



Annual Budget  
2015-2016

The Leadership Circle award recognizes local governments cross Texas that is striving to meet a high standard for on-line financial transparency by: (1) opening their books to the public; (2) providing clear, consistent pictures of spending; and (3) sharing information in a user friendly format that helps taxpayers understand how their tax dollars are spent. *(Referenced from the Texas Comptroller 2015 Scoring Leadership Circle)*



Comptroller  
Leadership  
Circle Member

**TABLE OF CONTENTS**  
**CITY OF MINERAL WELLS**  
**2015-2016 OPERATING BUDGET**

**INTRODUCTORY SECTION**

CITY OFFICIALS .....	3
ORGANIZATION CHART .....	4
BUDGET CALENDAR .....	5
CITY MANAGER'S BUDGET MESSAGE .....	6
ORDINANCES .....	9
BUDGET PROCESS - CHARTER PROVISIONS .....	12
FUND BALANCE SUMMARY .....	15
SUMMARY OF BUDGETED POSITIONS .....	16
SUMMARY OF PROPOSED EXPENDITURES - ALL FUNDS .....	17

**GENERAL FUND**

TABLE OF AUTHORIZED POSITIONS .....	19
REVENUE .....	20
EXPENSES BY DEPARTMENT/OBJECT CLASS .....	21
GENERAL ADMINISTRATION .....	22
FINANCE .....	23
INFORMATION TECHNOLOGY .....	24
FLEET MAINTENANCE .....	25
POLICE .....	26
FIRE/EMS .....	27
INSPECTIONS .....	28
STREETS .....	29
SANITATION .....	30
PARKS & RECREATION .....	31
CEMETERY .....	32
LIBRARY .....	33
GENERAL DEBT SERVICE .....	34
GENERAL FUND CAPITAL PROJECTS .....	36

**WATER & SEWER FUND**

TABLE OF AUTHORIZED POSITIONS .....	38
REVENUE, EXPENDITURES BY DEPARTMENT/OBJECT CLASS .....	39
PUBLIC WORKS ADMINISTRATION .....	40
WATER DISTRIBUTION / SEWAGE COLLECTION .....	41
HILLTOP TREATMENT PLANT .....	42
WASTEWATER PLANT OPERATIONS .....	43
FACILITY MAINTENANCE .....	44
CITY UTILITY SERVICE .....	45
WATER DEBT SERVICE .....	46
WATER/SEWER CAPITAL PROJECTS .....	47

**AIRPORT FUND**

TABLE OF AUTHORIZED POSITIONS .....	49
REVENUE, EXPENSES BY OBJECT CLASS .....	49
EXPENSES .....	50
AIRPORT DEBT SERVICE .....	51

**MISCELLANEOUS**

WORKERS' COMPENSATION SELF-INSURANCE FUND .....	54
HOTEL/MOTEL OCCUPANCY TAX .....	54
WOODLAND PARK TRUST FUND .....	54
EXPENDABLE TRUST - ECONOMIC DEVELOPMENT .....	54
4B ECONOMIC DEVELOPMENT CORP .....	54
ANALYSIS OF TAX RATES .....	55
SUMMARY OF PROPERTY VALUATIONS .....	55
FIXED ASSETS .....	56
SCHEDULE 1 POSITION CLASSIFICATION, ANNUAL PAY RATES .....	57

**(THIS PAGE INTENTIONALLY LEFT BLANK)**

# CITY OFFICIALS

## City Council

Mike Allen .....Mayor  
Clif Wright .....At Large  
Brian Reagan .....At Large  
Thomas Lively .....Ward I  
Tammy Underwood .....Ward II  
John Upham.....Ward III, Mayor Pro-Tem  
Wayne Johnson .....Ward IV

## City Staff

City Manager .....Lance Howerton  
City Clerk .....Juanita Formby  
Public Work Director .....Kelly Jones  
Finance Director .....John Moran  
Chief of Police .....Dean Sullivan  
Fire Chief .....Mike Pool

## Consultants

City Attorney .....George Gault  
Auditors .....George, Morgan & Sneed, P.C.  
Engineers .....Schrickel, Rollins and Associates, Inc.  
Financial Advisor .....First Southwest Company  
Investment Advisor .....Valley View Consulting

# ORGANIZATIONAL CHART



\*Other Boards and Commissions: Municipal Airport Advisory Board; Parks Board; Planning & Zoning Commission; Board of Adjustment; Mineral Wells Housing Authority; Woodland Park Board of Trustees; Palo Pinto County Municipal Water District No. 1; Boyce Ditto Public Library Board; Industrial Development Board; Tax Increment Reinvestment Zone #2; Mineral Wells Community Development Corporation



## BUDGET CALENDAR

July 25

- Tax Roll certified by the Palo Pinto County Appraisal District

July 30

- Special Meeting - City Manager's proposed budget presented to the City Council. Public Hearing(s) to be set by the City Council

Aug 11

- Special Meeting - Conduct a public hearing on the budget, discuss the tax rate. If Council proposes to increase the tax rate above the effective rate (2) public hearings must be scheduled. Take record vote to adopt tax rate at future Council meeting.

Aug 25

- Special Meeting - Budget discussion, conduct public hearing and take record vote if needed.

Sept 1

- Regular Meeting - Conduct a public hearing if needed. Announce meeting to adopt tax rate.

Sept 15

- Regular Meeting - Approve an ordinance adopting the budget, then a tax levy ordinance.



Telephone: (940) 328-7703 FAX: (940) 328-7704  
PO Box 460  
Mineral Wells TX 76068  
citymanager@mineralwellstx.gov

July 30, 2015

The Honorable Mayor and City Council - City of Mineral Wells

Mayor and City Council:

In February 2015, the community of Mineral Wells received word that long established oil and gas operator Baker Hughes would be closing its doors effective immediately. This was a significant blow to our community as it represented the loss of some 110 well paid employment positions. Also, the loss of Baker Hughes significantly impacted the City organization in that the company was the single largest property taxpayer in Mineral Wells and, likewise, contributed significant dollars through the payment of local sales and use tax. The direct annual revenue loss to the City of Mineral Wells attributable to the Baker Hughes closure going forward is anticipated to be in the range of \$400,000-\$500,000. Compounding this situation, the City received notice from the State Comptroller's Office that the City would be required to reimburse the state approximately \$1.1 million in sales and use tax paid in error by a major industry previously operating within the City. The repayment agreement negotiated with the Comptroller calls for reimbursement of sales tax in the amount of approximately \$74,000 annually for the next 15 years.

Given this circumstance of diminished revenues projected into the future, the Mayor appointed a Budget Committee consisting of Mayor Pro Tem John Upham and Councilmember Tammy Underwood to work with City staff to determine the best way to address these immediate financial challenges confronting the City organization. The Committee was also tasked with examining employee compensation (particularly in the area of Public Safety), as well as the potential of engaging in bond programing in the near future. Following an examination of these issues, the Committee concluded along with City staff that the best manner in which to bridge the projected revenue gap and continue to improve the City organization and its capacity to provide service to the community would be to utilize existing fund balance and debt service monies available as the City's bonded indebtedness is retired in Fiscal Year 2016. Also, as a means to support the basic services to be rendered to the community, a nominal tax increase was recommended. This overall revenue approach would help recover lost property and sales tax collections and also allow for employee salary adjustments, again focusing on bringing our Public Safety positions more in parity with peer cities over time.

### **General Fund**

With respect to revenues in the General Fund, we do anticipate substantially reduced sales tax collections into the future for the reasons noted above. For Fiscal Year 2016 it is projected that sales tax collections will approximate \$3.35 million, well below the \$3.8 million collected in



Fiscal Year 2014. As to ad valorem property valuation, total value for Fiscal Year 2015-2016 is projected at \$664 million, some \$2 million below the prior year. In order to offset our projected revenue shortfall, it is also proposed that a tax rate of \$.53000 be adopted. This would be an increase of \$.02000 or 4% above the current tax rate of \$.51000. The proposed rate would be 7.9 % above the calculated effective tax rate of \$.50964. This would represent the first property tax rate increase in three years. As the proposed tax rate is above the effective tax rate, two public hearings will be required prior to adoption. As to other revenues in the General Fund, most sources will remain generally comparable to prior years, with the exception of the fund transfer from the Water/Sewer Fund, which is increased by approximately \$200,000 and ambulance fees which are projected to increase some \$100,000. Lastly, some \$1.75 million is budgeted as insurance proceeds to effect repairs to City owned facilities which experienced recent storm damage.

As to expenditures in the General Fund, much of the focus revolves around employee compensation. Over the past several months a Compensation Study has been conducted to determine the competitiveness of the pay structure within the City service. As was anticipated, the study generally concluded that the area of greatest disparity in compensation compared to peer cities was in the Public Safety departments, particularly the Police Department. In response to the findings of this study, staff is proposing a revised Compensation Plan (see enclosed) which moves salaries closer to market comparables, generally in the range of 1% to 5% in the upcoming fiscal year. In addition to base salary, much of this increase is accomplished through additional incentive/certification pay. Once again, compensation upgrades within Public Safety are recommended at higher levels than is generally the case in other departments due to the greater disparity revealed in the study. So as to begin the process of addressing these salary disparities, it is recommended that this Compensation Plan be put into effect as of January 1, 2016. The total cost associated with these salary adjustments in the General Fund is \$218,000. Other recommendations related to personnel issues in the General Fund include: addition of one (1) Firefighter/EMS (\$28,000 to include overtime offset) and one (1) Firefighter/EMS position funded through a SAFER Grant (\$66,000) in the Fire/EMS Department; creation of a part time Bailiff/Warrant Officer (\$18,500) and Facility Maintenance Coordinator (\$59,300) position in the Finance Department and some \$115,000 in additional health insurance premium expense. Other activities proposed in the General Fund include: acquisition of generators (\$40,000), telephones/internet (\$3,000) etc., to support development of an Emergency Operations Center at the Perdue Training Center; IT upgrades to include an Equipment Replacement Fund (\$10,000), Code Enforcement software/hardware upgrades (\$28,000), telephone system for City Hall and Annex (\$50,000), and a video system for recording City Council meetings (\$6,000); acquisition of one (1) ambulance (\$150,000) in the Fire/EMS Department; purchase of mowers for the Parks and Recreation and Cemetery Departments (\$40,000); and \$200,000 to complete the South Loop (MH379) reconstruction project. Lastly, various roof repairs to City facilities resulting from storm damage are proposed at a cost of \$1.75 million.

### **Water/Sewer Fund**

The Water/Sewer Fund budget for FY 2014-2015 has been unlike any in recent memory due to the ongoing drought conditions experienced by our community. Due to the enactment of stringent water use restrictions, consumption and, therefore, revenues were significantly impacted. Simultaneously, the Water District spent significant dollars to prepare for reverse osmosis treatment of Brazos River water. That being the case, a water rate increase of approximately 60% was instituted effective January of 2015 to offset these expenses. Although these drought conditions are now behind us, these rates remain in place to replenish the

Water/Sewer Fund depleted as a result of the drought. That being said, Fiscal Year 2016 should prove to be a period during which more normal water consumption patterns resume and revenues are generated as would normally be the case to support the various activities carried out in the Water/Sewer Fund. With that in mind, we anticipate the current rate structure for water and sewer service will remain in place for some period of time, but the potential exists to lower water rates as may be determined by the City Council. As such, no water/sewer rate adjustments are recommended at this particular juncture.

With respect to expenditures in the Water/Sewer Fund for Fiscal Year 2015-2016, it is proposed that the market-driven salary adjustments identified in the Compensation Study be implemented January 1, 2016. This would result in an overall cost to the Water/Sewer Fund of approximately \$155,600. Also, health insurance premium payments are projected to increase approximately \$60,000. Additionally, the payment to the Water District for purchase of raw water is to be reinstated at \$2,358,000 reflecting costs associated with continued development of the Turkey Peak Reservoir project. Other expenditures of note proposed for the Water/Sewer Fund include: creation of one(1) Utilities Field Inspector position (\$55,000), purchase of one (1) sewer camera (\$36,000) and \$27,000 in infrastructure maintenance funding to address ongoing wastewater Inflow & Infiltration issues; dam repairs at Lake Mineral Wells (\$50,000); one (1) skid steer loader (\$35,000) and one (1) light duty truck (\$30,000) for the Wastewater Treatment Department; \$50,000 for miscellaneous water/sewer line upgrades; \$80,000 contributed to a capital reserve account; and \$1.75 million in repairs to facilities which were storm damaged.

### **Airport Fund**

Not unlike prior years, it is projected that fuel sales will remain essentially static, with minimal growth anticipated. As with the other funds, it is recommended that the market adjustments to employee compensation identified in the Compensation Study be implemented January 1, 2016. As to capital projects, it is proposed that the City proceed with the Downing Hangar Door Modification Project which supports development of the Aviation Business Center concept and directly allows Cool City Avionics to expand its customer base to work on larger and more varied fixed and rotorwing aircraft. The cost of this project is estimated at \$500,000 which would be underwritten through a combination of a TxDOT RAMP Grant (\$50,000), fund balance and a bank financing to be repaid from Airport Fund revenues. The only other capital expenses proposed are construction of a canopy at the fuel farm at a cost of \$12,000, purchase of a tractor (\$32,000) and roof repairs relating to storm damage (\$800,000).

### **Summary**

Without question, recent events in our community, both natural and manmade in origin, have worked in tandem to present the City organization with a series of significant challenges. Nonetheless, the budget herein presented attempts to not only address these challenges but also make improvements to our current capacity to provide an appropriate level of service to our citizens. It is in this spirit that this budget document is presented to the Mineral Wells City Council for consideration.

Respectfully,



Lance Howerton  
City Manager

ORDINANCE NO. 2015 – 12

**LEVYING AD VALOREM TAXES ON BOTH REAL AND PERSONAL PROPERTY IN THE CITY OF MINERAL WELLS FOR THE YEAR 2015, PROVIDING FOR APPORTIONMENT OF SUCH AD VALOREM TAXES, PROVIDING FOR OCCUPATION TAXES ON EVERY PERSON, FIRM OR CORPORATION PURSUING ANY OCCUPATION, PROFESSION, OR BUSINESS IN THE CITY OF MINERAL WELLS SUBJECT TO SUCH TAXES.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, that direct and ad valorem municipal taxes be, and the same are hereby levied for the tax year 2015, upon all property, real, personal, and mixed, located within the corporate limits of the City of Mineral Wells, Texas subject to taxation for the said year, under the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells adopted on the 26<sup>th</sup> day of July, 1966, for the purposes and at the rates herein set forth.

Section 1. That there is hereby levied and there shall be collected a total tax of \$.53000 on each \$100 assessed valuation of all taxable property, real, personal, and mixed located within the corporate limits of the City of Mineral Wells, Texas.

Section 2. That \$0.52563 of the above total tax is hereby specifically levied and apportioned for maintenance, support, current expenses, and general municipal purposes of the City of Mineral Wells for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

Section 3. That \$0.00437 of the above tax is hereby specifically levied and apportioned for payment of the principal and interest on, and the service on the outstanding indebtedness of the City of Mineral Wells for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS that there is hereby levied, and there shall be collected from every person, firm, or corporation pursuing any occupation, profession, or business in the City of Mineral Wells, which is taxable by law, the full amount of occupation taxes permitted by the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.9 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$56.67

PASSED AND APPROVED this the 15<sup>th</sup> day of September 2015.



Mike Allen, Mayor

Attest:



Juanita Formby, City Clerk





ORDINANCE NO. 2015 –11

**AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH FUND FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF MINERAL WELLS, TEXAS, FOR THE PERIOD OF TIME BEGINNING OCTOBER 1, 2015 AND TERMINATING SEPTEMBER 30, 2016, APPROPRIATING MONEY FOR THE VARIOUS FUNDS; SETTING OUT THE PURPOSES OF EACH ESTIMATE; ADOPTING AND APPROVING THE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, TEXAS:

1.

That the appropriation for the period of time beginning October 1, 2015, through September 30, 2016, shall be distributed among the various funds established incident thereto as follow:

(a) General Fund .....	\$13,007,911
(b) Water and Sewer Fund .....	10,763,655
(c) Capital Projects – General .....	200,000
(d) Airport Fund .....	2,285,485
(e) Hotel Occupancy Tax Fund .....	250,000
(f) Woodland Park Trust Fund .....	.0
(g) Capital Projects – Water .....	808,089
(h) General Debt Service Fund .....	300,525
(i) Expendable Trust .....	266,143

TOTAL ALLOCATION ALL FUNDS .....\$27,894,865

2.

The distribution and division of the above named appropriation shall be made in accordance with the budget of expenditures submitted by the City Manager, and as adjusted and adopted by the City Council, which budget is hereby made a part of this Ordinance by reference thereto the same as if copied verbatim herein, and should be considered in connection with the expenditures of the above appropriations.

3.

The budget for the one year period above set forth has been heretofore submitted by the City Manager to the City Council, notice published, and hearings held incident thereto, all in conformance with Articles V, Sections 47 and 51-55 of the City Charter of the City of Mineral Wells. The City Council has heretofore approved the same as adjusted. The purpose and intent of the Ordinance is to set forth in ordinance form the funds from which budget allocations are to be derived for operational and debt purposes; and further, to approve the budget as adjusted.

4.

The budget prepared by the City Manager for the City of Mineral Wells, Texas, for the year commencing October 1, 2015 through and including September 30, 2016 as adjusted be and it is hereby approved and ordered filed with the City Clerk of the City of Mineral Wells. The City Manager is hereby directed to reproduce the final budget by printing, or otherwise accurately reproducing the data contained in the official document filed with the City Clerk including all messages, schedules, summaries, and statements enumerated in Section 47 of the City Charter of the City of Mineral Wells, and to make a reasonable number of copies available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

5.

The City Clerk is hereby directed to file a copy of said final budget with the County Clerk of Palo Pinto County.

6.

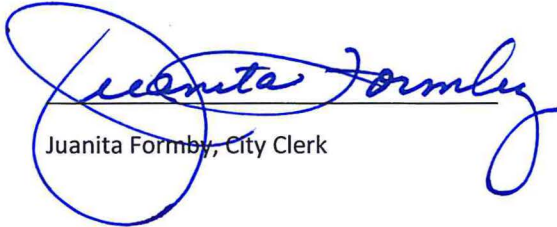
Should any part, portion, section, or division of this ordinance be declared to be invalid or inoperative or void for any reason by a court of competent jurisdiction, such decisions, opinions, or judgment shall in no way effect the remaining parts, portion, sections, or provisions of the ordinance, which provisions shall be, remain, and continue to be in full force and effect. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED on this the 15<sup>th</sup> day of September 2015.



Mike Allen, Mayor

Attest:



Juanita Formby, City Clerk



## **MINERAL WELLS CITY CHARTER – ARTICLE V. THE BUDGET\***

### **Sec. 46. Fiscal Year**

The fiscal year of the City of Mineral Wells shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

**Editor's note** – Section 1.05 of the Texas Property Tax Code as enacted by Acts 1969, 66th Legislature, Chapter 841, authorized the governing body of a home-ruled city to establish by ordinance a fiscal year different from that fixed in its charter, if it is desirable. Consequently, Ord. No. 1980-18, enacted September 16, 1980, states that "the fiscal year for the City of Mineral Wells be and is hereby established as beginning on the first day of October and ending on the last day of September of each calendar year..."

### **Sec. 47. Preparation and submission of budget.**

The city manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- 1) A budget message, explanatory of the budget.
- 2) A consolidated statement of receipts and expenditures for all funds.
- 3) An analysis of property valuations.
- 4) An analysis of tax rate.
- 5) Tax levies and tax collections by years for at least five years.
- 6) General fund resources in detail, including a detailed report of inventory as provided in section 78 hereof.
- 7) Summary of proposed expenditures by function, department and activities.
- 8) Summary of proposed expenditures by character and object.
- 9) Detailed estimates of expenditures shown separately by each activity to support the summaries No. 7 and 8 above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay.
- 10) A revenue and expense statement for all types of bonds.
- 11) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued, and amount outstanding.
- 12) A schedule of requirements for the principal and interest of each issue of bonds.
- 13) A special funds section.
- 14) The appropriation ordinance.
- 15) The tax levying ordinance.

### **Sec. 48. Anticipated revenues compared with other years in budget.**

In parallel columns opposite the several items of revenue there shall be placed the actual amount of such items for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

### **Sec. 49. Proposed expenditures compared with other years in budget.**

In parallel columns opposite the various items of expenditures there shall be placed the actual amount of such items of expenditures for last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

### **Sec. 50. Proposed budget a public record.**

The proposed budget and all supporting schedules shall be filed with the city clerk when submitted to the council and shall be a public record for inspection by anyone. The city manager shall cause sufficient copies to be made for distribution to all interested persons.

### **Sec. 51. Notice of public hearing on budget.**

At the meeting of the council at which the proposed budget is submitted, the council shall fix the time and place of a public hearing on the budget, and shall cause to be published a notice of the time and place, not less than seven days after date of publication, at which the council will hold the public hearing.

### **Sec. 52. Public hearing on proposed budget.**

At the time and place set forth in the notice required by Section 51, or at any time and place to which such public hearing shall from time to time be adjourned, the council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item of the amount of any item therein contained.

### **Sec. 53. Proceedings on budget after public hearing amending or supplementing budget.**

After the conclusion of such public hearing the council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation the council must cause to be published a notice setting forth the nature of the proposed increases and fixing a time and place, not less than seven days after publication, at which the council will hold a public hearing thereon.

### **Sec. 54. Proceedings on adoption of budget.**

---

\*State law reference—Municipal budget, V.T.C.A., Local Government Code § 102.001 et seq.



After such further hearing, the council may insert the additional item or items and make the increase or increases to the amount in each case indicated by the published notice, or to a lesser amount, but where it shall increase the total proposed expenditures it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

**Sec. 55. - Vote required for adoption.**

The budget shall be adopted by the favorable vote of a majority of the members of the whole council.

**Sec. 56. - Date of final adoption; failure to adopt.**

The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the council take no final action on or prior to such day, the budget as submitted by the city manager shall be deemed to have been finally adopted by the council.

**Sec. 57. - Effective date of budget; certification; copies made available.**

Upon final adoption, the budget shall be in effect for the budget year. A copy of the budget, as finally adopted, shall be filed with the city clerk, the county clerk of Palo Pinto County, and the state comptroller of public accounts at Austin. The final budget shall be printed, mimeographed or otherwise reproduced and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

**Sec. 58. - Budget establishes appropriations.**

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

**Sec. 59. - Budget establishes amount to be raised by property tax.**

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the city, in the corresponding tax year.

**Sec. 60. - Unallocated reserve fund.**

When recommended by the city manager, and in the discretion of the city council the budget may contain a reasonable sum set aside as an unallocated reserve fund, to meet unexpected and unforeseen contingencies in current operating costs of any budget project.

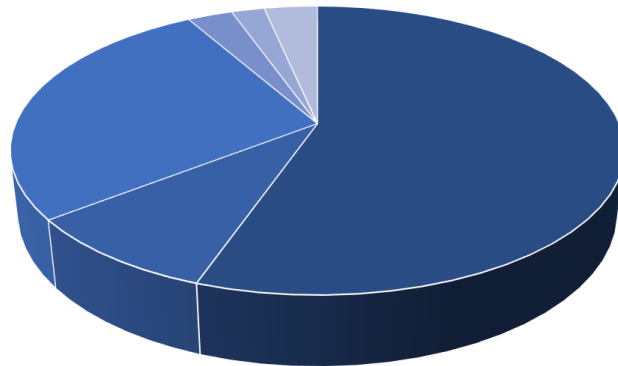
**Sec. 61. - Amendment and supplemental budget.**

In case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions which could not, by reasonable diligence, thought and attention have been included in the original budget, may from time to time be authorized, upon the affirmative vote of a majority of the membership of the council, as amendments or supplements to the original budget. Such supplements and amendments shall be approved in an ordinance and shall be filed with the original budget.

**(THIS PAGE INTENTIONALLY LEFT BLANK)**

## FUND BALANCE SUMMARY ALL BUDGETED FUNDS

	Estimated Fund Balance 09/30/15	Estimated Revenues	Estimated Available Resources	Estimated Expenditures	Estimated Fund Balance 09/30/16
General Fund	\$ 4,173,913	\$ 11,934,428	\$ 16,108,341	\$ 13,010,013	\$ 3,098,328
General Debt Service Fund	\$ 280,100	\$ 20,425	\$ 300,525	\$ 300,525	\$ (0)
Woodland Park Trust Fund	\$ 503,149	\$ 7,500	\$ 510,649	\$ -	\$ 510,649
Hotel Occupancy Tax Fund	\$ -	\$ 250,300	\$ 250,300	\$ 250,300	\$ -
Water & Sewer Enterprise Fund	\$ 1,990,800	\$ 10,298,787	\$ 12,289,587	\$ 10,763,655	\$ 1,525,932
Airport Operations Enterprise Fund	\$ 509,900	\$ 1,959,155	\$ 2,469,055	\$ 2,310,542	\$ 158,513
Expendable Trust	\$ 266,126	\$ 20	\$ 266,146	\$ 150,000	\$ 116,146
General Capital Projects	\$ 187,200	\$ 200,000	\$ 387,200	\$ 200,000	\$ 187,200
Water and Sewer Capital Projects	\$ 807,589	\$ 500	\$ 808,089	\$ 808,089	\$ -
<b>Total</b>	<b>\$ 8,718,777</b>	<b>\$ 24,671,115</b>	<b>\$ 33,389,892</b>	<b>\$ 27,793,125</b>	<b>\$ 5,596,767</b>



- General Fund
- General Debt Service Fund
- Woodland Park Trust Fund
- Hotel Occupancy Tax Fund
- Water & Sewer Enterprise Fund
- Airport Operations Enterprise Fund
- Expendable Trust
- General Capital Projects
- Water and Sewer Capital Projects

## SUMMARY OF BUDGETED POSITIONS ALL FUNDS

	2013-14		2014-15		2015-16	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
<b>General Government</b>						
City Manager	1.0	0.0	1.0	0.0	1.0	0.0
City Clerk	3.0	0.0	3.0	0.0	3.0	0.0
Finance	5.0	0.0	4.0	0.0	5.0	0.0
Municipal Court	1.0	1.0	1.0	1.0	1.0	2.0
Information Technology	2.0	0.0	2.0	0.0	2.0	0.0
<b>Total General Government</b>	<b>12.0</b>	<b>1.0</b>	<b>11.0</b>	<b>1.0</b>	<b>12.0</b>	<b>2.0</b>
<b>Public Safety</b>						
Police	37.0	3.0	36.5	3.0	38.0	2.0
Fire/EMS	18.0	1.0	19.0	2.0	20.0	2.0
Inspections	5.0	0.0	5.0	0.0	5.0	0.0
<b>Total Public Safety</b>	<b>60.0</b>	<b>4.0</b>	<b>60.5</b>	<b>5.0</b>	<b>63.0</b>	<b>4.0</b>
<b>Highways and Streets</b>						
Streets	14.0	0.0	14.1	0.0	14.1	0.0
<b>Total Highways and Streets</b>	<b>14.0</b>	<b>0.0</b>	<b>14.1</b>	<b>0.0</b>	<b>14.1</b>	<b>0.0</b>
<b>Public Works</b>						
Fleet Maintenance	4.0	0.0	4.4	0.0	4.4	0.0
Sanitation - Convenience Station	0.0	1.0	0.0	1.0	0.0	1.0
Cemetery	4.0	0.0	4.0	0.0	4.0	0.0
<b>Total Public Works</b>	<b>8.0</b>	<b>1.0</b>	<b>8.4</b>	<b>1.0</b>	<b>8.4</b>	<b>1.0</b>
<b>Culture and Recreation</b>						
Library	6.0	0.0	6.0	0.0	6.0	0.0
Parks and Recreation	9.0	17.0	9.0	17.0	9.0	17.0
<b>Total Culture and Recreation</b>	<b>15.0</b>	<b>17.0</b>	<b>15.0</b>	<b>17.0</b>	<b>15.0</b>	<b>17.0</b>
<b>Water and Sewer Utilities</b>						
Public Works Administration	5.0	0.0	4.5	0.0	5.5	0.0
Water Dist. /Sewer Collection	15.0	0.0	15.0	0.0	15.0	0.0
Hilltop Water Treatment Plant	9.0	0.0	9.0	0.0	9.0	0.0
Waste Water Plant Operations	14.0	0.0	14.0	0.0	14.0	0.0
Facility Maintenance	6.0	0.0	6.0	0.0	6.0	0.0
Utility Billing / Meter Services	4.0	1.0	4.5	0.0	5.0	0.0
<b>Total Water and Sewer Utilities</b>	<b>53.0</b>	<b>1.0</b>	<b>53.0</b>	<b>0.0</b>	<b>54.5</b>	<b>0.0</b>
<b>Airport</b>	<b>4.0</b>	<b>3.0</b>	<b>4.0</b>	<b>2.0</b>	<b>4.0</b>	<b>2.0</b>
<b>Total All Funds</b>	<b>166.0</b>	<b>27.0</b>	<b>166.0</b>	<b>26.0</b>	<b>171.0</b>	<b>26.0</b>

Municipal Court – Municipal Court Judges are appointees, reported as part-time.

Part-Time – Police and Airport are budgeted in hours on the Tables of Authorized Positions.

Part-Time – Parks and Recreation are seasonal and are budgeted in hours on the Table of Authorized Positions.

## SUMMARY OF PROPOSED EXPENDITURES & EXPENSES

Summary of Proposed Expenditures & Expenses All Budgeted Funds 10/01/15 to 09/30/16		SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUNDS		
	General Fund	Trust Funds	Gen Debt Svs. Fund	WW/SS	Water & Sewer Fund	Airport Fund	TOTAL
<b>BY FUNCTION, DEPARTMENT &amp; ACTIVITY</b>							
Administration	\$ 2,738,810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,738,810
City Attorney	24,000	-	-	-	-	-	24,000
Finance	657,273	-	-	-	-	-	657,273
Information Technology	462,459	-	-	-	-	-	462,459
<b>Total General Government</b>	<b>\$ 3,882,543</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,882,543</b>
Police	2,876,560	-	-	-	-	-	2,876,560
Fire/EMS	1,880,994	-	-	-	-	-	1,880,994
Inspections	357,507	-	-	-	-	-	357,507
<b>Total Public Safety</b>	<b>\$ 5,115,061</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,115,061</b>
Streets	1,479,935	-	-	-	-	-	1,479,935
<b>Total Highway/Streets</b>	<b>\$ 1,479,935</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,479,935</b>
Fleet Maintenance	773,646	-	-	-	-	-	773,646
Sanitation - Convenience Station	124,786	-	-	-	-	-	124,786
Cemetery - Woodland Park Trust	312,280	150	-	-	-	-	312,430
<b>Total Public Works</b>	<b>\$ 1,210,712</b>	<b>\$ 150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,210,862</b>
Library	404,067	-	-	-	-	-	404,067
Parks and Recreation	881,100	-	-	-	-	-	881,100
Tourism	-	250,300	-	-	-	-	250,300
<b>Total Cultural and Recreation</b>	<b>\$ 1,285,167</b>	<b>\$ 250,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,535,467</b>
Public Works Administration	-	-	-	-	5,668,517	-	5,668,517
Facility Maintenance	-	-	-	-	518,986	-	518,986
Water Distribution/Sewer Collection	-	-	-	-	1,361,254	-	1,361,254
Hilltop Water Treatment Plant - Brazos	-	-	-	-	1,296,263	-	1,296,263
Waste Water Plant Operations	-	-	-	-	1,331,000	-	1,331,000
Utility Billing / Meter Services	-	-	-	-	454,563	-	454,563
<b>Total Water/Sewer Utilities</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,630,584</b>	<b>\$ -</b>	<b>\$ 10,630,584</b>
<b>Airport</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,211,167</b>	<b>\$ 2,211,167</b>
<b>Debt Service</b>	<b>\$ 36,596</b>	<b>\$ -</b>	<b>\$ 300,525</b>	<b>\$ -</b>	<b>\$ 133,071</b>	<b>\$ 99,375</b>	<b>\$ 569,567</b>
<b>Capital Projects-Includes transfers from other funds</b>	<b>\$ 187,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 808,089</b>	<b>\$ -</b>	<b>\$ 995,289</b>
<b>Expendable Trust</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
<b>Total Expenditures/Expenses by Func/Dept/Activity</b>	<b>\$ 13,197,213</b>	<b>\$ 400,450</b>	<b>\$ 300,525</b>	<b>\$ -</b>	<b>\$ 11,571,744</b>	<b>\$ 2,310,542</b>	<b>\$ 27,780,475</b>
<b>BY CHARACTER &amp; OBJECT</b>							
Personal Services	\$ 7,380,187	\$ -	\$ -	\$ -	\$ 3,175,834	\$ 235,946	\$ 10,791,968
Program Expenses	420,500	116,163	-	-	-	-	536,663
Purchased Professional/Technical Service	194,050	249,049	-	-	129,500	9,000	581,599
Purchased Property Services	285,420	-	-	-	195,100	3,000	483,520
Other Purchased Services	216,000	-	-	-	173,950	35,400	425,350
Supplies	1,468,100	-	-	-	1,549,450	28,450	3,046,000
Other Objects	378,800	-	-	-	2,528,750	438,500	3,346,050
Debt Service	36,596	-	300,525	-	133,071	99,375	569,567
Unallocated Reserve	169,860	-	-	-	150,000	75,000	394,860
Capital Outlay	2,260,500	-	-	-	2,028,000	1,354,000	5,642,500
Transfers to Other Funds	200,000	1,401	-	-	700,000	31,871	933,272
<b>Total Expenditures/Expenses by Character/Object</b>	<b>\$ 13,010,013</b>	<b>\$ 366,613</b>	<b>\$ 300,525</b>	<b>\$ -</b>	<b>\$ 10,763,655</b>	<b>\$ 2,310,542</b>	<b>\$ 26,751,349</b>

**(THIS PAGE INTENTIONALLY LEFT BLANK)**





# General Fund 2015-2016



# TABLE OF AUTHORIZED POSITIONS

## GENERAL FUND

### 11 General Administration

1 City Manager	\$ 120,819
1 City Clerk	59,466
1 Personnel Technician	33,634
1 Administrative Clerk	29,627
<b>Total</b>	<b>\$ 243,546</b>

### 15 Finance Department

1 Finance Director	\$ 80,319
1 Accounting Manager	52,768
1 Purchasing Agent	46,597
1 Financial/Budget Analyst	40,966
1 Court Clerk	40,163
1 Building Maintenance Coordinator	39,843
0.5 Bailiff / Warrant Officer (Part-time)	17,167
0.5 City Judge (Appointee)	21,718
<b>Total</b>	<b>\$ 339,540</b>

### 17 Information Technology

1 Information Technology Manager	\$ 61,739
1 Computer Support Specialist	46,597
<b>Total</b>	<b>\$ 108,336</b>

### 19 Fleet Maintenance

0.1 Public Works Director	\$ 8,032
0.25 Public Works Superintendent	14,867
1 Fleet Maintenance Supervisor	47,529
2 Senior Mechanic	72,670
1 Fleet Maintenance Clerk	26,543
<b>Total</b>	<b>\$ 169,641</b>

### 20 Police

1 Chief of Police	\$ 80,319
2 Police Lieutenant	117,222
6 Police Sergeant	313,558
6 Police Corporal / Detective	277,710
14 Patrol Officer	558,543
1 Patrol Officer (Part-time)	34,333
1 Dispatch Supervisor	35,246
3 Dispatcher	99,395
1 Animal Shelter Coordinator	31,422
2 Animal Control	59,947
1 Police Property Control Clerk	30,470
1 Police Records Clerk	31,080
<b>Total</b>	<b>\$ 1,669,246</b>

### 24 Fire / Emergency Medical Services

1 Fire/EMS Chief	\$ 80,319
1 Fire/EMS Assistant Chief	54,623
3 Fire Captain / Fire Marshal	156,065
13 Firefighter/ EMS	540,556
2 Dispatcher	66,474
0.5 Firefighter/Paramedic (Part-time)	3,672
0.5 Fire Marshal/inspector (Part-time)	2,550
<b>Total</b>	<b>\$ 904,259</b>

### 26 Inspection Department

1 Building Official	\$ 53,574
2 Code Enforcement Officer	70,831
1 Sanitarian	34,159
1 Code Enforcement Secretary	30,470
<b>Total</b>	<b>\$ 189,035</b>

### 31 Street Department

0.4 Public Works Director	\$ 32,128
0.75 Public Works Superintendent	44,600
1 Traffic Control Technician	32,349
1 Street Maintenance Supervisor	42,275
2 Streets Crew Leader	76,034
2 Senior Equipment Operator	68,497
4 Equipment Operator	123,569
3 Maintenance Worker	84,140
<b>Total</b>	<b>\$ 503,592</b>

### 32 Sanitation Department

0.5 Convenience Station Operator	\$ 15,594
<b>Total</b>	<b>\$ 15,594</b>

### 51 Parks & Recreation Department

#### Parks

1 Parks & Rec Superintendent	\$ 61,870
1 Parks Maintenance Technician	34,976
3 Parks Maintenance Worker	92,371
	<b>\$ 189,217</b>

#### Recreation

1 Recreation Clerk	\$ 28,841
0.5 Recreation Coordinator	16,202
2 Recreation Attendant	50,000
<b>Est. Swimming Pool Employees (Seasonal)</b>	<b>51,086</b>

#### 0.5 Recreation Coordinator

Pool Weekend Manager\*

Lifeguards (14-16)\*

\* See Schedule 1 for Hourly Rates

\$ 146,128

**Total** **\$ 335,345**

### 53 Cemetery Department

1 Cemetery Supervisor	\$ 44,404
3 Senior Equipment Operator	103,431
<b>Total</b>	<b>\$ 147,835</b>

### 55 Library

1 Library Manager	\$ 52,753
1 Assistant Librarian	36,294
1 Children's Librarian	29,437
3 Library Assistant	79,630
<b>Total</b>	<b>\$ 198,115</b>

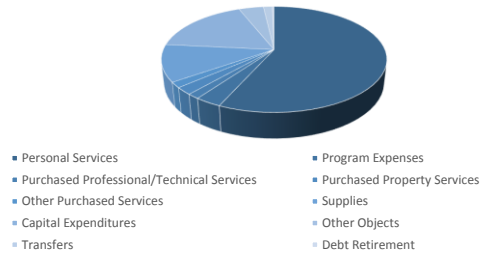
# GENERAL FUND REVENUE

GENERAL FUND REVENUE		2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
4005	Fund Balance Appropriated	\$ -	\$ 558,904	235,340	1,075,585
4110	Property Taxes - Current	2,428,816	3,000,000	2,910,000	3,397,132
4130	Sales Tax	3,816,337	3,550,000	3,515,000	3,350,000
4143	Mixed Beverage Tax	25,484	25,000	25,000	25,000
4160	Electric Service Franchise Tax	652,921	615,000	615,000	635,000
4162	Natural Gas Service Franchise Tax	174,705	155,000	155,000	155,000
4163	Telecommunication Access Line Fees	42,098	40,000	40,000	40,000
4164	Cable Franchise Tax	164,680	171,000	171,000	170,000
4165	Solid Waste Collection Franchise Fee	284,701	285,000	285,000	285,000
4190	Property Taxes - Delinquent	54,098	75,000	74,000	75,000
4191	Property Taxes - Penalty & Interest	44,248	42,000	40,000	45,000
4211	Alcoholic Beverage Permits	4,398	1,750	1,750	2,000
4216	Occupational Licenses	405	400	400	550
4220	Other Revenue - General	50,070	30,000	40,000	40,000
4221	Inspections & Permits	159,279	110,000	75,000	75,000
4300	Over/Short	(691)	-	-	-
4343	DSHS /TXFS Grants - Fire/EMS	17,140	28,400	50,000	50,000
4344	FEMA/SAFER Grant - Fire/EMS	-	63,020	-	66,000
4371	Library Grants – SECO/Lonestar	-	-	75	-
4372	MWISD Interlocal Agreement HS S.R.O.	96,790	80,000	80,000	80,000
4373	Other Local/Private Grants/NCTCOG Household Haz\	-	18,500	18,500	-
4374	Palo Pinto County Interlocal Agreements	111,900	105,000	112,000	110,000
4412	Release of Liens	7,827	6,500	3,000	6,500
4413	Planning & Zoning Fees	3,950	2,000	2,500	2,000
4425	Ambulance Fees (Cash Basis)	567,919	575,000	575,000	675,000
4443	Sanitation/Disposal Site Fees	43,664	35,000	36,000	35,000
4451	Birth/Death Certificates Fees	22,581	20,000	20,000	20,000
4454	Animal Shelter Fees	58,663	50,000	50,000	50,000
4470	Recreational Fees	43,837	50,000	50,000	50,000
4472	Swimming Pool Fees	42,312	40,000	40,000	40,000
4474	Concession Revenues	1,110	1,000	1,000	1,000
4476	Library Receipts	7,928	5,000	6,000	7,000
4511	Municipal Court Fines	240,355	270,000	300,000	350,000
4512	Municipal Court Technology Fee	5,149	5,000	5,500	6,000
4513	Municipal Court Security Fee	3,864	4,000	4,250	5,000
4514	Juvenile Case Manager Fee	4,540	8,000	8,000	8,500
4516	Child Safety Fee	1,592	-	2,000	3,000
4610	Interest Earned	2,451	2,000	3,000	5,000
4630	Oil & Gas Leases	620	1,400	-	-
4631	Rents & Leases - Buildings/Property	12,282	14,000	14,000	14,000
4810	Sale of Cemetery Lots	21,763	30,000	27,000	30,000
4820	Sale of Grave Markers	10,073	8,000	8,000	8,000
4825	Cemetery Services	40,125	28,000	30,000	30,000
4830	Installation of Markers	436	200	300	300
4902	Fund Transfer - Water/Sewer	475,842	475,842	475,842	700,000
4906	Fund Transfer - Hotel Occupancy Tax	1,116	800	800	800
4907	Fund Transfer - Woodland Park	-	300	300	300
4911	Fund Transfer - Insurance Fund	-	-	-	-
4920	Fund Transfer - Airport	26,871	26,871	26,871	31,871
4921	Sale of Capital Assets	2,900	1,500	500	1,000
4922	Insurance Proceeds	347,144	850,000	500,000	1,253,475
<b>TOTAL REVENUE</b>		<b>\$10,137,444</b>	<b>\$11,464,387</b>	<b>10,632,928</b>	<b>13,010,013</b>

## GENERAL FUND EXPENSES

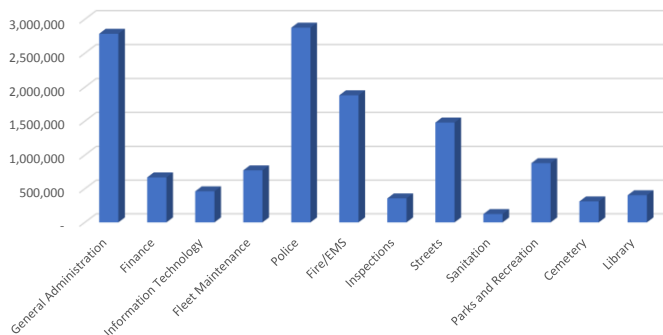
GENERAL FUND Expenses by Object Class	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
Personal Services	\$ 6,721,011	\$ 6,975,112	6,992,579	7,380,187
Program Expenses	219,195	381,000	394,000	420,500
Purchased Professional/Technical Services	269,848	241,500	254,580	194,050
Purchased Property Services	300,189	357,500	268,962	285,420
Other Purchased Services	229,920	181,800	193,120	216,000
Supplies	1,397,138	1,447,650	1,350,745	1,468,100
Capital Expenditures	295,586	1,114,700	519,167	2,260,500
Other Objects	412,114	486,600	381,250	548,660
Transfers	200,000	200,000	200,000	200,000
Debt Retirement	73,558	78,525	78,525	36,596
<b>TOTAL GENERAL FUND</b>	<b>\$ 10,118,560</b>	<b>\$ 11,464,387</b>	<b>\$ 10,632,928</b>	<b>\$ 13,010,013</b>

Expenses by Object Class



GENERAL FUND Expenses by Department	2013-14 Budget	2014-15 Proposed	2014-15 Estimated	2015-16 Proposed
General Administration	\$ 886,484	\$ 1,155,722	965,519	2,787,406
Finance	533,525	464,379	498,153	669,273
Information Technology	316,470	372,357	366,046	462,459
Fleet Maintenance	777,068	761,586	669,594	773,646
Police	2,567,351	2,709,770	2,727,185	2,876,560
Fire/EMS	1,639,187	1,951,087	1,827,621	1,880,994
Inspections	331,844	345,816	331,542	357,507
Streets	1,387,627	1,429,555	1,461,082	1,479,935
Sanitation	135,047	179,300	141,190	124,786
Parks and Recreation	878,847	1,303,516	880,219	881,100
Cemetery	282,452	315,405	282,112	312,280
Library	382,658	475,895	482,665	404,067
<b>TOTAL GENERAL FUND</b>	<b>\$ 10,118,560</b>	<b>\$ 11,464,387</b>	<b>\$ 10,632,928</b>	<b>\$ 13,010,013</b>

Expenses by Department



## GENERAL ADMINISTRATIVE DEPARTMENT - 11

### Mission Statement of General Administrative Department:

To effectively implement and administer the policies established by the City Council. This department accounts for all expenditures related to the City Council, City Manager, and Personnel.

GENERAL FUND – 01 General Administration Department – 11	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
<b>Personal Services</b>				
5100 Salaries	\$ 239,730	\$ 239,629	\$ 239,629	\$ 242,567
5101 Overtime	1,326	2,300	2,000	2,300
5103 Social Security	18,030	19,170	19,170	19,528
5104 Group Insurance	34,800	34,800	34,800	38,280
5105 Employee Retirement	26,356	24,232	25,000	23,861
5106 Workers' Compensation	1,100	1,100	1,100	740
5109 Physicals	-	200	-	200
5111 Longevity	8,400	8,040	8,670	9,150
5112 Unemployment	12,076	10,000	9,000	10,000
5113 Certification Pay	650	625	625	1,525
<b>Total Personal Services</b>	<b>\$ 342,468</b>	<b>\$ 340,097</b>	<b>\$ 339,994</b>	<b>\$ 348,150</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 27,046	\$ 35,000	\$ 55,000	\$ 1,750
5304 Professional Services - Audit	27,000	20,000	20,000	20,000
5306 Professional Services - Legal	-	12,000	12,000	12,000
5308 Professional Services - City Council	1,400	1,400	1,400	1,400
<b>Total Purchased Profession/Tech. Services</b>	<b>\$ 55,446</b>	<b>\$ 68,400</b>	<b>\$ 88,400</b>	<b>\$ 35,150</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 15,417	\$ 62,500	\$ 6,000	\$ 5,000
5406 Office Equipment Maintenance	27	500	500	500
5418 Other Maintenance	-	1,500	500	750
5420 Rentals	768	2,000	1,000	1,000
5422 Laundry Service	5,066	3,000	1,500	1,500
<b>Total Purchased Property Services</b>	<b>\$ 21,278</b>	<b>\$ 69,500</b>	<b>\$ 9,500</b>	<b>\$ 8,750</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$ 85,056	\$ 90,000	\$ 85,500	\$ 100,000
5504 Telephone	10,199	7,500	14,000	17,000
5506 Travel/Training/Dues/Subscriptions	6,219	7,000	15,000	8,000
<b>Total Other Purchased Services</b>	<b>\$ 101,474</b>	<b>\$ 104,500</b>	<b>\$ 114,500</b>	<b>\$ 125,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 2,233	\$ 4,000	\$ 4,000	\$ 4,000
5604 Postage	(1,327)	5,000	7,000	500
5614 Utilities	30,731	35,000	33,000	35,000
5626 General Supplies	3,082	5,000	5,000	5,000
5645 Facility Repair Parts	3,405	2,000	2,000	12,000
<b>Total Supplies</b>	<b>\$ 38,123</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 56,500</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 60,000	\$ 500	\$ 1,750,000
5706 Equipment	-	10,000	10,000	4,000
5712 Furniture & Fixtures	7,425	-	8,000	-
<b>Total Capital Expenditures</b>	<b>\$ 7,425</b>	<b>\$ 70,000</b>	<b>\$ 18,500</b>	<b>\$ 1,754,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 24,830	\$ 20,000	\$ 20,000	\$ 25,000
5806 Election Expenses	5,132	4,000	4,400	4,500
5808 Municipal Codes	2,983	7,500	-	3,000
5809 Tax Office Expense	94,844	100,500	100,500	101,000
5812 Resale Supplies - Birth Certificates	178	2,500	1,000	1,200
5814-01 PPCSC/Meals	10,000	10,000	10,000	10,000
5814-02 Dunbar Neighborhood Council / Paul Lawrence Dunbar	7,453	7,200	7,200	7,200
5814-03 Program Participation - Utilities	16,023	17,000	17,000	17,000
5814-04 MW Industrial Foundation	50,000	50,000	50,000	50,000
5814-05 Keep MW Beautiful & Cleanup Days	2,562	20,000	20,000	2,500
5814-06 Sr Citizens Center Operations	28,605	30,000	30,000	30,000
5814-07 Sr Citizens Center Bldg Maint	4,103	5,000	5,000	2,000
5818 Unallocated Reserve	-	100,000	-	169,860
<b>Total Other Objects</b>	<b>\$ 246,712</b>	<b>\$ 373,700</b>	<b>\$ 265,100</b>	<b>\$ 423,260</b>
<b>Transfers</b>				
5902 Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -
<b>Total Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Debt Retirement</b>				
5954 Other Debt Principal - Master Lease	\$ 70,909	\$ 75,000	\$ 75,000	\$ 36,339
5958 Interest - Other Debt - Master Lease	2,649	3,525	3,525	257
<b>Total Debt Retirement</b>	<b>\$ 73,558</b>	<b>\$ 78,525</b>	<b>\$ 78,525</b>	<b>\$ 36,596</b>
<b>Total General Administration Department</b>	<b>\$ 886,484</b>	<b>\$ 1,155,722</b>	<b>\$ 965,519</b>	<b>\$ 2,787,406</b>

5302 - FSA Administration  
5814-03 Program Participation - Women's Clb; Heritage Assn; Trailhead; Posse/Livestock Assn; Bluebonnet Garden  
5814-03 Program Participation - KMWB @ 281N; Norwood Blvd; Optimist Park; MWISD-Track; 180W @ PPGH  
5404 Women's Club  
5502 Insurance Increase due to 2013 Hailstorm surcharge & citywide re-rate  
5702 Roof Repairs  
5706 Update Postage Machine  
5818 \$50,000 Contingency for Roofs

## FINANCE DEPARTMENT - 15

### Mission Statement of the Finance Department:

To ensure a sound financial position through comprehensive financial planning. This department provides administrative and support services in the following areas: accounting, financial reporting, budget preparation and control, purchasing, debt management, payroll, accounts payable, investment and revenue management, insurance and risk management, and municipal court.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Finance Department – 15</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 279,509	\$ 275,527	\$ 275,000	\$ 323,536
5101 Overtime	15,016	5,500	36,000	30,000
5103 Social Security	23,252	22,447	22,447	27,378
5104 Group Insurance	52,200	52,200	52,200	67,585
5105 Employee Retirement	30,057	28,374	28,374	33,390
5106 Workers' Comp	4,430	4,430	4,430	4,819
5109 Physicals	278	150	-	525
5111 Longevity	9,790	9,200	2,760	3,120
5113 Certification Pay	525	3,200	2,350	6,700
<b>Total Personal Services</b>	<b>\$ 415,057</b>	<b>\$ 401,029</b>	<b>\$ 423,561</b>	<b>\$ 497,053</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 135	\$ -	\$ 80	\$ 10,000
5306 Professional Services - Legal	24,000	12,000	12,000	16,800
5313 Palo Pinto County - Juvenile Case Manager	-	8,500	8,500	8,500
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 24,135</b>	<b>\$ 20,500</b>	<b>\$ 20,580</b>	<b>\$ 35,300</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 3,859	\$ -	\$ -	\$ -
5406 Office Equipment Maintenance	27	100	-	-
5420 Rentals	310	100	112	120
5422 Laundry Service	128	100	800	800
<b>Total Purchased Property Services</b>	<b>\$ 4,325</b>	<b>\$ 300</b>	<b>\$ 912</b>	<b>\$ 920</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 4,218	\$ 3,000	\$ 2,500	\$ 3,000
5506 Travel/Training/Dues/Subscriptions	2,342	3,000	3,600	6,000
5509 Collection Fees	2,611	-	8,500	10,000
<b>Total Other Purchased Services</b>	<b>\$ 9,171</b>	<b>\$ 6,000</b>	<b>\$ 14,600</b>	<b>\$ 19,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 6,793	\$ 4,250	\$ 7,250	\$ 5,000
5604 Postage	-	-	-	4,000
5610 Clothing Supplies	-	-	-	1,500
5612 Minor Tools	-	-	-	5,000
5626 General Supplies	4,197	2,300	2,750	5,500
5627 Miscellaneous Inventory	10,630	-	-	-
5645 Facility Repair Parts	-	-	-	1,000
<b>Total Supplies</b>	<b>\$ 21,620</b>	<b>\$ 6,550</b>	<b>\$ 10,000</b>	<b>\$ 22,000</b>
<b>Capital Expenditures</b>				
5704 Improvements Other Than Buildings	\$ -	\$ 10,000	\$ 7,500	\$ 1,000
5708 Vehicles	-	-	-	55,000
5720 Capital Reserve	-	-	-	14,000
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 7,500</b>	<b>\$ 70,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 49,286	\$ 5,000	\$ 10,000	\$ 10,000
5807 Municipal Court Jail Costs	9,931	15,000	11,000	15,000
<b>Total Other Objects</b>	<b>\$ 59,217</b>	<b>\$ 20,000</b>	<b>\$ 21,000</b>	<b>\$ 25,000</b>
<b>Total Finance Department</b>	<b>\$ 533,525</b>	<b>\$ 464,379</b>	<b>\$ 498,153</b>	<b>\$ 669,273</b>

5100 Building Maintenance Coordinator Position and Transfer of Warrant Officer (part-time) from PD  
5302 Investment Advisor Fees  
5313 Palo Pinto County Juvenile Case Manager Supplement  
5610 Uniform for Bailiff (Vest) & Building Maintenance  
5612 Tools for Building Maintenance  
5626 Desk/Office Supplies for Bailiff & Building Maintenance  
5708 Vehicle for Building Maintenance  
5720 Court Technology & Security Fees and Child Safety Fees  
5802 Includes Credit Card Charges (Municipal Court)



## INFORMATION TECHNOLOGY DEPARTMENT - 17

**Mission Statement for the Information Technology Department:**  
This department provides administrative and support services for information technology.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Information Technology Department – 17</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 97,540	\$ 98,939	\$ 98,939	\$ 105,986
5101 Overtime	787	750	750	750
5103 Social Security	7,802	7,939	7,939	8,595
5104 Group Insurance	17,400	17,400	17,400	19,140
5105 Employee Retirement	10,736	10,035	10,035	10,495
5106 Workers' Comp	403	403	403	361
5111 Longevity	840	840	1,080	1,320
5113 Certification Pay	3,250	3,250	3,200	4,413
<b>Total Personal Services</b>	<b>\$ 138,758</b>	<b>\$ 139,557</b>	<b>\$ 139,746</b>	<b>\$ 151,059</b>
<b>Program Expenses - Information Technology</b>				
5224-00 Software Support/Licensing Fees	\$ -	\$ 100,000	\$ 100,000	\$ 100,000
5224-01 Computer Hardware/Software	-	45,000	45,000	75,000
5224-02 Computer/Printer Supplies	-	20,000	20,000	20,000
5224-03 Internet Access	-	20,000	14,000	18,000
5224-04 Website	-	10,000	10,000	10,000
5312 Emergency Response Services	-	-	-	-
<b>Total Program Expenses</b>	<b>\$ -</b>	<b>\$ 195,000</b>	<b>\$ 189,000</b>	<b>\$ 223,000</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other - Website	\$ 11,338	\$ -	\$ -	\$ -
5314 Technical Services	67,822	-	-	-
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 79,160</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Purchased Property Services</b>				
5406 Office Equipment Maintenance	\$ 227	\$ 500	\$ 250	\$ 500
5420 Rentals	8,282	9,200	10,000	10,000
<b>Total Purchased Property Services</b>	<b>\$ 8,509</b>	<b>\$ 9,700</b>	<b>\$ 10,250</b>	<b>\$ 10,500</b>
<b>Other Purchased Services</b>				
5501 Internet	\$ 24,843	\$ -	\$ -	\$ -
5504 Telephone	815	800	600	700
5506 Travel/Training/Dues/Subscriptions	1,239	1,500	1,600	1,500
<b>Total Other Purchased Services</b>	<b>\$ 26,897</b>	<b>\$ 2,300</b>	<b>\$ 2,200</b>	<b>\$ 2,200</b>
<b>Supplies</b>				
5602 Office Supplies - Computer/Printer Supplies	\$ 15,137	\$ -	\$ -	\$ 600
5626 General Supplies	1,050	600	600	600
<b>Total Supplies</b>	<b>\$ 16,187</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 1,200</b>
<b>Capital Expenditures</b>				
5704 Improvements Other Than Buildings	\$ -	\$ -	\$ -	\$ 60,000
5706 Equipment - Computer Hardware	42,918	24,700	24,000	4,000
5720 Capital Reserve	-	-	-	10,000
<b>Total Capital Expenditures</b>	<b>\$ 42,918</b>	<b>\$ 24,700</b>	<b>\$ 24,000</b>	<b>\$ 74,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 4,041	\$ 500	\$ 250	\$ 500
<b>Total Other Objects</b>	<b>\$ 4,041</b>	<b>\$ 500</b>	<b>\$ 250</b>	<b>\$ 500</b>
<b>Total Information Technology Department</b>	<b>\$ 316,470</b>	<b>\$ 372,357</b>	<b>\$ 366,046</b>	<b>\$ 462,459</b>

5224-01 Code Enforcement Package

5704 Phone & Internet for Perdue Building; Generator & AC for Server Room

5706 \$4,000 Streaming Video of Council Meetings

## FLEET MAINTENANCE DEPARTMENT - 19

### Mission Statement for the Fleet Department:

To ensure all the City's vehicles and equipment are maintained to meet the highest standards of safety and efficiency.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Fleet Maintenance Department – 19</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 149,321	\$ 162,799	\$ 155,000	\$ 167,930
5101 Overtime	3,282	3,520	5,000	3,520
5103 Social Security	12,037	13,219	13,219	13,538
5104 Group Insurance	37,845	37,845	37,845	41,630
5105 Employee Retirement	16,626	16,710	16,710	16,540
5106 Workers' Comp	7,248	7,248	7,248	4,698
5109 Physicals	325	140	200	200
5111 Longevity	5,900	6,480	3,750	3,990
5113 Certification Pay	-	-	-	1,200
<b>Total Personal Services</b>	<b>\$ 232,584</b>	<b>\$ 247,961</b>	<b>\$ 238,972</b>	<b>\$ 253,246</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ -	\$ 100	\$ -	\$ 100
5408 Vehicle Maintenance	20,876	20,000	33,000	33,000
5410 Machinery/Tool/Implement Maintenance	265	500	100	500
5412 Equipment Maintenance	3,137	500	100	500
5414 Radio Maintenance	-	100	-	100
5418 Other Maintenance	-	750	250	500
5420 Rentals	4,497	2,000	4,000	9,000
5422 Laundry Service	10,994	6,250	6,500	7,000
<b>Total Purchased Property Services</b>	<b>\$ 39,769</b>	<b>\$ 30,200</b>	<b>\$ 43,950</b>	<b>\$ 50,700</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 2,842	\$ 1,500	\$ 1,000	\$ 1,200
5506 Travel/Training/Dues/Subscriptions	279	100	100	500
<b>Total Other Purchased Services</b>	<b>\$ 3,120</b>	<b>\$ 1,600</b>	<b>\$ 1,100</b>	<b>\$ 1,700</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 162	\$ 200	\$ 200	\$ 200
5612 Minor Tools	2,892	3,000	4,000	4,000
5614 Utilities	-	225	225	300
5626 Operating Supplies	8,557	7,100	7,500	7,500
5642 Motor Vehicle Fuel	317,677	342,000	240,000	300,000
5644 Fleet Repair Parts	125,738	110,000	110,000	125,000
5645 Facility Repair Parts	446	500	500	500
5646 Tires	34,733	16,800	20,000	27,500
<b>Total Supplies</b>	<b>\$ 490,205</b>	<b>\$ 479,825</b>	<b>\$ 382,425</b>	<b>\$ 465,000</b>
<b>Capital Expenditures</b>				
5706 Equipment	\$ 9,243	\$ -	\$ 647	\$ 500
<b>Total Capital Expenditures</b>	<b>\$ 9,243</b>	<b>\$ -</b>	<b>\$ 647</b>	<b>\$ 500</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 1,058	\$ 500	\$ 1,000	\$ 1,000
5804 State Inspection Fees	1,088	1,500	1,500	1,500
<b>Total Other Objects</b>	<b>\$ 2,146</b>	<b>\$ 2,000</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Total Fleet Maintenance Department</b>	<b>\$ 777,068</b>	<b>\$ 761,586</b>	<b>\$ 669,594</b>	<b>\$ 773,646</b>

5420 Cylinder Lease

## POLICE DEPARTMENT - 20

Mission Statement for the Police Department:  
To provide law enforcement activities to ensure the safety of all citizens.

GENERAL FUND – 01	2013-14	2014-15	2014-15	2015-16
Police Department – 20	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$ 1,448,711	\$ 1,581,991	\$ 1,510,000	\$ 1,647,432
5101 Overtime	145,200	125,000	197,000	125,000
5103 Social Security	125,179	134,538	134,538	141,957
5104 Group Insurance	295,800	295,800	295,800	345,710
5105 Employee Retirement	173,119	170,063	183,000	173,387
5106 Workers' Compensation	61,147	61,147	61,147	54,754
5109 Physicals	3,386	2,000	3,500	3,500
5111 Longevity	23,120	23,280	22,600	25,720
5113 Education Stipend/Certification Pay	28,850	28,400	29,000	58,100
<b>Total Personal Services</b>	<b>\$ 2,304,511</b>	<b>\$ 2,422,220</b>	<b>\$ 2,436,585</b>	<b>\$ 2,575,560</b>
<b>Program Expenses</b>				
5225 Program Expenses	\$ 23	\$ -	\$ -	\$ -
5225.2000 Animal Control	37,210	30,000	32,000	32,500
<b>Total Program Expenses</b>	<b>\$ 37,233</b>	<b>\$ 30,000</b>	<b>\$ 32,000</b>	<b>\$ 32,500</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 24,057	\$ 25,000	\$ 24,000	\$ 25,000
5313 Palo Pinto County - Narcotics Officer	35,090	37,000	37,000	37,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 59,147</b>	<b>\$ 62,000</b>	<b>\$ 61,000</b>	<b>\$ 62,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 4,456	\$ 1,000	\$ 2,000	\$ 1,000
5406 Office Equipment Maintenance	843	4,000	1,000	1,000
5408 Vehicle Maintenance	2,167	3,500	3,500	5,000
5414 Radio Maintenance	2,485	2,500	2,500	2,500
5420 Rentals	9,998	12,000	10,100	12,000
5422 Laundry Service	6,278	3,500	4,700	5,000
<b>Total Purchased Property Services</b>	<b>\$ 26,226</b>	<b>\$ 26,500</b>	<b>\$ 23,800</b>	<b>\$ 26,500</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 28,715	\$ 25,000	\$ 21,000	\$ 25,000
5506 Travel/Training/Dues/Subscriptions	9,528	11,650	18,000	15,000
5506-01 LEOSE Training	979	-	-	-
<b>Total Other Purchased Services</b>	<b>\$ 39,223</b>	<b>\$ 36,650</b>	<b>\$ 39,000</b>	<b>\$ 40,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 2,759	\$ 5,000	\$ 5,300	\$ 5,000
5610 Uniforms, Clothing Supplies & Bullet Proof Vests	19,095	20,000	20,000	20,500
5612 Minor Tools & Tasers	3,129	4,900	5,000	5,000
5614 Utilities	15,502	18,000	17,000	18,000
5626 General Supplies	13,534	12,000	12,000	14,000
5645 Facility Repair Parts	1,627	2,500	2,500	2,500
<b>Total Supplies</b>	<b>\$ 55,647</b>	<b>\$ 62,400</b>	<b>\$ 61,800</b>	<b>\$ 65,000</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
5708 Vehicles	19,000	-	-	-
<b>Total Capital Expenditures</b>	<b>\$ 19,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 26,365	\$ 20,000	\$ 23,000	\$ 25,000
<b>Total Other Objects</b>	<b>\$ 26,365</b>	<b>\$ 20,000</b>	<b>\$ 23,000</b>	<b>\$ 25,000</b>
<b>Total Police Department</b>	<b>\$ 2,567,351</b>	<b>\$ 2,709,770</b>	<b>\$ 2,727,185</b>	<b>\$ 2,876,560</b>

5100 1.5 Positions MWISD Subrogate Salaries  
5302 CodeRED  
5313 Interlocal Agreement w/ Palo Pinto Co. Sheriff  
5504 Includes Wireless Aircards Patrol Vehicles  
5702 Remodel Dispatch

## FIRE/EMERGENCY MEDICAL SERVICES DEPARTMENT - 24

Mission Statement to the Fire/Emergency Medical Department:  
To protect lives and property through a comprehensive system of fire protection and emergency medical services.

GENERAL FUND – 01	2013-14	2014-15	2014-15	2015-16
Fire/Emergency Medical Services – 24	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$ 773,559	\$ 831,283	\$ 800,000	\$ 886,015
5101 Overtime Includes 207(k) Hours	153,592	145,000	145,000	111,250
5103 Social Security	73,137	77,547	77,547	80,029
5104 Group Insurance	156,600	156,600	156,600	182,425
5105 Employee Retirement	99,870	98,023	103,000	97,772
5106 Workers' Comp	27,714	27,714	27,714	26,488
5107 Uniform Allowance	148	1,920	1,900	10,000
5109 Physicals	598	800	500	1,000
5111 Longevity	17,770	18,500	16,210	17,890
5113 Education Stipend/Certification Pay	15,025	18,900	15,000	30,825
<b>Total Personal Services</b>	<b>\$ 1,318,013</b>	<b>\$ 1,376,287</b>	<b>\$ 1,343,471</b>	<b>\$ 1,443,694</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 12,123	\$ 16,100	\$ 16,100	\$ 16,100
5312 VFD R&R/ERS/Ins/Dues/Training	26,012	30,000	30,000	30,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 38,135</b>	<b>\$ 46,100</b>	<b>\$ 46,100</b>	<b>\$ 46,100</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 4,740	\$ 3,000	\$ 3,000	\$ 3,000
5406 Office Equipment Maintenance	327	300	150	100
5412 Equipment Maintenance	6,404	9,000	8,000	10,000
5414 Radio Maintenance	2,527	1,000	1,000	1,000
<b>Total Purchased Property Services</b>	<b>\$ 13,998</b>	<b>\$ 13,300</b>	<b>\$ 12,150</b>	<b>\$ 14,100</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 11,692	\$ 6,500	\$ 6,500	\$ 8,000
5506 Travel/Training/Dues/Subscriptions	3,636	3,500	3,500	5,000
<b>Total Other Purchased Services</b>	<b>\$ 15,328</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 13,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 7,330	\$ 2,000	\$ 2,000	\$ 2,000
5610 Clothing Supplies/Bunker Gear (10)	20,940	35,900	35,900	25,000
5612 Minor Tools	494	7,000	7,000	7,000
5614 Utilities	31,245	34,000	34,000	35,100
5626 General Supplies	13,044	15,000	18,000	18,000
5644 Fleet Repair Parts	1,226	2,000	6,500	-
5645 Facility Repair Parts	2,377	2,000	6,500	2,000
5646 Tires	-	-	-	8,000
<b>Total Supplies</b>	<b>\$ 76,656</b>	<b>\$ 97,900</b>	<b>\$ 109,900</b>	<b>\$ 97,100</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ 52,316	\$ 98,000	\$ 3,000	\$ 46,000
5704 Improvements Other Than Buildings	-	50,000	50,000	3,000
5706 Equipment	71,272	70,000	50,000	15,500
5708 Vehicles	1,100	140,000	150,500	150,500
<b>Total Capital Expenditures</b>	<b>\$ 124,688</b>	<b>\$ 358,000</b>	<b>\$ 253,500</b>	<b>\$ 215,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 2,613	\$ 3,000	\$ 7,500	\$ 4,000
5804 State Inspection Fees	1,259	1,500	-	1,500
5812 Resale Supplies - EMS	42,978	45,000	45,000	46,500
5816 Grants	5,519	-	-	-
<b>Total Other Objects</b>	<b>\$ 52,368</b>	<b>\$ 49,500</b>	<b>\$ 52,500</b>	<b>\$ 52,000</b>
<b>Total Fire/Emergency Medical Services Department</b>	<b>\$ 1,639,187</b>	<b>\$ 1,951,087</b>	<b>\$ 1,827,621</b>	<b>\$ 1,880,994</b>

5100 Salaries -Includes one (1) additional Firefighter/EMS position [SAFER Grant]  
5302 Professional Services-Other Pump Testing, Fitness Testing, Medical Director Salary  
5646 Quint Tires  
5702 AC for Fire Station #1, Generator & Install  
5706 Stryker Cots or Lucas Device  
5708 Ambulance

## INSPECTIONS DEPARTMENT - 26

### Mission Statement for the Inspections Department:

To ensure the construction and maintenance of safe residential and commercial structures through the enforcement of the City's building, plumbing, electrical, food service and state codes. To review plans & conduct inspections to ensure standards are met.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Inspections Department – 26</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 176,844	\$ 183,810	\$ 183,810	\$ 187,728
5101 Overtime	2,529	6,800	3,000	6,800
5103 Social Security	13,950	14,820	14,820	15,547
5104 Group Insurance	43,500	43,500	43,500	47,850
5105 Employee Retirement	19,296	18,734	20,000	18,990
5106 Workers' Comp	1,932	1,932	1,932	1,731
5109 Physicals	85	100	-	100
5111 Longevity	3,660	3,120	4,080	4,560
5113 Certification Pay	-	-	-	6,000
<b>Total Personal Services</b>	<b>\$ 261,796</b>	<b>\$ 272,816</b>	<b>\$ 271,142</b>	<b>\$ 289,307</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 188	\$ 3,000	\$ -	\$ 500
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 188</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 500</b>
<b>Purchased Property Services</b>				
5424 Condemnation/Clean-up/Haul-off	\$ 36,405	\$ 40,000	\$ 40,000	\$ 40,000
<b>Total Purchased Property Services</b>	<b>\$ 36,405</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 3,804	\$ 1,800	\$ 1,200	\$ 1,500
5506 Travel/Training/Dues/Subscriptions	6,073	3,500	1,000	3,000
<b>Total Other Purchased Services</b>	<b>\$ 9,877</b>	<b>\$ 5,300</b>	<b>\$ 2,200</b>	<b>\$ 4,500</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 9,209	\$ 3,500	\$ 2,000	\$ 3,500
5604 Postage	22	10,000	8,000	8,500
5610 Clothing Supplies	149	500	-	500
5612 Minor Tools	12	100	100	100
5626 General Supplies	611	600	600	600
<b>Total Supplies</b>	<b>\$ 10,012</b>	<b>\$ 14,700</b>	<b>\$ 10,700</b>	<b>\$ 13,200</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 13,568	\$ 10,000	\$ 7,500	\$ 10,000
<b>Total Other Objects</b>	<b>\$ 13,568</b>	<b>\$ 10,000</b>	<b>\$ 7,500</b>	<b>\$ 10,000</b>
<b>Total Inspections Department</b>	<b>\$ 331,844</b>	<b>\$ 345,816</b>	<b>\$ 331,542</b>	<b>\$ 357,507</b>

## STREET DEPARTMENT - 31

Mission Statement for the Street Department:

To perform a variety of street and street right-of-way maintenance services and management of street construction projects.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Street Department – 31</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 433,401	\$ 492,136	\$ 492,136	\$ 500,728
5101 Overtime	22,571	12,040	30,500	12,040
5103 Social Security	35,569	39,561	39,561	40,308
5104 Group Insurance	123,105	123,105	123,105	135,416
5105 Employee Retirement	49,540	48,754	50,300	48,938
5106 Workers' Comp	47,768	48,000	48,000	42,285
5109 Physicals	925	500	100	500
5111 Longevity	12,450	12,960	12,960	14,520
<b>Total Personal Services</b>	<b>\$ 725,329</b>	<b>\$ 777,055</b>	<b>\$ 796,662</b>	<b>\$ 794,735</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 1,715	\$ 100	\$ 100	\$ 100
5412 Equipment Maintenance	-	500	-	500
5414 Radio Maintenance	-	100	-	100
5416 Infrastructure Maintenance	-	1,000	-	1,000
5418 Other Maintenance	-	100	-	100
5422 Laundry Service	7,706	6,000	7,500	8,000
<b>Total Purchased Property Services</b>	<b>\$ 9,421</b>	<b>\$ 7,800</b>	<b>\$ 7,600</b>	<b>\$ 9,800</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 2,402	\$ 1,600	\$ 1,100	\$ 1,200
5506 Travel/Training/Dues/Subscriptions	-	250	-	-
<b>Total Other Purchased Services</b>	<b>\$ 2,402</b>	<b>\$ 1,850</b>	<b>\$ 1,100</b>	<b>\$ 1,200</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 62	\$ 100	\$ 100	\$ 100
5606 Ground Supplies	-	750	200	500
5612 Minor Tools	1,171	3,000	3,000	3,000
5614 Utilities	8,612	14,900	10,000	10,500
5618 Street Light Power	227,474	220,000	230,000	250,000
5620 Street Materials	198,243	185,000	185,000	190,000
5624 Traffic Signs	7,877	3,600	18,000	8,000
5626 General Supplies	6,080	10,500	8,000	10,000
5645 Facility Repair Parts	63	-	420	100
<b>Total Supplies</b>	<b>\$ 449,582</b>	<b>\$ 437,850</b>	<b>\$ 454,720</b>	<b>\$ 472,200</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 2,000	\$ -	\$ -
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 894	\$ 3,000	\$ 1,000	\$ 2,000
<b>Total Other Objects</b>	<b>\$ 894</b>	<b>\$ 3,000</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>
<b>Transfers</b>				
5902-39 Transfer to Capital Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>Total Transfers</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Total Street Department</b>	<b>\$ 1,387,627</b>	<b>\$ 1,429,555</b>	<b>\$ 1,461,082</b>	<b>\$ 1,479,935</b>



## SANITATION DEPARTMENT - 32

Mission Statement for the Sanitation Department:  
To provide a convenient location for citizens to dispose and recycle unwanted items.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Sanitation Department – 32</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 15,465	\$ 15,288	\$ 15,288	\$ 15,517
5103 Social Security	1,183	1,170	1,170	1,187
5105 Employee Retirement	1,505	1,478	1,478	1,451
5106 Workers' Comp	1,314	1,314	1,314	181
<b>Total Personal Services</b>	<b>\$ 19,467</b>	<b>\$ 19,250</b>	<b>\$ 19,250</b>	<b>\$ 18,336</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ -	\$ 18,500	\$ 18,500	\$ -
<b>Total Purchased Profession/Technical Services</b>	<b>\$ -</b>	<b>\$ 18,500</b>	<b>\$ 18,500</b>	<b>\$ -</b>
<b>Purchased Property Services</b>				
5402 Sanitation Services	\$ 116,299	\$ 140,000	\$ 100,000	\$ 105,000
<b>Total Purchased Property Services</b>	<b>\$ 116,299</b>	<b>\$ 140,000</b>	<b>\$ 100,000</b>	<b>\$ 105,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 702	\$ 300	\$ 120	\$ 200
<b>Total Other Purchased Services</b>	<b>\$ 702</b>	<b>\$ 300</b>	<b>\$ 120</b>	<b>\$ 200</b>
<b>Supplies</b>				
5614 Utilities	\$ 807	\$ 1,000	\$ 800	\$ 1,000
5626 General Supplies	4	150	500	150
<b>Total Supplies</b>	<b>\$ 812</b>	<b>\$ 1,150</b>	<b>\$ 1,300</b>	<b>\$ 1,150</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ -	\$ 2,020	\$ -
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,020</b>	<b>\$ -</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ -	\$ 100	\$ -	\$ 100
5812 Resale Supplies - Plastic Bags	(2,233)	-	-	-
<b>Total Other Objects</b>	<b>\$ (2,233)</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ 100</b>
<b>Total Sanitation Department</b>	<b>135,047</b>	<b>179,300</b>	<b>\$ 141,190</b>	<b>\$ 124,786</b>

## PARKS & RECREATION DEPARTMENT - 51

### Mission Statement for the Parks & Recreation Department:

To offer and maintain a wide range of recreation, health, fitness, and athletic programs for all citizens. To enhance the quality of life by providing park facilities that are visually appealing to citizens and visitors, and maintain grounds, specific right-of-way easements and entrances to Mineral Wells.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Parks &amp; Recreation Department – 51</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 262,750	\$ 280,331	\$ 280,331	\$ 283,277
5101 Overtime	11,100	10,280	11,000	10,280
5103 Social Security	28,546	23,035	23,035	23,506
5104 Group Insurance	78,300	78,300	78,300	86,130
5105 Employee Retirement	33,400	29,117	33,650	28,722
5106 Workers' Comp	14,903	14,903	14,903	14,095
5109 Physicals	935	300	500	500
5111 Longevity	13,400	10,500	9,150	9,990
5113 Certification Pay	-	-	-	3,600
<b>Total Personal Services</b>	<b>\$ 443,333</b>	<b>\$ 446,766</b>	<b>\$ 450,869</b>	<b>\$ 460,100</b>
<b>Program Expenses</b>				
5224 Swimming Pool	\$ 181,962	\$ 156,000	\$ 173,000	\$ 165,000
<b>Total Program Expenses</b>	<b>\$ 181,962</b>	<b>\$ 156,000</b>	<b>\$ 173,000</b>	<b>\$ 165,000</b>
<b>Purchased Professional/Technical Services</b>				
5314 Technical Services - Recreation	\$ 13,481	\$ 20,000	\$ 20,000	\$ 15,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 13,481</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 15,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 4,432	\$ 750	\$ 750	\$ 500
5418 Other Maintenance	-	750	750	500
5420 Rentals	8,570	7,100	8,000	8,500
<b>Total Purchased Property Services</b>	<b>\$ 13,002</b>	<b>\$ 8,600</b>	<b>\$ 9,500</b>	<b>\$ 9,500</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 7,159	\$ 3,800	\$ 1,800	\$ 2,500
5506 Travel/Training/Dues/Subscriptions	1,700	1,500	1,500	1,500
<b>Total Other Purchased Services</b>	<b>\$ 8,859</b>	<b>\$ 5,300</b>	<b>\$ 3,300</b>	<b>\$ 4,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 632	\$ 1,650	\$ 1,000	\$ 1,000
5606 Ground Supplies	1,251	4,500	4,000	1,500
5610 Clothing Supplies	956	1,100	2,000	1,500
5612 Minor Tools	4,512	5,800	4,750	5,000
5614 Utilities	97,737	110,000	102,000	110,000
5626 Operating Supplies	12,757	10,000	17,000	10,000
5640 Recreation Supplies	18,447	25,000	22,500	22,500
5644 Fleet Repair Parts	231	500	-	200
5645 Facility Repair Parts	3,723	7,500	3,000	5,000
<b>Total Supplies</b>	<b>\$ 140,245</b>	<b>\$ 166,050</b>	<b>\$ 156,250</b>	<b>\$ 156,700</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ 15,857	\$ 500,000	\$ -	\$ 50,000
5704 Improvements Other Than Buildings	61,297	-	64,300	-
5710 Mobile Equipment	-	-	-	20,000
<b>Total Capital Expenditures</b>	<b>\$ 77,154</b>	<b>\$ 500,000</b>	<b>\$ 64,300</b>	<b>\$ 70,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 700	\$ 800	\$ 3,000	\$ 800
5804 State Inspection Fees	110	-	-	-
<b>Total Other Objects</b>	<b>\$ 810</b>	<b>\$ 800</b>	<b>\$ 3,000</b>	<b>\$ 800</b>
<b>TOTAL Parks &amp; Recreation Department</b>	<b>\$ 878,847</b>	<b>\$ 1,303,516</b>	<b>\$ 880,219</b>	<b>\$ 881,100</b>

5224 1/2 Salary Recreation Coordinator

5645 Gym Roof Repairs

5702 HV System for Gym

5710 Mower

## CEMETERY DEPARTMENT - 53

### Mission Statement for the Cemetery Department:

To provide the community with a scenic and peaceful area for meditation and reflection. This department provides the City's main service of interments and is responsible for the care and upkeep of the cemeteries owned and/or maintained by the City.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Cemetery Department – 53</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 145,215	\$ 146,621	\$ 146,000	\$ 147,531
5101 Overtime	15,204	18,160	15,700	18,160
5103 Social Security	12,537	13,166	13,166	13,290
5104 Group Insurance	34,800	34,800	34,800	38,280
5105 Employee Retirement	17,662	16,642	18,200	16,241
5106 Workers' Comp	11,497	11,496	11,496	9,397
5109 Physicals	94	100	100	100
5111 Longevity	7,320	7,320	7,800	8,280
<b>Total Personal Services</b>	<b>\$ 244,329</b>	<b>\$ 248,305</b>	<b>\$ 247,262</b>	<b>\$ 251,280</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 157	\$ 3,000	\$ -	\$ -
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 157</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 33	\$ 1,000	\$ 100	\$ 1,000
5408 Vehicle Maintenance	20	-	-	-
5410 Machinery/Tool/Implement Maintenance	-	500	100	250
5422 Laundry Service	2,322	2,100	3,100	2,800
<b>Total Purchased Property Services</b>	<b>\$ 2,375</b>	<b>\$ 3,600</b>	<b>\$ 3,300</b>	<b>\$ 4,050</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 3,149	\$ 1,200	\$ 800	\$ 900
5506 Travel/Training/Dues/Subscriptions	-	100	-	-
<b>Total Other Purchased Services</b>	<b>\$ 3,149</b>	<b>\$ 1,300</b>	<b>\$ 800</b>	<b>\$ 900</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 244	\$ 200	\$ 50	\$ 200
5606 Ground Supplies – Rose Garden	557	5,000	1,000	500
5610 Clothing Supplies	-	100	100	-
5612 Minor Tools	759	1,750	500	1,250
5614 Utilities	18,372	26,000	22,100	24,000
5620 Street Materials	-	100	-	-
5626 General Supplies	2,320	3,300	2,500	3,000
5644 Fleet Repair Parts	-	150	-	100
5645 Facility Repair Parts	13	1,100	100	500
<b>Total Supplies</b>	<b>\$ 22,263</b>	<b>\$ 37,700</b>	<b>\$ 26,350</b>	<b>\$ 29,550</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 15,000	\$ -	\$ -
5706 Equipment	3,928	-	-	-
5710 Mobile Equipment	-	-	-	20,000
<b>Total Capital Expenditures</b>	<b>\$ 3,928</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 253	\$ 500	\$ 400	\$ 500
5812 Resale Supplies - Markers, Outside Containers	5,998	6,000	4,000	6,000
<b>Total Other Objects</b>	<b>\$ 6,251</b>	<b>\$ 6,500</b>	<b>\$ 4,400</b>	<b>\$ 6,500</b>
<b>Total Cemetery Department</b>	<b>\$ 282,452</b>	<b>\$ 315,405</b>	<b>\$ 282,112</b>	<b>\$ 312,280</b>

5710 Mower

## LIBRARY DEPARTMENT - 55

### Mission Statement for the Library Department:

To anticipate and respond to the needs of the community by supporting patrons of all ages in their quest for knowledge, information and leisure materials by providing programs, books, periodicals, audio-visuals and microformats.

<b>GENERAL FUND – 01</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Library Department – 55</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 185,716	\$ 193,537	\$ 193,537	\$ 196,971
5101 Overtime	945	1,000	1,000	1,000
5103 Social Security	13,829	15,035	15,035	15,569
5104 Group Insurance	52,220	52,220	52,220	57,442
5105 Employee Retirement	19,863	19,005	20,000	19,020
5106 Workers' Comp	873	873	873	846
5109 Physicals	-	100	-	100
5111 Longevity	1,920	2,000	2,400	3,120
5113 Certification Pay	-	-	-	3,600
<b>Total Personal Services</b>	<b>\$ 275,366</b>	<b>\$ 283,770</b>	<b>\$ 285,065</b>	<b>\$ 297,667</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 8,557	\$ 6,500	\$ 7,000	\$ 5,000
5406 Office Equipment Maintenance	27	500	500	100
5418 Other Maintenance	-	1,000	500	500
<b>Total Purchased Property Services</b>	<b>\$ 8,583</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 5,600</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 7,620	\$ 4,400	\$ 1,900	\$ 2,000
5506 Travel/Training/Dues/Subscriptions	2,097	2,300	2,300	2,300
<b>Total Other Purchased Services</b>	<b>\$ 9,717</b>	<b>\$ 6,700</b>	<b>\$ 4,200</b>	<b>\$ 4,300</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 4,170	\$ 3,400	\$ 3,600	\$ 3,500
5604 Postage	24	25	1,000	1,000
5606 Grounds Supplies	-	500	100	500
5614 Utilities	23,367	31,000	25,000	25,750
5626 General Supplies	10,451	14,500	13,500	14,750
5638 Books and Periodicals	36,743	40,000	40,000	40,000
5645 Facility Repair Parts	1,031	2,500	2,500	3,000
<b>Total Supplies</b>	<b>\$ 75,786</b>	<b>\$ 91,925</b>	<b>\$ 85,700</b>	<b>\$ 88,500</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ 10,530	\$ 85,000	\$ 80,000	\$ 7,000
5712 Furniture & Fixtures	700	-	18,700	-
<b>Total Capital Expenditures</b>	<b>\$ 11,230</b>	<b>\$ 85,000</b>	<b>\$ 98,700</b>	<b>\$ 7,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 1,975	\$ 500	\$ 1,000	\$ 1,000
<b>Total Other Objects</b>	<b>\$ 1,975</b>	<b>\$ 500</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Total Library Department</b>	<b>\$ 382,658</b>	<b>\$ 475,895</b>	<b>\$ 482,665</b>	<b>\$ 404,067</b>

5702 HVAC Replacement

## PRINCIPAL AND INTEREST REQUIREMENTS

### GENERAL OBLIGATION REFUNDING BONDS SERIES 2011 (2.00% - 3.00%)

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	GENERAL FUND REQUIREMENTS	WATER FUND REQUIREMENTS	TOTAL REQUIREMENTS
	February 1	August 1				
2016	\$3,225	\$0	\$215,000	\$85,154	\$133,071	\$218,225

DATE OF SALE: 5/5/2011 5/5/2011  
 PAYING AGENT/REGISTRAR: WELLS FARGO BANK, N.A.  
 AMOUNT AUTHORIZED AND ISSUED: \$5,355,000  
 PURPOSE:

To refund General Obligation Refunding & Improvement Bonds, Series 2002; Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds.  
 The Water Fund Requirements will be budgeted for transfer to the General Fund for its share of the debt service on the Series 2011 Bonds.

### PRINCIPAL AND INTEREST REQUIREMENTS LIMITED TAX NOTES SERIES 2011 (1.00% - 3.00%)

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL February 1	TOTAL REQUIREMENTS
	February 1	August 1		
2016	\$1,200	\$0	\$80,000	\$81,200

DATE OF SALE: 5/5/2011  
 PAYING AGENT/REGISTRAR: WELLS FARGO BANK, N.A.  
 AMOUNT OF ORIGINAL ISSUE: \$375,000

PURPOSE:  
 Purchase a new Pumper Truck for the Fire Department, and pay costs of issuance.

### GENERAL DEBT SERVICE FUND

	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
<b>Beginning Cash Balance</b>	<b>\$272,724</b>	<b>\$297,803</b>	<b>\$336,565</b>	<b>\$280,100</b>
<b>Revenues</b>				
4110 Current Taxes	\$676,504	\$243,600	\$260,000	\$12,459
4190 Delinquent Taxes	16,205	15,000	13,000	748
4191 Penalty & Interest	12,658	11,000	6,000	563
4610 Interest Income	625	150	140	10
4902 Fund Transfer	0	412,378	412,378	6,645
<b>Total Revenue</b>	<b>\$705,992</b>	<b>\$682,128</b>	<b>\$691,518</b>	<b>\$20,425</b>
<b>Expenditures</b>				
5952 Principal Retirement	\$615,551	\$735,000	\$735,000	\$295,000
5956 Interest	25,484	19,875	11,869	4,425
5802 Fiscal Fees	1,115	1,100	1,115	1,100
<b>Total Expenditures</b>	<b>\$642,150</b>	<b>\$755,975</b>	<b>\$747,984</b>	<b>\$300,525</b>
<b>Revenue Over (Under)</b>				
<b>Expenditures</b>	<b>\$63,841</b>	<b>-\$73,847</b>	<b>-\$56,466</b>	<b>-\$280,100</b>
<b>Ending Cash Balance</b>	<b>\$336,565</b>	<b>\$223,956</b>	<b>\$280,100</b>	<b>\$0</b>

**SPECIAL ASSESSMENT DEBT**

	2013-14	2014-15	2014-15	2015-16
	Actual	Budget	Estimated	Proposed
<b>Revenues</b>				
Lease Income - MxROS	\$37,920	\$35,000	\$6,000	\$64,000
Lease Income - PECO	0	0	0	0
Lease Income - PECOFacet	0	6,000	9,500	6,000
Lease Income - TRU-TEST	12,146	13,250	13,250	13,250
Lease Income - TRU-TEST	854	10,250	10,250	10,250
Lease Income - WATKINS METAL	22,458	24,500	24,500	24,500
Lease Income - WATKINS METAL	0	11,750	11,750	11,750
Lease Income - COX CABLE (SL)	18,333	20,000	20,000	20,000
Lease Income - VENTAMATIC	15,000	15,000	15,000	15,000
Lease Income - VENTAMATIC	40,833	35,000	35,000	35,000
Lease Income - NOMA (EIS)	25,000	25,000	25,000	25,000
Lease Income - NOMA (RACAL)	23,750	23,750	23,750	23,750
Lease Income - VALAIR, INC.	23,375	25,500	25,500	25,500
<b>Total Revenue</b>	<b>\$219,670</b>	<b>\$245,000</b>	<b>\$219,500</b>	<b>\$274,000</b>
<b>Expenditures</b>				
TEXAS CAPITAL FUND	219,670	245,000	219,500	274,000
<b>Total Expenditures</b>	<b>\$219,670</b>	<b>\$245,000</b>	<b>\$219,500</b>	<b>\$274,000</b>

## GENERAL FUND CAPITAL PROJECTS

<b>Fund 39</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Revenues</b>				
Fund Balance Appropriated	\$0	\$0	\$0	\$0
Transfer from Other Funds	200,000	200,000	200,000	200,000
Interest	0	0	0	0
Texas Capital Fund Grant(s)	0	0	0	0
Contributions	0	0	0	0
<b>Total Revenues</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>Expenditures</b>				
Texas Capital Fund Project(s)	0	0	0	0
Street Projects 2012-13-14-15-16	13,691	200,000	350,000	200,000
<b>Total Expenditures</b>	<b>\$13,691</b>	<b>\$200,000</b>	<b>\$350,000</b>	<b>\$200,000</b>
<b>Ending Balance</b>	<b>\$186,309</b>	<b>\$186,309</b>	<b>\$36,309</b>	<b>\$36,309</b>



**(THIS PAGE INTENTIONALLY LEFT BLANK)**



Water Fund  
2015-2016



## TABLE OF AUTHORIZED POSITIONS

### WATER & SEWER FUND

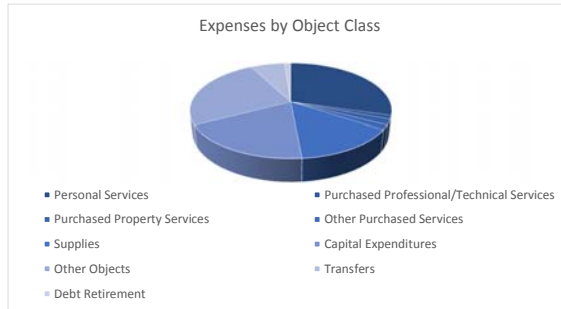
<b>21 Public Works Administration</b>		
0.5 Public Works Director	\$	40,160
1 Utilities Superintendent		59,974
1 Engineering Technician / GIS		46,597
1 Utilities Field Inspector		35,065
1 Public Works Admin. Secretary		36,202
1 Street Secretary		27,508
<b>Total</b>	<b>\$</b>	<b>245,505</b>
<b>22 Water Distribution/Sewage Collection</b>		
<u>Water Distribution</u>		
0.7 Utilities Collection/Dist. Supervisor	\$	34,657
2 Water Distribution Crew Leader		82,471
3 Senior Equipment Operator		104,801
6 Equipment Operator		184,131
<b>Total</b>	<b>\$</b>	<b>406,060</b>
<u>Sewage Collection</u>		
0.3 Utilities Collection/Dist. Supervisor	\$	14,853
1 Senior Equipment Operator		34,934
2 Equipment Operator		61,173
<b>Total</b>	<b>\$</b>	<b>110,960</b>
<b>Grand Total</b>	<b>\$</b>	<b>517,020</b>
<b>23 Hilltop Water Treatment Plant</b>		
1 Plant Supervisor	\$	48,990
2 Senior Plant Operator		72,914
6 Plant Operator		188,462
<b>Total</b>	<b>\$</b>	<b>310,366</b>
<b>27 Waste Water Plant Operations</b>		
1 Plant Supervisor	\$	48,990
2 Senior Plant Operator		72,914
9 Plant Operator		281,457
1 Plant Lab Technician		35,230
1 Industrial Pretreatment Coordinator		39,843
<b>Total</b>	<b>\$</b>	<b>478,435</b>
<b>31 Facility Maintenance</b>		
1 Utilities Maintenance Supervisor	\$	48,990
4 Senior Maintenance Technician		145,532
1 Maintenance Technician		31,114
<b>Total</b>	<b>\$</b>	<b>225,636</b>
<b>33 City Utility Service</b>		
1 Senior Customer Service Rep.	\$	35,583
1 Meter Service Supervisor		41,446
1 Meter Service Technician		36,105
1 Meter Service Worker		31,411
1 Accounting Clerk		30,470
<b>Total</b>	<b>\$</b>	<b>175,015</b>

## WATER FUND REVENUE

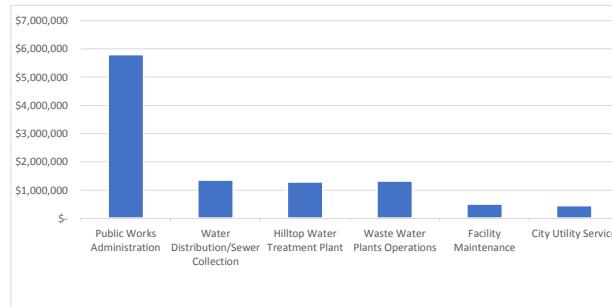
WATER AND SEWER FUND Revenue	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
4005 Fund Balance Appropriated	\$ -	\$ 33,475	\$ -	\$ 464,868
4220 Other Income	99,507	100,000	100,000	100,000
4300 Over & Short	(757)	-	(200)	-
4336 Sampling & Analysis	5,654	5,000	5,000	5,000
4337 Sewer Surcharge	108,330	110,000	95,000	100,000
4339 Recovery of Bad Debt	17,814	16,000	16,000	16,000
4345 Late Charges	180,548	160,000	160,000	175,000
4400 Water Sales	4,897,077	5,017,320	5,200,000	5,500,000
4410 Connections	14,274	17,000	15,000	17,000
4420 Sewer Revenue	2,563,154	2,750,000	2,750,000	2,800,000
4610 Interest Earned	981	1,200	900	1,000
4902 Transfer In	9,572	-	-	-
4922 Insurance Proceeds	165,212	350,000	150,000	1,584,787
<b>TOTAL REVENUE</b>	<b>\$ 8,061,366</b>	<b>\$ 8,559,995</b>	<b>\$8,491,700</b>	<b>\$10,763,655</b>

## EXPENSES

WATER AND SEWER FUND Expenses by Object Class	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
Personal Services	\$ 2,945,088	\$ 2,974,965	\$ 2,960,542	\$ 3,175,834
Purchased Professional/Technical Services	89,654	128,700	101,300	129,500
Purchased Property Services	92,908	163,160	125,270	195,100
Other Purchased Services	175,080	164,000	150,505	173,950
Supplies	1,425,895	1,498,700	1,295,000	1,549,450
Capital Expenditures	15,623	400,000	3,100	2,028,000
Other Objects	2,473,794	2,342,250	2,242,250	2,678,750
Transfers	475,842	475,842	475,842	700,000
Debt Retirement	800,357	412,378	412,378	133,071
<b>TOTAL WATER FUND</b>	<b>\$ 8,494,241</b>	<b>\$ 8,559,995</b>	<b>\$ 7,766,187</b>	<b>\$ 10,763,655</b>



WATER AND SEWER FUND Expenses by Department	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
Public Works Administration	\$ 4,127,060	\$ 3,922,313	\$ 3,493,529	\$ 5,801,588
Water Distribution/Sewer Collection	1,197,064	1,311,165	1,132,895	1,361,254
Hilltop Water Treatment Plant	1,176,498	1,260,148	1,151,788	1,296,263
Waste Water Plants Operations	1,181,119	1,186,762	1,155,842	1,331,000
Facility Maintenance	415,365	442,554	422,010	518,986
City Utility Service	397,135	437,053	410,123	454,563
<b>TOTAL WATER FUND</b>	<b>\$ 8,494,241</b>	<b>\$ 8,559,995</b>	<b>\$ 7,766,187</b>	<b>\$ 10,763,655</b>



## PUBLIC WORKS ADMINISTRATION DEPARTMENT - 21

**Mission Statement for the Public Works Administration Department:**  
The Public Works Administration Department provides the coordination of work activities, clerical services, construction, and inspection services for water distribution, treatment and storage; sewage collection and treatment; environmental compliance and facility maintenance.

<b>WATER FUND – 02</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Public Works Administration Department - 21</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 183,526	\$ 207,421	\$ 207,421	\$ 235,984
5101 Overtime	1,452	2,100	1,600	4,500
5103 Social Security	13,638	16,702	16,702	19,093
5104 Group Insurance	39,150	39,150	39,150	53,230
5105 Employee Retirement	20,637	21,112	20,500	23,301
5106 Workers' Comp	7,819	7,819	7,819	1,114
5109 Physicals	135	100	1,222	1,500
5111 Longevity	6,730	7,000	6,240	6,720
5112 Unemployment Compensation	14,760	18,000	5,000	10,000
5113 Certification Pay	525	1,800	1,800	5,325
<b>Total Personal Services</b>	<b>\$ 288,372</b>	<b>\$ 321,203</b>	<b>\$ 307,454</b>	<b>\$ 360,767</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ -	\$ 15,000	\$ -	\$ 5,000
5304 Professional Services - Audit	14,600	15,000	15,000	15,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 14,600</b>	<b>\$ 30,000</b>	<b>\$ 15,000</b>	<b>\$ 20,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 3,713	\$ 1,800	\$ 1,500	\$ 2,000
5406 Office Equipment Maintenance	27	490	500	-
5414 Radio Maintenance	-	500	500	1,000
5418 Other Maintenance	-	100	-	-
5420 Rentals	10,380	15,000	11,000	11,000
5422 Laundry Service	3,171	3,000	3,000	3,000
<b>Total Purchased Property Services</b>	<b>\$ 17,291</b>	<b>\$ 20,890</b>	<b>\$ 16,500</b>	<b>\$ 17,000</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$ 49,190	\$ 60,000	\$ 55,505	\$ 75,000
5504 Telephone	8,239	6,000	2,600	3,000
5506 Travel/Training/Dues/Subscriptions	7,923	4,000	8,000	5,500
<b>Total Other Purchased Services</b>	<b>\$ 65,352</b>	<b>\$ 70,000</b>	<b>\$ 66,105</b>	<b>\$ 83,500</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 2,502	\$ 2,000	\$ 2,000	\$ 2,000
5604 Postage	25	1,000	300	300
5612 Minor Tools	311	-	150	250
5614 Utilities	20,618	27,000	24,000	25,000
5626 General Supplies	1,031	1,000	1,200	2,200
5628 Mechanical Supplies	215	-	-	-
5645 Facility Repair Parts	295	1,000	500	1,500
<b>Total Supplies</b>	<b>\$ 24,997</b>	<b>\$ 32,000</b>	<b>\$ 28,150</b>	<b>\$ 31,250</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 320,000	\$ -	\$ 1,750,000
5704 Improvements Other Than Buildings	13,044	-	3,100	-
5706 Equipment	-	-	-	4,000
5720 Capital Reserve	-	-	-	100,000
<b>Total Capital Expenditures</b>	<b>\$ 13,044</b>	<b>\$ 320,000</b>	<b>\$ 3,100</b>	<b>\$ 1,854,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 8,072	\$ 7,000	\$ 1,000	\$ 4,000
5810 Bad Debt Expense	61,133	75,000	110,000	90,000
5812 Resale Supplies - PPCMWD No. 1 Water	2,358,000	2,058,000	2,058,000	2,358,000
5818 Unallocated Reserve	-	100,000	-	150,000
<b>Total Other Objects</b>	<b>\$ 2,427,206</b>	<b>\$ 2,240,000</b>	<b>\$ 2,169,000</b>	<b>\$ 2,602,000</b>
<b>Transfers</b>				
5902 Transfer to PPCMWD No. 1	\$ 475,842	\$ -	\$ -	\$ -
5902-01 Transfer to General Fund	-	475,842	475,842	700,000
<b>Total Transfers</b>	<b>\$ 475,842</b>	<b>\$ 475,842</b>	<b>\$ 475,842</b>	<b>\$ 700,000</b>
<b>Debt Retirement – Transfer to General Debt Service</b>				
5952 Bond Principal	\$ -	\$ 402,409	\$ 402,409	\$ 131,105
5956 Interest - Bonds	250	9,969	9,969	1,966
5980 Depreciation Expense	800,107	-	-	-
<b>Total Debt Retirement</b>	<b>\$ 800,357</b>	<b>\$ 412,378</b>	<b>\$ 412,378</b>	<b>\$ 133,071</b>
<b>Total Public Works Administration Department</b>	<b>\$ 4,127,060</b>	<b>\$ 3,922,313</b>	<b>\$ 3,493,529</b>	<b>\$ 5,801,588</b>

5109 DOT Physicals  
5302 ArcView Mapping Program & FSA  
5420 Rentals - GIS Subscription  
5502 Increase Due to Storm Damage & Citywide re-rate  
5506 \$1,000 for New Field Inspector Position  
5626 Unmanned Aerial Vehicle  
5702 Roof Repairs  
5706 Postage Meter  
5818 Contingency for Roof Repairs

## WATER DISTRIBUTION/SEWER COLLECTION DEPARTMENT - 22

**Mission Statement for the Water Distribution/Sewer Collection Department:**

The Water Distribution/Sewer Collection Department is responsible for construction and maintenance of water distribution and sewer collection lines, making water and sewer taps and line locations for contractors and utility companies.

<b>WATER FUND – 02</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Water Distribution/Sewer Collection Department – 22</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 439,688	\$ 499,432	\$ 499,432	\$ 512,623
5101 Overtime	85,710	65,000	65,000	70,000
5103 Social Security	39,790	45,030	45,030	44,938
5104 Group Insurance	130,500	130,500	130,500	143,550
5105 Employee Retirement	58,754	56,921	56,921	54,922
5106 Workers' Comp	26,632	26,632	26,632	20,297
5109 Physicals	1,490	2,000	500	1,500
5111 Longevity	11,750	11,900	11,280	12,600
5113 Certification Pay	13,525	12,300	12,900	40,875
<b>Total Personal Services</b>	<b>\$ 807,839</b>	<b>\$ 849,715</b>	<b>\$ 848,195</b>	<b>\$ 901,304</b>
<b>Purchased Property Services</b>				
5414 Radio Maintenance	\$ -	\$ 150	\$ -	\$ 150
5416 Infrastructure Maintenance	-	2,500	500	27,500
5418 Other Maintenance	-	2,000	500	2,000
5420 Rentals	280	500	-	-
5422 Laundry Service	16,669	13,500	9,000	9,000
<b>Total Purchased Property Services</b>	<b>\$ 16,949</b>	<b>\$ 18,650</b>	<b>\$ 10,000</b>	<b>\$ 38,650</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 4,544	\$ 5,000	\$ 2,300	\$ 2,000
5506 Travel/Training/Dues/Subscriptions	3,767	6,000	7,000	6,000
<b>Total Other Purchased Services</b>	<b>\$ 8,311</b>	<b>\$ 11,000</b>	<b>\$ 9,300</b>	<b>\$ 8,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 74	\$ 100	\$ 100	\$ 100
5610 Clothing Supplies	-	2,000	2,000	1,000
5612 Minor Tools	8,513	10,000	9,000	10,000
5614 Utilities	10,338	-	9,000	11,000
5620 Street Materials	79,535	75,000	50,000	75,000
5626 General Supplies	9,599	12,000	11,000	12,000
5628 Mechanical Supplies	25	200	200	200
5630 Water Utility Supplies	249,555	260,000	180,000	260,000
5632 Sewer Utility Supplies	398	6,000	2,000	2,000
5644 Fleet Repair Parts	52	500	-	500
5645 Facility Repair Parts	140	1,000	1,100	2,500
<b>Total Supplies</b>	<b>\$ 358,228</b>	<b>\$ 366,800</b>	<b>\$ 264,400</b>	<b>\$ 374,300</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 10,000	\$ -	\$ -
5704 Improvements Other Than Buildings	2,579	50,000	-	-
5706 Equipment	-	-	-	36,000
<b>Total Capital Expenditures</b>	<b>\$ 2,579</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 36,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 3,159	\$ 5,000	\$ 1,000	\$ 3,000
<b>Total Other Objects</b>	<b>\$ 3,159</b>	<b>\$ 5,000</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>
<b>Total Water Distribution/Sewer Collection Department</b>	<b>\$ 1,197,064</b>	<b>\$ 1,311,165</b>	<b>\$ 1,132,895</b>	<b>\$ 1,361,254</b>

5416 Rehab of Sewer Mains

5706 Track Camera

## HILLTOP WATER TREATMENT PLANT DEPARTMENT - 23

### Mission Statement for the Hilltop Water Treatment Plant:

The Hilltop Water Plant Department ensures that the City's water supply meets state and federal drinking water standards. The department takes routine water samples to test the safety and efficiency of the system. The department is also responsible for the maintenance and operation of the water treatment plant and water pumping stations.

<b>WATER FUND – 02</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Hilltop Water Treatment Plant – 23</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 292,559	\$ 291,881	\$ 291,881	\$ 305,745
5101 Overtime	14,562	16,000	15,000	16,000
5103 Social Security	24,695	24,823	24,823	24,931
5104 Group Insurance	78,300	78,300	78,300	86,130
5105 Employee Retirement	34,121	31,377	31,377	30,468
5106 Workers' Comp	15,717	15,717	15,717	16,914
5109 Physicals	-	500	200	400
5111 Longevity	10,080	10,100	11,040	12,000
5113 Certification Pay	6,744	6,500	6,500	13,325
<b>Total Personal Services</b>	<b>\$ 476,777</b>	<b>\$ 475,198</b>	<b>\$ 474,838</b>	<b>\$ 505,913</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services - Other	\$ 525	\$ -	\$ -	\$ -
5310 Laboratory Testing	12,753	35,000	25,000	40,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 13,278</b>	<b>\$ 35,000</b>	<b>\$ 25,000</b>	<b>\$ 40,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ -	\$ 250	\$ -	\$ -
5410 Machinery/Tool/Implement Maintenance	-	250	250	-
5412 Equipment Maintenance	-	50,000	50,000	50,000
5414 Radio Maintenance	-	500	-	-
5418 Other Maintenance	-	4,000	-	4,000
5420 Rentals	2,355	1,200	1,200	1,200
5422 Laundry Service	2,936	2,500	2,500	5,000
<b>Total Purchased Property Services</b>	<b>\$ 5,291</b>	<b>\$ 58,700</b>	<b>\$ 53,950</b>	<b>\$ 60,200</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 4,376	\$ 4,000	\$ 1,500	\$ 2,000
5506 Travel/Training/Dues/Subscriptions	4,903	3,000	1,500	3,000
<b>Total Other Purchased Services</b>	<b>\$ 9,278</b>	<b>\$ 7,000</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 211	\$ 400	\$ 250	\$ 400
5608 Chemical Supplies for Water Treatment	265,325	275,000	250,000	275,000
5610 Clothing Supplies	-	250	-	-
5612 Minor Tools	844	1,000	1,250	1,250
5614 Utilities	12,748	5,100	4,500	4,500
5622 Power for Pumps	332,036	320,000	300,000	340,000
5626 General Supplies & Lab Supplies	8,098	10,000	10,000	10,000
5628 Mechanical Supplies	17,270	28,000	5,000	20,000
5645 Facility Repair Parts	18,818	10,000	8,000	10,000
<b>Total Supplies</b>	<b>\$ 655,349</b>	<b>\$ 649,750</b>	<b>\$ 579,000</b>	<b>\$ 661,150</b>
<b>Capital Expenditures</b>				
5706 Equipment	\$ -	\$ -	\$ -	\$ 6,500
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,500</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 3,324	\$ 500	\$ 1,000	\$ 2,500
5804 State Inspection Fees	13,201	34,000	15,000	15,000
<b>Total Other Objects</b>	<b>\$ 16,525</b>	<b>\$ 34,500</b>	<b>\$ 16,000</b>	<b>\$ 17,500</b>
<b>Total Hilltop Water Treatment Plant</b>	<b>\$ 1,176,498</b>	<b>\$ 1,260,148</b>	<b>\$ 1,151,788</b>	<b>\$ 1,296,263</b>

5310 \$15,000 Additional Lab Testing

5706 Mower



## WASTE WATER TREATMENT PLANT OPERATION DEPARTMENT - 27

### Mission Statement for the Waste Water Treatment Plant:

The Waste Water Plant Operations Department operates the 2.35 MGD Pollard Creek Waste Water Treatment Plant and the 1.26 MGD Willow Creek Waste Water Treatment Plant, ensuring that state and federal effluent standards are met. The pretreatment section of the department ensures that industrial/commercial standards meet discharge limits, sampling, inspections, and permitting requirements.

WATER FUND – 02	2013-14	2014-15	2014-15	2015-16
Waste Water Treatment Plant Operations – 27	Actual	Budget	Estimated	Proposed
<b>Personal Services</b>				
5100 Salaries	\$ 495,508	\$ 454,872	\$ 454,872	\$ 472,544
5101 Overtime	21,944	25,360	25,360	25,360
5103 Social Security	41,257	38,386	38,386	38,502
5104 Group Insurance	121,800	121,800	121,800	133,980
5105 Employee Retirement	56,302	48,521	48,521	47,053
5106 Workers' Comp	17,333	17,333	17,333	17,227
5109 Physicals	340	800	400	400
5111 Longevity	10,920	11,040	12,120	13,560
5113 Certification Pay	12,500	10,500	10,500	22,425
<b>Total Personal Services</b>	<b>\$ 777,903</b>	<b>\$ 728,612</b>	<b>\$ 729,292</b>	<b>\$ 771,050</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services	\$ 1,331	\$ 2,200	\$ -	\$ 500
5310 Laboratory Testing	50,196	48,500	48,500	56,000
5311 Pretreatment Testing	10,099	10,000	10,000	10,000
<b>Total Purchased Professional/Technical Services</b>	<b>\$ 61,626</b>	<b>\$ 60,700</b>	<b>\$ 58,500</b>	<b>\$ 66,500</b>
<b>Purchased Property Services</b>				
5402 Sanitation Services	\$ 30,285	\$ 35,000	\$ 20,000	\$ 35,000
5404 Building Maintenance	705	500	500	1,000
5412 Equipment Maintenance	10,499	10,000	10,000	25,000
5418 Other Maintenance	-	500	-	-
5422 Laundry Service	6,282	5,000	5,000	6,000
<b>Total Purchased Property Services</b>	<b>\$ 47,770</b>	<b>\$ 51,000</b>	<b>\$ 35,500</b>	<b>\$ 67,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 5,765	\$ 4,000	\$ 1,800	\$ 2,000
5506 Travel/Training/Dues/Subscriptions	6,916	4,000	5,000	5,500
<b>Total Other Purchased Services</b>	<b>\$ 12,681</b>	<b>\$ 8,000</b>	<b>\$ 6,800</b>	<b>\$ 7,500</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 879	\$ 1,100	\$ 500	\$ 1,000
5606 Ground Supplies	-	100	-	-
5608 Chemical Supplies for Waste Water Treatment	35,127	43,000	43,000	45,000
5610 Clothing Supplies	-	2,000	500	2,000
5612 Minor Tools	2,069	2,000	2,000	2,000
5614 Utilities	24,275	19,000	26,000	30,000
5620 Street Materials	7,096	7,000	7,000	7,000
5622 Power for Pumps	155,260	165,000	165,000	169,000
5626 General Supplies & Lab Supplies	18,872	16,000	16,000	20,000
5628 Mechanical Supplies & Lab Equipment	3,190	32,000	30,000	32,000
5632 Sewer Utility Supplies	157	500	-	200
5645 Facility Repair Parts	8,543	10,000	10,000	10,000
<b>Total Supplies</b>	<b>\$ 255,469</b>	<b>\$ 297,700</b>	<b>\$ 300,000</b>	<b>\$ 318,200</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 15,000	\$ -	\$ -
5708 Vehicles	-	-	-	65,000
5718 Meters	-	-	-	10,000
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 2,013	\$ 750	\$ 750	\$ 750
5804 State Inspection Fees	23,656	25,000	25,000	25,000
<b>Total Other Objects</b>	<b>\$ 25,669</b>	<b>\$ 25,750</b>	<b>\$ 25,750</b>	<b>\$ 25,750</b>
<b>Total Waste Water Treatment Plant Operations</b>	<b>\$ 1,181,119</b>	<b>\$ 1,186,762</b>	<b>\$ 1,155,842</b>	<b>\$ 1,331,000</b>

5310 Additional Lab Testing  
5412 Pump Repairs  
5708 Truck & Skid Steer Loader

## FACILITY MAINTENANCE DEPARTMENT - 31

### Mission Statement for the Facility Maintenance Department:

The major function of the Facility Maintenance Department is the repair and preventive maintenance of pumps and motors, motor controls, gear drives, industrial and commercial electrical systems at the water and wastewater treatment plants, sewer lift stations, and water pump stations. The department maintains city buildings and mechanical equipment.

<b>WATER FUND – 02</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>Facility Maintenance Department - 31</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 209,191	\$ 222,185	\$ 222,185	\$ 224,774
5101 Overtime	25,892	20,000	20,000	22,500
5103 Social Security	18,575	19,078	19,078	19,006
5104 Group Insurance	52,200	52,200	52,200	57,420
5105 Employee Retirement	25,532	24,116	24,116	23,230
5106 Workers' Comp	11,751	11,751	11,751	9,397
5109 Physicals	220	324	100	200
5111 Longevity	3,600	3,600	4,080	4,560
5113 Certification Pay	5,269	3,600	3,600	9,900
<b>Total Personal Services</b>	<b>\$ 352,230</b>	<b>\$ 356,854</b>	<b>\$ 357,110</b>	<b>\$ 370,986</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ -	\$ 900	\$ 900	\$ 1,000
5412 Equipment Maintenance	8	1,000	1,000	1,250
5420 Rentals	-	1,600	-	-
5422 Laundry Service	3,135	3,750	3,750	3,750
<b>Total Purchased Property Services</b>	<b>\$ 3,143</b>	<b>\$ 7,250</b>	<b>\$ 5,650</b>	<b>\$ 6,000</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 2,886	\$ 2,000	\$ 800	\$ 1,200
5506 Travel/Training/Dues/Subscriptions	5,014	4,500	4,500	5,000
<b>Total Other Purchased Services</b>	<b>\$ 7,900</b>	<b>\$ 6,500</b>	<b>\$ 5,300</b>	<b>\$ 6,200</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 75	\$ 200	\$ 200	\$ 100
5610 Clothing Supplies	49	300	150	200
5612 Minor Tools	5,545	5,000	5,000	9,000
5614 Utilities	3,790	750	900	1,500
5622 Power for Pumps	12,410	23,000	20,000	24,000
5626 General Supplies	15,622	9,100	9,100	10,000
5628 Mechanical Supplies–Lift Station Repairs & Pump	2,686	25,000	15,000	31,000
5645 Facility Repair Parts	11,585	3,100	3,100	3,000
<b>Total Supplies</b>	<b>\$ 51,762</b>	<b>\$ 66,450</b>	<b>\$ 53,450</b>	<b>\$ 78,800</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ -	\$ 5,000	\$ -	\$ -
5704 Improvements Other Than Buildings	-	-	-	50,000
5706 Equipment	-	-	-	6,500
<b>Total Capital Expenditures</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 56,500</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 330	\$ 500	\$ 500	\$ 500
<b>Total Other Objects</b>	<b>\$ 330</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Total Facility Maintenance Department</b>	<b>\$ 415,365</b>	<b>\$ 442,554</b>	<b>\$ 422,010</b>	<b>\$ 518,986</b>

5628 New Pumps (4)  
5704 Mineral Wells Lake Dam Repairs  
5706 Mower  
5802 Credit Card Fees

## CITY UTILITY SERVICE DEPARTMENT - 33

**Mission Statement for the City Utility Service Department:**  
City Utility Service Department is responsible for billing and collection for water, sewer, and sanitation services.

<b>WATER FUND - 02</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2014-15</b>	<b>2015-16</b>
<b>City Utility Service Department – 33</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimated</b>	<b>Proposed</b>
<b>Personal Services</b>				
5100 Salaries	\$ 149,851	\$ 156,966	\$ 156,966	\$ 170,503
5101 Overtime	14,848	10,000	10,000	13,000
5103 Social Security	12,965	13,205	13,205	14,089
5104 Group Insurance	34,800	34,800	34,800	38,280
5105 Employee Retirement	17,955	16,692	16,692	17,206
5106 Workers' Comp	5,870	5,870	5,870	5,436
5109 Physicals	51	200	-	100
5111 Longevity	3,840	3,850	4,320	4,800
5113 Certification Pay	1,788	1,800	1,800	2,400
<b>Total Personal Services</b>	<b>\$ 241,967</b>	<b>\$ 243,383</b>	<b>\$ 243,653</b>	<b>\$ 265,813</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Services	\$ 150	\$ 3,000	\$ 2,800	\$ 3,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 150</b>	<b>\$ 3,000</b>	<b>\$ 2,800</b>	<b>\$ 3,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ -	\$ 250	\$ -	\$ 500
5406 Office Equipment Maintenance	27	3,000	1,000	3,250
5420 Rentals	600	750	-	-
5422 Laundry Service	1,837	2,670	2,670	2,500
<b>Total Purchased Property Services</b>	<b>\$ 2,464</b>	<b>\$ 6,670</b>	<b>\$ 3,670</b>	<b>\$ 6,250</b>
<b>Other Purchased Services</b>				
5504 Telephone	\$ 5,585	\$ 4,500	\$ 2,000	\$ 2,500
5506 Travel/Training/Dues/Subscriptions	1,122	2,000	2,000	3,000
5508 Billing Services	63,126	55,000	55,000	57,000
5509 Collections Fees	1,725	-	1,000	1,250
<b>Total Other Purchased Services</b>	<b>\$ 71,558</b>	<b>\$ 61,500</b>	<b>\$ 60,000</b>	<b>\$ 63,750</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 1,242	\$ 1,500	\$ 1,000	\$ 1,500
5612 Minor Tools	322	2,000	2,000	2,250
5626 General Supplies	1,713	2,500	2,000	2,000
5634 Utility Meter Supplies	76,814	80,000	65,000	80,000
<b>Total Supplies</b>	<b>\$ 80,091</b>	<b>\$ 86,000</b>	<b>\$ 70,000</b>	<b>\$ 85,750</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 906	\$ 36,500	\$ 30,000	\$ 30,000
<b>Total Other Objects</b>	<b>\$ 906</b>	<b>\$ 36,500</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Total City Utility Service Department</b>	<b>\$ 397,135</b>	<b>\$ 437,053</b>	<b>\$ 410,123</b>	<b>\$ 454,563</b>

5302 Meter Calibration

**PRINCIPAL AND INTEREST REQUIREMENTS**  
**General Obligation Refunding Bonds, Series 2011 (2%-3%)**  
**Waterworks and Sewer System Share**

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2016		\$ 1,966	\$ -	\$ 131,105	\$ 133,071

DATE OF SALE:

PAYING AGENT/REGISTRAR:

AMOUNT OF ISSUE:

4/5/2011  
Wells Fargo Bank  
3,265,000

Purpose: To refund Series 2002, Series 2002-A, and Series 2003 Revenue Refunding Bonds.

**SUMMARY OF PRINCIPAL AND INTEREST REQUIREMENTS**  
**WATERWORKS AND SEWER SYSTEM**

YEAR ENDING SEPT 30	NUMBER OF BONDS	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
		FEBRUARY 1	AUGUST 1		
2016		\$ 1,966	\$ -	\$ 131,105	\$ 133,071

## WATER/SEWER FUND CAPITAL PROJECTS

	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
<b>Beginning Fund Balance</b>				
Fund 36 - Restricted	\$ 814,814	\$ 805,980	\$ 814,589	\$ 807,589
<b>Capital Projects Fund Balance</b>	\$ 814,814	\$ 805,980	\$ 814,589	\$ 807,589
<b>Revenues</b>				
Intergovernmental – Texas Capital Fund	\$ -	\$ -	\$ -	\$ -
Interest Earned	357	-	500	500
Transfer from Other City Funds	-	-	-	-
<b>Total Revenue</b>	\$ 357	\$ -	\$ 500	\$ 500
<b>Projects</b>				
W/S Lines - Street Program 4th & 12th	\$ -	\$ -	\$ -	\$ -
Texas Capital Fund – PECO #710102	-	-	-	-
16" Water Line Hwy. 180 W	582	805,980	7,500	808,089
Other Projects – Street Program	-	-	-	-
<b>Total Expenditures</b>	\$ 582	\$ 805,980	\$ 7,500	\$ 808,089
<b>Ending Fund Balance</b>	\$ 814,589	\$ -	\$ 807,589	\$ -

**(THIS PAGE INTENTIONALLY LEFT BLANK)**

# Airport Fund 2015 - 2016





## AIRPORT FUND

### REVENUE

AIRPORT FUND – 20		2013-14	2014-15	2014-15	2015-16
Revenue		Actual	Budget	Estimated	Proposed
4005	Fund Balance Appropriated	\$ -	\$ 187,252	\$ -	\$ 351,387
4020	Gas & Oil Cash Sales	119,372	110,000	100,000	75,000
4025	Gas & Oil Credit Card Sales	535,937	575,000	400,000	475,000
4220	Other Revenue	9,636	9,500	11,000	10,000
4370	Grant – TxDOT Aviation	91,530	350,000	34,000	50,000
4610	Interest Earned	91	-	100	100
4630	Oil & Gas Leases	4,639	3,000	3,000	3,000
4631	Building Leases	125,881	121,000	125,000	138,000
4632	Hangar Rent	109,617	110,000	110,000	98,500
4633	Land Leases	7,274	6,500	6,500	16,000
4634	Office Leases	3,000	3,500	3,000	3,000
4922	Insurance Proceeds	50,815	150,000	80,000	690,555
4937	Loan Proceeds	-	-	-	400,000
<b>Total Revenue</b>		<b>\$ 1,057,792</b>	<b>\$ 1,625,752</b>	<b>\$ 872,600</b>	<b>\$ 2,310,542</b>

### EXPENSES

AIRPORT FUND		2013-14	2014-15	2014-15	2015-16
Expenses by Object Class		Actual	Budget	Estimated	Proposed
Personal Services	\$	217,792	\$ 232,662	\$ 229,722	\$ 235,946
Purchased Professional/Technical Services		1,500	5,000	2,000	9,000
Purchased Property Services		17,664	2,000	2,300	3,000
Other Purchased Services		25,295	35,000	28,215	35,400
Supplies		24,472	29,400	24,800	28,450
Capital Expenditures		5,663	150,000	40,700	1,354,000
Other Objects		502,080	1,070,500	334,000	513,500
Transfers		26,871	26,871	26,871	31,871
Debt Retirement		304,434	74,319	74,319	99,375
<b>Total Airport Fund</b>		<b>\$ 1,125,771</b>	<b>\$ 1,625,752</b>	<b>\$ 762,927</b>	<b>\$ 2,310,542</b>

### AUTHORIZED POSITIONS

AIRPORT FUND	
Table of Authorized Positions	
Aviation Supervisor	\$ 39,821
Airport Line Service Technician	90,326
Airport Line Service Technician (Part-time)	27,366
<b>Total</b>	<b>\$ 157,513</b>

## AIRPORT DEPARTMENT - 41

Mission Statement for the Airport Department:  
Provides for the safe and efficient operation of the Mineral Wells Airport.

AIRPORT FUND – 20 Airport Department – 41	2013-14 Actual	2014-15 Budget	2014-15 Estimated	2015-16 Proposed
<b>Personal Services</b>				
5100 Salaries	\$ 140,370	\$ 153,614	\$ 153,614	\$ 156,538
5101 Overtime	3,141	3,320	3,320	3,320
5103 Social Security	11,688	12,568	12,568	12,370
5104 Group Insurance	35,871	34,800	34,800	38,280
5105 Employee Retirement	13,139	15,886	15,886	15,120
5106 Workers' Comp	4,974	4,974	4,974	4,698
5109 Physicals	50	150	-	100
5111 Longevity	7,810	5,400	4,560	4,920
5113 Certification Pay	750	1,950	-	600
<b>Total Personal Services</b>	<b>\$ 217,792</b>	<b>\$ 232,662</b>	<b>\$ 229,722</b>	<b>\$ 235,946</b>
<b>Purchased Professional/Technical Services</b>				
5302 Professional Service-Other	\$ 1,500	\$ 3,000	\$ -	\$ 7,000
5304 Professional Services - Audit	-	2,000	2,000	2,000
<b>Total Purchased Profession/Technical Services</b>	<b>\$ 1,500</b>	<b>\$ 5,000</b>	<b>\$ 2,000</b>	<b>\$ 9,000</b>
<b>Purchased Property Services</b>				
5404 Building Maintenance	\$ 16,956	\$ 1,000	\$ 1,000	\$ 2,000
5418 Other Maintenance	709	1,000	1,300	1,000
<b>Total Purchased Property Services</b>	<b>\$ 17,664</b>	<b>\$ 2,000</b>	<b>\$ 2,300</b>	<b>\$ 3,000</b>
<b>Other Purchased Services</b>				
5502 Insurance	\$ 20,317	\$ 30,000	\$ 26,215	\$ 32,500
5504 Telephone	3,814	3,500	1,000	1,400
5506 Travel/Training/Dues/Subscriptions	1,164	1,500	1,000	1,500
<b>Total Other Purchased Services</b>	<b>\$ 25,295</b>	<b>\$ 35,000</b>	<b>\$ 28,215</b>	<b>\$ 35,400</b>
<b>Supplies</b>				
5602 Office Supplies	\$ 197	\$ 500	\$ 200	\$ 300
5604 Postage	114	300	50	150
5610 Clothing Supplies	-	300	300	300
5612 Minor Tools	369	500	500	600
5614 Utilities	16,081	16,000	16,000	16,100
5626 General Supplies	2,575	4,100	5,000	4,500
5642 Motor Vehicle Fuel	2,923	3,500	2,000	3,500
5644 Fleet Repair Parts	723	3,200	-	1,500
5645 Facility Repair Parts	1,490	1,000	750	1,500
<b>Total Supplies</b>	<b>\$ 24,472</b>	<b>\$ 29,400</b>	<b>\$ 24,800</b>	<b>\$ 28,450</b>
<b>Capital Expenditures</b>				
5702 Building Improvements	\$ 4,522	\$ 150,000	\$ 31,700	\$ 810,000
5704 Improvements Other Than Buildings	1,141	-	9,000	12,000
5706 Equipment - Mower	-	-	-	32,000
5714 Buildings - Downing Hanger Upgrades	-	-	-	500,000
<b>Total Capital Expenditures</b>	<b>\$ 5,663</b>	<b>\$ 150,000</b>	<b>\$ 40,700</b>	<b>\$ 1,354,000</b>
<b>Other Objects</b>				
5802 Miscellaneous Services and Charges	\$ 2,211	\$ 2,500	\$ 8,000	\$ 13,500
5812 Resale Supplies - AvGas, Jet A, Oils	499,027	548,000	325,000	425,000
5816 Grant – TxDOT Aviation	843	500,000	1,000	-
5818 Unallocated Reserve	-	20,000	-	75,000
<b>Total Other Objects</b>	<b>\$ 502,080</b>	<b>\$ 1,070,500</b>	<b>\$ 334,000</b>	<b>\$ 513,500</b>
<b>TRANSFERS</b>				
5902.01 Transfer to General Fund	\$ 26,871	\$ 26,871	\$ 26,871	\$ 31,871
<b>Total Other Objects</b>	<b>\$ 26,871</b>	<b>\$ 26,871</b>	<b>\$ 26,871</b>	<b>\$ 31,871</b>
<b>DEBT RETIREMENT</b>				
5954 Other Debt Principal	\$ -	\$ 57,944	\$ 57,944	\$ 76,326
5958 Interest Other Debt	23,126	16,375	16,375	23,049
5980 Depreciation Expense	281,308	-	-	-
<b>Total Debt Retirement</b>	<b>\$ 304,434</b>	<b>\$ 74,319</b>	<b>\$ 74,319</b>	<b>\$ 99,375</b>
<b>Total Airport Department</b>	<b>\$ 1,125,771</b>	<b>\$ 1,625,752</b>	<b>762,927</b>	<b>2,310,542</b>

5302 Fire Alarm Service  
5404 Drinking Water Fountain  
5702 Alarm Improvement & Roof Improvement  
5704 Fuel Station Canopy  
5706 Mower  
5714 \$50,000 TxDOT Grant  
5802 Credit Card Fees

**2005 MASTER LEASE  
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DECEMBER 1	JUNE 1	DECEMBER 1	JUNE 1	
2015	\$ 3,125	\$ 2,925	\$ 6,671	\$ 6,871	\$ 19,592
2016	\$ 2,719	\$ 2,507	\$ 7,077	\$ 7,289	\$ 19,592
2017	\$ 2,288	\$ 2,063	\$ 7,508	\$ 7,733	\$ 19,592
2018	\$ 1,832	\$ 1,592	\$ 7,965	\$ 8,204	\$ 19,593
2019	\$ 1,346	\$ 1,092	\$ 8,450	\$ 8,703	\$ 19,591
2020	\$ 832	\$ 562	\$ 8,965	\$ 9,233	\$ 19,592
2021	\$ 285	\$ -	\$ 9,506	\$ -	\$ 9,791
	\$ 12,427	\$ 10,741	\$ 56,142	\$ 48,033	\$ 127,343

DATE OF SALE: 5/17/2005  
PAYING AGENT/REGISTRAR: BOB STURDIVANT  
AMOUNT OF ORIGINAL ISSUE: \$192,000  
INTEREST RATE(S): 6.00%  
PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2007 MASTER LEASE  
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 15	AUGUST 15	FEBRUARY 15	AUGUST 15	
2015	\$ 4,534	\$ 4,326	\$ 6,945	\$ 7,154	\$ 22,959
2016	\$ 4,111	\$ 3,890	\$ 7,368	\$ 7,589	\$ 22,959
2017	\$ 3,662	\$ 3,428	\$ 7,817	\$ 8,051	\$ 22,959
2018	\$ 3,186	\$ 2,938	\$ 8,293	\$ 8,542	\$ 22,959
2019	\$ 2,681	\$ 2,417	\$ 8,798	\$ 9,062	\$ 22,959
2020	\$ 2,146	\$ 1,866	\$ 9,334	\$ 9,614	\$ 22,959
2021	\$ 1,577	\$ 1,280	\$ 9,902	\$ 10,199	\$ 22,959
2022	\$ 974	\$ 659	\$ 10,505	\$ 10,820	\$ 22,959
2023	\$ 334	\$ -	\$ 11,145	\$ -	\$ 11,479
	\$ 23,207	\$ 20,804	\$ 80,107	\$ 71,031	\$ 195,149

DATE OF SALE: 2/15/2008  
PAYING AGENT/REGISTRAR: BOB STURDIVANT  
AMOUNT OF ORIGINAL ISSUE: \$225,000  
INTEREST RATE(S): 6.00%  
PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

## 2012 MASTER LEASE AIRPORT FUND

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 7	AUGUST 7	FEBRUARY 7	AUGUST 7	
2015	812	653	15,072	15,231	\$31,768
2016	492	330	15,392	15,554	\$31,768
2017	166	0	15,718	0	\$15,884
	<b>\$1,470</b>	<b>\$983</b>	<b>\$46,182</b>	<b>\$30,785</b>	<b>\$79,420</b>

DATE OF SALE: 2/27/2012  
 PAYING AGENT/REGISTRAR: BB&T  
 AMOUNT OF ORIGINAL ISSUE: \$150,000  
 INTEREST RATE(S): 2.11%  
 PURPOSE: 2013 International Aviation Refueler Truck

## MASTER LEASE SUMMARY AIRPORT FUND

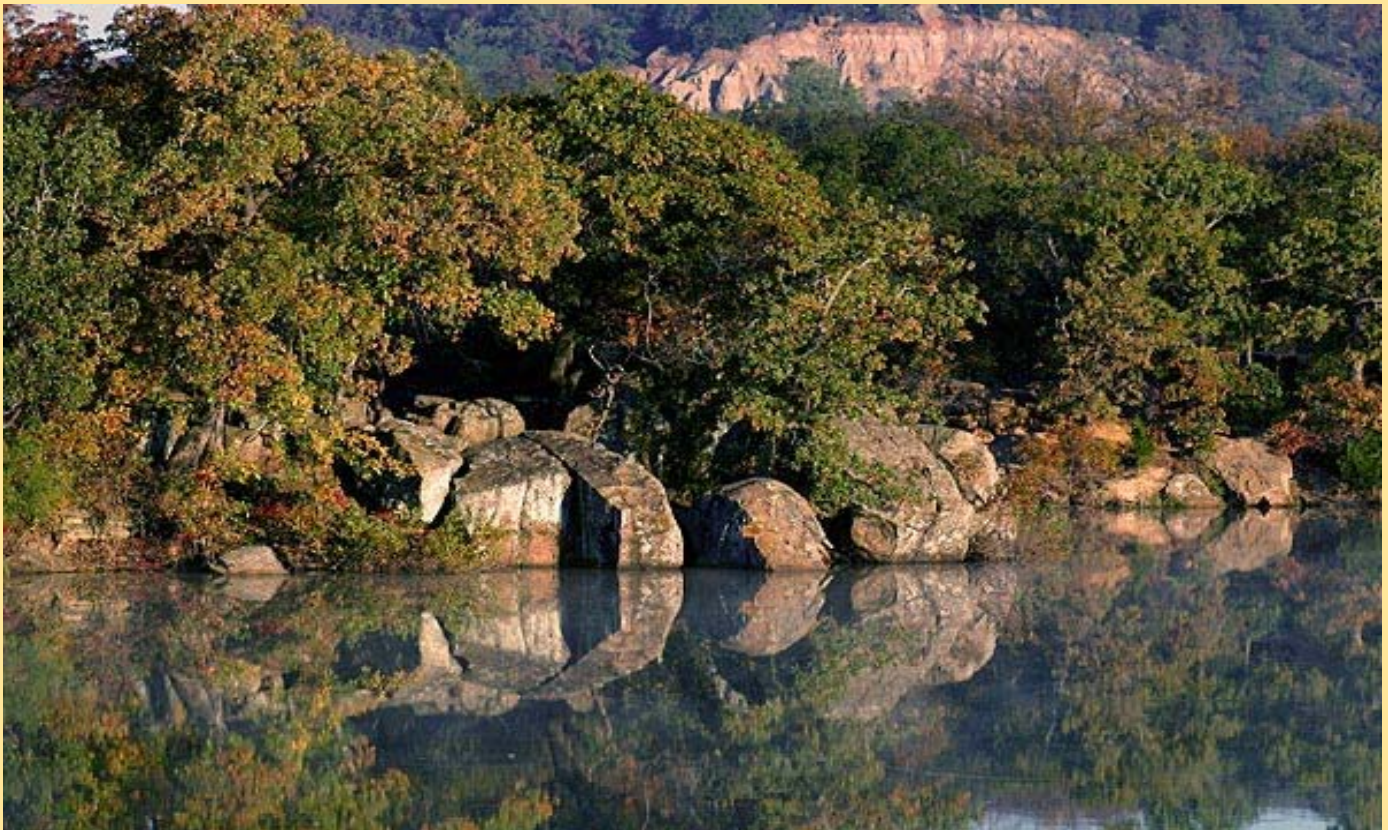
YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DEC/FEB	JUNE/AUG	DEC/FEB	JUNE/AUG	
2015	8,471	7,904	28,688	29,256	\$74,319
2016	7,322	6,727	29,837	30,432	\$74,318
2017	6,116	5,491	31,043	15,784	\$58,434
2018	5,018	4,530	16,258	16,746	\$42,552
2019	4,027	3,509	17,248	17,765	\$42,549
2020	2,978	2,428	18,299	18,847	\$42,552
2021	1,862	1,280	19,408	10,199	\$32,749
2022	974	659	10,505	10,820	\$22,958
2023	334	0	11,145	0	\$11,479
	<b>\$37,102</b>	<b>\$32,528</b>	<b>\$182,431</b>	<b>\$149,849</b>	<b>\$401,910</b>

**(THIS PAGE INTENTIONALLY LEFT BLANK)**



# Miscellaneous

## 2015 - 2016



Picture - Courtesy of Emily Masterson

### WORKERS' COMPENSATION SELF INSURANCE FUND

<b>Fund 11</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Beginning Fund Balance</b>	\$ 381,903	\$ 273,613	\$ 450,561	\$ 501,976
<b>Revenues</b>				
4210 Transfer from Other Funds	\$ 270,425	\$ 270,656	\$ 253,740	\$ 233,911
4610 Interest Earned	134	-	175	100
<b>Total Revenues</b>	\$ 270,559	\$ 270,656	\$ 253,915	\$ 234,011
<b>Expenditures</b>				
5106 Workers' Comp Claims	\$ 10,982	\$ 200,000	\$ 160,000	\$ 300,000
5503 Workers' Comp Premium	28,926	30,000	39,000	35,000
5802 Services and Charges	13,800	7,000	3,500	5,000
<b>Total Expenditures</b>	\$ 53,708	\$ 237,000	\$ 202,500	\$ 340,000
<b>Ending Fund Balance</b>	\$ 450,561	\$ 307,269	\$ 501,976	\$ 395,987

### HOTEL OCCUPANCY TAX FUND

<b>Fund 06</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Revenues</b>				
4120 Occupancy Taxes	\$ 223,276	\$ 250,000	\$ 290,000	\$ 250,000
4220 Other Revenue	90	-	-	-
4610 Interest Earned	210	-	300	300
<b>Total Revenues</b>	\$ 223,576	\$ 250,000	\$ 290,300	\$ 250,300
<b>Expenditures</b>				
5847 Promotional - MW Area C of C	\$ 222,160	\$ 248,750	\$ 288,850	\$ 249,049
<b>Total Expenditures</b>	\$ 222,160	\$ 248,750	\$ 288,850	\$ 249,049
<b>Excess (Deficiency) of Revenues over Expenditures</b>	\$ 1,416	\$ 1,250	\$ 1,450	\$ 1,251
<b>Other Financing Uses</b>				
Transfers to General Fund (5902.01)	\$ 1,416	\$ 1,250	\$ 1,450	\$ 1,251

### WOODLAND PARK TRUST FUND

<b>Fund 07</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Beginning Fund Balance</b>	\$ 495,807	\$ 502,307	\$ 503,150	\$ 513,000
<b>Revenues</b>				
4610 Interest Earned	\$ 151	\$ 150	\$ 150	\$ 150
4810 Sale of Lots	7,192	10,000	10,000	7,500
<b>Total Revenues</b>	\$ 7,343	\$ 10,150	\$ 10,150	\$ 7,650
<b>Other Financing Uses</b>				
Transfers to General Fund (5902.01)	\$ -	\$ 150	\$ 150	\$ 150
<b>Increase in Corpus</b>	\$ 7,343	\$ 10,000	\$ 10,000	\$ 7,500

### ECONOMIC DEVELOPMENT FUND

<b>Fund 17</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Beginning Fund Balance</b>	\$ 171,108	\$ 171,135	\$ 266,126	\$ 266,143
<b>Revenues</b>				
Transfers In	\$ -	\$ -	\$ -	\$ -
Contributions from Others	100,000	-	-	-
Interest Earned	17	50	17	20
<b>Total Revenue</b>	\$ 100,017	\$ 50	\$ 17	\$ 20
<b>Expenditures</b>				
Economic Development Projects	\$ 5,000	\$ -	\$ -	\$ 150,000
<b>Total Expenditures</b>	\$ 5,000	\$ -	\$ -	\$ 150,000
<b>Ending Fund Balance</b>	\$ 266,126	\$ 171,185	\$ 266,143	\$ 116,163

### MW COMMUNITY DEVELOPMENT CORPORATION

<b>Fund 40</b>	<b>2013-14 Actual</b>	<b>2014-15 Budget</b>	<b>2014-15 Estimated</b>	<b>2015-16 Proposed</b>
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ 259,750
<b>Revenues</b>				
4130 4B Sales Tax Receipts	\$ -	\$ 250,000	\$ 260,000	\$ 300,000
4610 Interest Earned	-	-	100	2,500
<b>Total Revenues</b>	\$ -	\$ 250,000	\$ 260,100	\$ 302,500
<b>Expenditures</b>				
5302 Professional Services - Other	\$ -	\$ -	\$ -	\$ 35,000
5304 Professional Services - Audit	-	-	-	2,000
5306 Professional Services - Legal	-	-	-	70,000
5506 Travel/Training/Dues/Subscriptions	-	-	350	1,000
5802 Misc. Services & Charges	-	-	-	2,000
5902-01 Transfer to General Fund	-	-	-	1,000
<b>Total Expenditures</b>	\$ -	\$ -	\$ 350	\$ 111,000
<b>Ending Fund Balance</b>	\$ -	\$ 250,000	\$ 259,750	\$ 451,250



## Analysis of Tax Rate

Fiscal Year	O & M	I & S	Total
2003	0.46883	0.15065	0.61948
2004	0.47952	0.13996	0.61948
2005	0.48595	0.13353	0.61948
2006	0.46052	0.12801	0.58853
2007	0.37916	0.10541	0.48457
2008	0.33591	0.10579	0.44170
2009	0.31262	0.10111	0.41373
2010	0.36337	0.07516	0.43853
2011	0.40337	0.08724	0.49061
2012	0.36801	0.12260	0.49061
2013	0.37521	0.1154	0.49061
2014	0.41042	0.09958	0.51000
2015	0.46900	0.04100	0.51000
2016	0.52563	0.00437	0.53000

## Summary of Property Valuation Tax Levy and Collections

(Source: Tax Rate Worksheets)

Fiscal Year	Valuation	Rate	Tax Levy Calculation	Current Tax Collections
2003	\$ 389,818,823	0.61948	\$ 2,414,850	\$ 2,207,882
2004	\$ 417,888,111	0.61948	\$ 2,588,733	\$ 2,306,068
2005	\$ 434,621,578	0.61948	\$ 2,692,394	\$ 2,466,845
2006	\$ 451,696,174	0.58853	\$ 2,658,367	\$ 2,593,326
2007	\$ 522,289,447	0.48457	\$ 2,530,858	\$ 2,561,771
2008	\$ 550,467,510	0.44170	\$ 2,431,415	\$ 2,611,192
2009	\$ 577,646,049	0.41373	\$ 2,389,895	\$ 2,561,016
2010	\$ 591,043,714	0.43853	\$ 2,591,904	\$ 2,759,275
2011	\$ 571,218,812	0.49061	\$ 2,802,457	\$ 2,980,562
2012	\$ 558,181,085	0.49061	\$ 2,738,492	\$ 2,947,729
2013	\$ 567,378,790	0.49061	\$ 2,783,617	\$ 2,921,008
2014	\$ 599,820,198	0.51000	\$ 3,059,083	\$ 3,105,323
2015	\$ 590,692,431	0.51000	\$ 3,012,531	\$ 3,225,390
2016	\$ 585,706,126	0.53000	\$ 3,104,242	\$ -

### Tax Rate per \$100 Valuation 2014-15

General Fund - M & O	0.52563
General Interest and Sinking	0.00437
Total	0.53

## FIXED ASSETS as of SEPTEMBER 30, 2014

	GENERAL FUND	WATER & SEWER	AIRPORT	TOTAL
Infrastructure	\$51,912,656	\$0	\$5,087,401	\$57,000,057
Distribution System	0	13,334,803	0	13,334,803
Land	1,845,102	393,558	194,863	2,433,523
Buildings	4,458,234	1,685,934	1,814,164	7,958,332
Improvements Other Than Buildings	1,790,993	14,974,365	55,070	16,820,428
Collection System	0	6,303,437	0	6,303,437
Vehicles and Equipment	5,561,974	949,295	352,405	6,863,674
Furniture and Fixtures	607,412	65,992	0	673,404
Construction in Progress	58,548	6,850	206,881	272,279
Total Fixed Assets	\$66,234,919	\$37,714,235	\$7,710,784	\$111,659,937
Less Accumulated Depreciation	37,018,002	16,798,916	3,197,546	57,014,464
Net Plant, Property and Equipment	\$29,216,916	\$20,915,319	\$4,513,238	\$54,645,474

CITY OF MINERAL WELLS  
NEW FY 15-16 PAY/SALARY SCHEDULE  
Effective: January 1, 2016

Classification	FLSA Status	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	Open Range	Maximum
Accounting Clerk	NE	\$ 30,470	31,080	31,701	32,335	32,982	33,642	34,315	35,001	35,701	36,415	37,143	37,886	38,644	39,417	40,205		\$ 45,030
Accounting Manager	E	\$ 52,768	53,823	54,899	55,997	57,117	58,260	59,425	60,613	61,826	63,062	64,323	65,610	66,922	68,261	69,626		\$ 77,981
Administrative Clerk	NE	\$ 29,047	29,627	30,220	30,824	31,441	32,070	32,711	33,365	34,033	34,713	35,408	36,116	36,838	37,575	38,326		\$ 42,925
Airport Line Service Technician	NE	\$ 29,713	30,307	30,913	31,531	32,162	32,805	33,461	34,130	34,813	35,509	36,219	36,944	37,683	38,436	39,205		\$ 43,910
Airport Line Service Technician (Part-time)	E	\$ 14																
Animal Control	NE	\$ 29,973	30,573	31,184	31,808	32,444	33,093	33,755	34,430	35,118	35,821	36,537	37,268	38,013	38,774	39,549		\$ 44,295
Animal Shelter Coordinator	NE	\$ 31,422	32,051	32,692	33,346	34,013	34,693	35,387	36,094	36,816	37,553	38,304	39,070	39,851	40,648	41,461		\$ 46,436
Assistant Librarian	NE	\$ 35,583	36,294	37,020	37,761	38,516	39,286	40,072	40,873	41,691	42,525	43,375	44,243	45,127	46,030	46,951		\$ 52,585
Aviation Supervisor	E	\$ 39,041	39,821	40,618	41,430	42,259	43,104	43,966	44,845	45,742	46,657	47,590	48,542	49,513	50,503	51,513		\$ 57,695
Building Official	E	\$ 52,524	53,574	54,646	55,739	56,854	57,991	59,150	60,333	61,540	62,771	64,026	65,307	66,613	67,945	69,304		\$ 77,621
Building Maintenance Coordinator	NE	\$ 39,843	40,640	41,453	42,282	43,128	43,990	44,870	45,767	46,683	47,616	48,569	49,540	50,531	51,541	52,572		\$ 58,881
Cemetery Supervisor	NE	\$ 43,534	44,404	45,292	46,198	47,122	48,065	49,026	50,006	51,007	52,027	53,067	54,129	55,211	56,315	57,442		\$ 64,335
Chief of Police	E	\$ 78,744	80,319	81,925	83,564	85,235	86,940	88,679	90,452	92,261	94,107	95,989	97,908	99,867	101,864	103,901		\$ 116,369
Children's Librarian	NE	\$ 29,437	30,026	30,626	31,239	31,864	32,501	33,151	33,814	34,490	35,180	35,884	36,601	37,333	38,080	38,842		\$ 43,503
City Clerk	E	\$ 58,300	59,466	60,655	61,868	63,105	64,367	65,655	66,968	68,307	69,673	71,067	72,488	73,938	75,417	76,925		\$ 86,156
City Judge (Appointee)	E	\$ 21,718	22,152	22,595	23,047	23,508	23,978	24,458	24,947	25,446	25,955	26,474	27,003	27,543	28,094	28,656		\$ 32,095
City Manager	E	\$ 118,450	120,819	123,235	125,700	128,214	130,778	133,394	136,062	138,783	141,559	144,390	147,278	150,223	153,228	156,292		\$ 175,047
Code Enforcement Officer/Building Inspector	NE	\$ 35,065	35,766	36,481	37,211	37,955	38,714	39,489	40,278	41,084	41,906	42,744	43,599	44,471	45,360	46,267		\$ 51,819
Code Enforcement Secretary	NE	\$ 30,470	31,080	31,701	32,335	32,982	33,642	34,315	35,001	35,701	36,415	37,143	37,886	38,644	39,417	40,205		\$ 45,030
Computer Support Specialist	NE	\$ 46,597	47,529	48,479	49,449	50,438	51,446	52,475	53,525	54,595	55,687	56,801	57,937	59,096	60,278	61,483		\$ 68,861
Convenience Station Operator (Part-time)	NE	\$ 12																
Court Clerk	NE	\$ 40,163	40,966	41,785	42,621	43,473	44,343	45,229	46,134	47,057	47,998	48,958	49,937	50,936	51,954	52,994		\$ 59,353
Court Bailiff / Warrant Officer (Part-time)	NE	\$ 17																
Customer Service Representative	NE	\$ 28,817	29,393	29,981	30,581	31,192	31,816	32,453	33,102	33,764	34,439	35,128	35,830	36,547	37,278	38,023		\$ 42,586
Dispatch Supervisor	NE	\$ 33,213	33,877	34,555	35,246	35,951	36,670	37,403	38,151	38,914	39,692	40,486	41,296	42,122	42,964	43,824		\$ 49,082
Dispatcher	NE	\$ 31,630	32,263	32,908	33,566	34,238	34,922	35,621	36,333	37,060	37,801	38,557	39,328	40,115	40,917	41,735		\$ 46,744
Engineering Technician	NE	\$ 46,597	47,529	48,479	49,449	50,438	51,446	52,475	53,525	54,595	55,687	56,801	57,937	59,096	60,278	61,483		\$ 68,861
Equipment Operator	NE	\$ 30,587	31,198	31,822	32,459	33,108	33,770	34,445	35,134	35,837	36,554	37,285	38,030	38,791	39,567	40,358		\$ 45,201
Finance Director	E	\$ 78,744	80,319	81,925	83,564	85,235	86,940	88,679	90,452	92,261	94,107	95,989	97,908	99,867	101,864	103,901		\$ 116,369
Financial/Budget Analyst	E	\$ 40,163	40,966	41,785	42,621	43,473	44,343	45,229	46,134	47,057	47,998	48,958	49,937	50,936	51,954	52,994		\$ 59,353
Fire Captain / Fire Marshal	NE	\$ 51,002	52,022	53,062	54,123	55,206	56,310	57,436	58,585	59,757	60,952	62,171	63,414	64,682	65,976	67,296		\$ 75,371
Fire Marshal/Inspector (Part-time)	NE	\$ 26																
Fire/EMS Assistant Chief	E	\$ 53,552	54,623	55,715	56,830	57,966	59,125	60,308	61,514	62,744	63,999	65,279	66,585	67,917	69,275	70,660		\$ 79,140
Fire/EMS Chief	E	\$ 78,744	80,319	81,925	83,564	85,235	86,940	88,679	90,452	92,261	94,107	95,989	97,908	99,867	101,864	103,901		\$ 116,369
Firefighter/ EMS	NE	\$ 40,825	41,642	42,474	43,324	44,190	45,074	45,976	46,895	47,833	48,790	49,766	50,761	51,776	52,812	53,868		\$ 60,332
Firefighter/Paramedic (Part-time)	E	\$ 15																
Fleet Maintenance Clerk	NE	\$ 26,543	27,074	27,616	28,168	28,731	29,306	29,892	30,490	31,100	31,722	32,356	33,003	33,664	34,337	35,024		\$ 39,226
Fleet Maintenance Supervisor	NE	\$ 46,597	47,529	48,479	49,449	50,438	51,446	52,475	53,525	54,595	55,687	56,801	57,937	59,096	60,278	61,483		\$ 68,861
Human Resources Coordinator	NE	\$ 32,974	33,634	34,306	34,992	35,692	36,406	37,134	37,877	38,635	39,407	40,195	40,999	41,819	42,656	43,509		\$ 48,730
Industrial Pretreatment Coordinator	NE	\$ 39,843	40,640	41,453	42,282	43,128	43,990	44,870	45,767	46,683	47,616	48,569	49,540	50,531	51,541	52,572		\$ 58,881
Information Technology Manager	E	\$ 55,919	57,037	58,178	59,341	60,528	61,739	62,974	64,233	65,518	66,828	68,165	69,528	70,919	72,337	73,784		\$ 82,638
Library Assistant	NE	\$ 26,543	27,074	27,616	28,168	28,731	29,306	29,892	30,490	31,100	31,722	32,356	33,003	33,664	34,337	35,024		\$ 39,226
Library Manager	E	\$ 51,719	52,753	53,808	54,884	55,982	57,102	58,244	59,409	60,597	61,809	63,045	64,306	65,592	66,904	68,242		\$ 76,431
Lifeguard (Seasonal)	NE	\$ 8	8.52	8.69	8.86	9.04	9.22	9.40	9.59	9.78	9.98	10.18	10.38	10.59	10.80	11.02		\$ 12
Maintenance Technician	NE	\$ 31,114	31,736	32,371	33,019	33,679	34,352	35,040	35,740	36,455	37,184	37,928	38,686	39,460	40,249	41,054		\$ 45,981
Maintenance Worker	NE	\$ 27,486	28,036	28,596	29,168	29,752	30,347	30,954	31,573	32,204	32,848	33,505	34,175	34,859	35,556	36,267		\$ 40,619
Meter Service Supervisor	NE	\$ 41,446	42,275	43,120	43,982	44,862	45,759	46,675	47,608	48,560	49,531	50,522	51,532	52,563	53,614	54,687		\$ 61,249
Meter Service Technician	NE	\$ 35,397	36,105	36,827	37,564	38,315	39,081	39,863	40,660	41,473	42,303	43,149	44,012	44,892	45,790	46,706		\$ 52,310
Meter Service Worker	NE	\$ 31,411	32,039	32,680	33,333	34,000	34,680	35,374	36,081	36,803	37,539	38,290	39,056	39,837	40,633	41,446		\$ 46,420
Parks Maintenance Technician	NE	\$ 34,976	35,675	36,389	37,117	37,859	38,616	39,388	40,176	40,980	41,799	42,635	43,488	44,358	45,245	46,150		\$ 51,688
Parks Maintenance Worker	NE	\$ 30,587	31,198	31,822	32,459	33,108	33,770	34,445	35,134	35,837	36,554	37,285	38,030	38,791	39,567	40,358		\$ 45,201
Patrol Officer	NE	\$ 38,833	39,610	40,402	41,210	42,034	42,875	43,732	44,607	45,499	46,409	47,337	48,284	49,250	50,235	51,239		\$ 57,388
Patrol Officer (Part-time)	NE	\$ 17																
Plant Lab Technician	NE	\$ 34,539	35,230	35,935	36,653	37,386	38,134	38,897	39,675	40,468	41,278	42,103	42,945	43,804	44,680	45,574		\$ 51,043
Plant Operator	NE	\$ 30,587	31,198	31,822	32,459	33,108	33,770	34,445	35,134	35,837	36,554	37,285	38,030	38,791	39,567	40,358		\$ 45,201

CITY OF MINERAL WELLS  
NEW FY 15-16 PAY/SALARY SCHEDULE  
Effective: January 1, 2016

Classification	FLSA Status	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	Open Range	Maximum
Plant Supervisor	NE	\$ 48,030	48,990	49,970	50,970	51,989	53,029	54,089	55,171	56,275	57,400	58,548	59,719	60,913	62,132	63,374		\$ 70,979
Police Corporal / Detective	NE	\$ 44,766	45,661	46,574	47,506	48,456	49,425	50,413	51,422	52,450	53,499	54,569	55,661	56,774	57,909	59,067		\$ 66,155
Police Lieutenant	E	\$ 58,611	59,783	60,979	62,198	63,442	64,711	66,006	67,326	68,672	70,046	71,446	72,875	74,333	75,820	77,336		\$ 86,616
Police Property Control Clerk	NE	\$ 30,470	31,080	31,701	32,335	32,982	33,642	34,315	35,001	35,701	36,415	37,143	37,886	38,644	39,417	40,205		\$ 45,030
Police Records Clerk	NE	\$ 30,470	31,080	31,701	32,335	32,982	33,642	34,315	35,001	35,701	36,415	37,143	37,886	38,644	39,417	40,205		\$ 45,030
Police Sergeant	NE	\$ 51,215	52,239	53,284	54,350	55,437	56,545	57,676	58,830	60,006	61,206	62,431	63,679	64,953	66,252	67,577		\$ 75,686
Pool Cashier(Seasonal)	NE	\$ 8																
Pool Weekend Manager (Seasonal)	NE	\$ 10																
Public Works Admin. Secretary	NE	\$ 35,492	36,202	36,926	37,664	38,418	39,186	39,970	40,769	41,584	42,416	43,264	44,130	45,012	45,913	46,831		\$ 52,451
Public Works Director	E	\$ 78,744	80,319	81,925	83,564	85,235	86,940	88,679	90,452	92,261	94,107	95,989	97,908	99,867	101,864	103,901		\$ 116,369
Purchasing Agent	NE	\$ 46,597	47,529	48,479	49,449	50,438	51,446	52,475	53,525	54,595	55,687	56,801	57,937	59,096	60,278	61,483		\$ 68,861
PW Super. / Parks & Rec Super.	E	\$ 58,301	59,467	60,656	61,870	63,107	64,369	65,656	66,970	68,309	69,675	71,069	72,490	73,940	75,419	76,927		\$ 86,158
Recreation Attendant	NE	\$ 24,752	25,247	25,752	26,267	26,793	27,329	27,875	28,433	29,001	29,581	30,173	30,776	31,392	32,020	32,660		\$ 36,579
Recreation Attendant (Hourly)	NE	\$ 12																
Recreation Clerk	NE	\$ 28,841	29,417	30,006	30,606	31,218	31,842	32,479	33,129	33,791	34,467	35,156	35,860	36,577	37,308	38,054		\$ 42,621
Recreation Coordinator	NE	\$ 31,768	32,403	33,051	33,712	34,387	35,074	35,776	36,491	37,221	37,966	38,725	39,499	40,289	41,095	41,917		\$ 46,947
Sanitarian	NE	\$ 34,159	34,842	35,539	36,250	36,975	37,714	38,468	39,238	40,023	40,823	41,640	42,472	43,322	44,188	45,072		\$ 50,481
Senior Customer Service Rep.	NE	\$ 35,583	36,294	37,020	37,761	38,516	39,286	40,072	40,873	41,691	42,525	43,375	44,243	45,127	46,030	46,951		\$ 52,585
Senior Equipment Operator	NE	\$ 34,249	34,934	35,632	36,345	37,072	37,813	38,569	39,341	40,128	40,930	41,749	42,584	43,435	44,304	45,190		\$ 50,613
Senior Maintenance Technician	NE	\$ 35,842	36,559	37,290	38,036	38,796	39,572	40,364	41,171	41,994	42,834	43,691	44,565	45,456	46,365	47,292		\$ 52,968
Senior Maintenance Worker	NE	\$ 29,713	30,307	30,913	31,531	32,162	32,805	33,461	34,130	34,813	35,509	36,219	36,944	37,683	38,436	39,205		\$ 43,910
Senior Mechanic	NE	\$ 35,256	35,961	36,680	37,414	38,162	38,925	39,704	40,498	41,308	42,134	42,977	43,836	44,713	45,607	46,519		\$ 52,102
Senior Plant Operator	NE	\$ 35,375	36,082	36,804	37,540	38,290	39,056	39,837	40,634	41,447	42,276	43,121	43,984	44,863	45,761	46,676		\$ 52,277
Street Maintenance Supervisor	NE	\$ 41,446	42,275	43,120	43,982	44,862	45,759	46,675	47,608	48,560	49,531	50,522	51,532	52,563	53,614	54,687		\$ 61,249
Street Secretary	NE	\$ 27,508	28,059	28,620	29,192	29,776	30,371	30,979	31,598	32,230	32,875	33,533	34,203	34,887	35,585	36,297		\$ 40,652
Streets Crew Leader	NE	\$ 36,903	37,641	38,393	39,161	39,945	40,743	41,558	42,389	43,237	44,102	44,984	45,884	46,801	47,737	48,692		\$ 54,535
Traffic Control Technician	NE	\$ 32,349	32,996	33,656	34,329	35,016	35,716	36,431	37,159	37,902	38,660	39,434	40,222	41,027	41,847	42,684		\$ 47,806
Utilities Collection/Dist. Supervisor	NE	\$ 48,540	49,511	50,501	51,511	52,541	53,592	54,664	55,757	56,872	58,010	59,170	60,353	61,560	62,791	64,047		\$ 71,733
Utilities Maintenance Supervisor	NE	\$ 48,030	48,990	49,970	50,970	51,989	53,029	54,089	55,171	56,275	57,400	58,548	59,719	60,913	62,132	63,374		\$ 70,979
Utilities Superintendent	E	\$ 59,974	61,173	62,397	63,645	64,918	66,216	67,540	68,891	70,269	71,674	73,108	74,570	76,061	77,583	79,134		\$ 88,630
Warehouse Technician	NE	\$ 33,248	33,913	34,591	35,283	35,989	36,708	37,443	38,191	38,955	39,734	40,529	41,340	42,166	43,010	43,870		\$ 49,134
Water Distribution Crew Leader	NE	\$ 39,627	40,419	41,228	42,052	42,893	43,751	44,626	45,519	46,429	47,358	48,305	49,271	50,256	51,261	52,287		\$ 58,561

Full Time Employee - 2080 Hours/Year.  
Over Time paid over 40 hours/week for FLSA Status NE.  
Increases based on Total Compensation Study in the 2015-16 Budget.  
2% to 5% adjustment in the 2015-16 Budget (except City Manager & Dept Heads).

Schedule 1 – Position Classification, Salaries & Wages FY15-16

**Effective: January 1, 2016**

Education, license, and certification stipends are available to all full-time employees (both Exempt and Non-exempt), subject to verification, as additional incentives to pay; except the City Manager and the heads of those departments established by Section 30 of the Charter of the City of Mineral Wells: Finance, Fire, Police and Public Works. Incentives will be paid during the last pay period of a month according to the information on file in payroll. No retroactive incentives shall be paid and only those corrections in the City's favor will be amended. Incentives will not be prorated under any circumstance.

Employees shall be responsible for all expenses related to obtaining degrees, licenses, certifications, testing, and the like unless otherwise authorized by City policy. In some cases, the City may pay for travel/training/time away from work hours to attend same. Employees shall be required to submit proof of completion, degrees, transcripts, and copies of certificate(s) or license(s), along with any other additional information for verification as required by the Department Head or Human Resources. Incentives paid must be job related, as determined by the Department Head. No exceptions.

Employees requesting incentive pay may apply for one (1) payment from each of the categories listed below. Total incentives paid are limited to \$500 per month (all categories combined) for eligible employees and subject to approval by the Department Head from available funds.

CATEGORY					
Education Degree	<b>HS/GED</b>		<b>Associate's</b>	<b>Bachelor's</b>	<b>Master's</b>
	\$	-	\$ 100	\$ 200	\$ 300
Public Safety License	<b>Basic</b>		<b>Intermediate</b>	<b>Advanced</b>	<b>Master</b>
	\$	-	\$ 100	\$ 200	\$ 300
Medical Certification	<b>EMT - Basic</b>		<b>EMT - Intermediate</b>	<b>Paramedic</b>	<b>Licensed Paramedic</b>
	\$	-	\$ 100	\$ 200	\$ 300
Water / Water Distribution License	<b>Class D</b>		<b>Class C</b>	<b>Class B</b>	<b>Class A</b>
	\$	-	\$ 100	\$ 200	\$ 300
Waste Water License/Certification or Municipal Court Certification	<b>Class / Level</b>		<b>Class C / Level I</b>	<b>Class B / Level II</b>	<b>Class A / Level III</b>
	\$	-	\$ 100	\$ 200	\$ 300
Vocational, Technical or Trade	<b>Trade Helper or Apprentice</b>		<b>Licensed: Vocation Registered</b>	<b>Journeyman: Vocation Certified</b>	<b>Master or Inspector</b>
	\$	-	\$ 100	\$ 200	\$ 300

**NOTE:** Maximum incentive payment available is \$500/month (\$6,000/year)

**(THIS PAGE INTENTIONALLY LEFT BLANK)**