

CITY OF MINERAL WELLS
2011-2012 OPERATING BUDGET
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CITY OF MINERAL WELLS

CITY COUNCIL

MIKE ALLEN, MAYOR

MARGARET H. COLTON, AT LARGE, MAYOR PRO-TEM

RICK BENNETT, AT LARGE

TOMMY BLISSITTE, WARD 1

TAMMY UNDERWOOD, WARD II

JOHN UPHAM, WARD III

KEVIN HARRISON, WARD IV

CITY STAFF

LANCE HOWERTON, CITY MANAGER

JUANITA FORMBY, CITY CLERK

BOBBY BAKER, PUBLIC WORKS DIRECTOR

KATHERYN BANNON, FINANCE DIRECTOR

MIKE McALLESTER, CHIEF OF POLICE

ROBIN ALLEN, FIRE CHIEF

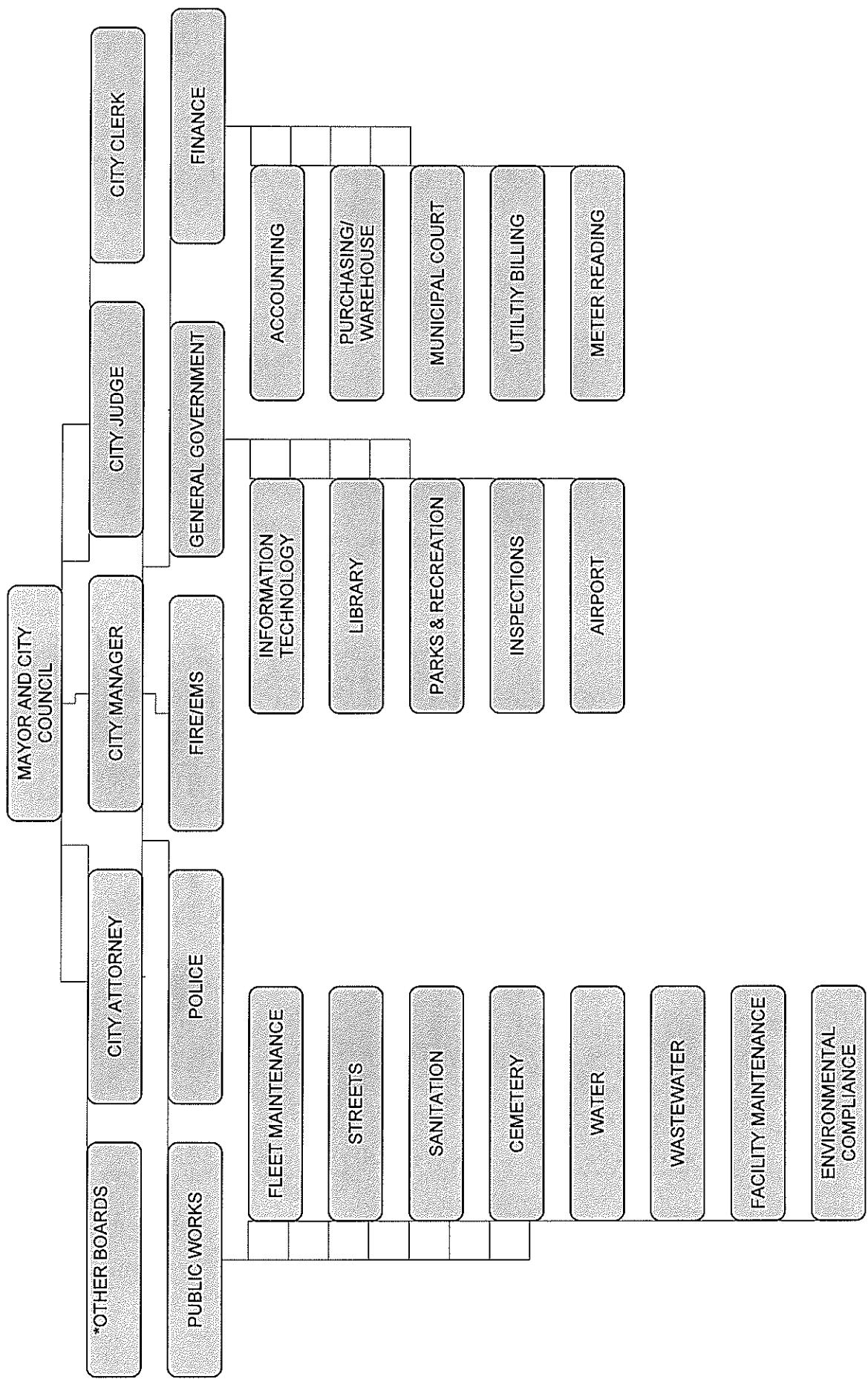
CONSULTANTS

GEORGE GAULT, CITY ATTORNEY

GEORGE, MORGAN & SNEED, P.C., AUDITORS

SCHRICKEL, ROLLINS and ASSOCIATES, INC., ENGINEERS

FIRST SOUTHWEST COMPANY, FINANCIAL ADVISORS



*OTHER BOARDS AND COMMISSIONS: Municipal Airport Advisory Board; Parks Board; Planning & Zoning Commission; Board of Adjustments; Mineral Wells Housing Authority, Woodland Park Board of Trustees; Palo Pinto County Municipal Water District No. 1; Boyce Ditto Municipal Library Board; Industrial Development Board

BUDGET CALENDAR



Tax Roll certified by the Palo Pinto and Parker County Appraisal Districts.



Special Meeting - City Manager's proposed budget presented to the City Council. Public hearing(s) to be set by the City Council.



Regular Meeting - Conduct a public hearing on the budget, discuss the tax rate. If council proposes to increase the tax rate above the effective rate (2) public hearings must be scheduled.



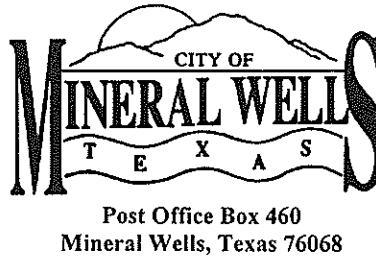
Special Meeting - Budget discussion, conduct public hearing and take record vote if needed.



Regular Meeting - Conduct a public hearing if needed.



Regular Meeting - Approve an ordinance adopting the budget, then approve a tax levy ordinance.



August 1, 2011

The Honorable Mayor and City Council – City of Mineral Wells

Mayor and City Council:

As of this time last year, the conventional wisdom held that the Great Recession was then over and that a sustained recovery would begin in the second half of Calendar Year 2010. This was welcome news as the preceding period had proven to be a very difficult time as organizations of all descriptions at every level had suffered through the ill effects of the national economic decline. In response to this general economic downturn, the City of Mineral Wells had previously taken action by severely curtailing capital spending (infrastructure projects/acquisitions) and in February of 2010 initiated a hiring freeze. Not knowing with any certainty that the predicted economic recovery would come to pass, City staff proposed and the Council adopted a budget for Fiscal Year 2010-2011 that maintained a very cautious outlook, yet retained the flexibility to reinstate then frozen and vacant positions and, likewise, initiate limited capital spending were economic conditions to improve. Unfortunately, the conventional wisdom of the day proved to be overly optimistic and we presently find our national, state and local economies in much the same underperforming mode as in the last several years. What seems to be readily apparent is that the economic climate will not materially improve in the immediate future and the City of Mineral Wells would be well advised to maintain a very disciplined fiscal posture as we move forward. It is from this perspective that the Fiscal Year 2011-2012 City of Mineral Wells Operating Budget is herein presented for consideration by the City Council.

General Fund

As to revenue in the General Fund, it is not anticipated that any significant improvement will be realized versus prior year, as somewhat lower overall receipts are forecast for the upcoming budget year. With respect to sales tax, it is projected that collections will be somewhat lower than that budgeted last year, with sales tax receipts expected to be approximately \$3.4 million dollars. This would represent sales tax receipts some \$1.3 million dollars below our highest collection year of Fiscal Year 2007-2008. Concerning ad valorem property tax valuation, the total taxable value for Fiscal Year 2011-2012 is \$632 million, marginally down from the total taxable value for the prior year of \$640 million. Given this circumstance, it is proposed that the current tax rate of \$.49061 per \$100 of assessed value be adopted for the upcoming year. This is below the calculated effective tax rate of \$.49880. This tax rate is identical to that of the current year and would not represent any increase in taxes to our citizens. In that the proposed tax rate is below the effective rate and does not raise additional ad valorem tax revenues beyond that of the prior year, no public hearings are required other than that specified in the City Charter. Assuming that the proposed tax rate and budget are adopted as presented, the Fiscal Year 2011-2012 General Fund budget would be approximately \$9 million, the lowest General Fund operating budget for the City of Mineral Wells since FY 2005-2006.

Concerning expenditures in the General Fund, reduced revenues dictate that only limited programming be undertaken. With respect to personnel, it is yet again proposed that no step or cost of living salary adjustments be

granted. As to positions currently frozen and vacant (6- Street Department/1 – Cemetery Department), it is recommended that these positions remain unfilled to achieve continued savings in the General Fund. It is, likewise, recommended that these positions be removed from the Table of Authorized Positions so that the General Fund budget more closely reflects our actual condition in the upcoming budget year. These positions can be reinstated in future years as conditions allow. Although we do not propose sweeping personnel changes in the FY 2011-2012 budget, it is recommended that certain position-specific actions be taken. The most significant of these is the restructuring of the Finance/City Utility Service Departments which would entail the creation of one (1) Accounting Clerk position (\$28,000) and an upgrade of the Warehouse Technician position to that of Purchasing Agent (\$12,000). This restructuring can be accomplished with minimal impact to the General Fund through an increase in the transfer from the Water Fund and the proposed elimination of one (1) Water Customer Service Representative and one (1) Meter Service Worker position. Additional targeted changes in General Fund personnel are also proposed as include: upgrade to Fire Chief salary to achieve parity (\$10,000); upgrade of CID Sergeant position to that of Lieutenant (revenue neutral/overtime offset); and upgrade of Animal Shelter Clerk to Animal Shelter Coordinator (\$4,500). Also regarding personnel, we anticipate a significant increase in employee health insurance premiums in the range of \$63,000. Somewhat offsetting the increase in health insurance costs, the City's contribution to the Texas Municipal Retirement System is reduced by approximately 15%. Concerning capital expenditures/acquisitions in the General Fund, it is recommended that the following be undertaken: purchase of two (2) patrol vehicles in the Police Department (\$50,000); one (1) ambulance remount for Fire/EMS (\$80,000); upgrades to support recycling at the Convenience Station (\$11,000); reconstruction of the 100 blocks of SE 4th and SE 12th Avenues (\$100,000) and Phase III of the Airflyte Street Reconstruction Program. Lastly, it is proposed that the City institute random drug testing for all Public Safety employees (\$3,000) and that the City's contribution to the Area Growth Council/Mineral Wells Industrial Foundation be increased by \$100,000 for one time, specifically targeted, industrial retention/expansion projects.

Water/Sewer Fund

In the prior year budget process, the Council adopted the first of a proposed series of 5% water rate increases driven by continued development of the Turkey Peak Reservoir project (permitting/engineering). Staff is pleased that, based upon strong water/sewer revenues and aggressive cost containment actions, only a 3% increase to water rates will be necessary in the upcoming budget year. Additionally, no increase is recommended with respect to sewer rates.

As to expenditures in the Water/Sewer Fund, it is proposed that step and cost of living salary adjustments be deferred, as with the General Fund. Unlike the General Fund, the improved condition of the Water/Sewer Fund affords the opportunity to reinstate the two field positions in Water Distribution currently frozen and vacant. As noted in the General Fund budget discussion, a restructuring of the Finance/City Utility Service Departments is, likewise, proposed which would result in upgrading one (1) Meter Service Worker position to that of Meter Service Supervisor (\$5,000). This is again possible through the elimination of one (1) Water Customer Service Representative and one (1) Meter Service Worker position. As is true in the General Fund, health insurance premiums are to increase for Water/Sewer Fund employees requiring an additional contribution of approximately \$32,000. Also, as with the General Fund, the City's contribution to the Texas Municipal Retirement System will be reduced some 15%. As to other expenditures in the Water/Sewer Fund, I would remind the City Council of the bond refunding approved in April of this year. This refunding "freed up" for use some \$1.2 million in bond reserve funds that are recommended to be used to support a Water Line Replacement Project along Highway 180W. It is proposed that in the upcoming year an 18" water line be installed along Highway 180W from approximately West City Park to SW 25th Avenue (PPGH) at a cost of \$1 million. This project represents the first of several phases to be carried out in order to correct water volume and pressure deficiencies in the western portion of our community. Other expenditures proposed in the Water/Sewer Fund include: an additional \$130,000 in water purchase costs assessed by the Palo

Pinto County Municipal Water District No. 1 for engineering and permitting expenses attributable to the Turkey Peak Reservoir project; purchase of one (1) sewer camera (\$10,000), one (1) Mini excavator (\$60,000) and one (1) half-ton pick-up truck in the Water Distribution/Sewer Collection Department (\$25,000); purchase of one (1) two-ton bucket truck (\$75,000) and one(1) one-ton service truck (\$40,000) in the Facilities Maintenance Department; purchase of lab equipment (\$5,000) at the Hilltop Water Treatment Plant; acquisition of one(1) half-ton pick-up truck (\$25,000) in the Wastewater Department; and utility adjustments for Street Reconstruction activities (\$50,000). Lastly, it is recommended that \$150,000 be budgeted in the Water Distribution/Sewer Collection Department for various line upgrades and improvements.

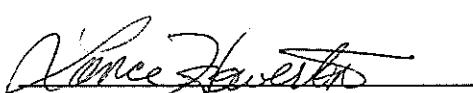
Airport Fund

Somewhat contrary to expectations, revenues in the Airport Fund for Fiscal Year 2010-2011 have significantly improved. For the first time in several years the Airport achieved improved margins and stronger than anticipated aviation fuel sales, thereby driving net revenue at the Airport into decidedly positive territory. With additional funds available to support improvements at the Airport, it is recommended that the City proceed with a long contemplated project to link the Downing heliport with the active airside portion of the Airport by means of a taxiway connection. This is part of a broader plan to be pursued in conjunction with Cool City Avionics to create an Aviation Business Center at the Downing maintenance facility/heliport. It is proposed that the project be accomplished through a 50/50 matching grant partnership with the TxDOT Aviation Routine Airport Maintenance Program (RAMP) at a total cost of \$80,000. Additionally, it is proposed that the Airport purchase a new Jet A Fuel truck through a lease/purchase financing to replace the 1988 model currently in use (\$150,000). Apart from these two major expenditures, no additional projects of consequence are proposed at the Mineral Wells Municipal Airport in Fiscal Year 2011-2012.

Summary

Again, all leading indicators appear to point to a sluggish and underperforming economy in the near term. To this point, the City of Mineral Wells has navigated these troubled economic waters without resorting to employee layoffs/furloughs, broad program cuts, or significant tax increases. The budget herein proposed continues this pattern of operating our City within the resources available, while providing the basic level of service required by the citizens of Mineral Wells.

Respectfully,



Lance Howerton
City Manager



Katheryn Bannon
Finance Director

ORDINANCE NO. 2011-

AN ORDINANCE SETTING FORTH AN ITEMIZED ESTIMATE OF THE EXPENSE OF CONDUCTING EACH FUND FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF MINERAL WELLS, TEXAS, FOR THE PERIOD OF TIME BEGINNING OCTOBER 1, 2011 AND TERMINATING SEPTEMBER 30, 2012, APPROPRIATING MONEY FOR THE VARIOUS FUNDS; SETTING OUT THE PURPOSES OF EACH ESTIMATE; ADOPTING AND APPROVING THE BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, TEXAS:

1.

That the appropriation for the period of time beginning October 1, 2011, through September 30, 2012, shall be distributed among the various funds established incident thereto as follows:

(a)	General Fund.....	\$9,668,566
(b)	Water and Sewer Fund.....	9,893,600
(c)	Capital Projects - General.....	0
(d)	Airport Fund.....	1,221,043
(e)	Hotel Occupancy Tax Fund.....	165,000
(f)	Woodland Park Trust Fund.....	600
(g)	Capital Projects - Water.....	0
(h)	General Debt Service Fund.....	685,400
(i)	Expendable Trust.....	<u>57,478</u>
TOTAL ALLOCATION ALL FUNDS.....		<u>\$21,691,687</u>

2.

The distribution and division of the above named appropriation shall be made in accordance with the budget of expenditures submitted by the City Manager, and as adjusted and adopted by the City Council, which budget is hereby made a part of this Ordinance by reference thereto the same as if copied verbatim herein, and should be considered in connection with the expenditures of the above appropriations.

3.

The budget for the one year period above set forth has been heretofore submitted by the City Manager to the City Council, notice published, and hearing held incident thereto, all in conformance with Articles V, Sections 47 and 51-55 of the City Charter of the City of Mineral Wells. The City Council has heretofore approved the same as adjusted. The purpose and intent of the Ordinance is to set forth in ordinance form the funds from which budget allocations are to be derived for operational and debt purposes; and further, to approve the budget as adjusted.

4.

The budget prepared by the City Manager for the City of Mineral Wells, Texas, for the year commencing October 1, 2011 through and including September 30, 2012 as adjusted be and it is hereby approved and ordered filed with the City Clerk of the City of Mineral Wells. The City Manager is hereby directed to reproduce the final budget by printing, or otherwise accurately reproducing the data contained in the official document filed with the City Clerk including all messages, schedules, summaries, and statements enumerated in Section 47 of the City Charter of the City of Mineral Wells, and to make a reasonable number of copies available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

5.

The City Clerk is hereby directed to file a copy of said final budget with the County Clerk of Palo Pinto County.

6.

Should any part, portion, section, or division of this ordinance be declared to be invalid or inoperative or void for any reason by a court of competent jurisdiction, such decisions, opinion, or judgment shall in no way effect the remaining parts, portion, sections, or provisions of the ordinance, which provisions shall be, remain, and continue to be in full force and effect. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED on this the 20 day of September 2011.

Mike Allen, Mayor

ATTEST:

Juanita Formby, City Clerk

ORDINANCE NO. 2011-

LEVYING AD VALOREM TAXES ON BOTH REAL AND PERSONAL PROPERTY IN THE CITY OF MINERAL WELLS FOR THE YEAR 2010, PROVIDING FOR APPORTIONMENT OF SUCH AD VALOREM TAXES, PROVIDING FOR OCCUPATION TAXES ON EVERY PERSON, FIRM OR CORPORATION PURSUING ANY OCCUPATION, PROFESSION, OR BUSINESS IN THE CITY OF MINERAL WELLS SUBJECT TO SUCH TAXES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS, that direct and ad valorem municipal taxes be, and the same are hereby levied for the tax year 2011, upon all property, real, personal, and mixed, located within the corporate limits of the City of Mineral Wells, Texas subject to taxation for the said year, under the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells adopted on the 26th day of July, 1966, for the purposes and at the rates herein set forth.

Section 1. That there is hereby levied and there shall be collected a total tax of \$.49061 on each \$100 assessed valuation of all taxable property, real, personal, and mixed located within the corporate limits of the City of Mineral Wells, Texas.

Section 2. That \$.368005 of the above total tax is hereby specifically levied and apportioned for maintenance, support, current expenses, and general municipal purposes of the City of Mineral Wells for the fiscal year beginning October 1, 2011 and ending September 30, 2012.

Section 3. That \$.122605 of the above total tax is hereby specifically levied and apportioned for payment of the principal and interest on, and the service on the outstanding indebtedness of the City of Mineral Wells for the fiscal year beginning October 1, 2011 and ending September 30, 2012.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINERAL WELLS that there is hereby levied, and there shall be collected from every person, firm, or corporation pursuing any occupation, profession, or business in the City of Mineral Wells, which is taxable by law, the full amount of occupation taxes permitted by the Constitution and Laws of the State of Texas and the Charter of the City of Mineral Wells.

PASSED AND APPROVED this the 20 day of September 2011.

Mike Allen, Mayor

ATTEST:

Juanita Formby, City Clerk

Sec. 46. Fiscal Year

The fiscal year of the City of Mineral Wells shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

Editor's note – Section 1.05 of the Texas Property Tax Code as enacted by Acts 1969, 66th Legislature, Chapter 841, authorized the governing body of a home-ruled city to establish by ordinance a fiscal year different from that fixed in its charter, if it is desirable. Consequently, Ord. No. 1980-18, enacted September 16, 1980, states that "the fiscal year for the City of Mineral Wells be and is hereby established as beginning on the first day of October and ending on the last day of September of each calendar year..."

Sec. 47. Preparation and submission of budget.

The city manager, between sixty and ninety days prior to the beginning of each fiscal year, shall submit to the council a proposed budget, which budget shall provide a complete financial plan for the fiscal year, and shall contain the following:

- 1) A budget message, explanatory of the budget.
- 2) A consolidated statement of receipts and expenditures for all funds.
- 3) An analysis of property valuations.
- 4) An analysis of tax rate.
- 5) Tax levies and tax collections by years for at least five years.
- 6) General fund resources in detail, including a detailed report of inventory as provided in section 78 hereof.
- 7) Summary of proposed expenditures by function, department and activities.
- 8) Summary of proposed expenditures by character and object.
- 9) Detailed estimates of expenditures shown separately by each activity to support the summaries No. 7 and 8 above. Such estimates of expenditures are to include an itemization of positions showing the number of persons having each title and the rate of pay.
- 10) A revenue and expense statement for all types of bonds.
- 11) A description of all bond issues outstanding, showing rate of interest, date of issue, maturity date, amount authorized, amount issued, and amount outstanding.
- 12) A schedule of requirements for the principal and interest of each issue of bonds.
- 13) A special funds section.
- 14) The appropriation ordinance.
- 15) The tax levying ordinance.

Sec. 48. Anticipated revenues compared with other years in budget.

In parallel columns opposite the several items of revenue there shall be placed the actual amount of such items for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Sec. 49. Proposed expenditures compared with other years in budget.

In parallel columns opposite the various items of expenditures there shall be place the actual amount of such items of expenditures for last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Sec. 50. Proposed budget a public record.

The proposed budget and all supporting schedules shall be filed with the city clerk when submitted to the council and shall be a public record for inspection by anyone. The city manager shall cause sufficient copies to be made for distribution to all interested persons.

Sec. 51. Notice of public hearing on budget.

At the meeting of the council at which the proposed budget is submitted, the council shall fix the time and place of a public hearing on the budget, and shall cause to be published a notice of the time and place, not less than seven days after date of publication, at which the council will hold the public hearing.

Sec. 52. Public hearing on proposed budget.

At the time and place set forth in the notice required by Section 51, or at any time and place to which such public hearing shall from time to time be adjourned, the council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item of the amount of any item therein contained.

Sec. 53. Proceedings on budget after public hearing amending or supplementing budget.

After the conclusion of such public hearing the council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation the council must cause to be published a notice setting forth the nature of the proposed increases and fixing a time and place, not less than seven days after publication, at which the council will hold a public hearing thereon.

Sec. 54. Proceedings on adoption of budget.

After such further hearing, the council may insert the additional item or items and make the increase or increases to the amount in each case indicated by the published notice, or to a lesser amount, but where it shall increase the total proposed expenditures it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

**FUND BALANCE SUMMARY
ALL BUDGETED FUNDS**

	Estimated Fund Balance 09/30/2011	Estimated Revenues	Estimated Available Resources	Estimated Expenditures	Estimated Fund Balance 09/30/2012
General Fund	\$4,461,113	\$8,813,566	\$13,274,679	\$9,668,566	\$3,606,113
General Debt Service Fund	\$152,028	\$1,770,073	\$1,922,101	\$1,756,575	\$165,526
Woodland Park Trust Fund	\$474,885	\$9,600	\$484,485	\$600	\$483,885
Hotel Occupancy Tax Fund	\$0	\$165,000	\$165,000	\$165,000	\$0
Water & Sewer Enterprise Fund	\$2,915,972	\$8,893,600	\$11,809,572	\$9,893,600	\$1,915,972
Airport Operations Enterprise Fund	\$268,490	\$1,221,043	\$1,489,533	\$1,221,043	\$268,490
Expendable Trust	\$57,378	\$100	\$57,478	\$57,478	\$0
Total	\$8,329,866	\$20,872,982	\$29,202,848	\$22,762,862	\$6,439,986

**SUMMARY OF BUDGETED POSITIONS
ALL FUNDS**

	2009-10		2010-11		2011-12	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
General Government						
City Manager	1	0	1	0	1	0
City Clerk	3	0	3	0	3	0
Finance	4	0	4	0	5	0
Municipal Court	1	1	1	1	1	1
Information Technology	2	0	2	0	2	0
Total General Government	11	1	11	1	12	1
Public Safety						
Police	35	0	35	0	35	0
Fire/EMS	18	9	18	9	18	9
Inspections	5	0	5	0	5	0
Total Public Safety	58	9	58	9	58	9
Highways and Streets						
Streets	18	0	18	0	12	0
Total Highways and Streets	18	0	18	0	12	0
Public Works						
Fleet Maintenance	4	0	4	0	4	0
Sanitation - Convenience Station	0	1	0	1	0	1
Cemetery	5	0	5	0	4	0
Total Public Works	9	1	9	1	8	1
Culture and Recreation						
Library	6	0	6	0	6	0
Parks and Recreation	9	17	9	17	9	17
Total Culture and Recreation	15	17	15	17	15	17
Water and Sewer Utilities						
Public Works Administration	5	0	5	0	5	0
Water Dist. /Sewer Collection	15	0	15	0	15	0
Hilltop Water Treatment Plant	9	0	9	0	9	0
Wastewater Plant Operations	14	0	14	0	14	0
Facility Maintenance	6	0	6	0	6	0
Utility Billing / Meter Services	6	0	6	0	4	0
Total Water and Sewer Utilities	55	0	55	0	53	0
Airport	4	3	4	3	4	3
Total All Funds	170	31	170	31	162	31

Municipal Court – Municipal Court Judge is an appointee, reported as part-time.

Part-Time – Fire/EMS and Airport are budgeted in hours on the Tables of Authorized Positions.

Part-Time – Parks and Recreation are seasonal and are budgeted in hours on the Table of Authorized Positions.

Summary of Proposed Expenditures & Expenses All Budgeted Funds 10/01/11 to 09/30/12		SPECIAL REVENUE	DEBT SERVICE	PROPRIETARY FUNDS			
		General Fund	Trust Funds	Gen Debt Svs. Fund	Water & Sewer Fund	Airport Fund	Total
BY FUNCTION, DEPARTMENT & ACTIVITY							
Administration		\$1,050,591	\$0	\$0	\$0	\$0	\$1,050,591
City Attorney		24,000	0	0	0	0	\$24,000
Finance		400,671					\$400,671
Information Technology		252,373	0	0	0	0	\$252,373
Total General Government		\$1,727,635	\$0	\$0	\$0	\$0	\$1,727,635
Police		2,289,959	0	0	0	0	\$2,289,959
Fire/EMS		1,846,069	0	0	0	0	\$1,846,069
Inspections		315,674	0	0	0	0	\$315,674
Total Public Safety		\$4,451,702	\$0	\$0	\$0	\$0	\$4,451,702
Streets		1,250,338	0	0	0	0	\$1,250,338
Total Highway/Streets		\$1,250,338	\$0	\$0	\$0	\$0	\$1,250,338
Fleet Maintenance		690,252	0	0	0	0	\$690,252
Sanitation - Convenience Station		170,804	0	0	0	0	\$170,804
Cemetery - Woodland Park Trust		279,140	600	0	0	0	\$279,740
Total Public Works		\$1,140,196	\$600	\$0	\$0	\$0	\$1,140,796
Library		359,143	0	0	0	0	\$359,143
Parks and Recreation		739,552	0	0	0	0	\$739,552
Tourism		0	165,000	0	0	0	\$165,000
Total Cultural and Recreation		\$1,098,695	\$165,000	\$0	\$0	\$0	\$1,263,695
Public Works Administration		0	0	0	2,821,709	0	\$2,821,709
Facility Maintenance		0	0	0	501,115	0	\$501,115
Water Distribution/Sewer Collection		0	0	0	2,412,683	0	\$2,412,683
Hilltop Water Treatment Plant - Brazos		0	0	0	1,421,734	0	\$1,421,734
Wastewater Plant Operations		0	0	0	1,189,734	0	\$1,189,734
Utility Billing / Meter Services		0	0	0	475,450	0	\$475,450
Total Water/Sewer Utilities		\$0	\$0	\$0	\$8,822,425	\$0	\$8,822,425
Airport		0	0	0	0	1,134,960	\$1,134,960
Debt Service		0	0	685,400	1,071,175	86,083	\$1,842,658
Capital Projects-Includes transfers from other funds		0	0	0	0	0	\$0
Expendable Trust		0	57,478	0	0		\$57,478
Total Expenditures/Expenses by Func/Dept/Activity		\$9,668,566	\$223,078	\$685,400	\$9,893,600	\$1,221,043	\$21,691,687

BY CHARACTER & OBJECT							
Personal Services		\$6,141,334	\$0	\$0	\$2,682,203	\$199,735	\$9,023,272
Program Expenses		163,000	57,478	0	0	0	\$220,478
Purchased Professional/Technical Service		225,000	164,175	0	131,700	2,000	\$522,875
Purchased Property Services		318,400	0	0	143,910	2,000	\$464,310
Other Purchased Services		163,800	0	0	135,300	27,800	\$326,900
Supplies		1,521,250	0	0	1,994,970	32,750	\$3,548,970
Other Objects		455,701	0	550	2,033,530	614,700	\$3,104,481
Debt Service		0	0	684,850	1,071,175	86,083	\$1,842,108
Unallocated Reserve		175,081	0	0	140,812	87,975	\$403,868
Capital Outlay		505,000	0	0	1,235,000	150,000	\$1,890,000
Transfers to Other Funds		0	1,425	0	325,000	18,000	\$344,425
Total Expenditures/Expenses by Character/Object		\$9,668,566	\$223,078	\$685,400	\$9,893,600	\$1,221,043	\$21,691,687

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**TABLE OF AUTHORIZED POSITIONS
GENERAL FUND**

01 General Administration		26 Inspection Department	
1 City Manager	\$120,819	1 Building Official	\$50,544
1 City Clerk	57,189	2 Code Enforcement Officer	63,944
1 Personnel Technician	30,454	1 Sanitarian	32,215
1 Administrative Clerk	27,527	1 Code Enforcement Secretary	25,981
Total	\$235,989	Total	\$172,684
15 Finance Department		31 Street Department	
1 Finance Director	\$80,319	0.4 Public Works Director	\$32,128
1 Accounting Manager	49,304	0.75 Public Works Superintendent	41,732
2 Accounting Clerk	56,160	1 Traffic Control Technician	30,765
1 Purchasing Agent	43,430	1 Street Maintenance Supervisor	39,683
1 City Judge (Appointee)	20,672	2 Streets Crew Leader	71,314
1 Municipal Court Clerk	37,301	2 Senior Equipment Operator	65,254
Total	\$287,186	4 Equipment Operator	112,720
		1 Maintenance Worker	26,763
		Total	\$420,359
17 Information Technology		32 Sanitation Department	
1 I. T. Manager	\$50,783	1 Conv. Station Operator (Part-time)	\$14,078
1 Computer Support Specialist	34,774	Total	\$14,078
Total	\$85,557		
19 Fleet Maintenance		51 Parks & Recreation Department	
0.1 Public Works Director	\$8,032	Parks	
0.25 Public Works Superintendent	13,910	1 Parks/Recreation Superintendent	\$59,030
1 Fleet Maintenance Supervisor	44,733	1 Maintenance Technician	33,340
2 Senior Mechanic	66,746	3 Parks Maintenance Worker	83,722
1 Fleet Maintenance Clerk	25,074	Parks	\$176,092
Total	\$158,495	Recreation	
		1 Recreation Clerk	26,528
		1 Recreation Coordinator	30,195
20 Police		2 Recreation Attendant	46,634
1 Chief of Police	\$80,319	Est. Swimming Pool Employees (Seas)	48,120
3 Lieutenant	155,499	1 Pool Manager *	
3 Detectives	124,144	14-16 Lifeguards *	
5 Sergeant	235,513	* See Schedule 1 for Hourly Rates	
5 Corporal	210,164	Recreation	\$151,477
8 Patrol	283,950	Total	\$327,569
1 Patrol - SRO @ MWISD	37,528		
1 City/County Narcotics Officer	46,534	53 Cemetery Department	
1 Narcotics Officer	43,028	1 Cemetery Supervisor	\$41,731
1 CID Clerk	33,517	3 Senior Equipment Operator	96,934
3 Animal Control	81,452		
3 Dispatcher	95,176		
Total	\$1,426,824		
24 Fire / Emergency Medical Services			
1 Fire / EMS Chief	\$80,319		
3 Captain	144,613	Total	\$138,665
11 Firefighter/EMT	404,976		
1 Ambulance Billing Clerk	33,417	55 Library	
2 Dispatchers	58,501	1 Library Manager	\$48,306
EMS Part time (3,000 Hours)	39,000	1 Assistant Librarian	33,935
1 Fire Marshall / Inspector (900 Hours)	21,114	1 Children's Librarian	27,096
Total	\$781,940	3 Library Assistant	74,254
		Total	\$183,591

GENERAL FUND REVENUE		2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
4005	Fund Balance Appropriated	\$0	\$677,665	\$19,396	\$855,000
4110	Property Taxes - Current	2,301,289	2,216,000	2,453,000	2,280,000
4130	Sales Tax	3,666,151	3,500,000	3,400,000	3,400,000
4143	Mixed Beverage Tax	16,641	20,000	20,000	20,000
4160	Electric Service Franchise Tax	576,577	582,000	582,000	582,000
4162	Natural Gas Service Franchise Tax	176,146	160,000	140,000	140,000
4163	Telecommunication Access Line Fees	46,571	47,000	45,000	45,000
4164	Cable Franchise Tax	171,706	165,000	165,000	165,000
4165	Solid Waste Collection Franchise Fee	330,885	330,000	330,000	330,000
4190	Property Taxes - Delinquent	64,650	51,000	51,000	51,000
4191	Property Taxes - Penalty & Interest	40,357	33,000	33,000	33,000
4211	Alcoholic Beverage Permits	2,293	2,000	1,500	1,500
4216	Occupational Licenses	455	5,000	500	1,000
4220	Other Revenue - General	37,662	12,000	40,245	12,075
4221	Inspections & Permits	79,578	80,000	65,000	65,000
4313	Grants – Police	0	0	155,000	0
4314	LEOSE-L.E. Training Grant	2,476	2,600	2,476	2,600
4344	FEMA Grant - Fire/EMS	47,832	26,716	16,416	26,716
4371	Library Grants – SECO/Lonestar	34,624	57,576	57,000	20,000
4372	MWISD Grant - COPS - HS S.R.O.	51,568	51,000	51,000	51,000
4373	Other Local / Private Grants	49,600	20,000	1,000	20,000
4374	Palo Pinto County Grants & Interlocal Agrmnts.	155,050	160,000	160,000	150,000
4412	Release of Liens	5,231	6,500	6,500	6,500
4413	Planning & Zoning Fees	6,510	6,000	5,000	6,000
4425	Ambulance Fees (Cash Basis)	515,985	450,000	556,000	520,000
4443	Sanitation/Disposal Site Fees	41,552	40,000	40,000	40,000
4451	Birth/Death Certificates Fees	29,892	30,000	29,000	30,000
4454	Animal Shelter Fees	30,044	35,000	33,545	35,000
4470	Recreational Fees	51,840	50,000	50,000	50,000
4472	Swimming Pool Fees	28,618	40,000	40,000	40,000
4474	Concession Revenues	192	1,500	1,500	1,500
4476	Library Receipts	5,914	6,000	6,000	6,000
4511	Municipal Court Fines	208,614	250,000	210,000	250,000
4610	Interest Earned	7,790	7,500	5,700	7,500
4630	Oil & Gas Leases	2,429	2,000	5,165	5,000
4631	Rents & Leases - Buildings/Property	7,502	8,000	16,500	12,000
4810	Sale of Cemetery Lots	25,031	30,000	30,000	30,000
4820	Sale of Grave Markers	8,562	7,500	10,000	7,500
4825	Cemetery Services	28,007	25,000	30,000	25,000
4830	Installation of Markers	447	1,250	500	1,250
4840	Other Revenue - Cemetery	0	0	0	0
4902	Fund Transfer - Water/Sewer	200,000	200,000	200,000	325,000
4906	Fund Transfer - Hotel Occupancy Tax	741	700	937	825
4907	Fund Transfer - Woodland Park	619	800	582	600
4920	Fund Transfer - Airport	8,000	8,000	8,000	18,000
4922	Insurance Proceeds	14,473	0	3,000	0
4937	Capital Leases	0	600,000	355,000	0
TOTAL REVENUE		\$9,080,104	\$10,004,307	\$9,431,462	\$9,668,566

GENERAL FUND EXPENSES BY OBJECT CLASS	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services	\$6,085,210	\$6,347,994	\$5,981,440	\$6,141,334
Program Expenses	161,138	161,000	163,000	163,000
Purchased Professional/Technical Services	181,277	174,000	200,530	225,000
Purchased Property Services	238,054	297,335	300,229	318,400
Other Purchased Services	156,100	164,700	155,797	163,800
Supplies	1,256,439	1,395,000	1,344,460	1,521,250
Capital Expenditures	194,695	850,000	365,617	505,000
Other Objects	425,996	507,277	565,653	630,782
Transfers	0	0	0	0
Debt Retirement	0	107,000	0	0
TOTAL GENERAL FUND	\$8,698,909	\$10,004,306	\$9,076,726	\$9,668,566

GENERAL FUND EXPENSES BY DEPARTMENT	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
General Administration	\$781,816	\$984,917	\$784,216	\$1,050,591
Finance	357,005	376,733	368,723	424,671
Information Technology	210,339	214,694	237,721	252,373
Fleet Maintenance	631,602	659,921	660,531	690,252
Police	2,301,878	2,301,433	2,472,337	2,289,959
Fire/EMS	1,369,698	1,844,123	1,386,780	1,846,069
Inspections	280,823	341,481	304,294	315,674
Streets	1,265,766	1,507,779	1,247,240	1,250,338
Sanitation	141,944	160,100	159,416	170,804
Parks and Recreation	724,135	820,932	773,139	739,552
Cemetery	299,921	394,341	311,578	279,140
Library	333,982	397,853	370,751	359,143
TOTAL GENERAL FUND	\$8,698,909	\$10,004,306	\$9,076,726	\$9,668,566

GENERAL FUND - 01 GENERAL ADMINISTRATION - 11	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$236,780	\$235,990	\$235,990	\$235,990
5101 Overtime	2,129	2,000	2,000	2,000
5103 Social Security	17,570	18,821	18,812	18,840
5104 Group Insurance	20,400	22,032	22,032	24,580
5105 Employee Retirement	28,851	31,984	29,632	26,770
5106 Workers' Compensation	600	600	600	600
5109 Physicals	2,537	200	200	200
5111 Longevity	6,960	7,440	7,320	7,680
5112 Unemployment	3,294	5,000	5,000	5,000
5113 Certification Pay	602	600	600	600
Total Personal Services	\$319,723	\$324,667	\$322,186	\$322,260
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$4,406	\$25,000	\$10,000	\$25,000
5304 Professional Services - Audit	19,860	27,000	27,000	27,000
5308 Professional Services - City Council	1,284	1,400	1,480	1,400
Total Purchased Profession/Tech. Services	\$25,550	\$53,400	\$38,480	\$53,400
Purchased Property Services				
5404 Building Maintenance	\$3,527	\$6,000	\$6,000	\$6,000
5406 Office Equipment Maintenance	416	500	500	500
5418 Other Maintenance	124	500	500	500
5420 Rentals	5,761	6,000	1,000	6,000
5422 Laundry Service	2,645	2,500	2,500	2,500
Total Purchased Property Services	\$12,473	\$15,500	\$10,500	\$15,500
Other Purchased Services				
5502 Insurance	\$67,566	\$70,000	\$70,000	\$70,000
5504 Telephone	5,951	6,250	2,750	6,250
5506 Travel/Training/Dues/Subscriptions	6,465	5,400	6,800	5,400
Total Other Purchased Services	\$79,982	\$81,650	\$79,550	\$81,650
Supplies				
5602 Office Supplies	\$7,610	\$7,000	\$6,300	\$7,000
5604 Postage	29,700	15,000	15,000	15,000
5614 Utilities	33,081	30,000	30,000	30,000
5626 General Supplies	1,237	3,000	6,500	3,000
5645 Facility Repair Parts	437	2,000	2,000	2,000
Total Supplies	\$72,065	\$57,000	\$59,800	\$57,000
Other Objects				
5802 Miscellaneous Services and Charges	\$35,097	\$12,000	\$24,000	\$12,000
5806 Election Expenses	3,337	4,000	4,000	4,000
5808 Municipal Codes	1,375	2,500	15,000	2,500
5809 Tax Office Expense	98,827	96,000	99,000	96,000
5810 Bad Debt Expense	0	0	0	0
5812 Resale Supplies - Birth Certificates	5,291	6,000	6,000	6,000
5814-01 PPCSC/Meals	10,000	10,000	10,000	10,000
5814-02 Dunbar Neighborhood Council	7,200	7,200	7,200	7,200
5814-03 Program Participation - Utilities	14,459	17,000	17,000	17,000
5814-04 MW Industrial Foundation	50,000	50,000	50,000	150,000
5814-05 Keep MW Beautiful	15,204	10,000	10,000	10,000
5814-06 Sr Citizens Center Operations	29,188	30,000	30,000	30,000
5814-07 Sr Citizens Center Building Maintenance	2,045	1,000	1,500	1,000
5816 Grant Match	0	0	0	0
5818 Unallocated Reserve	0	100,000	0	175,081
Total Other Objects	\$272,023	\$345,700	\$273,700	\$520,781
Debt Retirement				
5954 Other Debt Principal - Master Lease	\$0	\$95,000	\$0	\$0
5958 Interest - Other Debt - Master Lease	0	12,000	0	0
Total Debt Retirement	\$0	\$107,000	\$0	\$0
TOTAL DEPARTMENT	\$781,816	\$984,917	\$784,216	\$1,050,591

5814-03 Program Participation - Women's Club; Heritage Assn; Trailhead; Posse/Livestock Assn; Bluebonnet Garden Club.

5814-03 Program Participation - KMWB @ 281N; Norwood Blvd; Optimist Park; MWISD-Track; 180W @ PPGH, Zanowiak.

5814-04 \$100,000 increase for one-time, targeted industrial retention/expansion project.

To ensure a sound financial position through comprehensive financial planning. This department provides administrative and support services in the following areas: accounting, financial reporting, budget preparation and control, purchasing, debt management, payroll, accounts payable, investment and revenue management, insurance and risk management and Municipal Court.

GENERAL FUND - 01 FINANCE DEPARTMENT - 15	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$227,989	\$247,323	\$247,323	\$287,186
5101 Overtime	4,859	1,500	4,700	1,500
5103 Social Security	18,390	19,723	19,725	22,750
5104 Group Insurance	25,500	27,540	25,500	36,870
5105 Employee Retirement	25,791	33,517	24,015	30,075
5106 Workers' Comp	1,960	1,530	1,530	1,530
5109 Physicals	100	100	100	100
5111 Longevity	7,530	7,200	7,680	8,160
5113 Certification Pay	16	1,800	0	0
Total Personal Services	\$312,135	\$340,233	\$330,573	\$388,171
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$8,620	\$0	\$0	\$0
5306 Professional Services - Legal	24,000	24,000	24,000	24,000
5314 Technical Services - Computer Support	0	0	0	0
Total Purchased Profession/Technical Services	\$32,620	\$24,000	\$24,000	\$24,000
Purchased Property Services				
5404 Building Maintenance	\$0	\$500	\$500	\$500
5410 Machinery/Tool/Implement Maintenance	0	0	0	0
5422 Laundry Service	139	250	250	250
Total Purchased Property Services	\$139	\$750	\$750	\$750
Other Purchased Services				
5504 Telephone	\$2,929	\$2,750	\$2,750	\$2,750
5506 Travel/Training/Dues/Subscriptions	2,912	2,500	2,500	2,500
Total Other Purchased Services	\$5,841	\$5,250	\$5,250	\$5,250
Supplies				
5602 Office Supplies	\$3,717	\$4,000	\$4,000	\$4,000
5626 General Supplies	402	500	850	500
Total Supplies	\$4,119	\$4,500	\$4,850	\$4,500
Capital Expenditures				
5708 Vehicles	\$0	\$0	\$0	\$0
5712 Furniture/Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$2,151	\$2,000	\$3,300	\$2,000
Total Other Objects	\$2,151	\$2,000	\$3,300	\$2,000
TOTAL FINANCE DEPARTMENT	\$357,005	\$376,733	\$368,723	\$424,671

This department provides administrative and support services for information technology.

GENERAL FUND – 01 INFORMATION TECHNOLOGY – 17	2010-11 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Budget
Personal Services				
5100 Salaries	\$81,854	\$85,557	\$85,557	\$85,558
5101 Overtime	1,094	1,000	600	1,000
5103 Social Security	6,482	6,768	6,768	6,790
5104 Group Insurance	10,200	11,016	11,016	12,290
5105 Employee Retirement	9,986	11,502	10,630	9,645
5106 Workers' Comp	0	430	430	430
5109 Physicals	100	0	0	0
5111 Longevity	0	120	120	360
5113 Certification Pay	1,789	1,800	1,800	1,800
Total Personal Services	\$111,505	\$118,194	\$116,921	\$117,873
Purchased Professional/Technical Services				
5302 Professional Services - Other - Website	\$12,348	\$5,000	\$8,000	\$15,000
5314 Technical Services - Computer Support	19,638	25,000	40,000	48,000
Total Purchased Profession/Technical Services	\$31,986	\$30,000	\$48,000	\$63,000
Purchased Property Services				
5406 Office Equipment Maintenance	\$1,485	\$500	\$500	\$500
5420 Rentals	\$2,555	\$0	\$8,000	\$8,000
Total Purchased Property Services	\$4,040	\$500	\$8,500	\$8,500
Other Purchased Services				
5501 Internet	\$14,111	\$18,000	\$12,500	\$15,000
5504 Telephone	1,243	1,400	1,400	1,400
5506 Travel/Training/Dues/Subscriptions	9	1,000	1,000	1,000
Total Other Purchased Services	\$15,363	\$20,400	\$14,900	\$17,400
Supplies				
5602 Office Supplies - Computer/Printer Supplies	\$23,406	\$25,000	\$22,800	\$25,000
5626 General Supplies	0	100	100	100
Total Supplies	\$23,406	\$25,100	\$22,900	\$25,100
Capital Expenditures				
5706 Equipment - Computer Hardware/Software	\$23,062	\$20,000	\$26,000	\$20,000
Total Capital Expenditures	\$23,062	\$20,000	\$26,000	\$20,000
Other Objects				
5802 Miscellaneous Services and Charges	\$977	\$500	\$500	\$500
Total Other Objects	\$977	\$500	\$500	\$500
TOTAL INFORMATION TECHNOLOGY DEPARTMENT	\$210,339	\$214,694	\$237,721	\$252,373

To ensure all the City's vehicles and equipment are maintained to meet the highest standards of safety and efficiency.

GENERAL FUND - 01 FLEET MAINTENANCE - 19	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$150,865	\$158,495	\$158,506	\$158,495
5101 Overtime	2,118	1,500	2,500	1,500
5103 Social Security	11,996	12,662	12,966	12,700
5104 Group Insurance	20,400	22,032	20,400	24,580
5105 Employee Retirement	18,539	21,517	19,700	21,517
5106 Workers' Comp	2,610	2,610	2,610	2,610
5109 Physicals	0	100	0	100
5111 Longevity	5,292	5,520	6,444	6,000
Total Personal Services	\$211,820	\$224,436	\$223,126	\$227,502
Purchased Property Services				
5404 Building Maintenance	\$0	\$100	\$100	\$100
5408 Vehicle Maintenance	6,412	15,000	15,000	15,000
5410 Machinery/Tool/Implement Maintenance	0	2,000	1,000	2,000
5412 Equipment Maintenance	0	500	500	500
5414 Radio Maintenance	0	500	500	500
5418 Other Maintenance	166	1,500	1,500	1,500
5420 Rentals	3,316	2,785	4,235	4,250
5422 Laundry Service	5,120	5,000	5,300	5,300
Total Purchased Property Services	\$15,014	\$27,385	\$28,135	\$29,150
Other Purchased Services				
5504 Telephone	\$1,225	\$1,000	\$1,450	\$1,500
5506 Travel/Training/Dues/Subscriptions	0	100	100	100
Total Other Purchased Services	\$1,225	\$1,100	\$1,550	\$1,600
Supplies				
5602 Office Supplies	\$99	\$200	\$100	\$200
5612 Minor Tools	430	1,000	1,000	1,000
5614 Utilities	2,137	1,500	1,500	1,500
5626 General Supplies	3,860	5,000	5,000	5,000
5642 Motor Vehicle Fuel	264,976	265,000	290,000	290,000
5644 Fleet Repair Parts	112,979	115,000	90,000	115,000
5645 Facility Repair Parts	442	500	100	500
5646 Tires	17,080	16,800	18,000	16,800
Total Supplies	\$402,003	\$405,000	\$405,700	\$430,000
Capital Expenditures				
5706 Equipment	\$0	\$0	\$0	\$0
5708 Vehicles	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$80	\$500	\$520	\$500
5804 State Inspection Fees	1,460	1,500	1,500	1,500
Total Other Objects	\$1,540	\$2,000	\$2,020	\$2,000
TOTAL FLEET MAINTENANCE	\$631,602	\$659,921	\$660,531	\$690,252

To provide law enforcement activities to ensure the safety of all citizens.

GENERAL FUND - 01 POLICE DEPARTMENT - 20	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$1,388,106	\$1,424,513	\$1,424,513	\$1,426,824
5101 Overtime	94,775	75,000	130,000	75,000
5103 Social Security	115,422	116,676	120,921	117,075
5104 Group Insurance	178,500	192,780	178,500	215,075
5105 Employee Retirement	176,893	198,274	173,845	166,355
5106 Workers' Compensation	32,280	32,280	32,280	32,280
5107 Uniform Allowance	12,360	15,840	12,400	15,840
5109 Physicals	765	2,000	2,700	2,000
5111 Longevity	25,040	21,960	22,630	24,960
5113 Education Stipend	3,611	3,710	3,710	3,600
Total Personal Services	\$2,027,752	\$2,083,033	\$2,101,499	\$2,079,009
Program Expenses				
5225.2 Animal Control	\$24,778	\$26,000	\$28,000	\$28,000
Total Program Expenses	\$24,778	\$26,000	\$28,000	\$28,000
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$0	\$0	\$20,000	\$18,000
Total Purchased Professional/Technical Services	\$0	\$0	\$20,000	\$18,000
Purchased Property Services				
5404 Building Maintenance	\$555	\$500	\$1,310	\$500
5406 Office Equipment Maintenance	7,221	4,000	2,900	4,000
5408 Vehicle Maintenance	6,731	8,000	2,335	8,000
5414 Radio Maintenance	731	2,500	4,517	2,500
5420 Rentals	9,554	12,000	11,854	12,000
5422 Laundry Service	3,120	3,200	3,528	3,500
Total Purchased Property Services	\$27,912	\$30,200	\$26,444	\$30,500
Other Purchased Services				
5504 Telephone	\$19,146	\$18,000	\$16,965	\$18,000
5506 Travel/Training/Dues/Subscriptions	5,601	6,650	8,402	6,650
5506-01 LEOSE Training	0	2,600	2,600	2,600
Total Other Purchased Services	\$24,747	\$27,250	\$27,967	\$27,250
Supplies				
5602 Office Supplies	\$3,452	\$5,000	\$3,169	\$5,000
5610 Clothing Supplies & Bullet Proof Vests	3,984	4,500	6,100	5,500
5612 Minor Tools	605	750	1,950	1,000
5614 Utilities	18,847	18,000	16,766	18,000
5626 General Supplies	12,425	12,500	7,500	12,500
5645 Facility Repair Parts	456	2,000	500	2,000
5646 Tires	1,718	3,200	4,000	3,200
Total Supplies	\$41,487	\$45,950	\$39,985	\$47,200
Capital Expenditures				
5702 Building Improvements	\$20,283	\$0	\$0	\$0
5704 Improvements Other Than Buildings	17,551	0	0	0
5706 Equipment	25,150	0	10,642	0
5708 Vehicles	44,717	65,000	52,800	50,000
Total Capital Expenditures	\$107,701	\$65,000	\$63,442	\$50,000
Other Objects				
5802 Miscellaneous Services and Charges	\$34,103	\$24,000	\$10,000	\$10,000
5816 Grants	13,398	0	155,000	0
Total Other Objects	\$47,501	\$24,000	\$165,000	\$10,000
TOTAL DEPARTMENT	\$2,301,878	\$2,301,433	\$2,472,337	\$2,289,959

5302 Professional Services - Other - CodeRED
5708 Vehicles – 2 Patrol Vehicles

GENERAL FUND - 01 FIRE/EMERGENCY MEDICAL SERVICES - 24	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$754,883	\$772,410	\$772,410	\$781,940
5101 Overtime Includes 207(k) Hours	107,442	112,000	97,300	112,000
5103 Social Security	66,523	69,236	69,236	70,140
5104 Group Insurance	91,800	99,144	99,144	110,610
5105 Employee Retirement	100,841	117,657	107,539	95,423
5106 Workers' Comp	17,100	17,100	17,100	17,100
5107 Uniform Allowance	919	1,920	1,000	1,920
5109 Physicals	300	2,500	600	2,500
5111 Longevity	14,830	15,840	15,840	17,520
5113 Education Stipend	4,891	4,800	5,545	5,400
Total Personal Services	\$1,159,529	\$1,212,607	\$1,185,714	\$1,214,553
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$3,534	\$600	\$1,050	\$600
5312 VFD R&R/ERS/Ins/Dues/Training	57,395	40,000	40,000	40,000
Total Purchased Profession/Technical Services	\$60,929	\$40,600	\$41,050	\$40,600
Purchased Property Services				
5404 Building Maintenance	\$99	\$3,000	\$3,000	\$3,000
5406 Office Equipment Maintenance	0	500	500	500
5412 Equipment Maintenance	4,400	9,000	9,000	9,000
5414 Radio Maintenance	2,410	1,500	1,500	1,500
Total Purchased Property Services	\$6,909	\$14,000	\$14,000	\$14,000
Other Purchased Services				
5504 Telephone	\$6,180	\$5,500	\$7,000	\$5,500
5506 Travel/Training/Dues/Subscriptions	1,436	3,500	1,500	3,500
Total Other Purchased Services	\$7,616	\$9,000	\$8,500	\$9,000
Supplies				
5602 Office Supplies	\$1,622	\$2,000	\$2,000	\$2,000
5610 Clothing Supplies & Bunker Gear	9,305	20,000	10,000	20,000
5612 Minor Tools	816	7,000	1,000	7,000
5614 Utilities	33,585	34,000	34,000	34,000
5626 General Supplies	10,167	15,000	7,500	15,000
5644 Fleet Repair Parts	397	2,000	500	2,000
5645 Facility Repair Parts	3,278	2,000	1,500	2,000
Total Supplies	\$59,170	\$82,000	\$56,500	\$82,000
Capital Expenditures				
5702 Building Improvements	\$0	\$35,000	\$35,000	\$0
5708 Vehicles	0	400,000	0	435,000
5712 Furniture & Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$435,000	\$35,000	\$435,000
Other Objects				
5802 Miscellaneous Services and Charges	\$2,095	\$3,000	\$1,600	\$3,000
5804 State Inspection Fees	1,312	1,500	1,500	1,500
5812 Resale Supplies - EMS	21,788	30,000	26,500	30,000
5816 Grants	50,350	16,416	16,416	16,416
Total Other Objects	\$75,545	\$50,916	\$46,016	\$50,916
TOTAL DEPARTMENT	\$1,369,698	\$1,844,123	\$1,386,780	\$1,846,069

5708 Vehicles – Pumper Truck \$355,000 (funded through tax notes issued in FY2011, Ambulance remount - \$80,000)

To ensure the construction and maintenance of safe residential and commercial structures through the enforcement of the City's building, plumbing, electrical, food service and state codes. To review plans & conduct inspections to ensure standards are met.

GENERAL FUND - 01 INSPECTION DEPARTMENT - 26	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$169,297	\$172,686	\$172,686	\$172,686
5101 Overtime	4,119	5,500	1,425	5,500
5103 Social Security	13,422	13,842	13,845	13,835
5104 Group Insurance	25,500	27,540	25,500	30,725
5105 Employee Retirement	20,546	23,523	21,258	19,658
5106 Workers' Comp	1,030	1,030	1,030	1,030
5109 Physicals	0	100	140	100
5111 Longevity	2,040	2,760	2,160	2,640
Total Personal Services	\$235,954	\$246,981	\$238,044	\$246,174
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$9,715	\$3,000	\$3,000	\$3,000
Total Purchased Professional/Technical Services	\$9,715	\$3,000	\$3,000	\$3,000
Purchased Property Services				
5420 Rentals	\$0	\$0	\$0	\$0
5422 Laundry Service	0	0	0	0
5424 Condemnation/Clean-up/Haul-off	20,376	40,000	50,000	40,000
Total Purchased Property Services	\$20,376	\$40,000	\$50,000	\$40,000
Other Purchased Services				
5504 Telephone	\$2,568	\$1,800	\$2,000	\$1,800
5506 Travel/Training/Dues/Subscriptions	2,951	3,500	1,650	3,500
Total Other Purchased Services	\$5,519	\$5,300	\$3,650	\$5,300
Supplies				
5602 Office Supplies	\$3,532	\$3,500	\$3,500	\$3,500
5604 Postage	0	10,000	0	10,000
5610 Clothing Supplies	495	500	500	500
5612 Minor Tools	9	100	0	100
5626 General Supplies	532	600	600	600
5645 Facility Repair Parts	5	0	0	0
Total Supplies	\$4,573	\$14,700	\$4,600	\$14,700
Capital Expenditures				
5706 Equipment	\$0	\$0	\$0	\$0
5708 Vehicles	0	25,000	0	0
Total Capital Expenditures	\$0	\$25,000	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$4,686	\$6,500	\$5,000	\$6,500
Total Other Objects	\$4,686	\$6,500	\$5,000	\$6,500
TOTAL DEPARTMENT	\$280,823	\$341,481	\$304,294	\$315,674

GENERAL FUND - 01 STREET DEPARTMENT - 31	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$524,758	\$584,315	\$380,659	\$420,359
5101 Overtime	18,275	10,400	16,400	10,400
5103 Social Security	42,213	46,689	31,775	46,689
5104 Group Insurance	91,800	99,144	76,500	73,740
5105 Employee Retirement	65,478	79,341	50,165	48,300
5106 Workers' Comp	35,640	35,640	35,640	35,640
5109 Physicals	700	500	300	500
5111 Longevity	16,238	15,600	18,876	13,560
Total Personal Services	\$795,102	\$871,629	\$610,315	\$649,188
Purchased Property Services				
5404 Building Maintenance	\$0	\$100	\$100	\$100
5412 Equipment Maintenance	0	500	100	500
5414 Radio Maintenance	0	100	0	100
5416 Infrastructure Maintenance	0	1,000	0	1,000
5418 Other Maintenance	0	100	100	100
5422 Laundry Service	7,037	7,250	3,300	7,250
Total Purchased Property Services	\$7,037	\$9,050	\$3,600	\$9,050
Other Purchased Services				
5504 Telephone	\$2,366	\$2,250	\$1,500	\$2,250
5506 Travel/Training/Dues/Subscriptions	40	500	100	500
Total Other Purchased Services	\$2,406	\$2,750	\$1,600	\$2,750
Supplies				
5602 Office Supplies	\$0	\$100	\$100	\$100
5610 Clothing Supplies	505	750	2,000	750
5612 Minor Tools	1,933	3,000	2,000	3,000
5614 Utilities	13,889	14,900	14,900	14,900
5618 Street Light Power	241,653	220,000	220,000	220,000
5620 Street Materials	134,413	235,000	235,000	335,000
5624 Traffic Signs	2,550	3,600	2,600	3,600
5626 General Supplies	11,376	10,500	10,775	10,500
Total Supplies	\$406,319	\$487,850	\$487,375	\$587,850
Capital Expenditures				
5704 Improvements Other Than Buildings	\$52,998	\$0	\$7,850	\$0
5706 Equipment	0	135,000	135,000	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
Total Capital Expenditures	\$52,998	\$135,000	\$142,850	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$1,904	\$1,500	\$1,500	\$1,500
Total Other Objects	\$1,904	\$1,500	\$1,500	\$1,500
TOTAL DEPARTMENT	\$1,265,766	\$1,507,779	\$1,247,240	\$1,250,338

5620 Street Materials – Includes \$100,000 for Phase III of the Airflyte Street Reconstruction Project and \$100,000 for the reconstruction of the 100 blocks of SE 4th and SE 12th Avenues.

To provide a convenient location for citizens to dispose of unwanted items.

GENERAL FUND - 01 SANITATION DEPARTMENT- 32	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries 1,184 Hours	\$10,303	\$14,078	\$13,850	\$14,078
5103 Social Security	788	1,077	1,060	1,080
5105 Employee Retirement	1,197	1,830	1,545	1,531
5106 Workers' Comp	715	715	715	715
5109 Physicals	100	0	0	0
Total Personal Services	\$13,103	\$17,700	\$17,170	\$17,404
Purchased Property Services				
5402 Sanitation Services	\$126,899	\$140,000	\$140,000	\$140,000
5418 Other Maintenance	0	0	0	11,000
Total Purchased Property Services	\$126,899	\$140,000	\$140,000	\$151,000
Other Purchased Services				
5504 Telephone	\$315	\$300	\$355	\$300
Total Other Purchased Services	\$315	\$300	\$355	\$300
Supplies				
5602 Office Supplies	\$50	\$50	\$200	\$50
5614 Utilities	1,447	1,800	1,500	1,800
5626 General Supplies	110	150	100	150
Total Supplies	\$1,607	\$2,000	\$1,800	\$2,000
Other Objects				
5802 Miscellaneous Services and Charges	\$20	\$100	\$91	\$100
5812 Resale Supplies - Plastic Bags	0	0	0	0
Total Other Objects	\$20	\$100	\$91	\$100
TOTAL DEPARTMENT	\$141,944	\$160,100	\$159,416	\$170,804

To offer and maintain a wide range of recreation, health, fitness, and athletic programs for all citizens. To enhance the quality of life by providing park facilities that are visually appealing to citizens and visitors, and maintain grounds, specific right-of-way easements and entrances to Mineral Wells.

GENERAL FUND - 01 PARKS & RECREATION - 51	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$243,816	\$264,352	\$264,352	\$264,352
5101 Overtime	30,582	6,000	6,000	10,000
5103 Social Security	28,050	21,297	22,777	26,505
5104 Group Insurance	45,900	49,572	49,572	55,305
5105 Employee Retirement	36,940	36,191	35,908	32,430
5106 Workers' Comp	5,280	5,280	5,280	5,280
5109 Physicals	100	300	150	300
5111 Longevity	7,110	8,040	7,800	8,880
Total Personal Services	\$397,778	\$391,032	\$391,839	\$403,052
Program Expenses				
5224 Swimming Pool	\$136,360	\$135,000	\$135,000	\$135,000
Total Program Expenses	\$136,360	\$135,000	\$135,000	\$135,000
Purchased Professional/Technical Services				
5314 Technical Services - Recreation	\$17,751	\$23,000	\$23,000	\$23,000
Total Purchased Profession/Technical Services	\$17,751	\$23,000	\$23,000	\$23,000
Purchased Property Services				
5404 Building Maintenance	\$0	\$500	\$2,200	\$500
5418 Other Maintenance	1,272	750	0	750
5420 Rentals	6,761	7,100	7,100	7,100
Total Purchased Property Services	\$8,033	\$8,350	\$9,300	\$8,350
Other Purchased Services				
5504 Telephone	\$3,341	\$2,200	\$3,825	\$3,800
5506 Travel/Training/Dues/Subscriptions	947	1,500	1,100	1,500
Total Other Purchased Services	\$4,288	\$3,700	\$4,925	\$5,300
Supplies				
5602 Office Supplies	\$1,515	\$1,650	\$1,500	\$1,650
5606 Ground Supplies	3,746	4,500	3,000	4,500
5610 Clothing Supplies	829	1,100	1,150	1,100
5612 Minor Tools	2,492	3,800	2,500	3,800
5614 Utilities	106,296	110,000	110,000	110,000
5626 Operating Supplies	12,951	10,000	10,000	10,000
5640 Recreation Supplies	18,849	25,000	17,500	25,000
5644 Fleet Repair Parts	0	500	0	500
5645 Facility Repair Parts	1,733	7,500	7,500	7,500
Total Supplies	\$148,411	\$164,050	\$153,150	\$164,050
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5704 Improvements Other Than Buildings	10,934	20,000	0	0
5706 Equipment	0	0	0	0
5708 Vehicles	0	60,000	42,450	0
5710 Mobile Equipment	0	15,000	12,875	0
Total Capital Expenditures	\$10,934	\$95,000	\$55,325	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$580	\$800	\$600	\$800
5804 State Inspection Fees	0	0	0	0
Total Other Objects	\$580	\$800	\$600	\$800
TOTAL PARKS & RECREATION	\$724,135	\$820,932	\$773,139	\$739,552

To provide the community with a scenic and peaceful area for meditation and reflection. This department provides the City's main service of interments and is responsible for the care and upkeep of the cemeteries owned and/or maintained by the City.

GENERAL FUND - 01 CEMETERY DEPARTMENT - 53	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$167,836	\$166,025	\$139,597	\$138,665
5101 Overtime	14,504	13,000	18,000	13,000
5103 Social Security	13,762	14,237	12,506	12,090
5104 Group Insurance	25,500	27,540	25,500	24,580
5105 Employee Retirement	21,818	24,194	19,715	17,180
5106 Workers' Comp	7,130	7,130	7,130	7,130
5109 Physicals	0	100	0	100
5111 Longevity	6,600	7,080	5,880	6,360
Total Personal Services	\$257,150	\$259,306	\$228,328	\$219,105
Purchased Property Services				
5404 Building Maintenance	\$0	\$1,000	\$100	\$1,000
5410 Machinery/Tool/Implement Maintenance	157	500	100	500
5422 Laundry Service	1,999	2,100	1,700	2,100
Total Purchased Property Services	\$2,156	\$3,600	\$1,900	\$3,600
Other Purchased Services				
5504 Telephone	\$1,224	\$1,200	\$1,200	\$1,200
5506 Travel/Training/Dues/Subscriptions	0	100	0	100
Total Other Purchased Services	\$1,224	\$1,300	\$1,200	\$1,300
Supplies				
5602 Office Supplies	\$119	\$200	\$550	\$200
5606 Ground Supplies	38	250	100	250
5610 Clothing Supplies	0	100	250	100
5612 Minor Tools	860	1,750	100	1,750
5614 Utilities	28,602	33,000	33,000	33,000
5620 Street Materials	0	100	0	100
5626 General Supplies	2,722	3,300	3,300	3,300
5644 Vehicle Repair Parts	0	150	0	150
5645 Facility Repair Parts	155	1,100	500	1,100
Total Supplies	\$32,496	\$39,950	\$37,800	\$39,950
Capital Expenditures				
5702 Building Improvements	\$0	\$75,000	\$35,000	\$0
5704 Improvements Other Than Buildings	0	0	0	0
5708 Vehicles	0	0	0	0
5710 Mobile Equipment	0	0	0	0
Total Capital Expenditures	\$0	\$75,000	\$35,000	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$1,550	\$500	\$500	\$500
5812 Resale Supplies - Markers, Outside Containers	5,345	14,685	6,850	14,685
Total Other Objects	\$6,895	\$15,185	\$7,350	\$15,185
TOTAL CEMETERY DEPARTMENT	\$299,921	\$394,341	\$311,578	\$279,140

To anticipate and respond to the needs of the community by supporting patrons of all ages in their quest for knowledge, information and leisure materials by providing programs, books, periodicals, audio-visuals and microformats.

GENERAL FUND - 01 LIBRARY DEPARTMENT - 55	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$175,155	\$183,593	\$151,100	\$183,593
5101 Overtime	1,145	545	670	545
5103 Social Security	13,619	14,233	11,775	14,170
5104 Group Insurance	30,500	33,048	30,600	36,870
5105 Employee Retirement	20,870	24,188	18,555	20,135
5106 Workers' Comp	550	550	550	550
5109 Physicals	0	100	415	100
5111 Longevity	1,720	1,920	2,060	1,080
Total Personal Services	\$243,659	\$258,177	\$215,725	\$257,043
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$2,726	\$0	\$3,000	\$0
Total Purchased Professional/Technical Services	\$2,726	\$0	\$3,000	\$0
Purchased Property Services				
5404 Building Maintenance	\$6,620	\$6,500	\$6,500	\$6,500
5406 Office Equipment Maintenance	445	500	500	500
5418 Other Maintenance	0	1,000	100	1,000
Total Purchased Property Services	\$7,066	\$8,000	\$7,100	\$8,000
Other Purchased Services				
5504 Telephone	\$4,396	\$4,400	\$4,750	\$4,400
5506 Travel/Training/Dues/Subscriptions	3,178	2,300	1,600	2,300
Total Other Purchased Services	\$7,574	\$6,700	\$6,350	\$6,700
Supplies				
5602 Office Supplies	\$6,389	\$3,400	\$2,400	\$3,400
5606 Grounds Supplies	9	500	600	500
5614 Utilities	32,987	31,000	30,000	31,000
5626 General Supplies	6,722	4,500	11,000	4,500
5638 Books and Periodicals	12,243	25,000	25,000	25,000
5645 Facility Repair Parts	2,433	2,500	1,000	2,500
Total Supplies	\$60,783	\$66,900	\$70,000	\$66,900
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$8,000	\$0
5706 Equipment	0	0	0	0
5712 Furniture & Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$8,000	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$2,174	\$500	\$3,000	\$500
5816 Grants	10,000	57,576	57,576	20,000
Total Other Objects	\$12,174	\$58,076	\$60,576	\$20,500
TOTAL LIBRARY DEPARTMENT	\$333,982	\$397,853	\$370,751	\$359,143

5645 Facility Repair Parts - HVAC.

**PRINCIPAL AND INTEREST REQUIREMENTS
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2011 (2.00% -3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL FEBRUARY 1	GENERAL FUND REQUIREMENTS	WATER FUND REQUIREMENTS	TOTAL REQUIREMENTS
	FEBRUARY 1	AUGUST 1				
2012	\$68,688	\$52,338	\$1,635,000	\$684,850	\$1,071,175	\$1,756,025
2013	\$52,338	\$30,438	\$1,460,000	\$601,682	\$941,093	\$1,542,775
2014	\$30,438	\$13,125	\$1,385,000	\$557,139	\$871,423	\$1,428,563
2015	\$13,125	\$3,225	\$660,000	\$263,777	\$412,574	\$676,350
2016	\$3,225	\$0	\$215,000	\$85,108	\$133,117	\$218,225
	\$167,813	\$99,125	\$5,355,000	\$2,192,556	\$3,429,382	\$5,621,938

DATE OF SALE:

05/05/11

PAYING AGENT/REGISTRAR:

WELLS FARGO BANK, N.A.

AMOUNT AUTHORIZED AND ISSUED:

\$5,355,000

PURPOSE:

TO REFUND ALL OUTSTANDING CITY OF MINERAL WELLS BONDS, GENERAL FUND - \$2,110,000 AND WATER FUND - \$3,265,000, AND FUND THE COST OF ISSUANCE . A TRANSFER WILL BE BUDGETED ANNUALLY TO TRANSFER FUNDS EQUIVALENT TO THE WATER FUND'S SHARE OF DEBT REQUIREMENTS TO THE GENERAL DEBT SERVICE FUND.

**PRINCIPAL AND INTEREST REQUIREMENTS
LIMITED TAX NOTES
SERIES 2011 (1.00% -3.00%)**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL FEBRUARY 1	TOTAL REQUIREMENTS
	FEBRUARY 1	AUGUST 1		
2012	\$7,271	\$4,013	\$70,000	\$81,283
2013	\$4,013	\$3,263	\$75,000	\$82,275
2014	\$3,263	\$2,325	\$75,000	\$80,588
2015	\$2,325	\$1,200	\$75,000	\$78,525
2016	\$1,200	\$0	\$80,000	\$81,200
	\$18,071	\$10,800	\$375,000	\$403,871

DATE OF SALE:

05/05/11

PAYING AGENT/REGISTRAR:

WELLS FARGO BANK, N.A.

AMOUNT OF ORIGINAL ISSUE:

\$375,000

PURPOSE:

TO PURCHASE OF A NEW PUMPER TRUCK FOR THE FIRE DEPARTMENT AND FUND ASSOCIATED ISSUANCE COSTS.

GENERAL DEBT SERVICE FUND

	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Beginning Cash Balance	\$240,437	\$153,915	\$156,250	\$152,028
Revenues				
4110 Current Taxes	\$476,000	\$479,422	\$527,562	\$670,398
4190 Delinquent	\$19,194	\$16,000	\$17,973	\$18,000
4191 Penalty & Interes	\$10,551	\$10,000	\$11,280	\$10,000
4610 Interest Income	\$341	\$500	\$475	\$500
4902 – Fund Transfer –	\$0	\$0	\$0	\$1,071,175
Total Revenue	\$506,086	\$505,922	\$557,290	\$1,770,073
Expenditures				
5952 Principal Retiremen	\$475,000	\$490,000	\$490,000	\$1,635,000
5956 Interest	114,950	96,549	70,880	121,025
5802 Fiscal Fees	323	400	632	550
Total Expenditures	\$590,273	\$586,949	\$561,512	\$1,756,575
Revenue Over (Under)				
Expenditures	-\$84,187	-\$81,027	-\$4,222	\$13,498
Ending Cash Balance	\$156,250	\$72,888	\$152,028	\$165,526

SPECIAL ASSESSMENT DEBT

	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Revenues				
Lease Income - MxROS	\$53,810	\$35,000	\$35,000	\$35,000
Lease Income - PECO	\$0	\$0	\$4,000	\$6,000
Lease Income - TRUE TEST	13,250	13,250	13,250	13,250
Lease Income - WATKINS MI	24,500	24,500	24,500	24,500
Lease Income - COX CABLE	20,000	20,000	20,000	20,000
Lease Income - VENTAMATIC	15,000	15,000	15,000	15,000
Lease Income - NOMA (EIS)	25,000	25,000	25,000	25,000
Lease Income - NOMA (RAC)	23,750	23,750	23,750	23,750
Total Revenue	\$175,310	\$156,500	\$160,500	\$162,500
Expenditures				
Principal Payments - TX CAPI	175,310	121,500	160,500	162,500
Total Expenditures	\$175,310	\$121,500	\$160,500	\$162,500

GENERAL FUND CAPITAL PROJECTS

	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Revenues				
Fund Balance Appropriated	\$189,619	\$0	\$0	\$0
Transfer from Other Funds	0	0	0	0
Interest	0	0	0	0
Texas Capital Fund Grant	40,000	0	149,500	0
Total Revenues	\$229,619	\$0	\$149,500	\$0
Expenditures				
Texas Capital Fund Projects	\$40,000	\$0	\$149,500	\$0
Street Projects	189,619	0	0	0
Total Expenditures	\$229,619	\$0	\$149,500	\$0
Ending Balance	\$0	\$0	\$0	\$0

**TABLE OF AUTHORIZED POSITIONS
WATER & SEWER FUND**

21 Public Works Administration	
0.5 Public Works Director	\$40,159
1 Utilities Superintendent	57,848
1 Engineering Technician	37,062
1 Administrative Secretary	33,846
1 Secretary	25,262
Total	\$194,177
22 Water Distribution/Sewage Collection	
<u>Water Distribution</u>	
0.7 Distribution/Collection Supervisor	\$32,647
2 Crew Leader	75,030
3 Senior Equipment Operator	97,881
6 Equipment Operator	164,154
Total	\$369,712
<u>Sewage Collection</u>	
0.3 Distribution/Collection Supervisor	\$13,991
1 Senior Equipment Operator	32,627
2 Equipment Operator	54,718
Total	\$101,336
Total	\$471,048
23 Hilltop Water Treatment Plant	
1 Plant Supervisor	\$46,138
2 Senior Plant Operator	66,908
6 Plant Operator	167,852
Total	\$280,898
27 Wastewater Plant Operations	
1 Plant Supervisor	\$46,138
2 Senior Plant Operator	64,476
9 Plant Operator	252,387
1 Plant Lab Technician	32,911
1 Industrial Pretreatment Coordinator	38,112
Total	\$434,024
31 Facility Maintenance	
1 Utility Maintenance Supervisor	\$46,138
4 Senior Maintenance Technician	134,764
1 Maintenance Technician	28,693
Total	\$209,595
33 City Utility Service	
1 Senior Customer Service Representative	\$33,935
1 Meter Service Supervisor	38,527
2 Meter Service Worker	62,729
Total	\$135,191

WATER AND SEWER FUND REVENUE		2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
4005	Fund Balance Appropriated	\$0	\$0	\$0	\$1,000,000
4220	Other Income	30,602	12,000	30,000	12,000
4336	Sampling & Analysis	13,830	21,600	9,000	21,600
4337	Sewer Surcharge	117,342	180,000	125,000	180,000
4339	Recovery of Bad Debt	15,204	14,000	15,000	14,000
4345	Late Charges	192,690	190,000	180,000	190,000
4400	Water Sales	4,577,630	5,400,000	5,400,000	5,560,000
4410	Connections	10,758	10,000	17,000	10,000
4420	Sewer Revenue	2,825,353	2,900,000	2,900,000	2,900,000
4610	Interest Earned	5,856	6,000	4,000	6,000
TOTAL REVENUE		\$7,789,265	\$8,733,600	\$8,680,000	\$9,893,600

WATER AND SEWER FUND EXPENSES BY OBJECT CLASS		2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services		\$2,675,439	\$2,758,782	\$2,568,033	\$2,682,203
Purchased Professional/Technical Services		112,929	131,700	122,000	131,700
Purchased Property Services		131,121	143,240	129,490	143,910
Other Purchased Services		133,248	135,300	125,890	135,300
Supplies		1,511,228	1,808,470	1,716,441	1,994,970
Capital Expenditures		260,451	0	280,766	1,235,000
Other Objects		1,564,782	2,347,905	1,882,010	2,174,342
Transfers		232,444	200,000	200,000	325,000
Debt Retirement		1,384,268	1,208,203	1,208,203	1,071,175
TOTAL WATER FUND		\$8,005,910	\$8,733,600	\$8,232,833	\$9,893,600

WATER AND SEWER FUND EXPENSES BY DEPARTMENT		2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Public Works Administration		\$3,519,889	\$4,091,417	\$3,625,423	\$3,892,884
Water Distribution		1,188,631	1,114,314	1,241,134	2,412,683
Hilltop Water Treatment Plant		1,323,781	1,421,357	1,362,727	1,421,734
Wastewater Plants Operations		1,117,920	1,163,534	1,148,822	1,189,734
Facility Maintenance		368,282	385,460	367,959	501,115
City Utility Service		487,407	557,517	486,768	475,450
TOTAL WATER FUND		\$8,005,910	\$8,733,600	\$8,232,833	\$9,893,600

The Public Works Administration Department provides the coordination of work activities, clerical services, construction, and inspection services for water distribution, treatment and storage; sewage collection and treatment; environmental compliance and facility maintenance.

WATER FUND - 02 PUBLIC WORKS ADMINISTRATION - 21	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$194,443	\$194,177	\$191,897	\$194,177
5101 Overtime	417	2,100	2,000	2,100
5103 Social Security	14,236	15,594	15,311	15,640
5104 Group Insurance	25,500	27,540	27,540	30,725
5105 Employee Retirement	23,548	26,499	24,137	22,225
5106 Workers' Comp	500	500	500	500
5109 Physicals	100	100	0	100
5111 Longevity	6,230	7,560	6,240	8,160
5112 Unemployment Compensation	21,508	10,000	19,000	10,000
5113 Certification Pay	\$0	\$0	\$0	\$0
Total Personal Services	\$286,482	\$284,069	\$286,625	\$283,627
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$18,250	\$15,000	\$15,000	\$15,000
5304 Professional Services - Audit	14,437	16,000	16,000	16,000
Total Purchased Professional/Technical Services	\$32,687	\$31,000	\$31,000	\$31,000
Purchased Property Services				
5404 Building Maintenance	\$950	\$1,800	\$1,800	\$1,800
5406 Office Equipment Maintenance	490	490	490	490
5414 Radio Maintenance	0	500	0	500
5418 Other Maintenance	0	100	0	100
5420 Rentals	4,398	6,000	2,780	6,000
5422 Laundry Service	1,750	2,500	1,500	2,500
Total Purchased Property Services	\$7,588	\$11,390	\$6,570	\$11,390
Other Purchased Services				
5502 Insurance	\$42,710	\$40,000	\$40,000	\$40,000
5504 Telephone	4,952	5,200	4,250	5,200
5506 Travel/Training/Dues/Subscriptions	1,615	2,000	2,000	2,000
Total Other Purchased Services	\$49,277	\$47,200	\$46,250	\$47,200
Supplies				
5602 Office Supplies	\$1,806	\$5,000	\$3,175	\$5,000
5604 Postage	378	3,000	3,000	3,000
5614 Utilities	26,675	28,300	28,300	28,300
5626 General Supplies	1,101	1,000	2,800	1,000
5645 Facility Repair Parts	0	1,000	1,000	1,000
Total Supplies	\$29,960	\$38,300	\$38,275	\$38,300
Capital Expenditures				
5706 Equipment - GPS External Antenna	\$0	\$0	\$0	\$0
5708 Vehicles -	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$0
Other Objects				
5802 Miscellaneous Services and Charges	\$2,155	\$5,000	\$3,500	\$5,000
5810 Bad Debt Expense	65,024	75,000	75,000	75,000
5812 Resale Supplies - PPCMWD No. 1 Water	1,430,004	1,730,000	1,730,000	1,864,380
5818 Unallocated Reserve	0	461,255	0	140,812
Total Other Objects	\$1,497,183	\$2,271,255	\$1,808,500	\$2,085,192
Transfers				
5902-01 Transfer to General Fund	\$200,000	\$200,000	\$200,000	\$325,000
5902-36 Transfer to Water/Sewer Capital Projects	32,444	0	0	0
Total Transfers	\$232,444	\$200,000	\$200,000	\$325,000
Debt Retirement				
5952 Bond Principal	\$1,160,000	\$1,065,000	\$1,065,000	\$997,350
5956 Interest - Bonds	224,268	143,203	143,203	73,825
Total Debt Retirement	\$1,384,268	\$1,208,203	\$1,208,203	\$1,071,175
TOTAL DEPARTMENT	\$3,519,889	\$4,091,417	\$3,625,423	\$3,892,884

WATER FUND - 02 WATER DISTRIBUTION/SEWER COLLECTION - 22	2009-10	2010-11	2010-11	2011-12
	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$426,662	\$471,048	\$392,118	\$471,048
5101 Overtime	58,794	62,730	52,410	62,730
5103 Social Security	38,347	42,161	35,200	42,520
5104 Group Insurance	76,500	82,620	82,620	92,175
5105 Employee Retirement	59,531	71,645	55,486	60,420
5106 Workers' Comp	16,200	16,200	16,200	16,200
5109 Physicals	1,000	2,000	600	2,000
5111 Longevity	9,491	9,240	8,929	9,720
5113 Certification Pay	12,631	8,100	12,420	12,300
Total Personal Services	\$699,156	\$765,744	\$655,983	\$769,113
Purchased Property Services				
5414 Radio Maintenance	\$0	\$150	\$0	\$150
5416 Infrastructure Maintenance	2,726	0	0	0
5418 Other Maintenance	967	2,000	1,200	2,000
5420 Rentals	360	500	300	500
5422 Laundry Service	6,808	7,000	7,000	7,000
Total Purchased Property Services	\$10,861	\$9,650	\$8,500	\$9,650
Other Purchased Services				
5504 Telephone	\$3,807	\$5,000	\$3,800	\$5,000
5506 Travel/Training/Dues/Subscriptions	3,650	6,000	4,000	6,000
Total Other Purchased Services	\$7,457	\$11,000	\$7,800	\$11,000
Supplies				
5602 Office Supplies	\$112	\$100	\$100	\$100
5610 Clothing Supplies	234	2,000	2,035	2,000
5612 Minor Tools	4,404	10,000	4,500	10,000
5614 Utilities	13,804	14,220	15,600	14,220
5620 Street Materials	52,427	75,000	47,000	75,000
5626 General Supplies	16,178	18,000	18,000	18,000
5628 Mechanical Supplies	434	200	200	200
5630 Water Utility Supplies	113,988	195,000	195,000	395,000
5632 Sewer Utility Supplies	1,741	6,000	1,750	6,000
5644 Fleet Repair Parts	0	500	1,350	500
5645 Facility Repair Parts	33	1,000	550	1,000
Total Supplies	\$203,355	\$322,020	\$286,085	\$522,020
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5704 Improvements Other Than Buildings	260,451	0	280,766	1,000,000
5706 Equipment	0	0	0	70,000
5708 Vehicles	0	0	0	25,000
5710 Mobile Equipment	0	0	0	0
Total Capital Expenditures	\$260,451	\$0	\$280,766	\$1,095,000
Other Objects				
5802 Miscellaneous Services and Charges	\$7,351	\$5,900	\$2,000	\$5,900
Total Other Objects	\$7,351	\$5,900	\$2,000	\$5,900
TOTAL WATER DIST/SEWER COLLECTION	\$1,188,631	\$1,114,314	\$1,241,134	\$2,412,683

5704 Improvements Other than Buildings – Water Line Replacement/Extension Project Hwy 180W.

The Hilltop Water Plant Department ensures that the City's water supply meets state and federal drinking water standards. The department takes routine water samples to test the safety and efficiency of the system. The department is also responsible for the maintenance and operation of the water treatment plant and water pumping stations.

WATER FUND - 02	2009-10	2010-11	2010-11	2011-12
HILLTOP WATER TREATMENT PLANT - 23	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$287,895	\$280,898	\$279,120	\$280,898
5101 Overtime	10,651	16,000	10,771	16,000
5103 Social Security	24,481	24,053	23,255	23,820
5104 Group Insurance	45,900	49,572	49,572	55,305
5105 Employee Retirement	37,442	40,874	36,661	33,841
5106 Workers' Comp	9,690	9,690	9,690	9,690
5109 Physicals	35	500	135	500
5111 Longevity	13,127	10,320	8,393	8,880
5113 Certification Pay	6,950	7,200	5,705	5,550
Total Personal Services	\$436,171	\$439,107	\$423,302	\$434,484
Purchased Professional/Technical Services				
5310 Laboratory Testing	\$17,766	\$35,000	\$21,000	\$35,000
Total Purchased Profession/Technical Services	\$17,766	\$35,000	\$21,000	\$35,000
Purchased Property Services				
5404 Building Maintenance	\$0	\$250	\$0	\$250
5410 Machinery/Tool/Implement Maintenance	0	250	0	250
5412 Equipment Maintenance	47,831	50,000	50,000	50,000
5414 Radio Maintenance	0	500	500	500
5418 Other Maintenance	1,635	4,000	1,650	4,000
5420 Rentals	1,380	1,200	1,200	1,200
5422 Laundry Service	2,583	2,500	2,500	2,500
Total Purchased Property Services	\$53,429	\$58,700	\$55,850	\$58,700
Other Purchased Services				
5504 Telephone	\$3,381	\$5,800	\$3,360	\$5,800
5506 Travel/Training/Dues/Subscriptions	3,288	3,000	1,500	3,000
Total Other Purchased Services	\$6,669	\$8,800	\$4,860	\$8,800
Supplies				
5602 Office Supplies	\$113	\$400	\$150	\$400
5608 Chemical Supplies	295,107	306,000	306,000	306,000
5610 Clothing Supplies	0	250	0	250
5612 Minor Tools	95	2,500	2,500	7,500
5614 Utilities	5,442	5,100	5,500	5,100
5622 Power for Pumps	478,898	515,000	515,000	515,000
5626 General Supplies	9,439	10,000	6,915	10,000
5628 Mechanical Supplies	5,679	10,000	6,000	10,000
5645 Facility Repair Parts	1,492	10,000	1,500	10,000
Total Supplies	\$796,265	\$859,250	\$843,565	\$864,250
Other Objects				
5802 Miscellaneous Services and Charges	\$180	\$500	\$650	\$500
5804 State Inspection Fees	13,301	20,000	13,500	20,000
Total Other Objects	\$13,481	\$20,500	\$14,150	\$20,500
TOTAL HILLTOP WATER TREATMENT	\$1,323,781	\$1,421,357	\$1,362,727	\$1,421,734

The Wastewater Plant Operations Department operates the 2.35 MGD Pollard Creek Wastewater Treatment Plant and the 1.26 MGD Willow Creek Wastewater Treatment Plant, ensuring that state and federal effluent standards are met. The pretreatment section of the department ensures that industrial/commercial standards meet discharge limits, sampling, inspections, and permitting requirements.

WATER FUND - 02 WASTEWATER PLANT OPERATIONS - 27	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$443,976	\$434,024	\$439,125	\$434,024
5101 Overtime	19,344	31,500	24,020	31,500
5103 Social Security	37,107	37,390	37,320	37,565
5104 Group Insurance	71,400	77,112	77,112	86,030
5105 Employee Retirement	56,858	63,538	58,830	53,375
5106 Workers' Comp	9,240	9,240	9,240	9,240
5109 Physicals	100	800	140	800
5111 Longevity	8,520	10,200	10,350	11,400
5113 Certification Pay	13,841	13,030	14,315	14,100
Total Personal Services	\$660,386	\$676,834	\$670,452	\$678,034
Purchased Professional/Technical Services				
5302 Professional Services	\$0	\$2,200	\$0	\$2,200
5310 Laboratory Testing	48,042	45,000	57,500	45,000
5311 Pretreatment Testing	14,434	16,500	10,500	16,500
Total Purchased Professional/Technical Services	\$62,476	\$63,700	\$68,000	\$63,700
Purchased Property Services				
5402 Sanitation Services	\$46,057	\$45,000	\$45,000	\$45,000
5404 Building Maintenance	0	500	550	500
5410 Machinery/Tool/Implement Maintenance	0	0	0	0
5412 Equipment Maintenance	523	1,000	550	1,000
5418 Other Maintenance	450	500	0	500
5422 Laundry Service	4,982	5,000	5,000	5,000
Total Purchased Property Services	\$52,012	\$52,000	\$51,100	\$52,000
Other Purchased Services				
5504 Telephone	\$2,495	\$2,400	\$2,760	\$2,400
5506 Travel/Training/Dues/Subscriptions	3,767	4,000	5,000	4,000
Total Other Purchased Services	\$6,262	\$6,400	\$7,760	\$6,400
Supplies				
5602 Office Supplies	\$539	\$1,100	\$500	\$1,100
5606 Ground Supplies	72	100	100	100
5608 Chemical Supplies	51,874	43,000	43,000	43,000
5610 Clothing Supplies	0	150	100	150
5612 Minor Tools	436	2,000	9,000	2,000
5614 Utilities	20,057	19,000	28,000	19,000
5620 Street Materials	5,993	7,000	7,000	7,000
5622 Power for Pumps	205,086	205,000	205,000	205,000
5626 General Supplies	15,216	16,000	15,000	16,000
5628 Mechanical Supplies	7,137	15,000	13,000	15,000
5632 Sewer Utility Supplies	491	500	500	500
5645 Facility Repair Parts	9,859	30,000	10,000	30,000
Total Supplies	\$316,760	\$338,850	\$331,200	\$338,850
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5704 Improvements Other Than Buildings	0	0	0	0
5706 Equipment	0	0	0	0
5708 Vehicles	0	0	0	25,000
Total Capital Expenditures	\$0	\$0	\$0	\$25,000
Other Objects				
5802 Miscellaneous Services and Charges	\$310	\$750	\$310	\$750
5804 State Inspection Fees	19,714	25,000	20,000	25,000
Total Other Objects	\$20,024	\$25,750	\$20,310	\$25,750
TOTAL	\$1,117,920	\$1,163,534	\$1,148,822	\$1,189,734

The major function of the Facility Maintenance Department is the repair and preventive maintenance of pumps and motors, motor controls, gear drives, industrial and commercial electrical systems at the water and wastewater treatment plants, sewer lift stations, and water pump stations. The department maintains city buildings and mechanical equipment.

WATER FUND - 02 FACILITY MAINTENANCE - 31	2009-10	2010-11	2010-11	2011-12
	Actual	Budget	Estimate	Proposed
Personal Services				
5100 Salaries	\$214,321	\$209,595	\$210,075	\$209,595
5101 Overtime	18,076	15,750	17,150	15,750
5103 Social Security	17,966	17,575	17,775	17,690
5104 Group Insurance	30,600	33,048	33,048	36,870
5105 Employee Retirement	27,558	29,867	28,021	25,135
5106 Workers' Comp	7,350	7,350	7,350	7,350
5109 Physicals	0	325	100	325
5111 Longevity	1,920	2,400	2,400	3,000
5113 Certification Pay	1,655	2,000	2,720	2,850
Total Personal Services	\$319,446	\$317,910	\$318,639	\$318,565
Purchased Property Services				
5404 Building Maintenance	\$150	\$900	\$250	\$900
5412 Equipment Maintenance	250	1,000	500	1,000
5420 Rentals	463	1,600	500	1,600
5422 Laundry Service	3,224	2,000	2,700	2,000
Total Purchased Property Services	\$4,087	\$5,500	\$3,950	\$5,500
Other Purchased Services				
5504 Telephone	\$1,317	\$1,500	\$1,320	\$1,500
5506 Travel/Training/Dues/Subscriptions	5,867	4,500	2,500	4,500
Total Other Purchased Services	\$7,184	\$6,000	\$3,820	\$6,000
Supplies				
5602 Office Supplies	\$73	\$200	\$200	\$200
5610 Clothing Supplies	149	300	350	300
5612 Minor Tools	2,884	10,000	5,500	10,000
5614 Utilities	704	750	750	750
5622 Power for Pumps	23,794	23,000	23,000	23,000
5626 General Supplies	7,730	9,100	9,100	9,100
5628 Mechanical Supplies	1,207	9,100	1,250	9,100
5645 Facility Repair Parts	850	3,100	850	3,100
Total Supplies	\$37,391	\$55,550	\$41,000	\$55,550
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5708 Vehicles	0	0	0	115,000
5712 Furniture & Fixtures	0	0	0	0
Total Capital Expenditures	\$0	\$0	\$0	\$115,000
Other Objects				
5802 Miscellaneous Services and Charges	\$174	\$500	\$550	\$500
Total Other Objects	\$174	\$500	\$550	\$500
TOTAL	\$368,282	\$385,460	\$367,959	\$501,115

WATER FUND - 02 UTILITY BILLING - 33	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$187,056	\$186,240	\$137,381	\$135,191
5101 Overtime	5,597	5,000	5,800	5,000
5103 Social Security	15,368	15,126	11,281	10,991
5104 Group Insurance	30,600	33,048	33,048	24,580
5105 Employee Retirement	23,532	25,704	17,784	15,618
5106 Workers' Comp	3,320	3,320	3,320	3,320
5109 Physicals	0	200	140	200
5111 Longevity	7,723	5,880	3,678	2,880
5113 Certification Pay	602	600	600	600
Total Personal Services	\$273,798	\$275,117	\$213,032	\$198,380
Purchased Professional/Technical Services				
5302 Professional Services - Other	\$0	\$2,000	\$2,000	\$2,000
Total Purchased Professional/Technical Services	\$0	\$2,000	\$2,000	\$2,000
Purchased Property Services				
5404 Building Maintenance	\$99	\$250	\$250	\$250
5406 Office Equipment Maintenance	0	3,000	0	3,000
5414 Radio Maintenance	0	0	0	0
5420 Rentals	600	750	600	750
5422 Laundry Service	2,445	2,000	2,670	2,670
Total Purchased Property Services	\$3,144	\$6,000	\$3,520	\$6,670
Other Purchased Services				
5504 Telephone	\$3,559	\$3,400	\$3,400	\$3,400
5506 Travel/Training/Dues/Subscriptions	80	500	0	500
5508 Billing Services	52,760	52,000	52,000	52,000
Total Other Purchased Services	\$56,399	\$55,900	\$55,400	\$55,900
Supplies				
5602 Office Supplies	\$1,600	\$1,500	\$1,500	\$1,500
5612 Minor Tools	519	500	1,900	2,000
5626 General Supplies	1,341	2,500	2,916	2,500
5634 Utility Meter Supplies	124,037	190,000	170,000	170,000
Total Supplies	\$127,497	\$194,500	\$176,316	\$176,000
Other Objects				
5802 Miscellaneous Services and Charges	\$26,569	\$24,000	\$36,500	\$36,500
Total Other Objects	\$26,569	\$24,000	\$36,500	\$36,500
TOTAL	\$487,407	\$557,517	\$486,768	\$475,450

WATER/SEWER FUND CAPITAL PROJECTS

	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Beginning Fund Balance				
Fund 36 - Restricted	\$126,535	\$68,146	\$0	\$0
Capital Projects Fund Balance	\$126,535	\$68,146	\$0	\$0
Revenues				
Intergovernmental - CDBG	\$335,500		\$0	\$0
Interest Earned	2,500	15	0	0
Transfer from Other City Funds	278,265	-1,067	0	0
Total Revenue	\$616,265	-\$1,052	\$0	\$0
Projects				
W/S Line Replacement - Street Program	\$68,800	\$67,094	\$0	\$0
CDBG Grant 726439 S E Sewer	0	0	0	0
CDBG Grant 727311 N E Water & Tank	0	0	0	0
Other Projects	0	0	0	0
Total Expenditures	\$68,800	\$67,094	\$0	\$0
Ending Fund Balance	\$674,000	\$0	\$0	\$0

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AIRPORT FUND REVENUE		2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
4005	Fund Balance Appropriated	\$0	\$0	\$0	\$0
4020	Gas & Oil Cash Sales	96,089	118,000	107,000	107,000
4025	Gas & Oil Credit Card Sales	482,014	490,000	640,000	640,000
4220	Other Revenue	15,224	1,000	10,125	1,000
4370	Grant - TxDOT	0	2,000	0	80,000
4371	Donation/Grant	0	0	0	0
4630	Oil & Gas Leases	865	1,100	2,500	1,100
4631	Building Leases	123,082	143,460	125,000	120,425
4632	Hangar Rent	107,212	110,000	110,000	110,000
4633	Land Leases	5,518	5,518	5,518	5,518
4634	Office Leases	4,750	6,000	5,500	6,000
4937	Loan Proceeds	0	0	0	150,000
Total Revenue		\$834,754	\$877,078	\$1,005,643	\$1,221,043

AIRPORT FUND EXPENSES BY OBJECT CLASS	2009-10 Actual	2009-10 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services	\$196,996	\$201,552	\$193,633	\$199,735
Purchased Professional/Technical Services	29,836	2,000	15,410	2,000
Purchased Property Services	1,284	2,000	1,550	2,000
Other Purchased Services	24,918	27,800	23,450	27,800
Supplies	30,231	32,750	30,131	32,750
Capital Expenditures	19,452	20,000	0	150,000
Other Objects	413,878	523,633	573,588	702,675
Transfers	8,000	8,000	8,000	18,000
Debt Retirement	59,343	59,343	59,343	86,083
TOTAL AIRPORT FUND	\$783,938	\$877,078	\$905,105	\$1,221,043

**AIRPORT FUND
TABLE OF AUTHORIZED POSITIONS**

1	Aviation Supervisor	\$37,325
3	Line Services Technician	84,540
3	Line Services Technician (Part-time)*	15,375

*Limited to 990 Hours

\$137,240

AIRPORT DEPARTMENT - 41	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Personal Services				
5100 Salaries	\$137,434	\$137,240	\$137,240	\$137,240
5101 Overtime	3,095	2,625	2,625	2,625
5103 Social Security	11,322	11,207	11,207	11,234
5104 Group Insurance	20,400	22,032	22,032	24,580
5105 Employee Retirement	15,661	19,044	11,275	14,292
5106 Workers' Comp	2,624	2,624	2,624	2,624
5109 Physicals	135	150	0	150
5111 Longevity	4,520	4,680	4,680	5,040
5113 Certification Pay	1,805	1,950	1,950	1,950
Total Personal Services	\$196,996	\$201,552	\$193,633	\$199,735
Purchased Professional/Technical Services				
5302 Professional Service – Other	\$28,033	\$0	\$13,410	\$0
5304 Professional Services - Audit	1,803	2,000	2,000	2,000
Total Purchased Profession/Technical Services	\$29,836	\$2,000	\$15,410	\$2,000
Purchased Property Services				
5404 Building Maintenance	\$527	\$1,000	\$550	\$1,000
5416 Infrastructure Maintenance	0	0	0	0
5418 Other Maintenance	757	1,000	1,000	1,000
Total Purchased Property Services	\$1,284	\$2,000	\$1,550	\$2,000
Other Purchased Services				
5502 Insurance	\$22,529	\$25,000	\$21,000	\$25,000
5504 Telephone	2,252	2,300	2,300	2,300
5506 Travel/Training/Dues/Subscriptions	137	500	150	500
Total Other Purchased Services	\$24,918	\$27,800	\$23,450	\$27,800
Supplies				
5602 Office Supplies	\$141	\$500	\$200	\$500
5604 Postage	157	350	200	350
5606 Ground Supplies	0	0	0	0
5610 Clothing Supplies	129	300	181	300
5612 Minor Tools	300	500	500	500
5614 Utilities	20,031	20,000	20,000	20,000
5626 General Supplies	3,379	4,100	3,500	4,100
5642 Motor Vehicle Fuel	3,497	2,800	2,800	2,800
5644 Fleet Repair Parts	1,268	3,200	1,250	3,200
5645 Facility Repair Parts	1,329	1,000	1,500	1,000
Total Supplies	\$30,231	\$32,750	\$30,131	\$32,750
Capital Expenditures				
5702 Building Improvements	\$0	\$0	\$0	\$0
5706 Equipment - Bat Wing Mower	0	0	0	0
5708 Vehicles	19,452	20,000	0	150,000
Total Capital Expenditures	\$19,452	\$20,000	\$0	\$150,000
Other Objects				
5802 Miscellaneous Services and Charges	\$9,069	\$2,500	\$3,029	\$2,500
5812 Resale Supplies - Avgas, Jet A, Oils	404,053	430,000	569,425	570,000
5816 Grant RAMP - Herbicide Treatment	756	2,200	1,134	42,200
5818 Unallocated Reserve	0	88,933	0	87,975
Total Other Objects	\$413,878	\$523,633	\$573,588	\$702,675
TRANSFERS				
5902.01 Transfer to General Fund	\$8,000	\$8,000	\$8,000	\$18,000
Total Other Objects	\$8,000	\$8,000	\$8,000	\$18,000
DEBT RETIREMENT				
5954 Other Debt Principal	\$34,447	\$36,538	\$36,538	\$63,954
5958 Interest Other Debt	24,896	22,805	22,805	22,129
Total Debt Retirement	\$59,343	\$59,343	\$59,343	\$86,083
TOTAL AIRPORT	\$783,938	\$877,078	\$905,105	\$1,221,043

**1998 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 1	AUGUST 1	FEBRUARY 1	AUGUST 1	
2012	707	478	7,689	7,918	\$16,792
2013	243	0	8,154	0	\$8,397
	\$950	\$478	\$15,843	\$7,918	\$25,189

DATE OF SALE: 7/21/1998
 PAYING AGENT/REGISTRAR: CREWS & ASSOCIATES, INC.
 AMOUNT OF ORIGINAL ISSUE: \$170,000
 INTEREST RATE(S): 5.95%
 PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2005 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	DECEMBER 1	JUNE 1	DECEMBER 1	JUNE 1	
2012	4,209	4,042	5,586	5,754	\$19,591
2013	3,869	3,691	5,927	6,104	\$19,591
2014	3,509	3,320	6,288	6,476	\$19,593
2015	3,125	2,925	6,671	6,871	\$19,592
2016	2,719	2,507	7,077	7,289	\$19,592
2017	2,288	2,063	7,508	7,733	\$19,592
2018	1,832	1,592	7,965	8,204	\$19,593
2019	1,346	1,092	8,450	8,703	\$19,591
2020	832	562	8,965	9,233	\$19,592
2021	285	0	9,506	0	\$9,791
	\$24,014	\$21,794	\$73,943	\$66,367	\$186,118

DATE OF SALE: 05/17/2005
 PAYING AGENT/REGISTRAR: BOB STURDIVANT
 AMOUNT OF ORIGINAL ISSUE: \$192,000
 INTEREST RATE(S): 6.00%
 PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

**2007 MASTER LEASE
AIRPORT FUND**

YEAR ENDING SEPT 30	INTEREST		PRINCIPAL		TOTAL REQUIREMENTS
	FEBRUARY 15	AUGUST 15	FEBRUARY 15	AUGUST 15	
2012	5,663	5,488	5,816	5,991	\$22,959
2013	5,309	5,124	6,171	6,356	\$22,959
2014	4,933	4,736	6,547	6,743	\$22,959
2015	4,534	4,326	6,945	7,154	\$22,959
2016	4,111	3,890	7,368	7,589	\$22,959
2017	3,662	3,428	7,817	8,051	\$22,959
2018	3,186	2,938	8,293	8,542	\$22,959
2019	2,681	2,417	8,798	9,062	\$22,959
2020	2,146	1,866	9,334	9,614	\$22,959
2021	1,577	1,280	9,902	10,199	\$22,959
2022	974	659	10,505	10,820	\$22,959
2023	334	0	11,145	0	\$11,479
	\$39,111	\$36,152	\$98,641	\$90,121	\$264,025

DATE OF SALE: 02/15/2008
 PAYING AGENT/REGISTRAR: BOB STURDIVANT
 AMOUNT OF ORIGINAL ISSUE: \$225,000
 INTEREST RATE(S): 6.00%
 PURPOSE: (1) 10 UNIT AIRPLANE T-HANGAR

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WORKERS' COMPENSATION SELF INSURANCE FUND

Fund 11	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Beginning Fund Balance	\$389,454	\$385,588	\$385,588	\$302,924
Revenues				
4210 Transfer from Other Funds	\$153,819	\$153,819	\$153,819	\$153,819
4610 Interest Earned	630	750	420	500
Total Revenues	\$154,449	\$154,569	\$154,239	\$154,319
Expenditures				
5106 Workers' Comp Claims	\$108,130	\$110,000	\$177,755	\$110,000
5503 Workers' Comp Premium	38,498	45,000	44,148	45,000
5802 Services and Charges	11,687	15,000	15,000	15,000
Total Expenditures	\$158,315	\$170,000	\$236,903	\$170,000
Ending Fund Balance	\$385,588	\$370,157	\$302,924	\$287,243

HOTEL OCCUPANCY TAX FUND

Fund 06	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Revenues				
4120 Occupancy Taxes	\$148,212	\$140,000	\$187,336	\$165,000
Total Revenues	\$148,212	\$140,000	\$187,336	\$165,000
Expenditures				
5847 Promotional - MW Area C of C	\$147,471	\$139,300	\$186,399	\$164,175
Total Expenditures	\$147,471	\$139,300	\$186,399	\$164,175
Excess (Deficiency) of Revenues over Expenditures				
Revenues over Expenditures	\$741	\$700	\$937	\$825
Other Financing Uses				
Transfers to General Fund (5902.01)	\$741	\$700	\$937	\$825

WOODLAND PARK TRUST FUND

Fund 07	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Beginning Fund Balance	\$454,889	\$464,885	\$464,278	\$474,885
Revenues				
4610 Interest Earned	\$871	\$850	\$582	\$600
4810 Sale of Lots	9,389	10,000	8,885	9,000
Total Revenues	\$10,260	\$10,850	\$9,467	\$9,600
Other Financing Uses				
Transfers to General Fund (5902.01)	\$871	\$850	\$582	\$600
Increase in Corpus	\$9,389	\$10,000	\$8,885	\$9,000

ECONOMIC DEVELOPMENT FUND

Fund 17	2009-10 Actual	2010-11 Budget	2010-11 Estimate	2011-12 Proposed
Beginning Fund Balance	\$156,748	\$77,228	\$77,228	\$57,378
Revenues				
Transfers In	\$0	\$0	\$0	\$0
Contributions from Others	162,500	0	75	0
Interest Earned	226	400	75	100
Total Revenue	\$162,726	\$400	\$150	\$100
Expenditures				
Economic Development Projects	\$242,544	\$77,628	\$20,000	\$57,478
	0	0	0	0
Total Expenditures	\$242,544	\$77,628	\$20,000	\$57,478
Ending Fund Balance	\$76,930	\$0	\$57,378	\$0

Analysis of Tax Rate

Fiscal Year	O & M	I & S	Total
2000	0.50473	0.16005	0.66478
2001	0.50549	0.15561	0.66110
2002	0.48371	0.12919	0.61290
2003	0.46883	0.15065	0.61948
2004	0.47952	0.13996	0.61948
2005	0.48595	0.13353	0.61948
2006	0.46052	0.12801	0.58853
2007	0.37916	0.10541	0.48457
2008	0.33591	0.10579	0.44170
2009	0.31262	0.10111	0.41373
2010	0.36337	0.07516	0.43853
2011	0.40337	0.08724	0.49061
2012	0.36801	0.12261	0.49061

Summary of Property Valuation

Tax Levy and Collections

(Source: Tax Rate Worksheets)

Fiscal Year	Valuation	Rate	Tax Levy Calculation	Current Tax Collections
2000	\$330,968,583	0.66478	\$2,200,213	\$2,044,213
2001	\$342,065,652	0.66110	\$2,261,396	\$2,126,789
2002	\$371,866,823	0.61290	\$2,279,172	\$2,184,303
2003	\$389,818,823	0.61948	\$2,414,850	\$2,207,882
2004	\$417,888,111	0.61948	\$2,588,733	\$2,306,068
2005	\$434,621,578	0.61948	\$2,692,394	\$2,466,845
2006	\$451,696,174	0.58853	\$2,658,367	\$2,593,326
2007	\$522,289,447	0.48457	\$2,530,858	\$2,561,771
2008	\$550,467,510	0.44170	\$2,431,415	\$2,611,192
2009	\$577,646,049	0.41373	\$2,389,895	\$2,561,016
2010	\$591,043,714	0.43853	\$2,591,904	\$2,759,275
2011	\$571,218,812	0.49061	\$2,802,457	\$2,980,562
2012	\$561,905,890	0.49061	\$2,756,766	

Tax Rate per \$100 Valuation 2011-12

General Fund - M & O	0.36801
General Interest and Sinking	0.12261
Total	0.49061

FIXED ASSETS as of SEPTEMBER 30, 2010

	GENERAL FUND	WATER & SEWER	AIRPORT	TOTAL
Infrastructure	\$51,441,396	\$0	\$5,043,980	\$56,485,376
Distribution System	0	13,883,527		13,883,527
Land	2,055,146	193,201	194,863	2,443,210
Buildings	4,419,695	1,486,924	1,850,150	7,756,769
Improvements Other Than Buildings	1,798,308	15,445,383	55,070	17,298,761
Collection System	0	6,303,437		6,303,437
Vehicles and Equipment	4,617,016	2,503,739	331,405	7,452,159
Furniture and Fixtures	347,935	244,889		592,824
Construction in Progress	96,265	293,974		390,239
Total Fixed Assets	\$64,775,761	\$40,355,074	\$7,475,468	\$112,606,303
Less Accumulated Depreciation	\$29,991,431	\$16,042,522	\$2,266,920	\$48,300,873
Net Plant, Property and Equipment	\$34,784,330	\$24,312,552	\$5,208,548	\$64,305,430

2011-12 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
City Manager	E		\$117,300	\$120,819	\$124,444	\$128,177
Finance Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Public Works Director	E		\$77,980	\$80,319	\$82,729	\$85,211
Utilities Superintendent	E		\$56,163	\$57,848	\$59,584	\$61,371
City Clerk	E		\$55,524	\$57,189	\$58,905	\$60,672
PW Super. / Parks & Rec Super.	E		\$54,021	\$55,642	\$57,311	\$59,030
Information Technology Manager	E		\$50,783	\$52,306	\$53,876	\$55,492
Accounting Manager	E		\$49,304	\$50,783	\$52,306	\$53,876
Building Official	E		\$49,072	\$50,544	\$52,063	\$53,623
Library Manager	E		\$46,899	\$48,306	\$49,755	\$51,247
Utilities Collection/Dist. Supervisor	NE	(1)	\$45,280	\$46,638	\$48,037	\$49,479
Plant Supervisor	NE	(1)	\$44,794	\$46,138	\$47,522	\$48,948
Utilities Maintenance Supervisor	NE	(1)	\$44,794	\$46,138	\$47,522	\$48,948
Purchasing Agent	NE		\$43,430	\$44,732	\$46,074	\$47,457
Fleet Maintenance Supervisor	NE		\$43,430	\$44,732	\$46,074	\$47,457
Cemetery Supervisor	NE		\$40,515	\$41,731	\$42,983	\$44,272
Street Maintenance Supervisor	NE		\$38,527	\$39,683	\$40,874	\$42,100
Meter Service Supervisor	NE		\$38,527	\$39,683	\$40,874	\$42,100
Industrial Pretreatment Coordinator	NE	(1)	\$37,002	\$38,112	\$39,255	\$40,433
Water Distribution Crew Leader	NE	(1)	\$36,422	\$37,515	\$38,640	\$39,799
Aviation Supervisor	E		\$36,238	\$37,325	\$38,444	\$39,598
Court Clerk	NE		\$36,214	\$37,301	\$38,420	\$39,572
Computer Support Specialist	NE		\$34,774	\$35,817	\$36,892	\$37,998
Engineering Technician	NE		\$35,983	\$37,062	\$38,174	\$39,319
Senior Maintenance Technician	NE	(1)	\$34,774	\$35,817	\$36,892	\$37,998
			\$33,193	\$34,189	\$35,214	\$36,271
Streets Crew Leader	NE		\$34,619	\$35,657	\$36,727	\$37,829
			\$34,203	\$35,229	\$36,286	\$37,374
Assistant Librarian	NE		\$32,947	\$33,935	\$34,953	\$36,002
Senior Mechanic	NE		\$33,126	\$34,119	\$35,143	\$36,197
			\$31,677	\$32,627	\$33,606	\$34,614
Senior Customer Service Rep.	NE		\$32,947	\$33,935	\$34,953	\$36,002
Public Works Admin. Secretary	NE		\$32,860	\$33,846	\$34,862	\$35,907
Meter Service Worker	NE	(1)	\$32,770	\$33,753	\$34,765	\$35,808
			\$28,976	\$29,845	\$30,741	\$31,663
Senior Plant Operator	NE	(1)	\$32,480	\$33,454	\$34,458	\$35,492
			\$30,119	\$31,022	\$31,953	\$32,911
Ambulance Billing Clerk	NE		\$32,444	\$33,417	\$34,420	\$35,453
Parks Maintenance Technician	NE		\$32,369	\$33,340	\$34,340	\$35,370
Plant Lab Technician	NE	(1)	\$31,953	\$32,911	\$33,898	\$34,915
Senior Equipment Operator	NE	(1)	\$31,677	\$32,627	\$33,606	\$34,614
Sanitarian	NE		\$31,276	\$32,215	\$33,181	\$34,176
Warehouse Technician	NE		\$30,724	\$31,646	\$32,596	\$33,573
Code Enforcement Officer/Building Inspector	NE		\$31,500	\$32,445	\$33,418	\$34,421
Airport Line Service Technician	NE		\$27,359	\$28,180	\$29,026	\$29,896
Traffic Control Technician	NE		\$29,869	\$30,765	\$31,688	\$32,638
Personnel Technician	NE		\$29,567	\$30,454	\$31,367	\$32,308
Recreation Coordinator	NE		\$29,316	\$30,195	\$31,101	\$32,034
Maintenance Technician	NE	(1)	\$28,693	\$29,553	\$30,440	\$31,353
Accounting Clerk	NE		\$28,081	\$28,923	\$29,791	\$30,684
Parks Maintenance Worker	NE		\$27,359	\$28,180	\$29,026	\$29,896
Senior Maintenance Worker	NE	(1)	\$27,359	\$28,180	\$29,026	\$29,896
Equipment Operator	NE	(1)	\$27,359	\$28,180	\$29,026	\$29,896
Plant Operator	NE	(1)	\$27,359	\$28,180	\$29,026	\$29,896
			\$26,943	\$27,752	\$28,584	\$29,442
Children's Librarian	NE		\$27,097	\$27,910	\$28,748	\$29,610
Administrative Clerk	NE		\$26,725	\$27,527	\$28,353	\$29,203
Recreation Clerk	NE		\$26,529	\$27,325	\$28,145	\$28,989
Customer Service Representative	NE		\$26,507	\$27,302	\$28,121	\$28,965
Code Enforcement Secretary	NE		\$25,982	\$26,762	\$27,565	\$28,392
Maintenance Worker	NE		\$25,982	\$26,762	\$27,565	\$28,392
			\$25,240	\$25,997	\$26,777	\$27,580
Street Secretary	NE		\$25,261	\$26,019	\$26,800	\$27,604
Library Assistant	NE		\$24,825	\$25,570	\$26,337	\$27,127
			\$24,343	\$25,074	\$25,826	\$26,601
Fleet Maintenance Clerk	NE		\$24,343	\$25,074	\$25,826	\$26,601
Recreation Attendant	NE		\$22,638	\$23,317	\$24,017	\$24,737
Part Time Employees:						
Convenience Station Operator	NE		\$11.89			
Recreation Attendant	NE		\$13.00			
Firefighter/Paramedic	E		\$11.00			
Firefighter/EMT	E		\$12.50			
Airport Line Service Technician	E					
Seasonal:						

2011-12 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates

Classification	FLSA Status	Special Pay	Entrance Rate of Pay	STEP 1	STEP 2	STEP 3
Pool Weekend Manager	E		\$9.14			
Pool Cashier	E					
Lifeguard - Fourth Year	E		\$8.42			
Lifeguard - Third Year	E		\$8.12			
Lifeguard - Second Year	E		\$7.82			
Lifeguard - First Year	E		\$7.52			
Maintenance Worker (Mower)	E					

Full Time Employee - 2080 Hours/Year.
Over Time paid over 40 hours/week for FLSA Status NE.
No Step increases approved in the 2011-12 Budget.
No cost-of-living adjustment in the 2011-12 Budget.

2011-12 SCHEDULE 1
City of Mineral Wells
Position Classification, Annual Pay Rates
Public Safety

<i>Classification</i>	<i>FLSA Status</i>	<i>Special Pay</i>	<i>Entrance Rate of Pay</i>	<i>STEP 1</i>	<i>STEP 2</i>	<i>STEP 3</i>
Chief of Police	E		\$77,980	\$80,319	\$82,729	\$85,211
Police Captain	E		\$59,470	\$61,254	\$63,092	\$64,985
Police Lieutenant	E		\$51,833	\$53,388	\$54,990	\$56,640
Police Lieutenant – CID	NE		\$51,833	\$53,388	\$54,990	\$56,640
Police Sergeant	NE		\$45,179	\$46,534	\$47,930	\$49,368
Police Corporal / Detective	NE		\$39,377	\$40,558	\$41,775	\$43,028
Patrolman	NE		\$32,418	\$34,039	\$35,740	\$37,527
Patrolman - Recruit	NE		\$30,782	\$30,782	\$30,782	\$30,782
Senior Dispatcher & CID Clerk	NE		\$33,517	\$34,523	\$35,558	\$36,625
Dispatcher	NE		\$27,559	\$28,386	\$29,238	\$30,115
Animal Shelter Coordinator	NE		\$27,372	\$28,193	\$29,038	\$29,910
Animal Control	NE		\$26,068	\$26,850	\$27,656	\$28,485

Patrol Division – 2,190 Hours/Year, overtime paid after 84 hours/14 days.

Patrolman - Pay increase of 5% for each year of service on the anniversary date up to Maximum Rate of Pay.

<i>Classification</i>	<i>FLSA Status</i>	<i>Special Pay</i>	<i>Entrance Rate of Pay</i>	<i>STEP 1</i>	<i>STEP 2</i>	<i>STEP 3</i>
Fire/EMS Chief	E		\$77,980	\$80,319	\$82,729	\$85,211
Fire Captain / Fire Marshall	NE		\$44,987	\$46,337	\$47,727	\$49,159
Firefighter/ EMT-Paramedic	NE		\$37,802	\$38,936	\$40,104	\$41,308
Firefighter/ EMT Dual Certification	NE		\$35,831	\$36,905	\$38,013	\$39,153
Firefighter or EMT Single Certification	NE		\$33,181	\$34,176	\$35,201	\$36,257

Fire/EMS – 2,764 Hours/Year, overtime paid after 159 hours/21 days.

Public Safety - Police & Fire/EMS Departments:

No Step increases approved in the 2011-12 Budget

No cost-of-living adjustment in the 2011-12 Budget.

Schedule 1 – Position Classification, Salaries & Wages 2011-12

Certification pay is available to full time NE employees. Certification pay will be paid at the end of the month according to the information on file in payroll on the 25th of the month. No retroactive pay. No retroactive pay corrections except in the City's favor. No pro-ration. Total certification pay is capped at \$250 per month. The employee pays all expenses to obtain certification and for continuing education, except where noted.

(1) Certification Pay – Water/Wastewater Licenses

Class "A" License	\$125.00 per month
Class "B" License or Class III License	\$ 87.50 per month
Class "C" License or Class II License	\$ 50.00 per month

The City will pay for one water and one wastewater license.

The City will pay employee expenses for travel/training and overtime for one test/retest. The City will pay for continuing education.

(2) Education Stipend - Degree(s) shall be job related, available to all full time employees, except the City Manager and the heads of those departments established by Section 30 of the Charter of the City of Mineral Wells: Finance, Police, Fire, and Public Works.

Accredited Bachelor's Degree	\$150.00 per month
90 accredited hours.	\$100.00 per month
60 accredited hours or Associates Degree	\$ 50.00 per month.

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