



PARK USAGE CONTRACT

Revised April 28, 2019

The signature of the renter on this contract verifies that the renter understands and agrees to all provisions of this contract.

1. No person, group or organization may have more than two future rentals reserved. If there are two future rentals, a separate deposit is required for each rental. If a group has two rentals scheduled, they may schedule another rental the next business day after the first of the two rentals is completed. Reservations will not be accepted more than 15 months (one year and three months) in advance of the rental date.
2. Cash, a cashier's check or money order for the amount of \$50.00 must be presented to the City of Mineral Wells Parks and Recreation Department as a deposit and is required at the time the park is reserved. This deposit will insure your reservation date and will be refunded to you after the event within thirty (30) business days, provided that the park is not damaged and is clean.
3. A park use fee must be paid five business days prior to the event in the amount as listed below for each specific rental. The \$50.00 deposit and the \$25.00 use fee is good for a one day rental only.

WEST CITY PARK GAZEBO (and surrounding cement deck) \$25.00

WEST CITY PARK SHELTER (and nearby covered shade structure) \$25.00

4. Users will not nail, tack or permanently affix decorations to wooden shelter structure. Taping decorations is allowed.
5. All trash and garbage must be cleaned up and the park must be left in good condition. Trash must be placed in covered containers, or hauled off the premises. Trash bags **are not** to be left out uncovered.
6. Renters who intend to have music played through a speaker system or amplifiers must apply for a Special Events/Activities permit through the City of Mineral Wells. An application may be obtained online at <http://www.mineralwellstx.gov/documentcenter/view/1869>. A completed application must be submitted to the City Manager's Office no later than 15 days prior to your event.
7. If the rental is cancelled five business days prior to the rental date, all fees will be returned. If the rental is cancelled prior to the rental date, but with less than five business days notice, the rental fee only will be returned to the renter. The deposit will be retained by the Parks and Recreation Department, since no other parties were able to rent the park. There will be no refunds for reservations cancelled on the date of the rental, except for cancellations due to inclement weather.
8. User agrees to indemnify and hold the City of Mineral Wells, its officers, agents and employees safe and harmless from any and all claims for damages, injuries or death to property or persons arising out of or resulting from the use of the premises by the user.
User shall be responsible for conducting all activities in a safe manner so as to avoid any damages or injuries to property or persons.

