,651,627	\$2,915,371	\$2,828,176	\$2,922,130
Purchased Professional/Technical Services	106,439	131,375	97,675	131,700
Purchased Property Services	111,245	140,660	85,800	162,680
Other Purchased Services	126,380	132,500	137,400	135,500
Supplies	1,569,718	1,695,370	1,525,075	1,598,370
Capital Expenditures	0	365,500	281,800	195,000
Other Objects	1,993,764	2,437,994	2,201,694	2,659,150
Transfers	1,271,638	525,842	525,842	475,842
Debt Retirement	902,471	940,646	940,646	871,010
<b>TOTAL WATER FUND</b>	<b>\$8,733,282</b>	<b>\$9,285,258</b>	<b>\$8,604,108</b>	<b>\$9,151,362</b>

<b>WATER AND SEWER FUND Expenses by Department</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Proposed</b>
Public Works Administration	\$4,519,803	\$4,252,767	\$4,043,981	\$4,408,171
Water Distribution/Sewer Collection	1,066,380	1,494,323	1,450,132	1,303,323
Hilltop Water Treatment Plant	1,224,852	1,311,319	1,139,654	1,325,319
Waste Water Plants Operations	1,124,211	1,273,470	1,141,635	1,266,970
Facility Maintenance	362,439	455,824	381,116	438,824
City Utility Service	435,597	497,555	447,590	408,755
<b>TOTAL WATER FUND</b>	<b>\$8,733,282</b>	<b>\$9,285,258</b>	<b>\$8,604,108</b>	<b>\$9,151,362</b>

The Public Works Administration Department provides the coordination of work activities, clerical services, construction, and inspection services for water distribution, treatment and storage; sewage collection and treatment; environmental compliance and facility maintenance.

<b>WATER FUND – 02</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Public Works Administration Department - 21</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$194,777	\$198,796	\$193,500	\$205,355
5101 Overtime	1,568	2,100	750	2,100
5103 Social Security	13,740	16,040	16,040	16,040
5104 Group Insurance	30,725	39,150	39,150	39,150
5105 Employee Retirement	27,418	23,105	23,105	23,105
5106 Workers' Comp	500	7,819	7,819	7,819
5109 Physicals	100	100	0	100
5111 Longevity	6,780	8,760	8,760	8,760
5112 Unemployment Compensation	19,508	18,000	18,000	18,000
5113 Certification Pay	0	0	0	0
<b>Total Personal Services</b>	<b>\$295,116</b>	<b>\$313,870</b>	<b>\$307,124</b>	<b>\$320,429</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$10,558	\$15,000	\$7,500	\$15,000
5304 Professional Services - Audit	22,135	18,675	18,675	19,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$32,693</b>	<b>\$33,675</b>	<b>\$26,175</b>	<b>\$34,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	1,141	1,800	1,200	1,800
5406 Office Equipment Maintenance	0	490	0	490
5414 Radio Maintenance	0	500	0	500
5418 Other Maintenance	1,569	100	0	100
5420 Rentals	2,880	6,000	3,700	15,000
5422 Laundry Service	1,418	2,500	1,500	2,500
<b>Total Purchased Property Services</b>	<b>\$7,008</b>	<b>\$11,390</b>	<b>\$6,400</b>	<b>\$20,390</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$32,938	\$36,000	\$40,500	\$36,000
5504 Telephone	4,041	5,200	5,200	5,200
5506 Travel/Training/Dues/Subscriptions	3,134	2,000	2,500	4,000
<b>Total Other Purchased Services</b>	<b>\$40,113</b>	<b>\$43,200</b>	<b>\$48,200</b>	<b>\$45,200</b>
<b>Supplies</b>				
5602 Office Supplies	\$1,825	\$2,000	\$2,000	\$2,000
5604 Postage	618	3,000	3,000	3,000
5614 Utilities	27,266	28,300	28,300	28,300
5626 General Supplies	970	1,000	1,750	1,000
5645 Facility Repair Parts	2,247	1,000	500	1,000
<b>Total Supplies</b>	<b>\$32,926</b>	<b>\$35,300</b>	<b>\$35,950</b>	<b>\$35,300</b>
<b>Capital Expenditures</b>				
5704 Improvements Other Than Buildings	0	0	0	50,000
5706 Equipment	0	0	0	0
5708 Vehicles	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$3,074	\$3,000	\$2,800	\$3,000
5810 Bad Debt Expense	70,384	95,000	0	95,000
5812 Resale Supplies - PPCMWD No. 1 Water	1,864,380	2,150,844	2,150,844	2,358,000
5818 Unallocated Reserve	0	100,000	0	100,000
<b>Total Other Objects</b>	<b>\$1,937,838</b>	<b>\$2,348,844</b>	<b>\$2,153,644</b>	<b>\$2,556,000</b>
<b>Transfers</b>				
5902-01 Transfer to General Fund	325,000	475,842	475,842	\$475,842
5902-36 Transfer to Water/Sewer Capital Projects	946,838	50,000	50,000	0
<b>Total Transfers</b>	<b>\$1,271,838</b>	<b>\$525,842</b>	<b>\$525,842</b>	<b>\$475,842</b>
<b>Debt Retirement – Transfer to General Debt Service</b>				
5952 Bond Principal	\$0	\$890,177	\$890,177	\$844,449
5956 Interest - Bonds	70,466	50,469	50,469	26,561
5980 Depreciation Expense	832,005	0	0	0
<b>Total Debt Retirement</b>	<b>\$902,471</b>	<b>\$940,646</b>	<b>\$940,646</b>	<b>\$871,010</b>
<b>Total Public Works Administration Department</b>	<b>\$4,519,803</b>	<b>\$4,252,767</b>	<b>\$4,043,981</b>	<b>\$4,408,171</b>

5420 Rentals - GIS Subscription

5704 Improvement Other Than Buildings - Lake Mineral Wells Dam Repairs



The Water Distribution/Sewer Collection Department is responsible for construction and maintenance of water distribution and sewer collection lines, making water and sewer taps and line locations for contractors and utility companies.

<b>WATER FUND – 02</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Water Distribution/Sewer Collection Department – 22</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$434,308	\$485,181	\$450,000	\$485,181
5101 Overtime	82,215	82,730	58,000	82,730
5103 Social Security	38,592	43,685	38,000	43,685
5104 Group Insurance	92,175	130,500	130,500	130,500
5105 Employee Retirement	57,384	62,925	52,000	62,925
5106 Workers' Comp	16,200	26,832	26,832	26,832
5109 Physicals	1,260	2,000	1,000	2,000
5111 Longevity	9,720	10,800	11,500	10,800
5113 Certification Pay	12,649	12,300	12,300	12,300
<b>Total Personal Services</b>	<b>\$722,503</b>	<b>\$836,753</b>	<b>\$779,932</b>	<b>\$836,753</b>
<b>Purchased Property Services</b>				
5414 Radio Maintenance	0	150	0	150
5416 Infrastructure Maintenance	5,310	2,500	0	2,500
5418 Other Maintenance	50	2,000	2,000	2,000
5420 Rentals	348	500	500	500
5422 Laundry Service	12,985	9,500	13,500	13,500
<b>Total Purchased Property Services</b>	<b>18,693</b>	<b>14,650</b>	<b>16,000</b>	<b>18,650</b>
<b>Other Purchased Services</b>				
5504 Telephone	4,062	5,000	5,000	5,000
5506 Travel/Training/Dues/Subscriptions	6,236	6,000	7,500	6,000
<b>Total Other Purchased Services</b>	<b>\$10,298</b>	<b>\$11,000</b>	<b>\$12,500</b>	<b>\$11,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$68	\$100	\$100	\$100
5610 Clothing Supplies	1,079	2,000	500	2,000
5612 Minor Tools	7,502	10,000	10,000	10,000
5614 Utilities	11,544	14,220	12,000	14,220
5620 Street Materials	89,021	75,000	75,000	75,000
5626 General Supplies	14,321	12,000	10,500	12,000
5628 Mechanical Supplies	0	200	0	200
5630 Water Utility Supplies	61,395	260,000	250,000	260,000
5632 Sewer Utility Supplies	126,201	6,000	30,000	6,000
5644 Fleet Repair Parts	39	500	500	500
5645 Facility Repair Parts	1,055	1,000	1,500	1,000
<b>Total Supplies</b>	<b>\$312,225</b>	<b>\$381,020</b>	<b>\$390,100</b>	<b>\$381,020</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$0	\$0	\$100	\$0
5704 Improvements Other Than Buildings	0	0	0	50,000
5706 Equipment	0	0	0	0
5708 Vehicles	0	75,000	80,000	0
5710 Mobile Equipment	0	170,000	170,000	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$245,000</b>	<b>\$250,100</b>	<b>\$50,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$2,661	\$5,900	\$1,500	\$5,900
<b>Total Other Objects</b>	<b>\$2,661</b>	<b>\$5,900</b>	<b>\$1,500</b>	<b>\$5,900</b>
<b>Total Water Distribution/Sewer Collection Department</b>	<b>\$1,066,380</b>	<b>\$1,494,323</b>	<b>\$1,450,132</b>	<b>\$1,303,323</b>

5704 Improvements Other Than Buildings - Misc. Water/Sewer Projects

5708 Vehicles – 8yd Dump Truck

5710 Mobile Equipment – Extend-a-Hoe, Skid Steer Loader

The Hilltop Water Plant Department ensures that the City's water supply meets state and federal drinking water standards. The department takes routine water samples to test the safety and efficiency of the system. The department is also responsible for the maintenance and operation of the water treatment plant and water pumping stations.

<b>WATER FUND – 02</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Hilltop Water Treatment Plant – 23</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$284,324	\$284,607	\$284,607	\$284,607
5101 Overtime	14,006	16,000	14,500	16,000
5103 Social Security	23,144	24,165	24,000	24,165
5104 Group Insurance	55,305	78,300	78,300	78,300
5105 Employee Retirement	35,051	34,810	34,810	34,810
5106 Workers' Comp	9,690	15,717	15,717	15,717
5109 Physicals	0	500	300	500
5111 Longevity	8,880	9,720	9,720	9,720
5113 Certification Pay	5,798	5,550	5,500	5,550
<b>Total Personal Services</b>	<b>\$436,198</b>	<b>\$469,369</b>	<b>\$467,454</b>	<b>\$469,369</b>
<b>Purchased Professional/Technical Services</b>				
5310 Laboratory Testing	11,192	35,000	12,000	35,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$11,192</b>	<b>\$35,000</b>	<b>\$12,000</b>	<b>\$35,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$0	\$250	\$0	\$250
5410 Machinery/Tool/Implement Maintenance	0	250	50	250
5412 Equipment Maintenance	37,235	50,000	15,000	50,000
5414 Radio Maintenance	0	500	0	500
5418 Other Maintenance	1,203	4,000	0	4,000
5420 Rentals	720	1,200	1,500	1,200
5422 Laundry Service	3,101	2,500	2,500	2,500
<b>Total Purchased Property Services</b>	<b>\$42,259</b>	<b>\$58,700</b>	<b>\$19,050</b>	<b>\$58,700</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$3,212	\$4,000	\$4,000	\$4,000
5506 Travel/Training/Dues/Subscriptions	2,961	3,000	2,800	3,000
<b>Total Other Purchased Services</b>	<b>\$6,173</b>	<b>\$7,000</b>	<b>\$6,800</b>	<b>\$7,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$677	\$400	\$400	\$400
5608 Chemical Supplies for Water Treatment	299,495	306,000	250,000	306,000
5610 Clothing Supplies	0	250	0	250
5612 Minor Tools	690	1,000	50	1,000
5614 Utilities	3,438	5,100	500	5,100
5622 Power for Pumps	386,778	360,000	300,000	360,000
5626 General Supplies & Lab Supplies	14,704	10,000	13,000	10,000
5628 Mechanical Supplies	4,535	28,000	25,000	28,000
5645 Facility Repair Parts	2,356	10,000	10,000	10,000
<b>Total Supplies</b>	<b>\$712,673</b>	<b>\$720,750</b>	<b>\$598,950</b>	<b>\$720,750</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$3,156	\$500	\$1,400	\$500
5804 State Inspection Fees	13,201	20,000	34,000	34,000
<b>Total Other Objects</b>	<b>\$16,357</b>	<b>\$20,500</b>	<b>\$35,400</b>	<b>\$34,500</b>
<b>Total Hilltop Water Treatment Plant</b>	<b>\$1,224,852</b>	<b>\$1,311,319</b>	<b>\$1,139,654</b>	<b>\$1,325,319</b>

5828 Mechanical Supplies- Fittings Replacement / Pipeline

The Waste Water Plant Operations Department operates the 2.35 MGD Pollard Creek Waste Water Treatment Plant and the 1.26 MGD Willow Creek Waste Water Treatment Plant, ensuring that state and federal effluent standards are met. The pretreatment section of the department ensures that industrial/commercial standards meet discharge limits, sampling, inspections, and permitting requirements.

<b>WATER FUND – 02</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Waste Water Treatment Plant Operations – 27</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$441,504	\$446,234	\$445,000	\$446,234
5101 Overtime	31,753	25,360	30,500	25,360
5103 Social Security	37,113	37,862	37,862	37,862
5104 Group Insurance	86,030	121,800	121,800	121,800
5105 Employee Retirement	56,226	54,541	50,000	54,541
5106 Workers' Comp	9,240	17,333	17,333	17,333
5109 Physicals	270	800	300	800
5111 Longevity	13,960	11,040	11,040	11,040
5113 Certification Pay	15,601	12,300	12,300	12,300
<b>Total Personal Services</b>	<b>\$691,697</b>	<b>\$727,270</b>	<b>\$728,135</b>	<b>\$727,270</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services	\$454	\$2,200	\$0	\$2,200
5310 Laboratory Testing	49,053	48,500	48,500	48,500
5311 Pretreatment Testing	9,267	10,000	9,000	10,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$58,774</b>	<b>\$60,700</b>	<b>\$57,500</b>	<b>\$60,700</b>
<b>Purchased Property Services</b>				
5402 Sanitation Services	\$31,114	\$35,000	\$30,000	\$35,000
5404 Building Maintenance	0	500	0	500
5410 Machinery/Tool/Implement Maintenance	0	0	500	0
5412 Equipment Maintenance	277	1,000	250	10,000
5418 Other Maintenance	86	500	0	500
5422 Laundry Service	5,385	5,000	5,000	5,000
<b>Total Purchased Property Services</b>	<b>\$36,862</b>	<b>\$42,000</b>	<b>\$35,750</b>	<b>\$51,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	2,714	2,400	3,800	2,400
5506 Travel/Training/Dues/Subscriptions	6,088	4,000	8,500	4,000
<b>Total Other Purchased Services</b>	<b>\$8,802</b>	<b>\$6,400</b>	<b>\$12,300</b>	<b>\$6,400</b>
<b>Supplies</b>				
5602 Office Supplies	\$494	\$1,100	\$1,000	\$1,100
5606 Ground Supplies	483	100	2,500	100
5608 Chemical Supplies for Waste Water Treatment	42,285	43,000	42,000	43,000
5610 Clothing Supplies	84	150	0	150
5612 Minor Tools	1,717	2,000	1,750	2,000
5614 Utilities	28,944	19,000	30,000	19,000
5620 Street Materials	6,429	7,000	7,000	7,000
5622 Power for Pumps	158,684	180,000	150,000	180,000
5626 General Supplies & Lab Supplies	23,532	16,000	20,000	16,000
5628 Mechanical Supplies & Lab Equipment	37,949	32,000	32,000	32,000
5632 Sewer Utility Supplies	15	500	250	500
5645 Facility Repair Parts	6,187	10,000	6,000	10,000
<b>Total Supplies</b>	<b>\$308,783</b>	<b>\$310,850</b>	<b>\$292,500</b>	<b>\$310,850</b>
<b>Capital Expenditures</b>				
5702 Building Improvements – Pretreatment Building	\$0	\$10,000	\$6,700	\$0
5704 Improvements Other – Lift Station @ Pollard Cre	0	30,000	0	30,000
5706 Equipment – Grit Removal System	0	55,000	0	55,000
5710 Mobile Equipment - Mower	0	5,500	5,000	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$100,500</b>	<b>\$11,700</b>	<b>\$85,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$1,579	\$750	\$750	\$750
5804 State Inspection Fees	19,714	25,000	5,000	25,000
<b>Total Other Objects</b>	<b>\$21,293</b>	<b>\$25,750</b>	<b>\$5,750</b>	<b>\$25,750</b>
<b>Total Waste Water Treatment Plant Operations</b>	<b>\$1,124,211</b>	<b>\$1,273,470</b>	<b>\$1,141,635</b>	<b>\$1,266,970</b>

The major function of the Facility Maintenance Department is the repair and preventive maintenance of pumps and motors, motor controls, gear drives, industrial and commercial electrical systems at the water and wastewater treatment plants, sewer lift stations, and water pump stations. The department maintains city buildings and mechanical equipment.

<b>WATER FUND - 02</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Facility Maintenance Department - 31</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$195,505	\$214,848	\$210,000	\$214,848
5101 Overtime	18,509	20,000	18,000	20,000
5103 Social Security	16,352	18,460	17,500	18,460
5104 Group Insurance	36,870	52,200	50,000	52,200
5105 Employee Retirement	25,023	26,590	25,590	26,590
5106 Workers' Comp	7,350	11,751	11,751	11,751
5109 Physicals	325	325	0	325
5111 Longevity	3,910	3,600	4,400	3,600
5113 Certification Pay	3,327	2,850	4,000	2,850
<b>Total Personal Services</b>	<b>\$307,171</b>	<b>\$350,624</b>	<b>\$339,241</b>	<b>\$350,624</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	41	900	900	900
5412 Equipment Maintenance	544	1,000	0	1,000
5420 Rentals	0	1,600	50	1,600
5422 Laundry Service	3,433	3,750	4,900	3,750
<b>Total Purchased Property Services</b>	<b>\$4,018</b>	<b>\$7,250</b>	<b>\$5,850</b>	<b>\$7,250</b>
<b>Other Purchased Services</b>				
5504 Telephone	1,318	1,500	1,800	1,500
5506 Travel/Training/Dues/Subscriptions	5,572	4,500	750	4,500
<b>Total Other Purchased Services</b>	<b>\$6,890</b>	<b>\$6,000</b>	<b>\$2,550</b>	<b>\$6,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$97	\$200	\$75	\$200
5610 Clothing Supplies	0	300	0	300
5612 Minor Tools	219	10,000	2,500	3,000
5614 Utilities	834	750	500	750
5622 Power for Pumps	22,750	23,000	16,000	23,000
5626 General Supplies	10,846	9,100	9,000	9,100
5628 Mechanical Supplies—Lift Station Repairs & Pump	5,881	25,000	2,500	25,000
5645 Facility Repair Parts	3,179	3,100	2,500	3,100
<b>Total Supplies</b>	<b>\$43,806</b>	<b>\$71,450</b>	<b>\$33,075</b>	<b>\$64,450</b>
<b>Capital Expenditures</b>				
5710 Mobile Equipment—Back-up Generator	0	20,000	0	10,000
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$10,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$554	\$500	\$400	\$500
<b>Total Other Objects</b>	<b>\$554</b>	<b>\$500</b>	<b>\$400</b>	<b>\$500</b>
<b>Total Facility Maintenance Department</b>	<b>\$362,439</b>	<b>\$455,824</b>	<b>\$381,116</b>	<b>\$438,824</b>

City Utility Service Department is responsible for billing and collection for water, sewer, and sanitation services.

WATER FUND - 02 City Utility Service Department - 33	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Proposed
<b>Personal Services</b>				
5100 Salaries	\$135,748	\$138,230	\$126,000	\$138,230
5101 Overtime	6,558	6,880	12,000	6,880
5103 Social Security	9,208	11,385	11,000	11,385
5104 Group Insurance	24,580	34,800	34,000	34,800
5105 Employee Retirement	18,143	16,400	15,500	16,400
5106 Workers' Comp	3,320	5,870	5,870	5,870
5109 Physicals	0	200	0	200
5111 Longevity	2,760	3,120	3,120	3,120
5113 Certification Pay	627	600	800	800
<b>Total Personal Services</b>	<b>\$198,942</b>	<b>\$217,485</b>	<b>\$208,290</b>	<b>\$217,685</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services	\$3,780	\$2,000	\$2,000	\$2,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$3,780</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	0	250	0	250
5406 Office Equipment Maintenance	0	3,000	0	3,000
5414 Radio Maintenance	0	0	0	0
5420 Rentals	600	750	750	750
5422 Laundry Service	1,805	2,670	2,000	2,670
<b>Total Purchased Property Services</b>	<b>\$2,405</b>	<b>\$6,670</b>	<b>\$2,750</b>	<b>\$6,670</b>
<b>Other Purchased Services</b>				
5504 Telephone	3,410	3,400	3,500	3,400
5506 Travel/Training/Dues/Subscriptions	850	500	1,550	1,500
5508 Billing Services	49,844	55,000	50,000	55,000
<b>Total Other Purchased Services</b>	<b>\$54,104</b>	<b>\$58,900</b>	<b>\$55,050</b>	<b>\$59,900</b>
<b>Supplies</b>				
5602 Office Supplies	\$927	\$1,500	\$500	\$1,500
5612 Minor Tools	680	2,000	1,500	2,000
5626 General Supplies	1,507	2,500	2,500	2,500
5634 Utility Meter Supplies	158,191	170,000	170,000	80,000
<b>Total Supplies</b>	<b>\$161,305</b>	<b>\$176,000</b>	<b>\$174,500</b>	<b>\$86,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$15,061	\$36,500	\$5,000	\$36,500
<b>Total Other Objects</b>	<b>\$15,061</b>	<b>\$36,500</b>	<b>\$5,000</b>	<b>\$36,500</b>
<b>Total City Utility Service Department</b>	<b>\$435,597</b>	<b>\$497,555</b>	<b>\$447,590</b>	<b>\$408,755</b>

**PRINCIPAL AND INTEREST REQUIREMENTS**  
**General Obligation Refunding Bonds, Series 2011 (2%-3%)**  
**Waterworks and Sewer System Share**

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2014		18,558	8,003	844,449	871,010
2015		8,003	1,968	402,409	412,378
2016		1,968		131,105	133,071
		\$28,527	\$9,969	\$1,377,963	\$1,416,459

DATE OF SALE:

PAYING AGENT/REGISTRAR:

AMOUNT OF ISSUE:

4/5/2011  
Wells Fargo Bank  
\$3,265,000

Purpose: To refund Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds.

**SUMMARY OF PRINCIPAL AND INTEREST REQUIREMENTS**  
**WATERWORKS AND SEWER SYSTEM**

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2014		18,558	8,003	844,449	871,010
2015		8,003	1,968	402,409	412,378
2016		1,968		131,105	133,071
		\$28,527	\$9,969	\$1,377,963	\$1,416,459

**WATER/SEWER FUND CAPITAL PROJECTS**

	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimated</b>	<b>2013-14 Proposed</b>
<b>Beginning Fund Balance</b>				
Fund 38 - Restricted	33,522	998,773	980,620	813,985
<b>Capital Projects Fund Balance</b>	<b>\$33,522</b>	<b>\$998,773</b>	<b>\$980,620</b>	<b>\$813,985</b>
<b>Revenues</b>				
Intergovernmental – Texas Capital Fund	\$0	\$0	\$0	\$0
Interest Earned	460	0	0	0
Transfer from Other City Funds	1,042,535	50,000	0	0
<b>Total Revenue</b>	<b>\$1,042,995</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Projects</b>				
W/S Lines - Street Program 4th & 12th	\$95,897	\$0	\$166,635	\$0
Texas Capital Fund – PECO #710102	0	0	0	0
16" Water Line Hwy. 180 W	0	965,250	0	813,985
Other Projects – Street Program	0	83,523	0	0
<b>Total Expenditures</b>	<b>\$95,897</b>	<b>\$1,048,773</b>	<b>\$166,635</b>	<b>\$813,985</b>
<b>Ending Fund Balance</b>	<b>\$980,620</b>	<b>\$0</b>	<b>\$813,985</b>	<b>\$0</b>

AIRPORT FUND – 20		2011-12	2012-13	2012-13	2013-14
Revenue		Actual	Budget	Estimated	Proposed
4005	Fund Balance Appropriated	\$0	\$159,177	\$21,476	\$164,780
4020	Gas & Oil Cash Sales	123,507	107,000	100,000	107,000
4025	Gas & Oil Credit Card Sales	502,588	640,000	550,000	640,000
4220	Other Revenue	8,102	1,000	4,750	1,000
4370	Grant – TxDOT Aviation	31,805	50,000	1,200	50,000
4610	Interest Earned	339	0	0	0
4630	Oil & Gas Leases	3,961	1,100	5,600	1,100
4631	Building Leases	120,422	120,425	120,425	120,425
4632	Hangar Rent	100,361	110,000	110,000	110,000
4633	Land Leases	6,768	5,518	5,500	5,518
4634	Office Leases	3,000	6,000	3,000	6,000
4937	Loan Proceeds	0	4,639	0	4,639
<b>Total Revenue</b>		<b>\$900,853</b>	<b>\$1,204,859</b>	<b>\$921,951</b>	<b>\$1,210,462</b>

AIRPORT FUND		2011-12	2012-13	2012-13	2013-14
Expenses by Object Class		Actual	Budget	Estimated	Proposed
Personal Services		\$200,099	\$217,222	\$216,652	\$217,222
Purchased Professional/Technical Services		\$4,809	\$12,000	\$12,000	\$2,000
Purchased Property Services		\$1,350	\$2,000	\$1,250	\$2,000
Other Purchased Services		\$22,510	\$27,800	\$27,800	\$27,800
Supplies		\$29,106	\$32,750	\$24,000	\$32,750
Capital Expenditures		\$0	\$0	\$0	\$0
Other Objects		\$453,230	\$803,500	\$530,662	\$827,500
Transfers		\$8,000	\$26,871	\$26,871	\$26,871
Debt Retirement		\$291,294	\$82,716	\$82,716	\$74,319
<b>Total Airport Fund</b>		<b>\$2,635,805</b>	<b>\$1,204,859</b>	<b>\$921,951</b>	<b>\$1,210,462</b>

AIRPORT FUND	
Table of Authorized Positions	
1	Aviation Supervisor
3	Line Services Technician
3	Line Services Technician (Part-time)*
*Limited to 990 Hours	
<b>\$140,050</b>	



Provides for the safe and efficient operation of the Mineral Wells Airport.

<b>AIRPORT FUND – 20</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Airport Department – 41</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$135,692	\$140,050	\$140,050	\$140,050
5101 Overtime	4,272	3,320	3,320	3,320
5103 Social Security	10,871	11,530	11,530	11,530
5104 Group Insurance	24,580	34,800	34,800	34,800
5105 Employee Retirement	15,105	15,048	15,048	15,048
5106 Workers' Comp	2,624	4,974	4,974	4,974
5109 Physicals	35	150	100	150
5111 Longevity	5,040	5,400	5,400	5,400
5113 Certification Pay	1,880	1,950	1,950	1,950
<b>Total Personal Services</b>	<b>\$200,099</b>	<b>\$217,222</b>	<b>\$217,172</b>	<b>\$217,222</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Service-Other – Marketing	\$1,348	\$10,000	\$10,000	\$0
5304 Professional Services - Audit	3,461	2,000	2,000	2,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$4,809</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$2,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	713	1,000	750	1,000
5416 Infrastructure Maintenance	0	0	0	0
5418 Other Maintenance	637	1,000	1,000	1,000
<b>Total Purchased Property Services</b>	<b>\$1,350</b>	<b>\$2,000</b>	<b>\$1,750</b>	<b>\$2,000</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$20,279	\$25,000	\$25,000	\$25,000
5504 Telephone	2,158	2,300	2,500	2,300
5506 Travel/Training/Dues/Subscriptions	73	500	500	500
<b>Total Other Purchased Services</b>	<b>\$22,510</b>	<b>\$27,800</b>	<b>\$28,000</b>	<b>\$27,800</b>
<b>Supplies</b>				
5602 Office Supplies	\$171	\$500	\$250	\$500
5604 Postage	54	350	100	350
5606 Ground Supplies	0	0	0	0
5610 Clothing Supplies	286	300	300	300
5612 Minor Tools	201	500	500	500
5614 Utilities	18,955	20,000	16,000	20,000
5626 General Supplies	4,366	4,100	3,500	4,100
5642 Motor Vehicle Fuel	5,025	2,800	2,800	2,800
5644 Fleet Repair Parts	0	3,200	750	3,200
5645 Facility Repair Parts	48	1,000	500	1,000
<b>Total Supplies</b>	<b>\$29,106</b>	<b>\$32,750</b>	<b>\$24,700</b>	<b>\$32,750</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$0	\$0	\$0	\$0
5706 Equipment - Bat Wing Mower	0	0	0	0
5708 Vehicles	0	0	0	0
<b>Total Capital Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$1,434	\$2,500	\$2,000	\$2,500
5812 Resale Supplies - AvGas, Jet A, Oils	450,267	570,000	500,000	570,000
5816 Grant – TxDOT Aviation	1,529	201,000	13,000	225,000
5818 Unallocated Reserve	0	30,000	17,500	30,000
<b>Total Other Objects</b>	<b>\$453,230</b>	<b>\$803,500</b>	<b>\$532,500</b>	<b>\$827,500</b>
<b>TRANSFERS</b>				
5902.01 Transfer to General Fund	\$18,000	\$26,871	\$26,871	\$26,871
<b>Total Other Objects</b>	<b>\$18,000</b>	<b>\$26,871</b>	<b>\$26,871</b>	<b>\$26,871</b>
<b>DEBT RETIREMENT</b>				
5954 Other Debt Principal	\$0	\$81,769	\$81,769	\$55,728
5958 Interest Other Debt	22,162	20,947	20,947	18,591
5980 Depreciation Expense	269,132	0	0	0
<b>Total Debt Retirement</b>	<b>\$291,294</b>	<b>\$82,716</b>	<b>\$82,716</b>	<b>\$74,319</b>
<b>Total Airport Department</b>	<b>\$1,020,398</b>	<b>\$1,204,859</b>	<b>\$925,709</b>	<b>\$1,210,462</b>

**2005 MASTER LEASE AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DECEMBER 1	JUNE 1	DECEMBER 1	JUNE 1	
2014	\$3,509	\$3,320	\$6,288	\$6,476	\$19,593
2015	\$3,125	\$2,925	\$6,671	\$6,871	\$19,592
2016	\$2,719	\$2,507	\$7,077	\$7,289	\$19,592
2017	\$2,288	\$2,063	\$7,508	\$7,733	\$19,592
2018	\$1,832	\$1,592	\$7,965	\$8,204	\$19,593
2019	\$1,346	\$1,092	\$8,450	\$8,703	\$19,591
2020	\$832	\$562	\$8,965	\$9,233	\$19,592
2021	\$285	\$0	\$9,506	\$0	\$9,791
	\$15,936	\$14,061	\$62,430	\$54,509	\$146,936

DATE OF SALE: 5/17/2005  
 PAYING AGENT/REGISTRAR: BOB STURDIVANT  
 AMOUNT OF ORIGINAL ISSUE: \$192,000  
 INTEREST RATE(S): 6.00%  
 PURPOSE (1) 10 UNIT AIRPLANE T-HANGAR

**2007 MASTER LEASE AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 15	AUGUST 15	FEBRUARY 15	AUGUST 15	
2014	\$4,933	\$4,736	\$6,547	\$6,743	\$22,959
2015	\$4,534	\$4,326	\$6,945	\$7,154	\$22,959
2016	\$4,111	\$3,890	\$7,368	\$7,589	\$22,959
2017	\$3,662	\$3,428	\$7,817	\$8,051	\$22,959
2018	\$3,186	\$2,938	\$8,293	\$8,542	\$22,959
2019	\$2,681	\$2,417	\$8,798	\$9,062	\$22,959
2020	\$2,146	\$1,866	\$9,334	\$9,614	\$22,959
2021	\$1,577	\$1,280	\$9,902	\$10,199	\$22,959
2022	\$974	\$659	\$10,505	\$10,820	\$22,959
2023	\$334	\$0	\$11,145	\$0	\$11,479
	\$28,138	\$25,540	\$86,654	\$77,774	\$218,110

DATE OF SALE: 2/15/2008  
 PAYING AGENT/REGISTRAR: BOB STURDIVANT  
 AMOUNT OF ORIGINAL ISSUE: \$225,000  
 INTEREST RATE(S): 6.00%  
 PURPOSE (1) 10 UNIT AIRPLANE T-HANGAR

**2012 MASTER LEASE AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 7	AUGUST 7	FEBRUARY 7	AUGUST 7	
2014	\$1,125	\$969	\$14,759	\$14,915	\$31,768
2015	\$812	\$653	\$15,072	\$15,231	\$31,768
2016	\$492	\$330	\$15,392	\$15,554	\$31,768
2017	\$166	\$0	\$15,718	\$0	\$15,884
	\$2,595	\$1,952	\$60,941	\$45,700	\$111,188

DATE OF SALE: 2/27/2012  
PAYING AGENT/REGISTRAR: BB&T  
AMOUNT OF ORIGINAL ISSUE: \$150,000  
INTEREST RATE(S): 2.11%  
2013 International Aviation Refueler Truck

**MASTER LEASE SUMMARY AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DEC/FEB	JUNE/AUG	DEC/FEB	JUNE/AUG	
2014	\$9,567	\$9,025	\$27,594	\$28,134	\$74,320
2015	\$8,471	\$7,904	\$28,688	\$29,256	\$74,319
2016	\$7,322	\$6,727	\$29,837	\$30,432	\$74,318
2017	\$6,116	\$5,491	\$31,043	\$15,784	\$58,434
2018	\$5,018	\$4,530	\$16,258	\$16,746	\$42,552
2019	\$4,027	\$3,509	\$17,248	\$17,765	\$42,549
2020	\$2,978	\$2,428	\$18,299	\$18,847	\$42,552
2021	\$1,862	\$1,280	\$19,408	\$10,199	\$32,749
2022	\$974	\$659	\$10,505	\$10,820	\$22,958
2023	\$334	\$0	\$11,145	\$0	\$11,479
	\$46,669	\$41,553	\$210,025	\$177,983	\$476,230

**WORKERS' COMPENSATION SELF INSURANCE FUND**

<b>Fund 11</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-2014 Proposed</b>
<b>Beginning Fund Balance</b>	\$361,459	\$259,154	\$289,423	\$223,439
<b>Revenues</b>				
4210 Transfer from Other Funds	\$153,819	\$270,418	\$270,418	\$270,418
4610 Interest Earned	252	0	280	
<b>Total Revenues</b>	\$154,071	\$270,418	\$270,698	\$270,418
<b>Expenditures</b>				
5106 Workers' Comp Claims	\$183,856	\$183,000	\$301,000	\$200,000
5503 Workers' Comp Premium	27,131	31,713	25,682	30,000
5802 Services and Charges	15,120	15,000	10,000	15,000
<b>Total Expenditures</b>	\$226,107	\$229,213	\$336,682	\$245,000
<b>Ending Fund Balance</b>	\$289,423	\$300,359	\$223,439	\$248,857

**HOTEL OCCUPANCY TAX FUND**

<b>Fund 06</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-2014 Proposed</b>
<b>Revenues</b>				
4120 Occupancy Taxes	\$248,367	\$165,000	\$277,000	\$250,000
<b>Total Revenues</b>	\$248,367	\$165,000	\$277,000	\$250,000
<b>Expenditures</b>				
5847 Promotional - MW Area C of C	\$247,125	\$164,175	\$275,615	\$248,750
<b>Total Expenditures</b>	\$247,125	\$164,175	\$275,615	\$248,750
<b>Excess (Deficiency) of Revenues over Expenditures</b>	\$1,242	\$825	\$1,385	\$1,250
<b>Other Financing Uses</b>				
Transfers to General Fund (5902.01)	\$1,242	\$825	\$1,385	\$1,250

**WOODLAND PARK TRUST FUND**

<b>Fund 07</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-2014 Proposed</b>
<b>Beginning Fund Balance</b>	\$473,669	\$435,918	\$484,845	\$496,845
<b>Revenues</b>				
4610 Interest Earned	\$451	\$300	\$1,020	\$700
4810 Sale of Lots	11,176	10,000	12,000	12,000
<b>Total Revenues</b>	\$11,627	\$10,300	\$13,020	\$12,700
<b>Other Financing Uses</b>				
Transfers to General Fund (5902.01)	\$451	\$300	\$1,020	\$700
<b>Increase in Corpus</b>	\$11,176	\$10,000	\$12,000	\$12,000

**ECONOMIC DEVELOPMENT FUND**

<b>Fund 17</b>	<b>2011-12 Actual</b>	<b>2012-13 Budget</b>	<b>2012-13 Estimate</b>	<b>2013-2014 Proposed</b>
<b>Beginning Fund Balance</b>	\$57,002	\$97,053	\$76,058	\$71,058
<b>Revenues</b>				
Transfers In	\$10,000	\$0	\$0	\$0
Contributions from Others	50,000	0	0	0
Interest Earned	56	0	0	0
<b>Total Revenue</b>	\$60,056	\$0	\$0	\$0
<b>Expenditures</b>				
Economic Development Projects	\$41,000	\$97,053	\$5,000	\$71,058
<b>Total Expenditures</b>	\$41,000	\$97,053	\$5,000	
<b>Ending Fund Balance</b>	\$76,058	\$0	\$71,058	

### Analysis of Tax Rate

Fiscal Year	O & M	I & S	Total
2003	0.46883	0.15065	0.61948
2004	0.47952	0.13996	0.61948
2005	0.48595	0.13353	0.61948
2006	0.46052	0.12801	0.58853
2007	0.37916	0.10541	0.48457
2008	0.33591	0.10579	0.44170
2009	0.31262	0.10111	0.41373
2010	0.36337	0.07516	0.43853
2011	0.40337	0.08724	0.49061
2012	0.36801	0.12260	0.49061
2013	0.37521	0.1154	0.49061
2014	0.41042	0.09958	0.51000

### Summary of Property Valuation Tax Levy and Collections

(Source: Tax Rate Worksheets)

Fiscal Year	Valuation	Rate	Tax Levy Calculation	Current Tax Collections
2003	\$ 389,818,823	0.61948	\$ 2,414,850	\$ 2,207,882
2004	\$ 417,888,111	0.61948	\$ 2,588,733	\$ 2,306,068
2005	\$ 434,621,578	0.61948	\$ 2,692,394	\$ 2,466,845
2006	\$ 451,696,174	0.58853	\$ 2,658,367	\$ 2,593,326
2007	\$ 522,289,447	0.48457	\$ 2,530,858	\$ 2,561,771
2008	\$ 550,467,510	0.44170	\$ 2,431,415	\$ 2,611,192
2009	\$ 577,646,049	0.41373	\$ 2,389,895	\$ 2,561,016
2010	\$ 591,043,714	0.43853	\$ 2,591,904	\$ 2,759,275
2011	\$ 571,218,812	0.49061	\$ 2,802,457	\$ 2,980,562
2012	\$ 558,181,085	0.49061	\$ 2,738,492	\$ 2,947,729
2013	\$ 567,378,790	0.49061	\$ 2,783,617	\$ -
2014	\$ -	0.51000	\$ -	\$ -

#### Tax Rate per \$100 Valuation 2013-14

General Fund - M & O	0.41042
General Interest and Sinking	0.09958
Total	0.51

**FIXED ASSETS as of SEPTEMBER 30, 2012**

	GENERAL FUND	WATER & SEWER	AIRPORT	TOTAL
Infrastructure	\$51,547,076	\$0	\$5,110,090	\$56,657,166
Distribution System	0	13,488,929	0	13,488,929
Land	1,845,102	1,156,479	194,863	3,196,444
Buildings	4,419,695	1,356,721	1,850,150	7,626,566
Improvements Other Than Buildings	1,798,308	15,434,771	55,070	17,288,149
Collection System	0	6,303,437	0	6,303,437
Vehicles and Equipment	5,179,805	2,705,207	461,582	8,346,594
Furniture and Fixtures	553,750	252,432	0	806,182
Construction In Progress	196,596	30,000	0	226,596
<b>Total Fixed Assets</b>	<b>\$65,540,332</b>	<b>\$40,727,976</b>	<b>\$7,671,755</b>	<b>\$113,940,063</b>
<b>Less Accumulated Depreciation</b>	<b>31,770,106</b>	<b>16,848,973</b>	<b>2,531,428</b>	<b>51,150,507</b>
<b>Net Plant, Property and Equipment</b>	<b>\$33,770,226</b>	<b>\$23,879,003</b>	<b>\$5,140,327</b>	<b>\$62,789,556</b>

**2013 - 14 Schedule I  
City of Mineral Wells  
Position Classification, Annual Pay Rates**

<b>Classification</b>	<b>FLSA Status</b>	<b>Special Pay</b>	<b>Entrance Rate of Pay</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>
City Manager	E		\$117,300	\$120,819	\$124,444	\$128,177
Finance Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Public Works Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Utilities Superintendent	E		\$57,848	\$59,583	\$61,371	\$63,212
City Clerk	E		\$55,524	\$57,189	\$58,905	\$60,672
PW Super. / Parks & Rec Super.	E		\$55,642	\$57,311	\$59,030	\$60,801
Information Technology Manager	E		\$52,306	\$53,876	\$55,492	\$57,157
Accounting Manager	E		\$50,783	\$52,307	\$53,876	\$55,492
Building Official	E		\$50,544	\$52,060	\$53,622	\$55,231
Library Manager	E		\$48,306	\$49,755	\$51,248	\$52,785
Utilities Collection/Dist. Supervisor	NE	(1)	\$46,638	\$48,038	\$49,479	\$50,963
Plant Supervisor	NE	(1)	\$46,138	\$47,522	\$48,948	\$50,416
Utilities Maintenance Supervisor	NE	(1)	\$46,138	\$47,522	\$48,948	\$50,416
Purchasing Agent	NE		\$44,733	\$46,075	\$47,457	\$48,881
Fleet Maintenance Supervisor	NE		\$44,733	\$46,075	\$47,457	\$48,881
Cemetery Supervisor	NE		\$41,730	\$42,982	\$44,272	\$45,600
Street Maintenance Supervisor	NE		\$39,683	\$40,873	\$42,099	\$43,362
Meter Service Supervisor	NE		\$39,683	\$40,873	\$42,099	\$43,362
Industrial Pretreatment Coordinator	NE	(1)	\$38,112	\$39,255	\$40,433	\$41,646
Water Distribution Crew Leader	NE	(1)	\$37,515	\$38,640	\$39,799	\$40,993
Aviation Supervisor	E		\$37,325	\$38,445	\$39,598	\$40,786
Court Clerk	NE		\$37,300	\$38,419	\$39,572	\$40,759
Computer Support Specialist	NE		\$35,817	\$36,892	\$37,998	\$39,138
Engineering Technician	NE		\$37,062	\$38,174	\$39,320	\$40,499
Senior Maintenance Technician	NE	(1)	\$35,817	\$36,892	\$37,998	\$39,138
			\$34,189	\$35,214	\$36,271	\$37,359
Streets Crew Leader	NE		\$35,658	\$36,727	\$37,829	\$38,964
			\$35,229	\$36,286	\$37,375	\$38,496
Assistant Librarian	NE		\$33,935	\$34,953	\$36,002	\$37,082
Senior Mechanic	NE		\$34,120	\$35,143	\$36,198	\$37,284
			\$32,627	\$33,606	\$34,614	\$35,653
Senior Customer Service Rep.	NE		\$33,935	\$34,953	\$36,002	\$37,082
Public Works Admin. Secretary	NE		\$33,846	\$34,861	\$35,907	\$36,984
Meter Service Worker	NE	(1)	\$33,753	\$34,766	\$35,809	\$36,883
			\$29,845	\$30,741	\$31,663	\$32,613
Senior Plant Operator	NE	(1)	\$33,454	\$34,458	\$35,492	\$36,557
			\$31,023	\$31,953	\$32,912	\$33,899
Ambulance Billing Clerk	NE		\$33,417	\$34,420	\$35,452	\$36,516
Parks Maintenance Technician	NE		\$33,340	\$34,340	\$35,370	\$36,432
Plant Lab Technician	NE	(1)	\$32,912	\$33,899	\$34,916	\$35,963
Senior Equipment Operator	NE	(1)	\$32,627	\$33,606	\$34,614	\$35,653
Sanitarian	NE		\$32,214	\$33,181	\$34,176	\$35,201
Warehouse Technician	NE		\$31,646	\$32,595	\$33,573	\$34,580
Code Enforcement Officer/Building Inspector	NE		\$32,445	\$33,418	\$34,421	\$35,454
Airport Line Service Technician	NE		\$28,180	\$29,025	\$29,896	\$30,793
Traffic Control Technician	NE		\$30,765	\$31,688	\$32,639	\$33,618
Personnel Technician	NE		\$30,454	\$31,368	\$32,309	\$33,278
Recreation Coordinator	NE		\$30,195	\$31,101	\$32,034	\$32,995
Maintenance Technician	NE	(1)	\$29,554	\$30,440	\$31,354	\$32,294
Accounting Clerk	NE		\$28,923	\$29,791	\$30,685	\$31,605
Parks Maintenance Worker	NE		\$28,180	\$29,025	\$29,896	\$30,793
Senior Maintenance Worker	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
Equipment Operator	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
Plant Operator	NE	(1)	\$28,180	\$29,025	\$29,896	\$30,793
			\$27,751	\$28,584	\$29,441	\$30,325
Children's Librarian	NE		\$27,910	\$28,747	\$29,610	\$30,498
Administrative Clerk	NE		\$27,527	\$28,353	\$29,203	\$30,079
Recreation Clerk	NE		\$27,325	\$28,145	\$28,989	\$29,859
Customer Service Representative	NE		\$27,302	\$28,121	\$28,965	\$29,834
Code Enforcement Secretary	NE		\$26,761	\$27,564	\$28,391	\$29,243
Maintenance Worker	NE		\$26,761	\$27,564	\$28,391	\$29,243
			\$25,997	\$26,777	\$27,580	\$28,408
Street Secretary	NE		\$26,019	\$26,799	\$27,603	\$28,431
Library Assistant	NE		\$25,570	\$26,337	\$27,127	\$27,941
			\$25,073	\$25,825	\$26,600	\$27,398
Fleet Maintenance Clerk	NE		\$25,073	\$25,825	\$26,600	\$27,398
Recreation Attendant	NE		\$23,317	\$24,017	\$24,737	\$25,479

2013 - 14 Schedule I  
City of Mineral Wells  
Position Classification, Annual Pay Rates

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
<b>Part Time Employees:</b>						
Convenience Station Operator	NE		\$12.25			
Recreation Attendant	NE					
Firefighter/Paramedic	E					
Firefighter/EMT	E					
Airport Line Service Technician	E		\$13.55			
<b>Seasonal:</b>						
Pool Weekend Manager	E		\$9.41			
Pool Cashier	E					
Lifeguard - Fourth Year	E		\$8.67			
Lifeguard - Third Year	E		\$8.36			
Lifeguard - Second Year	E		\$8.05			
Lifeguard - First Year	E		\$7.75			
Maintenance Worker (Mower)	E					

Full Time Employee - 2080 Hours/Year.

Over Time paid over 40 hours/week for FLSA Status NE.

No Step Increases approved in the 2012-13 Budget.

3% cost-of-living adjustment in the 2012-13 Budget.



<i>Classification</i>	<i>FLSA Status</i>	<i>Special Pay</i>	<i>Entrance Rate of Pay</i>	<i>STEP 1</i>	<i>STEP 2</i>	<i>STEP 3</i>
Chief of Police	E		\$77,980	\$80,319	\$82,729	\$85,211
Police Lieutenant	E		\$54,870	\$56,517	\$58,212	\$59,958
Police Sergeant	NE		\$47,826	\$49,261	\$50,739	\$52,261
Police Corporal / Detective	NE		\$41,684	\$42,935	\$44,223	\$45,550
Patrolman	NE		\$34,318	\$36,034	\$37,835	\$39,727
CID / Evidence Clerk	NE		\$35,481	\$36,546	\$37,642	\$38,771
Dispatcher	NE		\$29,174	\$30,049	\$30,951	\$31,879
Animal Shelter Coordinator	NE		\$28,976	\$29,276	\$30,154	\$31,059
Animal Control	NE		\$27,596	\$28,423	\$29,276	\$30,154

Patrol Division – 2,184 Hours/Year, overtime paid after 84 hours/14 days.

Patrol Officer - Pay increase of 5% for each year of service on the anniversary date up to Maximum Rate of Pay.

<i>Classification</i>	<i>FLSA Status</i>	<i>Special Pay</i>	<i>Entrance Rate of Pay</i>	<i>STEP 1</i>	<i>STEP 2</i>	<i>STEP 3</i>
Fire/EMS Chief	E		\$77,980	\$80,319	\$82,729	\$85,211
Fire Captain / Fire Marshal	NE		\$47,823	\$49,052	\$50,523	\$52,039
Firefighter/ EMT-Paramedic	NE		\$40,017	\$41,218	\$42,454	\$43,728
Firefighter/ EMT Dual Certification	NE		\$37,931	\$39,069	\$40,241	\$41,448
Firefighter or EMT Single Certification	NE		\$35,125	\$36,179	\$37,265	\$38,382

Fire/EMS – 2,764 Hours/Year, overtime paid after 159 hours/21 days.

Public Safety - Police & Fire/EMS Departments:

No Step increases approved in the 2012-13 Budget.

Annual pay rate adjustment of 5.86% in the 2012-13 Budget.

### **Schedule 1 - Position Classification, Salaries & Wages 2012-13**

Certification pay and the education stipend are available to full time FLSA status NE employees. Certification pay and the education stipend will be paid at the end of the month according to the information on file in payroll on the 25<sup>th</sup> of the month. No retroactive pay. No retroactive pay corrections except in the City's favor. No proration. Total certification pay is capped at \$250 per month. The employee pays all expenses to obtain certification and for continuing education, except where noted.

**(1) Certification Pay-Water/Waste Water Licenses.**

Class "A" License	\$125.00 per month
Class "B" License or Class III License	\$ 87.50 per month
Class "C" License or Class II License	\$ 50.00 per month

The City will pay for one water and one waste water license.

The City will pay employee expenses for travel/training and overtime for one test/retest. The City will pay for continuing education.

**(2) Education Stipend - Degree(s)** shall be job related, available to all full time employees, except the City Manager and the heads of those departments established by Section 30 of the Charter of the City of Mineral Wells: Finance, Police, Fire, and Public Works.

Accredited Bachelor's Degree	\$150.00 per month
90 accredited hours	\$100.00 per month
60 accredited hours or Associates Degree	\$ 50.00 per month.

**(3) Certification Pay - Police Department.**

Texas Police License - Master \$150; Advanced \$100; Intermediate \$50.

Texas Telecommunicator License – Advanced \$100; Intermediate \$50.

**(4) Certification Pay - Fire Department.**

All certificates: Master \$100; Advanced \$75; Intermediate \$50; Basic \$25.

Structural Firefighter - Intermediate through Master

Fire Inspector -All Levels

Arson Investigator -All Levels

Fire Investigator -All Levels

Fire Instructor - All Levels

Driver/Operator - Basic Only

Fire Officer - Basic and Intermediate

**(5) Certification Pay – Municipal Court.**

Certified Court Clerk – Level III \$150; Level II \$100; Level I \$50.

**(This Page Left Blank Intentionally)**